Joint Appointments

This policy was last amended on July 27, 1995.

The paper copy of this policy contains 2 dates because only the amended page of the policy was re-issued.

OBJECTIVE

When a faculty member has a joint appointment, both departments and Faculties (if applicable) shall participate in decisions affecting the faculty member.

DEFINITION

"chair" - shall include director or co-ordinator as required
"department" - shall include a school, programme or centre
"home:" - means the department chair, Tenure and Promotion Committee or dean designated as the primary department
“other” - means the non-home dean, department, chair or Tenure and Promotion Committee

PROCEDURE

The following are procedures which shall apply to joint appointments, in addition to those already specified in the particular policy and procedure.

1. A 11.01 RENEWAL, TENURE & PROMOTION PROCEDURES

Where a faculty member has a joint appointment, the T. P. C. of the "other" department shall provide the "home" with the assessment and the "home" shall make the department level recommendation to the Dean. If the faculty member's appointment is across two Faculties, the "other" Dean shall also provide the "home" Dean with an assessment.

2. A 20.01 SALARY REVIEW PROCEDURES

When a faculty member has a joint appointment, the Chair of the "other" department shall consult with the T. P. C. of the "other" department, and shall provide the Chair of the "home" department with an assessment of performance or recommendation of placement on promotion. The "home" T. P. C. shall make the department level recommendation to the Dean. If the faculty member's appointment is across two Faculties, the "other" Dean shall provide the "home" Dean with an assessment of performance or recommendation of placement on promotion.

3. A 31.02 - STUDY LEAVE AND A 31.01 - LEAVE OF ABSENCE WITHOUT SALARY

When a faculty member applies for study leave or a leave of absence, the Chair of the "home" department must consult with the Chair of the "other" department to confirm that there is no objection to the proposed leave. The "home" Dean must consult with the "other" Dean where the faculty member's appointment spans two Faculties. When the "home" Dean has approved a leave, copies of the application form shall be sent by the Dean's office to the "other" Dean's office and both departments.
4. A 30.04 ANNUAL REPORT AND APPROVAL OF OUTSIDE ACTIVITIES
The Chair of the "home" department shall receive reports and requests for approval for outside activities.

5. RESEARCH GRANTS AND CONTRACTS
When a faculty member applies for research funds and the approval or support of the Chair of the department is required, the Chair of the department most closely associated with the research shall take the necessary action.

6. A 30.05 - STRIKE POLICY
If a faculty member chooses not to cross a picket line, he/she must advise both the "home" and "other" department chair of this intention.

7. ELECTIONS
For the purposes of eligibility to vote in elections at the Departmental, Faculty and University level, and to stand for election to committees and bodies at these levels, the faculty member shall be regarded as a full-time member of both departments.

   a. In a University wide election of faculty to the Board of Governors and Senate, the faculty member shall have one vote;

   b. In a University level election to select a number of representatives of each Faculty, the faculty member with a joint appointment in two Faculties may cast one vote in each Faculty in which he/she has appointment. A faculty member whose two departments are within the same Faculty may cast only one vote in this election.

INTERPRETATION
Section 14.1 of the Faculty Association Framework Agreement deals with matters of interpretation of this policy.