

DRAFT UNTIL APPROVED BY SENATE

MINUTES OF THE SENATE OF SIMON FRASER UNIVERSITY  
HELD IN THE BOARD AND SENATE ROOM  
ON MONDAY, JANUARY 9, 1967, AT 1:30 PM.

**P R E S E N T:**

P.D. McTaggart-Cowan

Chairman

D. Berg

T.B. Bottomore

A.E. Branca

F. Candelaria

J.L. Dampier

A.J. Ellis

C.J. Frederickson

W.M. Hamilton

R.J.C. Harper

g. Sperling

G. Kirchner

I. Kcerner

E.S. Lett

S.K. Lower

A.R. MacKinnon

J. Mills

K.E. Rieckhoff

A.M. Unrau

W. Vidaver

W.H. Whiteley

W. Williams

D.P. Robertson

M. Dawson

Secretary

Recording Secretary

**ABSENT:**

R.J. Baker

M. Bawtree

J.F. Ellis

A.F.C. Hean

C.H. McLean

G.N. Perry

G.M. Shrum

IN ATTENDANCE

D. Roberts, Information Officer

SM 9/1/67

Gen. Ed.

1. APPROVAL OF MINUTES

On page 4, Item 3E (1), add:

"History 491-3 (Honors Seminar) - Research Methods"

On page 5, Item 3E (2), add:

"Calendar changes;

Department of Economics and Commerce. Change semester hours credit of 370-5 Business Management from 5 to 3

Department of Modern Languages. Change vector of French 100-3, French 101-3, Spanish 100-3, Spanish 101-3, Russian 101-3, German 100-3, German 101-3 from (1-5-2) to (1-1-3).

Change vector of 220-3 (Linguistics) and 221-3 (Linguistics) from (2-1-0) to (2-1-1)."

These amendments to the course offerings for the Spring Semester 1967 were approved at the Meeting of Senate on December 5, 1966, but inadvertently left out of the Minutes. With these amendments the Minutes as distributed were approved.

2. BUSINESS ARISING

The Faculty of Education Committee on General Education put forward a proposal to establish a University Coordinating Committee on General Education, and a paper setting out its proposed makeup and terms of reference was distributed:

- "1. NAME - The Committee shall be known as the Coordinating Committee on General Education.
2. MEMBERSHIP - The Committee shall consist of seven faculty members and the Coordinating Secretary. The Coordinating Secretary shall be a non-voting member. The faculty members shall serve on the Committee for a period of two years. The Committee shall elect its own chairman.
3. METHOD OF APPOINTMENT - Each of the three Centres of the Faculty of Education shall elect a representative to the Committee. Two representatives shall be elected by the Faculty of Arts, and two by the Faculty of Science.
4. DUTIES - The Committee shall review the programs being offered in General Education in the University, and be responsible for recommending extensions or revisions to the existing General Education Program. The Coordinating Secretary shall disseminate information about the General Education Program to faculty and students, assist in locating facilities within the University for General Education offerings, survey programs being offered, solicit recommendations for extensions to the Program, and act as secretary to the Committee.

SM 9/10/67 Gen Ed.  
Genealogies

5. OPERATION - The Committee shall meet as often as necessary to perform its functions as in (4) above. The Committee's recommendations regarding the General Education Program will be made directly to the Faculties or to the Department or Centre concerned.

The Faculty's Committee on General Education recommends the immediate establishment of a University Coordinating Committee on General Education and the immediate appointment of the Coordinating Secretary. "

Moved by A.R. MacKinnon, seconded by K.E. Rieckhoff

"that the proposal to set up a University Coordinating Committee on General Education be adopted"

CARRIED

Moved by K.E. Rieckhoff, seconded by S.K. Lower

"that the composition of the Committee should include one <sup>representative appointed by the Dean, and one</sup> ~~electd and one appointed representative from the~~ Faculties <sup>electd representative</sup> of Arts and Science, instead of two elected representatives" <sup>from each of the</sup>

CARRIED

Moved by S.K. Lower, seconded by K.E. Reickhoff

"that the Committee's terms of reference be extended to include discussion of the general problem of liberality of the curriculum of the three faculties and to coordinate the activities in the three faculties and develop general University policy in this area"

CARRIED

### 3. NEW BUSINESS

#### A. Report of the Ad Hoc Committee on Interdisciplinary Programs

The Ad Hoc Committee on Interdisciplinary Programs had been unable to conclude its deliberations and report to the Senate within the time limit set owing to the absence from the campus of several members. The Senate reserved its discussion for Item 3B, but enjoined the Ad Hoc Committee to report to Senate at its meeting on February 6 1967.

/3.B...

SM 9/1/69

Calendar

4

3. B. Undergraduate Calendar 1967-68

The following amendments to the draft presented by the Registrar were proposed:

Chapter I

Page 13

It was proposed that the names of senators holding temporary office during the absence of the elected holder should be annotated in some way. It was also suggested that before the next issue of the Calendar Deans should consult their Faculties to see if they were in favour of including given names in Calendar listings of Faculty.

Page 24

It was proposed to delete a reference to "Two General Education courses are required before graduation, but there are no semester hours credit attached to them." The Registrar said that General Education is mentioned throughout the Calendar and if the Faculty of Education proposal were approved there would be a great deal of editing required. It was agreed to decide the question of deletion after a decision had been made about the entry under General Education.

Chapter I was agreed with no further amendments.

Chapter II - Admission and Registration

Page 32 - Mature Students

A discussion took place on the wording requiring two letters of reference from close acquaintances. It was felt that close acquaintances were not the best people to give letters of reference for academic studies. However, after discussion the meeting agreed that this phrase met the requirement of pointing out to the applicant that he should ask people who know him reasonably well and are also able to assess his academic ability, to write letters of reference for him.

It was further agreed that the statement of the reasons why the applicant wishes to proceed to a university degree and an indication of the program which he wishes to pursue should be combined.

/Pages...

SM 9/1/67 *Calendar*

5

Pages 35, 36 and 37

It was agreed that the composite table listing the courses to be offered in the summer and fall and spring semesters be deleted from the Calendar. It was felt that this table had now grown so large that it was not a very useful guide for the student, and in fact may serve to confuse him.

Chapter III - General Regulations

Page 40

There was some discussion on the deletion of the requirement of the \$5.00 fee to accompany requests for re-reading of answer papers. It was pointed out that the Faculty of Arts and the Faculty of Education had both agreed to this deletion. The Registrar supported the move to eliminate the \$5.00 fee as experience has shown that more students bypassed the \$5.00 fee than paid it. Instructors were willing to look at a student's paper and term work and check his grades without him paying the fee, and it was therefore an injustice to those students who observed the regulation and paid the \$5.00.

A vote was taken and it was agreed that the \$5.00 fee should be eliminated and that the wording submitted by the Registrar for the reconsideration of grades should be accepted.

Page 41 - Letter Grade DEF

D. Berg questioned the wording of the paragraph referring to the letter grade DEF and asked why it had been changed from the 1966-67 Calendar. It was pointed out that the wording had been changed by the Senate in May of 1966 and that a supplement to the 1966-67 Calendar containing this new wording had been issued by the Registrar.

The Registrar reported that the Senate Committee on Undergraduate Admissions and Standings had discussed the problem arising from the letter grade DEF and was preparing a proposal for Senate. Essentially, the proposal will be that instructors be permitted to give the grade DEF without having to consult the Registrar and that the grades DEF be removed from the student's transcript and automatically converted to N's after a certain period of time had elapsed.

The Registrar reported that there were difficulties in administering the wording as it stood at the moment, inasmuch as the short period of time allowed to process the examination grades did not leave room for consultation between the instructor and the Registrar as was the intention of the wording.

/Page...

SM 9/1/67  
CannedPage 41 - Credit for the Semester

It was agreed to add the words "credit may be granted for a course once only." This was a recommendation of the Undergraduate Calendar Committee in order to point out to the students that if they re-register in a course which they have already passed, they may be able to raise their grade but they will not be able to add additional credits to their total.

Chapter IV - FeesPage 45

The statement that students who are applying for a Canada Student Loan should try to make arrangements to pay fees from other sources as loans cannot be authorized until the student is officially registered was queried. After discussion, it was agreed that the wording of this paragraph gave the Registrar and the Bursar the necessary discretion in dealing with students who cannot complete payment of fees at registration and that the system works well now and wording should therefore remain the same.

The Registrar pointed out that the Bursar now allows students to register who have at least \$75.00 in some form or another and those who do not have the \$75.00 and who are applying for a Canada Student Loan are usually allowed to go to the Bank and complete their Canada Student Loan form so that their fees can be paid later on in the registration period.

Page 46

A.R. MacKinnon requested that the reference to Stage 1 and Stage 2 of the Professional Development Program be altered as the Stage 1 and Stage 2 reference had now been dropped.

Page 46

It was pointed out that the fee schedule seems inconsistent in that the fees for students registered for a program of 11 or less semester hours of credit is \$15.00 per semester and that as soon as they reach 12 semester hours, the fees jump to \$214.00. The President explained that this had probably arisen as a result of a last minute change in fee schedule prior to registration in the fall of 1965, and that no adjustment had been made in the per semester hour fee. He requested that Senate not recommend any changes to the fee schedule at this time as the University was committed to holding the line on fee increases unless absolutely necessary, which he took to be an increase in part-time student fees as well as full time student fees. It was agreed that the schedule should stand as it is.

/Chapter 5...

SM 9/1/67

*Carried*

7

Chapter 5 - Faculty of Arts

Page 52

A lengthy discussion took place on the number of semester hours which a department may require in the first four levels of the general and honors program. T.B. Bottomore reported that the Faculty of Arts had considered allowing the departments to require no more than 18 hours but that the Faculty meeting had changed this to 24 hours in order to accommodate the Department of Modern Languages and the Department of Economics and Commerce.

A suggestion was made that the requirement should remain at 18 hours and that a footnote should be inserted pointing out that the Department of Modern Languages and the Department of Economics and Commerce required more than the 18 hours recommended by the Faculty.

It was decided, however, that since the Faculty meeting had agreed on 24 hours that this should stand.

Moved by T.B. Bottomore, seconded by G. Sperling

"that Senate should express extreme concern at the amount of time that may be required by a Department in the first four levels and would like the Faculty of Arts to discuss this matter further and at the same time to consider whether, if the need for a greater number of hours relates only to one or two departments, those departments should be specifically identified as exceptions to a general rule."

CARRIED

Page 56

It was agreed that the last sentence after the Faculty Listing such as "several additional appointments to be made before September 1967" should be deleted. This statement has some meaning for graduate student applicants perhaps, but not for undergraduates.

Page 76 - Department of English

It was pointed out that the Department of English course numberings at the 400 level were in error and it was agreed that the Department should be requested to consult with the Registrar to straighten out the confusion. The difficulty arises because the 400 level English courses are offered in two parts, one as a 3 credit lecture, and the other as a two credit tutorial. The course numbers should therefore read something as follows:

/401-3...

SM 9/1/67

Calendar.

8

English 401-3 Chaucer  
English 451-2 Chaucer tutorial.

This will convey to the student and to anyone reading the transcript the way in which these courses are offered. J. Mills pointed out that most students will take both of them for the five credits but that the odd student does take the lecture in one course and a tutorial in another. With the change in the course numbers, it will be necessary to change the honors seminar numbers from the 450 series to the 490 series.

Moved by T.B. Bottomore, seconded by J. Mills

"that Senate approve this method of numbering English courses in the 1967-68 Calendar and also approve the offering of these courses in the Summer of 1966 and the Fall of 1966, and request the Registrar to make the students' records conform to this new method of numbering the courses."

CARRIED

It was also suggested and agreed to that the Department of English submit these proposals to the Arts Faculty Curriculum Committee for endorsement and transmission to the Faculty of Arts and that meanwhile, these proposed amendments be approved by Senate.

Page 91

W. Williams pointed out that there was an error in the typescript for the requirements for majors and honors students in the 5th to 8th levels in the Department of History: rather than honors students requiring 42 hours of course work in History, it should read 52 hours, and rather than being divided into six 400 level courses and four honors courses, it should read divided into eight 400 level courses and four honors courses. This amendment was agreed to.

Page 104 - Department of Modern Languages

The Department of Modern Languages submission was discussed with respect to the number of hours which the department requires a student to take during the first four levels. It appeared from the typescript that the Department was asking for 25 hours rather than the minimum of 24 hours which they are permitted to do under the General Regulations. It was agreed that T.B. Bottomore should discuss this matter with the Department of Modern Languages and request that the Department reduce the requirements to the minimum permitted under the General Regulations.

/The...

SM 9/1/67 Calendar.

9

The Senate also questioned the comment in brackets after the introductory Hindi course description, namely: "The introduction of this program is in the nature of an experiment". It was commented that all courses are somewhat experimental and while the note seemed to be intended to convey that there would be no guarantee made that further Hindi courses would be offered, it did provide an opening for misinterpretation. T.B. Bottomore was requested to consult with the Head of the Department of Modern Languages about this comment.

The rest of the Faculty of Arts departmental section was approved without amendment.

Page 166 - Faculty of Education. Physical Development

A lengthy discussion ensued on what to do with the Calendar material for the Interdisciplinary Program for the Study of Human Movement as the Committee set up to discuss this matter had not been able to prepare the report for this meeting. The main bone of contention seemed to be the type of degree that could be offered for such a program. It was suggested that the copy as presented by the Faculty of Education be included in this draft Calendar and that by the time the Committee had reported and Senate had met again the Calendar should be at the page-proof stage and it would be a simple matter to delete or alter this program if the Committee recommendation was that this should be done.

It was agreed to follow the above course of action with the understanding that the inclusion of this material in the draft Calendar in no way conveyed Senate's approval of the program or of any degree for the program but was an expedient taken by Senate in order to let the Calendar go forward to the printer.

Page 173 - Faculty of Science

There was considerable discussion on the differences in requirements for an Arts degree as compared to a Science degree.

Moved by T.B. Bottomore, seconded by G.Sperling

"that Senate express its deep concern to the Science Faculty with the fact that there appears to be no limitation on the requirements which a department in the Faculty of Science can impose on a student in the first four levels and requests the Faculty of Science to reconsider its program with a view to liberalizing it".

CARRIED

/After...

SM 9/1/67

*Calendar*

10

After further discussion

Moved by T.B. Bottomore, seconded by G.Sperling

"that the Science Faculty and in particular the Departments of Physics and Chemistry be asked by Senate to examine the course requirements, particularly in the first four levels and see what positive action they can take to secure greater freedom of choice for the students in Science".

CARRIED

Page 179 - Department of Biology

It was agreed to change the title of course 202-3 Human Genetics to Genetics, and to change the title and description of 402 - Physiological Genetics - Advanced Problems in the Nature and Function of Genetic Material.

Chapter XI - Financial Aid to Students

The question of scholarships with restrictive conditions was discussed. The Registrar said that it had been pointed out to him that the Leonard Foundation Scholarship has the following provisions: "That those eligible must be of the white race, of British nationality, and of the Christian religion in its Protestant form".

Moved by A.E. Branca, seconded by R.J.C. Harper

"that scholarships with restrictive conditions such as those of the Leonard Foundation Scholarship not be listed in the Calendars of Simon Fraser University".

CARRIED

Approval of Undergraduate Calendar

Moved by K.E. Rieckhoff, seconded by R.J.C. Harper

"that the Undergraduate Calendar as amended be approved".

CARRIED

/3.C...

SM 9/1/67 *Calendar*

3. C. Graduate Calendar 1967-68

The draft Calendar was approved with the changes suggested by the Senate Graduate Studies Committee and other editorial amendments.

The following new graduate courses were approved for offering in the Spring Semester 1967:

|               |                                                              |
|---------------|--------------------------------------------------------------|
| History 800-5 | Seminar in Historiography                                    |
| Physics 871-4 | Nuclear Physics. Selected Topics from Modern Nuclear Theory. |

Development of Graduate Work at Simon Fraser

The President said that he had received a memorandum from C.D. Nelson regarding the development of graduate work and had subsequently had a lengthy discussion with him on this question.

As a result of this he wanted to pose some questions for Senate that he felt should be tackled soon. One of these was the extent to which graduate students at Simon Fraser should be involved in the challenges and tribulations of academic instruction. Some of them were involved as Teaching Assistants, but this may not go far enough. All students at the master's and doctor's level could be exposed to discussion on where education is going. Could this be done without lengthening the degree program?

It was suggested that the need might be met by holding a general seminar for students of all faculties, and by holding frequent meetings with Teaching Assistants on the technique of tutorial leadership; encouragement of innovations by Teaching Assistants themselves in running their tutorials; and exposure of graduate students to large classes when they feel they are ready to lecture to groups.

Members felt that what was required was a coordinated program and it was questioned whether there was any organisation for administering the programs within each department, and whether there was any administrative machinery for exchange of views between departments.

It was agreed that the Senate Committee on Graduate Studies should explore the subject further and perhaps prepare discussion papers for the Faculties.

3. D and 3.E.

It was agreed to carry these items over to the next Meeting.

/4...

SM 9/1/67

*Execution  
Hon. degrees  
Academic  
Planning  
Convocation*

4. OTHER BUSINESSA. New appointments to the Joint Board of Teachers

The President said that for the past three years Mr. Frederickson and Professor Baker had been Senate members appointed by the Board, and President's alternate, and now wished to be relieved of these duties.

Moved by K.E. Rieckhoff, seconded by G. Kirchner

"that Dr. W. Vidaver replace Mr. C.J. Frederickson as the Senate's nominee to the Joint Board, and Professor F. Cunningham be the President's alternate".

CARRIED

B. Senate Committee on Honorary Degrees

Moved by G. Kirchner, seconded by R.J.C. Harper

"that W. Williams replace T.H. Brose as a member of this Committee".

CARRIED

C. Academic Planning

The President said that agreement had been reached to establish an Advisory Committee on Long Range Academic Planning, consisting of the Dean of each Faculty, one additional member from each Faculty, one member from the Board of Governors, one lay member of the Senate, and the Director of University Affairs.

Moved by A.R. MacKinnon, seconded by K. Rieckhoff

"that the Hon. Wm. Hamilton be appointed as the Senate's representative on the Long Range Academic Planning Committee".

CARRIED

D. Program for Convocation Founders

The President told Senate that there had been no official visit from the Visitor, Lt. Governor the Hon. George R. Pearkes, since the installation ceremonies, and also nothing had been done to bring Convocation Founders on campus for well over a year. Now that two or three candidates had qualified for the Master's degree it was felt that this should be a suitable reason for arranging a program for Convocation Founders. A date in February had been tentatively set. Senate agreed that the matter should be taken to the Board of Governors.

/E...

SM 9/1/67

Convocation

13

4. E. Convocation in May - Speaker

It was agreed that everyone in the University should inform the Registrar of the name of the best speaker that they know. A speaker would be drawn from this list by the Senate Committee on Honorary Degrees. The deans were asked to disseminate this information.

5. DATE OF NEXT MEETING

The next Meeting of Senate will be Monday 6 February, 1967, at 1.30 PM.

The Meeting adjourned at 7 PM.

D.P. Robertson  
Secretary