Win - Install Papercut Client
Tuesday, June 12, 2018
11:10 AM

On your keyboard, do the function: **Windows key + R** (shortcut for Run) and Type: `\cs-pcut-staff.mps.sfu.ca\PCClient\win`

You will be asked to authenticate, use your Active Directory or SFU username and password.
Double click on "client-local-install" to start installation.

Click on "Run."

We can’t verify who created this file. Are you sure you want to run this file?

Name: ...t-staff.mps.sfu.ca\PClient\win\client-local-install.exe
Type: Application
From: \cs-pcut-staff.mps.sfu.ca\PClient\win\client-local-i...

- Run
- Cancel

This file is in a location outside your local network. Files from locations you don’t recognize can harm your PC. Only run this file if you trust the location. What’s the risk?
Check off “I accept the agreement.”

Accept the default installation location.
Select “Next >.”

Once it is ready to install, click “Install.”
At the end of installation click “Finish.”

At application launch you will be asked to authenticate, use your SFU username and password. Click “Ok.”
If you are successful you will see app running. App has to be active whenever you want to print to SFU Print, which are the Ricoh multi-function devices. Your app will show $0.00 in balance, you will still be able to print. The app is for authentication purpose only.