

3M 6/10/67

Student Society

Paper 3G

To: Senate

From: Secretary,
Faculty Council

Subject: Student Society Constitution

26 January, 1967

In November 1965 Senate gave recognition to the 'Student Council' as the official student body on the campus. Since that time the students have been drafting a constitution.

The first draft of the constitution was presented to the Faculty Council in the Spring of 1966. The Council after consultation with the University lawyers recommended a number of changes. These recommendations were considered by the students and by the students' lawyer. A second draft was presented to Faculty Council recently.

As you can see by the attached letter from the Registrar to the President of the Student Council, there were still a few amendments required. These amendments have been agreed to by the President of the Student Council.

Faculty Council therefore recommends that Senate approve the Simon Fraser Student Society Constitution and By-laws with the amendments outlined in the Registrar's letter of January 25, 1967.

It is apparently the intention of the Student Society Executive to register this document with the Provincial Registrar under the Societies' Act. Before the Provincial Registrar will act he requires a statement that this document is acceptable to the Senate.



D.P. Robertson
Registrar
Secretary, Faculty Council

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Student S-A-3
Secretary

25 January, 1967.

Mr. Stan Wong,
Student Executive Council.

Dear Mr. Wong,

The Faculty Council met on January 23 and considered the draft Constitution of the Simon Fraser Student Society (November 23 1966).

The Faculty Council would be willing to recommend to Senate that this Constitution be adopted if the Executive Council would agree to the following amendments:

- "(1) By-law 1 (2) - "Notwithstanding any other provisions of this By-law, any student in good academic standing as defined by the University Registrar holding an elective office on the Executive Council or any subsidiary club or organization thereof shall be deemed to have membership in the Society during the Summer semester."
- (2) By-law 7 (g) - Delete "or by the University".
- (3) By-law 16 - Delete By-law 16 (1) and (2) and substitute:
"The liability of the Society shall be as defined in the Societies Act".

The Faculty Council would also like to know what the Executive feels about the course load of students running for office in the Student Society. The Faculty Council does not want to hold up the Constitution on these grounds but is quite sure that there will be questions asked in Senate relating to this point and it would be best if Senate were informed of your feelings.

If you let me know whether the above amendments are agreeable before Friday 27 January at 10 AM it will be possible to place the Constitution on the agenda for February 6 meeting of Senate, otherwise it will have to wait until the March one.

Yours sincerely,

Registrar
Secretary, Faculty Council

SIMON FRASER STUDENT SOCIETY

simon fraser university / burnaby 2, b.c. / telephone 291-3181

Office of the President

January 27, 1967

Mr. D. P. Robertson
Registrar
Simon Fraser University
Burnaby 2, B. C.

Dear Mr. Robertson:

This is to confirm the verbal confirmation on the proposed amendment of the Faculty Council. At the Executive Council meeting on the 24th of January they agreed to the following amendments as stated in your letter of January 25, 1967.

- (1) By-law 1 (2) - "Notwithstanding any other provisions of this By-law, any student in good academic standing as defined by the University Registrar holding an elective office on the Executive Council or any subsidiary club or organization thereof shall be deemed to have membership in the Society during the Summer semester."
- (2) By-law 4 (g) - Delete "or by the University."
- (3) By-law 16 - Delete By-law 16 (1) and (2) and substitute: "The liability of the Society shall be as defined in the Societies Act."

Yours truly,



Stan Wong,
President

SW/mw

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Student Society (1)

Nov. 23, 1966

CONSTITUTION OF THE SIMON FRASER STUDENT SOCIETY

1. The name of the Society is The Simon Fraser Student Society.
2. The objects of the Society are:
 - (a) to promote, direct, administer and co-ordinate all student activities of, by and for the students of Simon Fraser University.
 - (b) To promote cooperation amongst the students of Simon Fraser University and cooperation between the members of the Society and students within the Province and elsewhere.
 - (c) To acquire by gift, bequest, lease, exchange or purchase any lands, buildings, or hereditaments, whether freehold or leasehold, for the use of the Society.
 - (d) To erect on such lands any buildings or improvements necessary for the proper use and occupation of the same by the Society.
 - (e) To take or otherwise acquire and hold shares or stock debentures, debenture stock bonds, obligations and securities issued by any society or company within the Province of British Columbia or elsewhere.
 - (f) Subject to the provisions contained in the Societies Act, to borrow, raise and secure the payment of money in such manner as the Society sees fit and in particular by the issue of debentures.
3. The operations of the Society will be chiefly carried on at Simon Fraser University in the Province of British Columbia.

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BY-LAWS

BY-LAW 1 - MEMBERSHIP

The membership of the Society shall be:

- (1) All registered students of Simon Fraser University who have paid Society fees for the current University semester.
- (2) Notwithstanding any other provisions of this By-Law, any student holding an elective office on the Executive Council or any subsidiary club or organization thereof shall be deemed to have membership in the Society during the Summer Semester.
- (3) Membership in the Society shall cease when a member ceases to be a registered student of Simon Fraser University.

BY-LAW 2 - RIGHTS AND DUTIES OF MEMBERS

The rights, duties and obligations of the members of the Society shall be as provided in the By-Laws of the Society.

BY-LAW 3 - EXECUTIVE COUNCIL

- (1) The Board of Directors or Executive of the Society shall be called the "Executive Council".
- (2) The members of the Executive Council shall be members of the Society during tenure of office.
- (3) The Executive Council shall consist of:
 - (a) President;
 - (b) First Vice-President;
 - (c) Second Vice-President;
 - (d) Secretary;
 - (e) Treasurer;
 - (f) Activities Co-ordinator;
 - (g) Sports Co-ordinator;
 - (h) Clubs Director;
 - (i) Public Relations Officer;
 - (j) Arts President, who shall be a student in the faculty of Arts;
 - (k) Science President, who shall be a student in the faculty of Science;
 - (l) Education President, who shall be a student in the faculty of Education;
 - (m) Councillor-at-large.
- (4) The Executive Council may appoint honorary members in its discretion.

BY-LAW 4 - POWERS AND DUTIES OF EXECUTIVE COUNCIL

The Executive Council shall:-

- (1) Act as the Board of Directors of the Society.
- (2) Be the only recognized medium of communication between the Society and its members and:-
 - (a) The University authorities and the University's Board of Governors;
 - (b) The general public.
- (3) Subject to the provisions of the By-Laws and Constitution exercise full control of all activities of the Society and of its subsidiary organizations. It shall have the power to make rulings governing and binding upon the Society in connection with such activities and any such ruling made by it shall be final and binding. It shall have the power to establish rules of discipline governing its members and subsidiary organizations and to administer and enforce such rules subject only to the qualification that the maximum fine which may be levied or demanded against or from a member by the Society shall be \$5.00.
- (4) Meet regularly and call and hold such special meetings as may be required;
- (5) Have power to engage and pay such assistance as it may require or deem necessary for the efficient carrying out of the business and other activities of the Society and to delegate to such persons such powers or work as may seem fit.
- (6) The Executive Council may for the purpose of carrying out the objects of the Society, borrow, raise or secure the repayment of money upon terms and conditions which may be by resolution of the Executive Council agreed upon. The Executive Council may authorize the issue of bonds, perpetual or redeemable debentures, or any mortgage, charge or other security on the whole or part of the property or assets of the Society, present and future, including Society fees now or hereafter due or payable, provided that the Executive Council shall not approve a capital expenditure in excess of \$3,000.00 without the approval of the Society signified by a majority of a quorum attending an annual or special general meeting;

(7) The individual powers and duties of members of the Executive Council are:-

- (a) The President shall preside at all meetings of the Society and of the Executive Council. He shall have the power to convene the Executive Council at any time. He shall represent the student body on all formal occasions and shall undertake all other duties usually falling to the office of a President of a Society. He shall be a signing officer. He shall be an ex-officio member of all standing committees created by the Executive Council and shall have the right and power to be present at any meeting of all subsidiary organizations of the Executive Council;
- (b) The First Vice-President shall assume and carry out duties of the President during his absence or in the event of the resignation or impeachment of the President. He shall otherwise act as a general assistant to the President. He shall be a signing officer.
- (c) The Second Vice-President shall aid and assist the President and First Vice-President in the execution of their duties and carry out specific duties as may from time to time be assigned to him by the Executive Council.
- (d) The Secretary shall take the minutes of all the meetings of the Executive Council and of the Society and conduct correspondence of the Executive Council and keep on file copies of all letters written by or on behalf of the Society and all letters received by the Society or by the Secretary relating to the affairs of the Society. The Secretary shall have such further duties as may from time to time be required by resolution of the Society or of the Executive Council;
- (e) The Treasurer shall prepare the budget of the Society. He shall immediately upon the receipt of funds deposit them with a chartered bank selected by resolution of the Executive Council. He shall be a signing officer. He shall not disburse funds except in payment of accounts authorized and approved by the Executive Council, unless such accounts do not individually exceed the sum of \$35.00, in which case the Treasurer may authorize payment, but in that event the Treasurer shall present accounts so paid to the Executive Council at its next regular meeting following the date of such payment and obtain the approval and ratification of the Executive Council of accounts so paid. The Treasurer shall keep careful account and be responsible for all monies received and disbursed by or on behalf of the Society. He shall examine all vouchers, requisitions, petty cash payments and purchase orders and shall submit them to the Executive Council with his recommendations for approval or disapproval.

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4.

The Treasurer shall examine requests for travel expenses, and as a condition precedent to the allowance of such requests, shall receive a statement of proposed expenses and shall obtain a detailed account of actual expenditures by persons receiving such allowance within one week of the return of such person or persons. He shall render a statement of receipts and disbursements and of the assets and capital position of the Society and a statement of profit and loss at any time requested by the Executive Council by resolution or by the President or Ombudsman in writing. He shall prepare a profit and loss statement and balance sheet for consideration of the Society at its annual general meeting and shall report to the Society on the Society's financial affairs. He shall be consulted by members of the Executive Council intending to propose a resolution to the Executive Council or to a general meeting which will require an expenditure in excess of \$500.00 and may approve expenditures not exceeding \$500.00 for any single expenditure without prior approval by the Executive Council, provided that if such power is exercised, such expenditure will be reported to the Executive Council at its next meeting.

- (f) The Activities Co-ordinator shall be responsible for co-ordinating all social and cultural activities of the Student Society and its subsidiaries. He will be responsible for the establishment of a social directorate and cultural directorate and for the appointment of a chairman for each directorate.
- (g) The Sports Co-ordinator shall be responsible for co-ordination of all activities in the intermural program. He shall assist in the organization and scheduling of athletic activities and shall generally report to the Executive Council on the requirements of athletic teams sponsored by the Society or by the University.
- (h) The Clubs Director shall act as the registrar of all student clubs and subsidiary organizations of the Society and shall offer his assistance and advice to such clubs and subsidiary organizations and shall report generally to the Executive Council on the needs, requirements and activities of such clubs and organizations; he shall prepare a budget for all student clubs and such other subsidiary organizations as the Executive Council may direct for submission to the Treasurer and to the Executive Council, and he may for this purpose impose deadlines for the submission of budgets requested by or on behalf of such clubs and subsidiary organizations.
- (i) The Public Relations Officer shall foster the development of a public relations program for the Society. He shall control and supervise all bulletin boards. He shall perform such other duties as the Executive Council by resolution or the President or Vice-President may assign;

- (j) The Arts President shall represent students in the Faculty of Arts on the Executive Council;
- (k) The Science President shall represent students in the Faculty of Science on the Executive Council;
- (l) The Education President shall represent students in the Faculty of Education on the Executive Council;
- (m) The Councillor-at-large shall be available to accept specific duties as may from time to time be assigned to him by the Executive Council.

BY-LAW 5 - THE EXECUTIVE COUNCIL IN SUMMER SEMESTER

Where there is a conflict between the provisions of any other By-Law, the provisions of this By-Law shall govern.

- (1) The powers given by By-Law 4 (6) to the Executive Council shall not be exercisable by the Executive Council in the Summer Semester.
- (2) The Treasurer of the Executive Council in Summer Semester shall allocate from Society fees paid during the Summer Semester a proportion of such funds sufficient to pay permanent staff appointed by the Executive Council for the duration of the Summer Semester, but based upon a proportionate or pro-rata sharing of that expense between members of the Society during the Summer Semester and other members, the intention being that the said allocation and proportion shall be based not upon calendar time but upon the proportion of members receiving the benefits of the said permanent staff during Summer Semester, as compared to the number of members receiving the benefits of the permanent staff during Fall and Winter Semesters. The Treasurer of the Executive Council in the Summer Semester shall prepare the budget and perform the duties of Treasurer set out in the By-Laws on the basis of fees paid to the Society during Summer Semester only and shall have no regard nor include in the budget funds and capital assets mentioned in the budget of the Treasurer of the Executive Council;
- (3) The Accounts of the Society during Summer Semester shall be separately audited by the auditors appointed of the Society.

BY-LAW 6 - MEETINGS

Meetings shall be of three kinds:-

- (a) Annual General Meetings;
- (b) Special General Meeting;
- (c) Meetings of the Executive Council.

- (1) The Annual General Meeting of the Society shall be held during the month of February of each year;
- (2) Notice of the Annual General Meeting must be given two calendar weeks prior to the date on which the Meeting will be held. Sufficient notice will be deemed to have been given by the posting of a conspicuous notice not less than 12" x 24" in size upon three or more bulletin boards about the Campus of Simon Fraser University;
- (3) Special General Meetings of the Society may be convened at any time by the President upon resolution of the Executive Council or by the Ombudsman by notice to the Executive Council and upon presenting a petition duly signed by 5% of the members of the Society;
- (4) A Special General Meeting convened during Summer Semester shall not have power to commit funds of the Society except to the limit of funds paid by members of the Society during the Summer Semester in which such Special General Meeting is held, less amounts allocated by the Treasurer of the Executive Council in Summer Semester by reason of the By-Laws and less amounts which might otherwise be allocated by the Treasurer of the Executive Council in Summer Semester or by resolution of the Executive Council in Summer Semester.
- (5) One week's notice shall be required prior to the holding of a Special General Meeting. Sufficient notice shall be deemed to have been given by compliance with the provisions of By-Law 6(2) relating to notice;
- (6) Only members of the Society shall be entitled to vote at an Annual General Meeting or a Special General Meeting, and each member is entitled to one vote. In order to exercise his vote the member must be present at the Meeting at the time the vote is put, and no votes by proxy shall be allowed;
- (7) The manner of vote shall be in the discretion of the Chairman as to whether voting should be by show of hands, rising or sitting, or division, except that any member may require that a vote be taken a particular manner by obtaining the recognition of the chairman and indicating his desire;
- (8) A simple majority of votes cast will govern, except where the provisions of the "Societies Act" or the By-Laws require an extraordinary resolution;
- (9) Ten percent of the membership of the Society for the current semester shall constitute a quorum at an Annual General Meeting or at a Special General Meeting;

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- (10) Nine voting members of the Executive Council shall constitute a quorum for a meeting of the Executive Council and the decisions of the Executive Council shall be governed by a simple majority, save and except where by the By-Laws a larger majority is required.
- (11) Roberts' Rules of Order shall govern the conduct of all meetings.

BY-LAW 7 - AUDITORS

The Auditors of the Society shall be appointed by the Society at the Annual General Meeting.

- (1) The remuneration to be paid to the Auditors by the Society shall be determined by the Executive Council;
- (2) The Auditors of the Society shall have the right to examine all books, records and accounts of the Society and all subsidiary organizations and shall be entitled to require from any and all members of the Society, including the Executive Council and the officers of any subsidiary organization, such information and explanation as may be required by the Auditors for the due performance of their duties;
- (3) The Auditors shall prepare an Annual Report for submission by the Treasurer of the Executive Council to the Annual General Meeting of the Society, and the Treasurer shall submit and present the Report to the Annual General Meeting without material omission. Without limiting the generality of the foregoing, the Auditors shall expressly state:
 - (a) Whether they have obtained all information and explanation required and whether they have been granted free access to the files, records and accounts of the Society;
 - (b) Whether, in their opinion, the balance sheet forming a part of their Report is properly drawn so as to exhibit a true and fair representation of the financial affairs of the Society.

BY-LAW 8 - THE SEAL OF THE SOCIETY

The seal of the Society shall not be affixed to any instrument unless authorized by a resolution of the Executive Council and in the presence of such officer or officers, or such other person or persons as may be named by name or by office in the said resolution. The seal of the Society shall be kept in the custody of the Secretary or such other person or firm as the Executive Council may by resolution direct.

BY-LAW 9 - AMENDMENTS

The Constitution and By-Laws may be amended only by extraordinary resolution of the Society.

- (1) An extraordinary resolution amending the Constitution shall require a majority of two-thirds;
- (2) An extraordinary resolution amending the By-Laws shall require a majority of two-thirds;
- (3) The majorities mentioned in By-Law 9 (1) and 9 (2) are the majorities of members attending a meeting considering the proposed amendments, providing that any such meeting shall have a quorum present;
- (4) Notice of a proposed amendment however initiated shall be given in accordance with the By-Laws providing for due notice of a Special General Meeting. If a Special General Meeting is initiated by a petition for the purpose of an amendment to the Constitution or By-Laws, the text of the proposed amendments shall be delivered and given in the same manner;
- (5) Amendments may be initiated by:-
 - (a) The Executive Council;
 - (b) Any member of the Society if due notice is given prior to an Annual General Meeting;
 - (c) Any member of the Society requesting a Special General Meeting for the consideration of a proposed amendment, provided that the proposed amendment shall be accompanied by a petition setting out the text of the proposed amendment and requesting a Special General Meeting for its consideration and accompanied by the signatures of not less than 5% of the current membership.
- (6) No amendment of these By-Laws passed at a Special General Meeting of the Summer Semester shall be effective to amend the Constitution or By-Laws unless ratified at a Special General Meeting held during the Fall or Spring Semester or at the next subsequent Annual General Meeting required by the By-Laws.

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N.B. The following By-Law is no longer correct since By-Law 3 (3) was amended recently.

BY-LAW 10 - ELECTIONS

- (1) Members elected to the Executive Council and to position of Ombudsman shall hold office for one year commencing with the first day of the Fall Semester.
- (2) Dates for elections, organization of polling places and counting of ballots shall be scheduled and supervised by either:
 - (a) A subcommittee of the Executive Council composed of three members who are not candidates for office; or
 - (b) A subcommittee of three members appointed by resolution of the Executive Council, one of whom shall be appointed Chairman, as the Executive Council in its discretion shall resolve by majority vote.
- (3) Elections shall be held in the Spring of each year and in two slates, with voting for each slate held not less than one week, nor more than two weeks apart. The slates shall be:
 - (a) Slate 1 -
 - (i) President
 - (ii) Secretary
 - (iii) Social Convenor
 - (iv) Public Relations Officer
 - (v) Cultural Director
 - (vi) Arts President, who shall be elected only by members registered in the Faculty of Arts;
 - (vii) Science President, who shall be elected only by members registered in the faculty of Science;
 - (viii) Education President, who shall be elected only by members registered in the faculty of Education;
 - (b) Slate 2 -
 - (i) Treasurer
 - (ii) Sports Co-ordinator
 - (iii) Clubs Director
 - (iv) Ombudsman
 - (v) Vice-President
 - (vi) Inter-House Co-ordinator
- (4) The Schedule of Elections shall be published at least one month prior to the time scheduled for voting on Slate 1. The Schedule of Elections shall be deemed to have been duly published if posted in the same manner and places as notice of the Annual General Meeting, but such other publication or advertisement as may seem advisable to the Chairman of the Electoral Subcommittee may be used in addition to such notice. The Schedule of Elections shall state:

- (a) The day voting will be held for each slate;
 - (b) The officers to be elected on each slate;
 - (c) The date and hour nominations will close for each slate;
 - (d) The requirements for nomination for candidates;
 - (e) The length of time limited for campaigning for each slate, and the limitation of campaign expenses;
 - (f) The place for deposit of nomination papers.
- (5) Nominations for each slate shall close at 12 noon one week prior to the date voting will be held for that slate.
- 3 (6) Candidates for office must be members in good standing of the Society, and must be nominated by not less than ten members in good standing. Nomination papers shall contain the name and faculty and student number of the member nominated and not less than ten signatures of members in good standing on one sheet of paper, together with the office for which the member is nominated.
- (7) Forthwith after the close of nominations, or as soon as practicable thereafter, the names of the nominees shall be published and posted in the same manner as the requirements for publication of the Schedule of Elections. The nominees for each office shall be placed after the title of each office on the slate in alphabetical order according to surname.
- (8) Campaigning for the office of President of the Society may commence no earlier than two weeks prior to the day scheduled for voting for the first slate, but no person shall campaign for the office of President until his nomination papers have been filed. In all other cases, campaigning shall be limited to the period between the closing of nominations for the slate in which the office occurs, and the opening of the polls for that slate.
- (9) The form of ballot shall be decided by the Chairman of the Electoral Subcommittee provided that the candidates for each office shall be listed alphabetically by surname.
- (10) The Chairman of the Electoral Subcommittee shall have power to appoint members who are not candidates to supervise polling booths or places and to count ballots as may be deemed necessary.
- (11) The number and place of polling booths or places shall be in the discretion of the Chairman of the Electoral Subcommittee.

- (12) All campaign posters, stickers, or other material shall be removed by the candidates for whose benefit they have been displayed immediately before the opening of polls for the slate. Failure by a candidate to comply with this By-Law shall mean the imposition of a fine of \$5.00 by resolution of the Executive Council acting upon the report of the Chairman of the Electoral Subcommittee.
- (13) Members receiving a plurality of votes shall be declared elected.
- (14) A candidate may request a recount of votes cast within 72 hours of the close of polls. After that time the ballots for the slate shall be destroyed by the Chairman of the Electoral Subcommittee.
- (15) The Chairman of the Electoral Subcommittee may declare a candidate's election null and void for violation of this By-Law.

BY-LAW 11 - RESIGNATION OR IMPEACHMENT

- (1) Upon an elected officer or the Ombudsman ceasing to be a member in good standing of the Society, his resignation shall be deemed to have been delivered to the Executive Council. For the purposes of this By-Law an officer may cease to be a member in good standing of the Society in any one of the following ways:
 - (a) Upon ceasing to be a registered student of Simon Fraser University, subject to the provisions of By-Law 1 (2).
 - (b) Upon non-payment of Society fees.
 - (c) Upon expulsion by the University.
- (2) The Executive Council may resolve to hold by-elections to fill a vacant office. By-elections shall be held in accordance with the By-Law governing elections, except that only one week's notice shall be required for the deposit of nomination papers, and the by-election may be held within one week of the date nominations close.

BY-LAW 12 - BY-ELECTIONS

- (1) Upon the death, resignation or impeachment of an officer of the Executive Council the Executive Council may by resolution appoint a member of the Council to fulfill the duties of the office so vacated.
- (2) The Executive Council may resolve to hold by-elections to fill the vacant office. By-elections shall be held in accordance with the by-law governing elections, except that only one week's notice shall be required for the deposit of nomination papers, and the by-election may be held within one week of the date nominations close.

BY-LAW 13 - SUBSIDIARY ORGANIZATIONS

- (1) The Society may establish or sponsor subsidiary organizations and may grant financial aid to such organizations.
- (2) Any such organizations established or sponsored by the Society shall be subject to the provisions of By-Law 4 (3) and any rules of discipline established by the Executive Council. A failure of the Society to provide financial assistance to such subsidiary organization shall not be deemed to be a fine contemplated by By-Law 4 (3).

- (3) No subsidiary organization shall be, or shall allow itself to become an instrument of a political party, unless the subsidiary organization is established for that purpose and the Executive Council, by resolution, allows such subsidiary organization for that purpose.
- (4) No subsidiary organization shall accept funds or acquire property except through the Society.
- (5) Any group of members proposing to form an organization for any purpose within the objects of the Society shall first make application to the Clubs Director by a petition in writing setting out:
 - (a) The name of the proposed organization.
 - (b) The objects of the proposed organization.
 - (c) The amount of the budget expected to be necessary for the proper functioning of the organization.
 - (d) The names of the proposed Executive of the organization.

The petition shall be signed by not less than five members in good standing.

BY-LAW 14 - RECORDS

- (1) The minutes of the meetings of the Society and the Executive Council shall be kept at the office of the Society at Simon Fraser University.
- (2) The books, records and accounts of the Society may be inspected by members at the offices of the Society at Simon Fraser University on any business day between the hours of 10:00 A. M. and 4:00 P. M.

BY-LAW 15 - GENERAL POWERS OF THE SOCIETY

- (1) The Society shall have the power to make such regulations from time to time as it may deem necessary or advisable with respect to the activities of the Executive Council or any of its subsidiary organizations and to repeal, vary, alter or amend such regulations in such manner as it may deem fit and necessary.

BY-LAW 16 - LIABILITY OF THE SOCIETY

- (1) The Society shall not be responsible to Simon Fraser University or to the general public for the action and behavior of any member or group of members, unless:

- (a) The relationship between the Society and the members is such that the relationship of master and servant or principal and agent would be implied by law; and
 - (b) The acts and behavior are such that the Society would be civilly liable to the University or the public; and
 - (c) The act or behavior does not fall within the definition of a crime as defined in the "Criminal Code of Canada"; and
 - (d) The member or group of members can be definitely identified beyond a reasonable doubt.
- (2) For the purposes of this By-Law, the expression "general public" includes members of the Society.

BY-LAW 17 - DELEGATION OF POWERS AND DUTIES

- (1) The Executive Council may delegate such of its individual and collective powers and duties as it may deem expedient for the practicable conduct of the affairs of the Society.
- (2) The Executive Council shall not delegate its powers to expend or Disburse funds except as provided in the By-Laws and then only when the person to whom such power is delegated has obtained a bond with an insurer satisfactory to the Executive Council, naming the Society as beneficiary or loss payee and ensuring the fidelity of such person.
- (3) The Executive Council may by resolution appoint one person not a member of the Executive Council as a full or qualified signing officer.

BY-LAW 18 - SIGNING OFFICERS

- (1) The signing officer shall be any two of:
 - (a) The President;
 - (b) The Vice-President;
 - (c) The Treasurer;
 - (d) Any person appointed by the Executive Council pursuant to By-Law 17 (3).
- (2) All signing officers shall be bonded for a minimum amount of \$50,000.00.
- (3) The Executive Council may by resolution increase the value of the bond required under By-Law 18(2).

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BY-LAW 19 - OMBUDSMAN

The Ombudsman shall be entitled and shall be required to attend all meetings of the Executive Council but shall not have a vote and shall not propose resolutions. If he is unable to attend a meeting of the Executive Council, he may send an observer provided he informs the Chairman of the meeting before the meeting. The Ombudsman shall not hold any other elected position on campus during his term of office. The Ombudsman shall have the right to participate in the discussions of the Executive Council and to question resolutions proposed by members of the Executive Council. He shall present to the Executive Council any complaint directed to him by a student. He shall be entitled to access to the files, financial reports and business records of the Society upon tendering to the President, Vice-President, Secretary or Treasurer, a written demand to inspect such documents or records. He shall have the power to call a general meeting of the Society upon presenting a petition containing the signatures of five percent of the current membership of the Society and upon otherwise complying with the requirements for notice of a general meeting provided by the By-Laws. He shall have the right to demand recognition by the President or acting chairman of a general meeting, but shall otherwise be governed by Roberts' Rules of Order and the rulings of the chair and of the general meeting.

SIMON FRASER UNIVERSITY

SM 6/10/67

Simon Fraser University

OFFICE OF THE REGISTRAR



BURNABY 2, BRITISH COLUMBIA

Telephone 291-3111 Area code 604

8 February, 1967

Mr. Stan Wong,
President,
Simon Fraser Student Society.

Dear Mr. Wong,

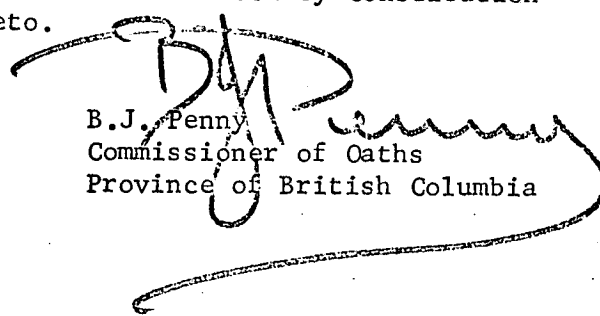
I am enclosing two copies of the Simon Fraser Student Society Constitution and By-laws as approved by the Senate of Simon Fraser University on February 6, 1967.

An additional two copies are in my office, one for my reference, and one for the Minute Book of Senate.

Each page of the four copies has been initialled by myself as certified by Mr. B.J. Penny, Commissioner of Oaths in the Province of British Columbia.


D.P. Robertson
Registrar and Secretary
of Senate.

I hereby certify that the signature on this letter is that of D.P. Robertson, Registrar and Secretary of Senate of Simon Fraser University and that D.P. Robertson initialled the pages of the Simon Fraser Student Society Constitution and By-laws attached hereto.


B.J. Penny
Commissioner of Oaths
Province of British Columbia

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Simon Fraser Society

Nov. 23, 1966

CONSTITUTION OF THE SIMON FRASER STUDENT SOCIETY

1. The name of the Society is The Simon Fraser Student Society.
2. The objects of the Society are:
 - (a) to promote, direct, administer and co-ordinate all student activities of, by and for the students of Simon Fraser University.
 - (b) To promote cooperation amongst the students of Simon Fraser University and cooperation between the members of the Society and students within the Province and elsewhere.
 - (c) To acquire by gift, bequest, lease, exchange or purchase any lands, buildings, or hereditaments, whether freehold or leasehold, for the use of the Society.
 - (d) To erect on such lands any buildings or improvements necessary for the proper use and occupation of the same by the Society.
 - (e) To take or otherwise acquire and hold shares or stock debentures, debenture stock bonds, obligations and securities issued by any society or company within the Province of British Columbia or elsewhere.
 - (f) Subject to the provisions contained in the Societies Act, to borrow, raise and secure the payment of money in such manner as the Society sees fit and in particular by the issue of debentures.
3. The operations of the Society will be chiefly carried on at Simon Fraser University in the Province of British Columbia.

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BY-LAW 1 - MEMBERSHIP

The membership of the Society shall be:

- (1) All registered students of Simon Fraser University who have paid Society fees for the current University semester.
- (2) Notwithstanding any other provisions of this By-law, any student in good academic standing as defined by the University Registrar holding an elective office on the Executive Council or any subsidiary club or organization thereof shall be deemed to have membership in the Society during the Summer semester.
- (3) Membership in the Society shall cease when a member ceases to be a registered student of Simon Fraser University.

BY-LAW 2 - RIGHTS AND DUTIES OF MEMBERS

The rights, duties and obligations of the members of the Society shall be as provided in the By-Laws of the Society.

BY-LAW 3 - EXECUTIVE COUNCIL

- (1) The Board of Directors or Executive of the Society shall be called the "Executive Council".
- (2) The members of the Executive Council shall be members of the Society during tenure of office.
- (3) The Executive Council shall consist of:
 - (a) President;
 - (b) First Vice-President;
 - (c) Second Vice-President;
 - (d) Secretary;
 - (e) Treasurer;
 - (f) Activities Co-ordinator;
 - (g) Sports Co-ordinator;
 - (h) Clubs Director;
 - (i) Public Relations Officer;
 - (j) Arts President, who shall be a student in the faculty of Arts;
 - (k) Science President, who shall be a student in the faculty of Science;
 - (l) Education President, who shall be a student in the faculty of Education;
 - (m) Councillor-at-large.
- (4) The Executive Council may appoint honorary members in its discretion.

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BY-LAW 4 - POWERS AND DUTIES OF EXECUTIVE COUNCIL

The Executive Council shall:-

- (1) Act as the Board of Directors of the Society.
- (2) Be the only recognized medium of communication between the Society and its members and:-
 - (a) The University authorities and the University's Board of Governors;
 - (b) The general public.
- (3) Subject to the provisions of the By-Laws and Constitution exercise full control of all activities of the Society and of its subsidiary organizations. It shall have the power to make rulings governing and binding upon the Society in connection with such activities and any such ruling made by it shall be final and binding. It shall have the power to establish rules of discipline governing its members and subsidiary organizations and to administer and enforce such rules subject only to the qualification that the maximum fine which may be levied or demanded against or from a member by the Society shall be \$5.00.
- (4) Meet regularly and call and hold such special meetings as may be required;
- (5) Have power to engage and pay such assistance as it may require or deem necessary for the efficient carrying out of the business and other activities of the Society and to delegate to such persons such powers or work as may seem fit.
- (6) The Executive Council may for the purpose of carrying out the objects of the Society, borrow, raise or secure the repayment of money upon terms and conditions which may be by resolution of the Executive Council agreed upon. The Executive Council may authorize the issue of bonds, perpetual or redeemable debentures, or any mortgage, charge or other security on the whole or part of the property or assets of the Society, present and future, including Society fees now or hereafter due or payable, provided that the Executive Council shall not approve a capital expenditure in excess of \$3,000.00 without the approval of the Society signified by a majority of a quorum attending an annual or special general meeting;

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(7) The individual powers and duties of members of the Executive Council are:-

- (a) The President shall preside at all meetings of the Society and of the Executive Council. He shall have the power to convene the Executive Council at any time. He shall represent the student body on all formal occasions and shall undertake all other duties usually falling to the office of a President of a Society. He shall be a signing officer. He shall be an ex-officio member of all standing committees created by the Executive Council and shall have the right and power to be present at any meeting of all subsidiary organizations of the Executive Council;
- (b) The First Vice-President shall assume and carry out duties of the President during his absence or in the event of the resignation or impeachment of the President. He shall otherwise act as a general assistant to the President. He shall be a signing officer.
- (c) The Second Vice-President shall aid and assist the President and First Vice-President in the execution of their duties and carry out specific duties as may from time to time be assigned to him by the Executive Council.
- (d) The Secretary shall take the minutes of all the meetings of the Executive Council and of the Society and conduct correspondence of the Executive Council and keep on file copies of all letters written by or on behalf of the Society and all letters received by the Society or by the Secretary relating to the affairs of the Society. The Secretary shall have such further duties as may from time to time be required by resolution of the Society or of the Executive Council;
- (e) The Treasurer shall prepare the budget of the Society. He shall immediately upon the receipt of funds deposit them with a chartered bank selected by resolution of the Executive Council. He shall be a signing officer. He shall not disburse funds except in payment of accounts authorized and approved by the Executive Council, unless such accounts do not individually exceed the sum of \$35.00, in which case the Treasurer may authorize payment, but in that event the Treasurer shall present accounts so paid to the Executive Council at its next regular meeting following the date of such payment and obtain the approval and ratification of the Executive Council of accounts so paid. The Treasurer shall keep careful account and be responsible for all monies received and disbursed by or on behalf of the Society. He shall examine all vouchers, requisitions, petty cash payments and purchase orders and shall submit them to the Executive Council with his recommendations for approval or disapproval.

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The Treasurer shall examine requests for travel expenses, and as a condition precedent to the allowance of such requests, shall receive a statement of proposed expenses and shall obtain a detailed account of actual expenditures by persons receiving such allowance within one week of the return of such person or persons. He shall render a statement of receipts and disbursements and of the assets and capital position of the Society and a statement of profit and loss at any time requested by the Executive Council by resolution or by the President or Ombudsman in writing. He shall prepare a profit and loss statement and balance sheet for consideration of the Society at its annual general meeting and shall report to the Society on the Society's financial affairs. He shall be consulted by members of the Executive Council intending to propose a resolution to the Executive Council or to a general meeting which will require an expenditure in excess of \$500.00 and may approve expenditures not exceeding \$500.00 for any single expenditure without prior approval by the Executive Council, provided that if such power is exercised, such expenditure will be reported to the Executive Council at its next meeting.

- (f) The Activities Co-ordinator shall be responsible for co-ordinating all social and cultural activities of the Student Society and its subsidiaries. He will be responsible for the establishment of a social directorate and cultural directorate and for the appointment of a chairman for each directorate.
- (g) The Sports Co-ordinator shall be responsible for co-ordination of all activities in the intermural program. He shall assist in the organization and scheduling of athletic activities and shall generally report to the Executive Council on the requirements of athletic teams sponsored by the Society.
- (h) The Clubs Director shall act as the registrar of all student clubs and subsidiary organizations of the Society and shall offer his assistance and advice to such clubs and subsidiary organizations and shall report generally to the Executive Council on the needs, requirements and activities of such clubs and organizations; he shall prepare a budget for all student clubs and such other subsidiary organizations as the Executive Council may direct for submission to the Treasurer and to the Executive Council, and he may for this purpose impose deadlines for the submission of budgets requested by or on behalf of such clubs and subsidiary organizations.
- (i) The Public Relations Officer shall foster the development of a public relations program for the Society. He shall control and supervise all bulletin boards. He shall perform such other duties as the Executive Council by resolution or the President or Vice-President may assign;

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- (j) The Arts President shall represent students in the Faculty of Arts on the Executive Council;
- (k) The Science President shall represent students in the Faculty of Science on the Executive Council;
- (l) The Education President shall represent students in the Faculty of Education on the Executive Council;
- (m) The Councillor-at-large shall be available to accept specific duties as may from time to time be assigned to him by the Executive Council.

BY-LAW 5 - THE EXECUTIVE COUNCIL IN SUMMER SEMESTER

Where there is a conflict between the provisions of any other By-Law, the provisions of this By-Law shall govern.

- (1) The powers given by By-Law 4 (6) to the Executive Council shall not be exercisable by the Executive Council in the Summer Semester.
- (2) The Treasurer of the Executive Council in Summer Semester shall allocate from Society fees paid during the Summer Semester a proportion of such funds sufficient to pay permanent staff appointed by the Executive Council for the duration of the Summer Semester, but based upon a proportionate or pro-rata sharing of that expense between members of the Society during the Summer Semester and other members, the intention being that the said allocation and proportion shall be based not upon calendar time but upon the proportion of members receiving the benefits of the said permanent staff during Summer Semester, as compared to the number of members receiving the benefits of the permanent staff during Fall and Winter Semesters. The Treasurer of the Executive Council in the Summer Semester shall prepare the budget and perform the duties of Treasurer set out in the By-Laws on the basis of fees paid to the Society during Summer Semester only and shall have no regard nor include in the budget funds and capital assets mentioned in the budget of the Treasurer of the Executive Council;
- (3) The Accounts of the Society during Summer Semester shall be separately audited by the auditors appointed of the Society.

BY-LAW 6 - MEETINGS

Meetings shall be of three kinds:-

- (a) Annual General Meetings;
- (b) Special General Meeting;
- (c) Meetings of the Executive Council.

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- (1) The Annual General Meeting of the Society shall be held during the month of February of each year;
- (2) Notice of the Annual General Meeting must be given two calendar weeks prior to the date on which the Meeting will be held. Sufficient notice will be deemed to have been given by the posting of a conspicuous notice not less than 12" x 24" in size upon three or more bulletin boards about the Campus of Simon Fraser University;
- (3) Special General Meetings of the Society may be convened at any time by the President upon resolution of the Executive Council or by the Ombudsman by notice to the Executive Council and upon presenting a petition duly signed by 5% of the members of the Society;
- (4) A Special General Meeting convened during Summer Semester shall not have power to commit funds of the Society except to the limit of funds paid by members of the Society during the Summer Semester in which such Special General Meeting is held, less amounts allocated by the Treasurer of the Executive Council in Summer Semester by reason of the By-Laws and less amounts which might otherwise be allocated by the Treasurer of the Executive Council in Summer Semester or by resolution of the Executive Council in Summer Semester.
- (5) One week's notice shall be required prior to the holding of a Special General Meeting. Sufficient notice shall be deemed to have been given by compliance with the provisions of By-Law 6(2) relating to notice;
- (6) Only members of the Society shall be entitled to vote at an Annual General Meeting or a Special General Meeting, and each member is entitled to one vote. In order to exercise his vote the member must be present at the Meeting at the time the vote is put, and no votes by proxy shall be allowed;
- (7) The manner of vote shall be in the discretion of the Chairman as to whether voting should be by show of hands, rising or sitting, or division, except that any member may require that a vote be taken a particular manner by obtaining the recognition of the chairman and indicating his desire;
- (8) A simple majority of votes cast will govern, except where the provisions of the "Societies Act" or the By-Laws require an extraordinary resolution;
- (9) Ten percent of the membership of the Society for the current semester shall constitute a quorum at an Annual General Meeting or at a Special General Meeting;

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- (10) Nine voting members of the Executive Council shall constitute a quorum for a meeting of the Executive Council and the decisions of the Executive Council shall be governed by a simple majority, save and except where by the By-Laws a larger majority is required.
- (11) Roberts' Rules of Order shall govern the conduct of all meetings.

BY-LAW 7 - AUDITORS

The Auditors of the Society shall be appointed by the Society at the Annual General Meeting.

- (1) The remuneration to be paid to the Auditors by the Society shall be determined by the Executive Council;
- (2) The Auditors of the Society shall have the right to examine all books, records and accounts of the Society and all subsidiary organizations and shall be entitled to require from any and all members of the Society, including the Executive Council and the officers of any subsidiary organization, such information and explanation as may be required by the Auditors for the due performance of their duties;
- (3) The Auditors shall prepare an Annual Report for submission by the Treasurer of the Executive Council to the Annual General Meeting of the Society, and the Treasurer shall submit and present the Report to the Annual General Meeting without material omission. Without limiting the generality of the foregoing, the Auditors shall expressly state:
- (a) Whether they have obtained all information and explanation required and whether they have been granted free access to the files, records and accounts of the Society;
- (b) Whether, in their opinion, the balance sheet forming a part of their Report is properly drawn so as to exhibit a true and fair representation of the financial affairs of the Society.

BY-LAW 8 - THE SEAL OF THE SOCIETY

The seal of the Society shall not be affixed to any instrument unless authorized by a resolution of the Executive Council and in the presence of such officer or officers, or such other person or persons as may be named by name or by office in the said resolution. The seal of the Society shall be kept in the custody of the Secretary or such other person or firm as the Executive Council may by resolution direct.

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BY-LAW 9 - AMENDMENTS

The Constitution and By-Laws may be amended only by extraordinary resolution of the Society.

- (1) An extraordinary resolution amending the Constitution shall require a majority of two-thirds;
- (2) An extraordinary resolution amending the By-Laws shall require a majority of two-thirds;
- (3) The majorities mentioned in By-Law 9 (1) and 9 (2) are the majorities of members attending a meeting considering the proposed amendments, providing that any such meeting shall have a quorum present;
- (4) Notice of a proposed amendment however initiated shall be given in accordance with the By-Laws providing for due notice of a Special General Meeting. If a Special General Meeting is initiated by a petition for the purpose of an amendment to the Constitution or By-Laws, the text of the proposed amendments shall be delivered and given in the same manner;
- (5) Amendments may be initiated by:-
 - (a) The Executive Council;
 - (b) Any member of the Society if due notice is given prior to an Annual General Meeting;
 - (c) Any member of the Society requesting a Special General Meeting for the consideration of a proposed amendment, provided that the proposed amendment shall be accompanied by a petition setting out the text of the proposed amendment and requesting a Special General Meeting for its consideration and accompanied by the signatures of not less than 5% of the current membership.
- (6) No amendment of these By-Laws passed at a Special General Meeting of the Summer Semester shall be effective to amend the Constitution or By-Laws unless ratified at a Special General Meeting held during the Fall or Spring Semester or at the next subsequent Annual General Meeting required by the By-Laws.

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N.B. The following By-Law is no longer correct since By-Law 3 (3) was amended recently.

BY-LAW 10 - ELECTIONS.

- (1) Members elected to the Executive Council and to position of Ombudsman shall hold office for one year commencing with the first day of the Fall Semester.
- (2) Dates for elections, organization of polling places and counting of ballots shall be scheduled and supervised by either:
 - (a) A subcommittee of the Executive Council composed of three members who are not candidates for office; or
 - (b) A subcommittee of three members appointed by resolution of the Executive Council, one of whom shall be appointed Chairman, as the Executive Council in its discretion shall resolve by majority vote.
- (3) Elections shall be held in the Spring of each year and in two slates, with voting for each slate held not less than one week, nor more than two weeks apart. The slates shall be:
 - (a) Slate 1 -
 - (i) President
 - (ii) Secretary
 - (iii) Social Convenor
 - (iv) Public Relations Officer
 - (v) Cultural Director
 - (vi) Arts President, who shall be elected only by members registered in the Faculty of Arts;
 - (vii) Science President, who shall be elected only by members registered in the faculty of Science;
 - (viii) Education President, who shall be elected only by members registered in the faculty of Education;
 - (b) Slate 2 -
 - (i) Treasurer
 - (ii) Sports Co-ordinator
 - (iii) Clubs Director
 - (iv) Ombudsman
 - (v) Vice-President
 - (vi) Inter-House Co-ordinator
- (4) The Schedule of Elections shall be published at least one month prior to the time scheduled for voting on Slate 1. The Schedule of Elections shall be deemed to have been duly published if posted in the same manner and places as notice of the Annual General Meeting, but such other publication or advertisement as may seem advisable to the Chairman of the Electoral Subcommittee may be used in addition to such notice. The Schedule of Elections shall state:

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- (a) The day voting will be held for each slate;
 - (b) The officers to be elected on each slate;
 - (c) The date and hour nominations will close for each slate;
 - (d) The requirements for nomination for candidates;
 - (e) The length of time limited for campaigning for each slate, and the limitation of campaign expenses;
 - (f) The place for deposit of nomination papers.
- (5) Nominations for each slate shall close at 12 noon one week prior to the date voting will be held for that slate.
- (6) Candidates for office must be members in good standing of the Society, and must be nominated by not less than ten members in good standing. Nomination papers shall contain the name and faculty and student number of the member nominated and not less than ten signatures of members in good standing on one sheet of paper, together with the office for which the member is nominated.
- (7) Forthwith after the close of nominations, or as soon as practicable thereafter, the names of the nominees shall be published and posted in the same manner as the requirements for publication of the Schedule of Elections. The nominees for each office shall be placed after the title of each office on the slate in alphabetical order according to surname.
- (8) Campaigning for the office of President of the Society may commence no earlier than two weeks prior to the day scheduled for voting for the first slate, but no person shall campaign for the office of President until his nomination papers have been filed. In all other cases, campaigning shall be limited to the period between the closing of nominations for the slate in which the office occurs, and the opening of the polls for that slate.
- (9) The form of ballot shall be decided by the Chairman of the Electoral Subcommittee provided that the candidates for each office shall be listed alphabetically by surname.
- (10) The Chairman of the Electoral Subcommittee shall have power to appoint members who are not candidates to supervise polling booths or places and to count ballots as may be deemed necessary.
- (11) The number and place of polling booths or places shall be in the discretion of the Chairman of the Electoral Subcommittee.

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- (12) All campaign posters, stickers, or other material shall be removed by the candidates for whose benefit they have been displayed immediately before the opening of polls for the slate. Failure by a candidate to comply with this By-Law shall mean the imposition of a fine of \$5.00 by resolution of the Executive Council acting upon the report of the Chairman of the Electoral Subcommittee.
- (13) Members receiving a plurality of votes shall be declared elected.
- (14) A candidate may request a recount of votes cast within 72 hours of the close of polls. After that time the ballots for the slate shall be destroyed by the Chairman of the Electoral Subcommittee.
- (15) The Chairman of the Electoral Subcommittee may declare a candidate's election null and void for violation of this By-Law.

BY-LAW 11 - RESIGNATION OR IMPEACHMENT

- (1) Upon an elected officer or the Ombudsman ceasing to be a member in good standing of the Society, his resignation shall be deemed to have been delivered to the Executive Council. For the purposes of this By-Law an officer may cease to be a member in good standing of the Society in any one of the following ways:
 - (a) Upon ceasing to be a registered student of Simon Fraser University, subject to the provisions of By-Law 1 (2).
 - (b) Upon non-payment of Society fees.
 - (c) Upon expulsion by the University.
- (2) The Executive Council may resolve to hold by-elections to fill a vacant office. By-elections shall be held in accordance with the By-Law governing elections, except that only one week's notice shall be required for the deposit of nomination papers, and the by-election may be held within one week of the date nominations close.

BY-LAW 12 - BY-ELECTIONS

- (1) Upon the death, resignation or impeachment of an officer of the Executive Council the Executive Council may by resolution appoint a member of the Council to fulfill the duties of the office so vacated.
- (2) The Executive Council may resolve to hold by-elections to fill the vacant office. By-elections shall be held in accordance with the by-law governing elections, except that only one week's notice shall be required for the deposit of nomination papers, and the by-election may be held within one week of the date nominations close.

BY-LAW 13 - SUBSIDIARY ORGANIZATIONS

- (1) The Society may establish or sponsor subsidiary organizations and may grant financial aid to such organizations.
- (2) Any such organizations established or sponsored by the Society shall be subject to the provisions of By-Law 4 (3) and any rules of discipline established by the Executive Council. A failure of the Society to provide financial assistance to such subsidiary organization shall not be deemed to be a fine contemplated by By-Law 4 (3).

- (3) No subsidiary organization shall be, or shall allow itself to become an instrument of a political party, unless the subsidiary organization is established for that purpose and the Executive Council, by resolution, allows such subsidiary organization for that purpose.
- (4) No subsidiary organization shall accept funds or acquire property except through the Society.
- (5) Any group of members proposing to form an organization for any purpose within the objects of the Society shall first make application to the Clubs Director by a petition in writing setting out:
 - (a) The name of the proposed organization.
 - (b) The objects of the proposed organization.
 - (c) The amount of the budget expected to be necessary for the proper functioning of the organization.
 - (d) The names of the proposed Executive of the organization.

The petition shall be signed by not less than five members in good standing.

BY-LAW 14 - RECORDS-

- (1) The minutes of the meetings of the Society and the Executive Council shall be kept at the office of the Society at Simon Fraser University.
- (2) The books, records and accounts of the Society may be inspected by members at the offices of the Society at Simon Fraser University on any business day between the hours of 10:00 A. M. and 4:00 P. M.

BY-LAW 15 - GENERAL POWERS OF THE SOCIETY

- (1) The Society shall have the power to make such regulations from time to time as it may deem necessary or advisable with respect to the activities of the Executive Council or any of its subsidiary organizations and to repeal, vary, alter or amend such regulations in such manner as it may deem fit and necessary.

BY-LAW 16 - LIABILITY OF THE SOCIETY

The liability of the Society shall be as defined in the Societies Act.

BY-LAW 17 - DELEGATION OF POWERS AND DUTIES

- (1) The Executive Council may delegate such of its individual and collective powers and duties as it may deem expedient for the practicable conduct of the affairs of the Society.
- (2) The Executive Council shall not delegate its powers to expend or disburse funds except as provided in the By-Laws and then only when the person to whom such power is delegated has obtained a bond with an insurer satisfactory to the Executive Council, naming the Society as beneficiary or loss payee and ensuring the fidelity of such person.
- (3) The Executive Council may by resolution appoint one person not a member of the Executive Council as a full or qualified signing officer.

BY-LAW 18 - SIGNING OFFICERS

- (1) The signing officer shall be any two of:
 - (a) The President;
 - (b) The Vice-President;
 - (c) The Treasurer;
 - (d) Any person appointed by the Executive Council pursuant to By-Law 17 (3).
- (2) All signing officers shall be bonded for a minimum amount of \$50,000.00.
- (3) The Executive Council may by resolution increase the value of the bond required under By-Law 18 (2).

BY-LAW 19 - OMBUDSMAN

The Ombudsman shall be entitled and shall be required to attend all meetings of the Executive Council but shall not have a vote and shall not propose resolutions. If he is unable to attend a meeting of the Executive Council, he may send an observer provided he informs the Chairman of the meeting before the meeting. The Ombudsman shall not hold any other elected position on campus during his term of office. The Ombudsman shall have the right to participate in the discussions of the Executive Council and to question resolutions proposed by members of the Executive Council. He shall present to the Executive Council any complaint directed to him by a student. He shall be entitled to access to the files, financial reports and business records of the Society upon tendering to the President, Vice-President, Secretary or Treasurer, a written demand to inspect such documents or records. He shall have

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the power to call a general meeting of the Society upon presenting a petition containing the signatures of five percent of the current membership of the Society and upon otherwise complying with the requirements for notice of a general meeting provided by the By-Laws. He shall have the right to demand recognition by the President or acting chairman of a general meeting, but shall otherwise be governed by Roberts' Rules of Order and the rulings of the chair and of the general meeting.

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