

SIMON FRASER UNIVERSITY

MEMORANDUM

S.71-29

Distributed at Senate
Meeting of Jan 18/71

To.....Members of Senate

From.....B.G. Wilson

Chairman, Senate Agenda Committee

Date.....January 18, 1971

Subject.....

The Senate Agenda Committee asked me to bring to your attention a possible conflict between two papers to be discussed at Senate on the 18th of January, 1971. Paper S.71-4 - Definition of Minor Program - sets out University requirements for a designation of "Minor" on a student's transcript. The recommendation is that Senate define a Minor Program to include 14-18 upper division credit hours in the subject area. On the other hand Paper S.71-14 under the heading: Report of the Faculty of Arts, uses a somewhat more restrictive designation for a Minor Program. Consequently the approval of Paper S.71-4 prior to consideration of Paper S.71-14 would imply changes in the latter paper.

The Senate Agenda Committee also wished to point to certain divergence of nomenclature in the description of courses and programs presented at different times to Senate. The Agenda Committee suggests that Senate "approve the word level to refer to the status of an individual student's program." For example the first four undergraduate levels (i.e. the first 60 semester hours of credit) would be referred to as the lower levels. The levels beyond level four would be referred to as the upper levels. The word division would then be restricted to the description of undergraduate courses. Undergraduate courses numbered in the 100 and 200 series would be referred to as lower division courses; those numbered 300 and above would be referred to as upper division courses."

The restriction of the word level to the stage in a student's program and relating division to the course numbering would, in the opinion of the Committee, eliminate ambiguities in the wording of papers and regulations appearing in the University Calendar.

B.G. Wilson

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