

SIMON FRASER UNIVERSITY

S.74-41

MEMORANDUM

To SENATE

From SENATE COMMITTEE ON SCHOLARSHIPS,
AWARDS AND BURSARIES

Subject 1973 ANNUAL REPORT - SENATE COMMITTEE
ON SCHOLARSHIPS, AWARDS AND BURSARIES

Date FEBRUARY 14, 1974

MOTION:

"That Senate ratify the terms of reference of the programs administered by the Senate Committee on Scholarships, Awards and Bursaries, and the programs established during 1973, as set forth in Paper S.74-41, on pages 30-33 inclusive."

S.74-41

SIMON FRASER UNIVERSITY

MEMORANDUM

To Mr. H. Evans, RegistrarSecretary to SenateSubject 1973 ANNUAL REPORT
- SENATE COMMITTEE ON SCHOLARSHIPS
AWARDS AND BURSARIESFrom Dr. J.M. Kitchen, Chairman,
Senate Committee on Scholarships,
Awards and BursariesDate February 14, 1974

I am attaching hereto the 1973 Annual Report of the Senate Committee on Scholarships, Awards and Bursaries, and request that you place it before the Senate Agenda Committee for its deliberations with subsequent consideration by the March meeting of Senate.



Dr. J.M. Kitchen, Chairman,
Senate Committee on Scholarships,
Awards and Bursaries

JMK/dmn

ANNUAL REPORT

MARCH 1974

SENATE COMMITTEE ON SCHOLARSHIPS, AWARDS AND BURSARIES

A handwritten signature in black ink, appearing to read "J.M. Kitchen", followed by a period.

Dr. J.M. Kitchen, Chairman,
Senate Committee on Scholarships,
Awards and Bursaries

ANNUAL REPORT
MARCH 1974

SENATE COMMITTEE ON SCHOLARSHIPS, AWARDS AND BURSARIES

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ANNUAL REPORT
MARCH 1974

SENATE COMMITTEE ON SCHOLARSHIPS, AWARDS AND BURSARIES

1. Terms of Reference governing the Senate Committee on Scholarships,
Awards and Bursaries

The Senate Committee on Scholarships, Awards and Bursaries is a standing committee continued and charged by Senate:

- 1.1 To award fellowships, scholarships, exhibitions, bursaries prizes, and other awards which are sponsored or administered by Simon Fraser University.
- 1.2 To propose, when requested, candidates for the receipt of certain fellowships, scholarships, exhibitions, bursaries, prizes, and other awards which are administered and sponsored by organizations external to Simon Fraser University.
- 1.3 To deal generally, on behalf of Senate with the establishment or discontinuance of any fellowships, scholarships, exhibitions, bursaries, prizes, or other awards including review, modification and approval of the of the terms of reference of fellowships, scholarships, exhibitions, bursaries, prizes and other awards.
- 1.4 To report, in March of each year, to Senate on the procedures and criteria developed to implement charges, (1), (2), and (3) and actions taken under charges (1), (2), and (3).

2. Composition of the Senate Committee on Scholarships, Awards and Bursaries.

2.1 The Committee shall consist of nine members, plus a Chairman, all of whom shall be voting members.

The Chairman shall be a full-time faculty member appointed by Senate for a term of three years. The Chairman shall be eligible for reappointment.

Three of the nine members shall be full-time faculty members, selected by Senate. The term shall be two years, with appointment in odd numbered years. Members appointed to the Committee by Senate shall be eligible for reappointment.

Three of the nine members shall be full-time faculty members, elected one each by and from the Faculties of Arts, of Education, and of Science respectively. The term shall be two years, with election in even numbered years. Members elected to the Committee from the Faculties shall be eligible for re-election.

Three of the nine members shall be students, to be selected by the Simon Fraser Student Society by means of its choice. However, there shall be no more than one student from the Faculty of Arts, or from the Faculty of Education, or from the Faculty of Science. The term shall be one year. Members selected by the Simon Fraser Student Society shall be eligible for reappointment.

Appointments of faculty members through elections shall follow normal rules pertaining to Senate committees.

NON-VOTING MEMBERS:

The Financial Aid Officer shall be a non-voting member of the Committee, as shall be such other individuals who, in the judgment of the Committee, will provide a substantial contribution not offered by one or more of its members.

- 2.2 In elections held by Senate at its meeting of October 1, 1973, J.M. Kitchen was elected by ballot to replace A.M. Unrau as Chairman. Term of office is for three years from October 1, 1973 to September 30, 1976. R.A.D. Beck, J. Wyatt and J.C. Irwin were elected by acclamation to replace W.E. Williams, T.J. Mallinson, and R.R. Rennie as faculty members.

In July 1973, M. Fellman was appointed by the Faculty of Arts to temporarily replace R. Debo as faculty member for the period from September 1, 1973 to April 30, 1974

In September 1973, the Simon Fraser Student Society selected J. Honcharyk and H. Nishida to replace S.B. Hean and W.F. Steward, and reappointed M. Shillow as student members.

In July 1973, W.R. Makarchuk was appointed Financial Aid Officer and non-voting member to fill the vacancy created by the resignation of D.L. Clarke.

- 2.3 The membership of the Senate Committee on Scholarships, Awards and Bursaries consists of the following:

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Chairman	Appointed by Senate	3 years	Sep 30/76	J.M. Kitchen
Faculty Member (Arts)	Appointed by Senate	2 years	Sep 30/75	R.A.D. Beck
Faculty Member (Education)	Appointed by Senate	2 years	Sep 30/75	J. Wyatt
Faculty Member (Science)	Appointed by Senate	2 years	Sep 30/75	J.C. Irwin
Faculty Member (Arts)	Faculty	2 years	Sep 30/74	M. Fellman
Faculty Member (Education)	elects	2 years	Sep 30/74	J. Trivett
Faculty Member (Science)	Nominee	2 years	Sep 30/74	J.H. Borden
Student (Arts)	Three students selected by Student Society with not more than one from any one Faculty or Division etc.	1 year	Sep 30/74	J. Honcharyk
Student (Education)		1 year	Sep 30/74	H. Nishida
Student (Science)		1 year	Sep 30/74	M. Shillow
Financial Aid Officer	Non-voting.			W.R. Makarchuk

3. Operational Organization

In 1973, the Senate Committee on Scholarships, Awards and Bursaries reaffirmed the subcommittee structure developed in 1972. The business of the Committee was divided between the Awards Subcommittee, the Scholarship Subcommittee and the Parent Committee. The duties of the subcommittees are described herein.

3.1 Scholarship Subcommittee of the Senate Committee on Scholarships, Awards and Bursaries

This subcommittee is charged with determining the distribution of Simon Fraser University Open Scholarships, Simon Fraser University Entrance Scholarships, Simon Fraser University Graduate Scholarships and scholarships donated by individuals or organizations external to Simon Fraser University. All applications submitted for scholarships are adjudicated by this subcommittee. Requests for reconsideration of unsuccessful applications for scholarships are processed by this subcommittee.

It is the responsibility of this subcommittee to review the policies governing scholarships and recommend policy changes to the Senate Committee on Scholarships, Awards and Bursaries where appropriate.

The membership of this subcommittee is as follows:

J. Honcharyk	Chairman (Arts Student Member)
R.A.D. Beck	Arts (Faculty Member)
J.C. Irwin	Science (Faculty Member)
J. Trivett	Education (Faculty Member)
H. Nishida	Alternate (Education Student Member)
M. Kitchen	Ex-officio
W.R. Makarchuk	Ex-officio (Secretary)

3.2 Awards Subcommittee of the Senate Committee on Scholarships, Awards and Bursaries

This subcommittee is charged to adjudicate applications and nominations for Simon Fraser University Awards, Project Awards,

3.2 continued

Athletic Awards, Recreation Awards and awards donated by individuals or organizations external to Simon Fraser University. Requests for reconsideration of unsuccessful applications for awards are processed by this subcommittee.

It is the responsibility of this subcommittee to review the policies governing Awards and recommend changes to the Senate Committee on Scholarships, Awards and Bursaries where appropriate.

The membership of the Awards Subcommittee is as follows:

J. Borden	Chairman (Science Faculty Member)
M. Fellman	Arts (Faculty Member)
J. Wyatt	Education (Faculty Member)
M. Shillow	Science (Faculty Member)
H. Nishida	Alternate (Student Member)
M. Kitchen	Ex-officio
W.R. Makarchuk	Ex-officio (Secretary)
L. Davies	Ex-officio (Director of Athletics)
M. Hendy	Ex-officio (Director of Recreation)
B. Robertson	Ex-officio (Women's Athletic Co-ordinator)

3.3 Responsibilities of the Financial Aid Officer

The Financial Aid Officer is responsible for the adjudication of applications submitted for Simon Fraser University Bursaries and bursaries sponsored by individuals or organizations external to Simon Fraser University.

Requests for reconsideration of unsuccessful applications for bursaries are processed by the Financial Aid Officer. If the applicant feels aggrieved by decisions made in connection with his bursary application, the application is presented to the Senate Committee on Scholarships, Awards and Bursaries for final adjudication.

The Financial Aid Officer has been delegated the responsibility of processing bursary applications in an attempt to give

3.3 continued

more immediate and personal response to the individual financial situations of applicants. The procedures used to process bursary applications include personal interviews between the student and the Financial Aid Officer. The terms of reference for bursaries are discussed in section 4.3 of this report.

4. Terms of Reference and Summary of disbursements made under programmes sponsored or administered by Simon Fraser University.

4.1 Simon Fraser University Open Scholarships

University Scholarships ranging in amounts up to \$300.00 are available to Simon Fraser University undergraduates on a competitive basis. These scholarships are open to any student in any Faculty who has attended at least one semester at Simon Fraser University.

These scholarships are awarded on the basis of scholastic achievement measured in terms of the Fine Grade Point Scale. This scale provides a mechanism to weight pluses and minuses awarded in the letter grade system. The following equivalents were used during 1973.

Letter grade	Fine Grade Point
A+	4.33
A	4.00
A-	3.66
B+	3.33
B	3.00
B-	2.66
C+	2.33
C	2.00
C-	1.66
D	1.00
F, N, DEF	0.00

The Grade Point Average used in Scholarship consideration is calculated on the most recent three semesters of attendance, or 36 semester hours. The averages for candidates who have not yet completed 36 semester hours are calculated on the number of hours which have been completed.

Normally to be eligible for University sponsored scholarships, the academic standing under consideration should have been attained in a full-time programme of 12 semester hours or more. The candidate should also be registered in 12 or more semester hours in the semester in which the scholarship is given.

4.1 continued

Normally, scholarships are awarded for one semester. In those cases where a scholarship extends over a period of more than one semester, payment of the second and/or third portion of the scholarship is conditional upon the student obtaining a satisfactory standing in the immediately preceding semester.

While the student may have the honor of winning more than one scholarship during the semester, the Senate Committee will, in most cases, grant the monetary value of the second scholarship to the next qualified student.

The winner of a scholarship, if he or she so desires, may retain the honor of the award, but decline the monetary value. Any funds thus made available will be used for additional awards.

The following tables represent the distribution, in 1973, of Simon Fraser University Open Scholarships and Scholarships donated by individuals or organizations external to Simon Fraser University, but administered by Simon Fraser University.

For Information: Supplements are amounts awarded to students receiving privately donated scholarships and who would otherwise qualify for a Simon Fraser University Scholarship of higher value.

Pro-rations are the reduced value of scholarships earned by students enrolled in less than full course loads during the qualifying semesters.

For the summary relating to Simon Fraser Open Scholarships for the 1973 - 1 and 1973 - 3 semesters, the Grade Point Average Range for all faculties is the same.

4.1 continued

S.F.U. OPEN SCHOLARSHIPS

SEMESTER	G.P.A. RANGE	VALUE OF AWARD	NUMBER AWARDED	AMOUNT
1973 - 1	3.90 - 4.00+	\$300.00	17	\$ 5,100.00
	3.80 - 3.89	250.00	14	3,500.00
	3.70 - 3.79	200.00	20	4,000.00
	3.60 - 3.69	150.00	37	5,550.00
	3.50 - 3.59	100.00	47	4,700.00
	3.40 - 3.49	75.00	55	4,125.00
		supplements	5	250.00
1973 - 1		TOTAL	195	\$27,225.00
1973 - 2	3.90 - 4.00+ (Science, Education, Int. Studies)	\$300.00	10	\$ 3,000.00
	3.76 - 3.89 (Arts)			
	3.72 - 3.89 (Science, Education, Int. Studies)	250.00	15	3,750.00
	3.619- 3.75 (Arts)			
	3.60 - 3.71 (Science, Education, Int. Studies)	200.00	19	3,800.00
	3.56 - 3.618 (Arts)			
	3.50 - 3.59 (Science, Education, Int. Studies)	150.00	19	2,850.00
	3.55 - 3.55 (Arts)	100.00	7	700.00
		pro-rations	2	200.00
1973 - 2		TOTAL :	73	\$14,350.00
1973 - 3	4.00 +	\$300.00	3	\$ 900.00
	3.90 - 3.99	250.00	12	3,000.00
	3.80 - 3.89	200.00	15	3,000.00
	3.60 - 3.79	150.00	61	9,150.00
	3.37 - 3.59	75.00	82	6,150.00
		pro-rations	21	2,561.00
		supplements	1	125.00
1973 - 3		TOTAL	195	\$24,886.00
1973 Year Total			463	\$66,461.00

4.1 continued

PRIVATE SCHOLARSHIPS

<u>SEMESTER</u>	<u>NUMBER AWARDED</u>	<u>AMOUNT</u>
1973 - 1	15	\$ 6,250.00
1973 - 2	11	2,000.00
1973 - 3	22	5,050.00
TOTAL	<u>48</u>	<u>\$13,300.00</u>

4.2 Simon Fraser University Entrance Scholarships

Simon Fraser University offers a number of scholarships on a competitive basis to students of high academic ability and who are registering in a course of studies at Simon Fraser University for the first time. Entrance Scholarships are divided between four major categories; Secondary School Entrance, Gordon Shrum Entrance, Regional College Entrance, and University Transfer.

Secondary School Entrance Scholarships range in value up to \$250.00, and are available for competition to graduated high school students and to students being admitted as early entrants from grade eleven.

A maximum of thirty Gordon Shrum Entrance Scholarships valued at \$300.00 each are offered annually to students entering Simon Fraser University from British Columbia Secondary Schools. These scholarships are offered to students who have obtained the highest standings in the B.C. Government Grade 12 Scholarship examinations.

Regional College Entrance Scholarships range in value up to \$300.00 and are available for competition to students entering Simon Fraser University from Regional, Junior or Community Colleges.

University Transfer Scholarships ranging in value up to \$300.00 are available for competition to students entering Simon Fraser University from recognized degree-granting institutions.

4.2 continued

Candidates for Entrance Scholarships, other than Gordon M. Shrum Scholarships, are normally evaluated according to their academic achievement at their most recent institution of attendance.

All other regulations governing scholarships discussed in section 4.1 are in force for Entrance Scholarships.

The following tables represent the distribution, in 1973, of Simon Fraser University Entrance Scholarships.

SECONDARY SCHOOL ENTRANCE SCHOLARSHIPS

<u>SEMESTER</u>	<u>NUMBER OF AWARDS</u>	<u>AMOUNT</u>	<u>AVERAGE AWARD</u>
1973 - 1	20	\$ 3,800.00	\$190.00
1973 - 2	4	775.00	193.00
1973 - 3	87	16,642.00	191.00
TOTAL	<u>111</u>	<u>\$21,217.00</u>	<u>\$191.00</u>

GORDON M. SHRUM ENTRANCE SCHOLARSHIP

1973 - 1	0	0	0
1973 - 2	0	0	0
1973 - 3	29	\$ 8,700.00	\$300.00
TOTAL	<u>29</u>	<u>\$ 8,700.00</u>	<u>\$300.00</u>

REGIONAL COLLEGE ENTRANCE SCHOLARSHIP

1973 - 1	18	\$ 4,575.00	\$254.00
1973 - 2	13	1,850.00	142.00
1973 - 3	62	10,262.00	165.00
TOTAL	<u>93</u>	<u>\$16,687.00</u>	<u>\$179.00</u>

UNIVERSITY TRANSFER SCHOLARSHIP

1973 - 1	5	\$ 1,100.00	\$250.00
1973 - 2	0	---	---
1973 - 3	10	1,975.00	197.00
TOTAL	<u>15</u>	<u>\$ 3,075.00</u>	<u>\$205.00</u>

4.2 continued

ALL ENTRANCE SCHOLARSHIPS

<u>SEMESTER</u>	<u>NUMBER OF AWARDS</u>	<u>AMOUNT</u>	<u>AVERAGE AWARD</u>
1973 - 1	53	\$ 9,475.00	\$178.00
1973 - 2	17	2,625.00	154.00
1973 - 3	188	37,580.00	200.00
TOTAL	<u>258</u>	<u>\$49,680.00</u>	<u>\$193.00</u>

4.3 Simon Fraser University Open Bursaries

Simon Fraser University offers a large number of non-repayable grants to students demonstrating financial need and whose academic record is satisfactory. These bursaries are intended to provide students with a supplemental source of income, which, when added to other major sources of income will provide the funds required to defray Educational Expenses. The value of these grants range to \$225.00 per semester.

All undergraduate students are eligible for consideration provided that they have achieved a most recent semester grade point average of 2.0 or greater. Students who are attending Simon Fraser University for the first time are also eligible.

Candidates are required to complete an application form detailing their financial situation. Information concerning the expense and income for each candidate is carefully evaluated. A large number of applicants are required to present themselves for an interview in the Financial Aid Office to provide supplementary information or to present a more detailed summary of their financial situation.

The majority of bursary funds expended during each semester is disbursed on the first day of classes with a smaller amount being disbursed during the course of the semester. The following table reflects the amount of money disbursed during 1973, through the Simon Fraser Open

4.3 continued

Bursary Plan and bursaries administered by Simon Fraser University and sponsored by individuals or organizations external to Simon Fraser University.

The figures listed under disbursements reflect the funds initially expended. Approximately 7% of all monies expended are returned to the fund due to pro-rations and student withdrawal.

Students must register in a minimum 12 semester hours in order to receive the full value of the amount awarded. Awards made to students who register in less than 12 hours will be reduced in a proportionate basis (e.g. a \$150.00 bursary will be reduced to \$75.00 if the student registers in 6 hours which is 6/12 or 1/2 full time enrolment).

SIMON FRASER UNIVERSITY OPEN BURSARY

<u>SEMESTER</u>		<u>DISBURSEMENTS</u>	<u>NUMBER OF RECIPIENTS</u>
1973 - 1	initial	\$ 67,300.00	502
	additional	83,029.00	564
	TOTAL	<u>\$150,329.00</u>	<u>1066</u>
1973 - 2	initial	\$ 49,550.00	458
	additional	25,161.00	229
	TOTAL	<u>\$ 74,711.00</u>	<u>687</u>
1973 - 3	initial	\$117,160.00	905
	additional	43,081.00	372
	TOTAL	<u>\$160,241.00</u>	<u>1277</u>
Year Total		\$385,281.00	3030
Net Total [less 7% prorations and withdrawals]		<u>\$358,311.00</u>	<u>3030</u>

4.3 continued

PRIVATE BURSARIES

<u>SEMESTER</u>	<u>DISBURSEMENTS</u>	<u>NUMBER OF RECIPIENTS</u>
1973 - 1	\$ 9,800.00	39
1973 - 2	2,490.00	20
1973 - 3	2,767.00	23
Year Total	<u>\$15,057.00</u>	<u>82</u>

4.4 Simon Fraser University Athletic Awards

Simon Fraser University Athletic Awards are granted in recognition of superior ability or outstanding contribution to varsity athletic activities. These awards range in value to \$227.00 per semester.*

Students must have achieved a minimum fine grade point average of 2.2 in this most recent semester of attendance and must not be on academic probation.

Suitable qualifying candidates are normally nominated by the Department of Athletics. The following table represents the amount expended during 1973.

SIMON FRASER UNIVERSITY ATHLETIC AWARDS

<u>SEMESTER</u>	<u>NUMBER OF RECIPIENTS</u>	<u>VALUE</u>	<u>AMOUNT</u>
1973 - 1	52	\$225.00	\$11,700.00
	13	110.00	1,430.00
TOTAL	65		<u>\$13,130.00</u>
1973 - 2	0	0	0
1973 - 3	58	\$227.00	\$13,166.00
	14	112.00	1,568.00
TOTAL	72		<u>\$14,734.00</u>
Year Total	<u>137</u>		<u>\$27,864.00</u>

* increased from \$225.00 when Student Activity Fees increased from \$11.00 to \$13.00.

4.4 continued

PRIVATE ATHLETIC AWARDS

<u>SEMESTER</u>	<u>NUMBER OF RECIPIENTS</u>	<u>AMOUNT</u>
1973 - 1	7	\$1,425.00
1973 - 2	4	1,000.00
1973 - 3	2	500.00
Year Total	<u>13</u>	<u>\$2,925.00</u>

4.5 Simon Fraser University Recreation Awards

Simon Fraser University Awards are granted in recognition of superior ability or outstanding contribution to recreational athletics. These awards are available to students participating in ice hockey, soccer, etc. Recreation Awards range in value to \$227.00 per semester.

Students must have achieved a minimum fine grade point average of 2.2 in the most recent semester of attendance and must not be on academic probation.

Suitable qualifying candidates are normally nominated by the Department of Recreation.

The following table represents the amount expended during 1973.

S.F.U. RECREATION AWARDS

<u>SEMESTER</u>	<u>NUMBER OF RECIPIENTS</u>	<u>VALUE</u>	<u>AMOUNT</u>
1973 - 1	4	\$225.00	\$ 900.00
	9	112.50	1,012.50
	6	100.00	600.00
	1	80.00	80.00
	2	70.00	70.00
	<u>5</u>	<u>65.00</u>	<u>65.00</u>
TOTAL	27		\$ 3,057.50
1973 - 2	1	\$225.00	<u>\$ 225.00</u>

4.5 continued

<u>SEMESTER</u>	<u>NUMBER OF RECIPIENTS</u>	<u>VALUE</u>	<u>AMOUNT</u>
1973 - 3	8	\$227.00	\$ 1,816.00
	7	113.50	794.50
	<u>15</u>		<u>\$ 2,610.50</u>
TOTAL			
Year Total	<u>43</u>		<u>\$ 5,893.00</u>

PRIVATE RECREATION AWARDS

<u>SEMESTER</u>	<u>NUMBER OF RECIPIENTS</u>	<u>AMOUNT</u>
1973 - 1	3	\$ 775.00
1973 - 2	-	-
1973 - 3	4	775.00
	<u>7</u>	<u>\$1,550.00</u>
Year Total		

4.6 Simon Fraser University Awards

University Awards are granted in recognition of significant individual contributions to the aesthetic, social and cultural development of the University and its community. Both undergraduate and graduate students are eligible to apply.

Students must ordinarily have achieved a minimum fine Grade Point Average of 2.2 during the semester of their contribution, and must not be on academic probation, or in the case of first semester, and transfer students, possess an equivalent high school or college standing.

Applicants who are graduate students must be registered for residence credit in an approved programme.

University Awards may also be granted to students for outstanding projects designed and intended for the enrichment of the aesthetic, social and cultural environment of Simon Fraser University. Students wishing to apply for a project award must submit to the Financial Aid Officer a detailed statement describing the project

4.6 continued

and its estimated costs. For projects in progress, a statement indicating the extent of completion and financial commitments must be included.

Grants will be deposited in special accounts and withdrawal or payments shall be authorized by the Financial Aid Officer or his designate. Normally, funds granted in this category may not be used for remuneration of individual student participants of a particular project.

The following table summarizes the disbursements made under the University Awards Programme during 1973.

UNIVERSITY AWARDS (individual)

<u>SEMESTER</u>	<u>NUMBER OF RECIPIENTS</u>	<u>AMOUNT</u>	<u>AVERAGE AWARD</u>
1973 - 1	26	\$ 4,054.00	\$156.00
1973 - 2	43	4,931.00	115.00
1973 - 3	<u>41</u>	<u>5,459.00</u>	<u>133.00</u>
Year Total	<u>110</u>	<u>\$14,444.00</u>	<u>\$131.00</u>

PROJECT AWARDS

<u>SEMESTER</u>	<u>NUMBER OF RECIPIENTS</u>	<u>AMOUNT</u>
1973 - 1	2	1 @ \$255.00 = \$755.00 1 @ \$500.00
1973 - 2	-	-
1973 - 3	-	-
Year Total	<u>2</u>	<u>\$755.00</u>

TOTAL UNIVERSITY
AWARDS

112

\$15,199.00

4.7 Simon Fraser University Graduate Scholarships

Ten University Graduate Scholarships may be awarded annually by Simon Fraser University. These scholarships each carry a cash value of \$3,804.00 disbursed over three semesters in equal instalments of \$1,268.00. These scholarships are available for competition to Simon Fraser University graduate students who have a Bachelor's Degree with a grade point average of at least 3.5 or the equivalent and have completed at least one semester in a graduate degree programme at this University.

The following list represents the disbursements made under the Graduate Scholarship Programme during 1973.

<u>SEMESTER</u>	<u>NUMBER OF RECIPIENTS</u>	<u>FUNDS PAID IN 1973</u>
1973 - 1	3	\$11,412.00
1973 - 2	1	2,536.00
1973 - 3	2	2,536.00
Disbursements from previous awards (1972)	<u>10</u>	<u>12,680.00</u>
Total (new awards)	6	\$16,484.00
Year Total	<u>16</u>	<u>\$29,164.00</u>

4.8 Simon Fraser University Graduate Stipends

A stipend of \$1,200.00 is made available to graduate students through the Office of the Dean of Graduate Studies from the President's Research Fund. These awards are made to enable graduate students to devote their full attention to the completion of degree requirements.

The stipends are allocated on the basis of the general conditions stated below:

The recipient must be a Master's or Doctoral student who has satisfactorily completed two residence semesters toward the degree for which he is currently registered.

4.8 continued

The recipient must be a Master's or Doctoral student undertaking a full semester programme of study; he may not be registered on leave.

The recipient may not receive any other remuneration during the tenure of the award. In special circumstances, exceptions to this condition may be made with the prior approval of the Senate Committee on Scholarships, Awards, and Bursaries.

Reapplication from previously unsuccessful candidates will be considered without prejudice.

Normally, one Graduate Student Stipend may be awarded while a student is working toward any one degree.

Application for Graduate Student Stipends must be submitted for initial approval of the Senior Supervisor and Department Chairman who will forward it to the Dean of Graduate Studies.

During 1973, the following Graduate Student Stipends were awarded:

<u>SEMESTER</u>	<u>NUMBER OF RECIPIENTS</u>	<u>VALUE</u>	<u>AMOUNT</u>
1973 - 1	17	\$1,200.00	\$ 20,400.00
1973 - 2	72	1,200.00	86,400.00
1973 - 3	<u>27</u>	1,200.00	<u>32,400.00</u>
Year Total	<u>116</u>		<u>\$139,200.00</u>

4.9 British Columbia Government Scholastic Awards

The Senate Committee on Scholarships, Awards and Bursaries awarded B.C. Government Scholarship to the top 17% of the full-time student body. The amount of the scholarships varied from 1/3 to 3/4 of fees depending on the student semester fine grade point average. The award could be applied to the student's next full semester as long as it fell within nine months of the date awarded.

4.9 continued

The Government of British Columbia changed the character and name of these scholarships effective April 1, 1973. The scholarships have been renamed Government of British Columbia Scholastic Awards.

The Provincial Government will give an award of \$100.00 to each of a number of the top ranking eligible students attending Simon Fraser University on the basis of their standing upon completion of a full programme of undergraduate studies extending through one semester. These awards are open for competition at the end of each semester and may be granted up to a maximum of 17% of the number of students registered in a minimum of 15 semester hours.

To be eligible for these awards a student must be a Canadian citizen who has resided in the province of British Columbia for not less than twelve consecutive months preceding the first day of the month in which he commenced the qualifying period of post-secondary studies, or he may be one who has been a landed immigrant for at least twelve consecutive months and who fulfils the above criteria of residence in the province of British Columbia. These Scholastic Awards will not be granted to students whose average standing in all courses of full programme in the qualifying session is less than 2.69.

To be eligible for one of these awards each candidate will be required to submit an application on a form available from the Financial Aid Office. The application form must be completed in full and may be subject to verification. Applications for these Scholastic Awards must be in the hands of the Financial Aid Officer before the last day of lectures of each semester. The Award will be given to a successful candidate in the form of a personal cheque.

The following summary represents the British Columbia Scholastic Awards granted by Simon Fraser University during 1973.

4.9 continued

B.C. SCHOLASTIC AWARDS

<u>SEMESTER</u>	<u>NUMBER OF RECIPIENTS</u>	<u>VALUE OF AWARD</u>	<u>AMOUNT</u>
1973 - 1	591	\$100.00	\$ 59,100.00
1973 - 2	162	\$100.00	16,200.00
1973 - 3	475	\$100.00	47,500.00
Year Total	<u>1228</u>		<u>\$122,800.00</u>

Institutions in British Columbia calculate the number of Scholastic Awards available to the student population of any given semester as 17% of those students registered in a "full-course load". We, at Simon Fraser University, had calculated the number of Scholastic Awards as 17% of those students enrolled in a minimum of 12 semester hours.

Effective Summer 1973, the Government of British Columbia required that institutions calculate the number of Scholastic Awards available as 17% of those students registered in a minimum 15 semester hours. This resulted in a significant decrease in awards available to Simon Fraser University students in the Summer and Fall Semesters 1973.

5. Terms of Reference and Summary of Disbursements made under programmes sponsored and administered by organizations external to Simon Fraser University.

Listed below are the programmes which were available sources of funds, together with a precis of their terms of reference.

5.1 Canada Cement Lafarge Limited Scholarship

Candidates must be proficient in French. One scholarship of \$250.00 per semester to be awarded on the basis of scholastic achievement in consultation with the donor.

Three scholarships @ \$250.00. Total \$750.00 per annum.

5.2 James H. Edwards Senior Scholarship

Candidates are to be outstanding students in the Arts programme. The year or subject in which the student obtains distinction is to be entirely at the discretion of the Senate Committee on Scholarships, Awards and Bursaries.

One scholarship @ \$200.00 awarded annually.

5.3 J.T.E. Palmer Memorial Scholarship

The above scholarship valued at \$500.00 is awarded in two parts of \$250.00 each. The first part is to be given to the outstanding freshman student at the end of the Fall Semester providing the student is returning to the University for the Spring Semester. The second disbursement is to be awarded to the same student for his/her third semester provided registration takes place within eight months of the completion of the second semester and if the student maintains honors standing.

One scholarship @ \$500.00 awarded annually in two parts.

5.4 Simon Fraser University Faculty Women's Association Scholarship

Candidates must be women who are full time undergraduate or graduate students. The award will ordinarily be made in succession to a student in each of the four faculties.

One scholarship @ \$225.00 awarded annually.

5.5 The West Vancouver Teacher's Association Scholarship

Candidates must be graduates of West Vancouver Secondary Schools who have successfully completed a minimum of four semesters (60 semester hours) in Arts or Science, and a minimum of one semester in the Professional Development Programme at Simon Fraser University.

The scholarship of \$150.00 is offered for each semester involving teacher training. The scholarship is awarded on the basis of academic standing and teaching performance, and made in consultation with the above mentioned association.

One scholarship @ \$150.00 awarded annually.

5.6 Gulf and Fraser Fishermen's Credit Union Bursary

The above credit union has established a bursary of \$500.00 to be disbursed at \$250.00 a semester for two semesters. The recipient will be a deserving active member, or son or daughter of an active member of the above named credit union, who is a student in any faculty at Simon Fraser University. The bursary will be awarded in consultation with the Credit Union and take into consideration the academic achievement and financial need of the student.

*One bursary @ \$500.00 awarded annually.

*(Note: This donor specified that in 1973 the award be split between two students who each received \$250.00.

Two bursaries @ \$250.00 = \$500.00 annually).

5.7 Lions Ladies Club Bursary

The Lions Ladies Club has established a bursary to be awarded annually to a deserving student in any faculty. Preference will be given to a native Indian student.

One bursary @ \$200.00 awarded annually.

5.8 Pacific Coast Fishermen's Mutual Marine Insurance Company Bursary

A bursary of \$450.00 to be awarded in two equal parts in two continuous semesters to a student who is the son, daughter, or legal ward of a West Coast Commercial fisherman living or deceased. Families of past and present members of the above Marine Insurance Company who are living on the coast of British Columbia are also eligible. A letter describing the family fishing history and types of boats and names to accompany the bursary application.

One bursary @ \$450.00 awarded annually in two parts.

5.9 S.F.U. Staff Association Bursary

This bursary is awarded annually to members of the immediate family of Staff Association members. Financial need and academic achievement shall be the basis of the award.

One bursary @ \$50.00 awarded annually.

5.10 Vancouver Civic Employees Union Bursary

This bursary is offered annually to a student who has financial need and shows competence in any semester and faculty. The recipient will be chosen upon consultation with the Canadian Union of Public Employees, and be a member of the union, the son or daughter or ward of a member or deceased member; or son or daughter of any trade union member.

One bursary @ \$150.00 awarded annually.

5.11 Summary:

Of the ten programmes available from which funds were available, the Financial Aid Office was able to recommend fourteen recipient students. The combined value of the awards totalled \$3,175.00.

5.12 The Government of Canada Student Loans Plan

This is a plan introduced by the Federal Government to assist students who, without loan assistance, would be unable to pursue full time post-secondary studies at a specified educational institution. The maximum loan for an academic year is \$1,400.00. Total loans to any student cannot exceed \$9,800.00. A loan of up to \$700.00 may be authorized for a single semester which is part of a longer programme of study. Borrowers under the plan are required to repay principle and interest by regular monthly instalments.

Payments commence six months after the borrower ceases to be a full time student at a specified educational institution. No payments are made while the borrower is a full time student nor for six months thereafter. Interest during this period is paid by the Federal Government on behalf of the student.

Need for loan assistance is determined by Provincial Loan authorities in accordance with administrative criteria established for use throughout Canada.* A parental contribution table is an integral part of the criteria and is applied in all cases where the student has not established financial independence as defined in the Canada Student Loans Plan. Students are expected to save a substantial amount of any income from summer or other employment. Lack of funds due to unessential spending may not be considered as unavoidable need for loan assistance. Students who apply for loans should consider carefully the repayment obligation being undertaken.

A student in need of a Canada Student Loan, must, as a first step, obtain an application form from the institution he or she plans to attend. The application must be completed carefully and accurately by the student, and where applicable, by his or her parents. Applications require declarations by both the student and his/her parents that all information provided is correct.

*with the exception of the Province of Quebec.

5.12 continued

When the application is completed it must be submitted to the Financial Aid Officer of the British Columbia educational institution to be attended. Students planning to attend institutions outside of British Columbia will send applications directly to: Student Affairs Branch, Division of Post-Secondary Services, Department of Education, 535 Yates Street, Victoria, B.C. V8W 2Z6.

If the student's application is approved, the student will receive in the mail a Certificate of Eligibility. The student must take the Certificate to the Financial Aid Office for signature confirming registration. The student then takes it to his or her bank and the loan is put through the student's account. Students are advised to keep in constant touch with the bank from which they secure their loan.

In order to retain their interest free status, students must obtain a Schedule 2 form from their bank and have their full time enrolment confirmed each semester by the Financial Aid Office.

Confirmation of enrolment must be obtained during the semester concerned, and cannot be made retroactive.

The following statistics provided by the Department of Education for the Government of British Columbia indicates the amount of support provided by Canada Student Loans to students attending Simon Fraser University during 1973.

CANADA STUDENT LOANS

<u>SEMESTER</u>	<u>NUMBER OF RECIPIENTS</u>	<u>AMOUNT</u>	<u>AVERAGE LOAN</u>
1973 - 1	303	\$242,235.00	\$799.00
1973 - 2	413	320,958.00	777.00
1973 - 3	519	375,516.00	723.00
TOTAL	<u>1235</u>	<u>\$938,709.00</u>	<u>\$766.00</u>

5.13 British Columbia Government Bursaries

The Government of the Province of British Columbia annually provides funds to assist students who are residents of this province to commence or to continue an acceptable full time programme of post-secondary study at designated post-secondary institutions.

The Provincial Bursary Plan is administered in conjunction with the Canada Student Loans Plan, its purpose being to enable qualified needy students to reduce the amount of indebtedness they must incur to continue their post-secondary education. As the Provincial Bursaries are free grants of money from public funds, students and the parents of students defined under the Plan as financial dependents must accept the principle that they are primarily responsible for provision of the funds required for the expenses of post-secondary education. The Provincial Bursaries Plan and the Canada Student Loans Plan make available means to supplement funds available from the student/family resources.

The British Columbia Provincial Bursary is available only to those students who are proceeding to a diploma or a first degree at the undergraduate or equivalent level of a post-secondary programme of study. A Provincial Bursary will not be granted to students in Post-Graduate Studies, nor to those registered as "qualifying" or "unclassified". These bursaries may be granted only to students in full attendance in a full programme of undergraduate or equivalent level of post-secondary studies.

There are four categories of bursaries. The amount of that granted to an applicant for assistance depends upon the total amount of his financial need as determined under the Regulations of the Canada Student Loans Plan, and as recommended to the British Columbia Student Aid Committee.

To qualify for the grant of a Province of British Columbia Bursary (money that does not have to be repaid), a student must:

5.13 continued

- 1) comply with the criteria of the Canada Student Loans Plan as administered by the Provincial Authority of British Columbia
- 2) submit in accordance with the instructions stated on the form a fully completed Application for Financial Assistance
- 3) have been resident in the Province for not less than twelve months prior to the first day of the month in which he commences in the programme of study for which he seeks financial assistance. In the case of students qualifying under the provisions of (b) and (c) above, the year of residence within this Province need not be that immediately preceding this academic session, but the provision exists that the student shall not have established residence of twelve consecutive months (excluding periods of study) in another province or country
- 4) have completed successfully his last previous full-time full course load for an academic year of two terms or two semesters, without a failure in any course requisite for unconditional admission to the next higher academic session. Students allowed to advance while carrying a deficiency of academic credits will not be eligible for assistance under the Provincial Bursary Plan until the deficiency is cleared.

During 1973, 732 students attending Simon Fraser University received \$198,500.00 from the British Columbia Government Bursary Plan. This amount provided an average award of \$271.00. These figures are provided by the Department of Education and are considered misleading. Although they are the only statistics available, they do not provide for a separation of awards by semester. Consequently, the number of recipients is decreased by that number who received two semester awards. The net effect is to unrealistically inflate the average size award per student per semester.

6. Summary of Scholarships, Awards, Bursaries and Loans administered during the 1973 Spring, Summer and Fall Semesters.

1.	Simon Fraser Open Scholarships	\$ 66,461.00
2.	Private Scholarships administered by Simon Fraser University	13,300.00
3.	Simon Fraser University Entrance Scholarships	
	Gordon Shrum	8,700.00
	Secondary School Entrance	21,217.00
	Regional College Entrance	16,687.00
	University Transfer	3,075.00
4.	Simon Fraser University Bursaries	358,311.00
5.	Private Bursaries administered by Simon Fraser University	15,057.00
6.	Simon Fraser University Athletic Awards ...	27,864.00
7.	Private Athletic Awards administered by Simon Fraser University	2,925.00
8.	Simon Fraser University Recreation Awards .	5,893.00
9.	Private Recreation Awards administered by Simon Fraser University	1,550.00
10.	University Awards	15,199.00
11.	Graduate Scholarships	29,164.00
12.	Graduate Stipends	139,200.00
13.	British Columbia Government Scholastic Awards	122,800.00
14.	Private Funds not administered by Simon Fraser University.....	3,175.00
15.	Canada Student Loans	938,709.00
16.	British Columbia Government Bursaries	198,500.00

TOTAL: \$1,987,787.00

7. Terms of Reference of Programmes administered by Simon Fraser University and established during 1973.

The following is a list of those Scholarships, Awards and Bursaries that were offered and have been accepted by the Senate Committee on Scholarships, Awards and Bursaries on behalf of the Simon Fraser University Senate. These scholarships, awards and bursaries are presented herewith for ratification of their terms of reference by the Senate.

7.1 Private Financial Assistance

CARLING'S SCHOLARSHIP - \$250.00 per semester

The Carling Breweries will each year, upon recommendation of the Simon Fraser University Senate Committee on Scholarships, Awards and Bursaries select a student to be known as the CARLING SCHOLAR.

The Carling Breweries will pay tuition fees for Fall and Spring Semesters on behalf of the CARLING SCHOLAR and make an additional award for books to make the total award \$250.00.

Candidates must be in their second year of studies in Biology or Bio-Chemistry (i.e. have accumulated not less than 24 hours of credit), be in good academic standing, indicate a career interest related to the brewing industry and demonstrate financial need. Ordinarily, the CARLING SCHOLAR must be enrolled in 12 or more semester hours while sponsored by Carling Breweries and maintain a grade point average of not less than 2.50.

CARLING SCHOLARS will continue to be sponsored by Carling Breweries during their third and fourth years of study provided the preceding criteria continue to be met.

Should no suitable candidate be available in Biology or Bio-Chemistry the Senate Committee on Scholarships, Awards and Bursaries may recommend a student of Chemistry provided he meets all other criteria of candidacy.

ELIZABETH YOUNG MEMORIAL BURSARY - \$200.00

Annual bursary established in memory of the late Elizabeth Young. This bursary is awarded to a student who demonstrates financial need and has achieved satisfactory academic standing.

7.2 Tenth Anniversary Open Bursary Fund

PURPOSE - to provide students with a supplemental source of income, which, when added to other major sources of income will provide the funds required to defray Educational Expenses.

ELIGIBILITY - all undergraduates are eligible to apply
- a most recent semester grade point average of 2.0 or greater is required for returning students. Students who are attending Simon Fraser University for the first time are eligible on the basis of their admission to the University.

DONORS

Canada Permanent Trust
Canadian Park and Tilford
Chow Yin Enterprises (Keefer Laundry)
Guaranty Trust Company
Herman Sawmills Limited
MacMillan Bloedel Limited
Montreal Trust Company
Royal Trust Company
Mr. and Mrs. A. Fouks
Herman Log Sales
Weyerhaeuser Foundation

7.3 Tenth Anniversary Designated Funds

B.C. SUGAR REFINING BURSARY - \$2,500.00

The British Columbia Sugar Refining Company has made available a bursary fund of \$2,500.00 to assist students in the Department of Chemistry, Mathematics and Physics in the Faculty of Science. Ordinarily, these bursaries will be awarded to undergraduates who have completed 60 or more credit hours towards their degree. Candidates should request that their respective departments forward a recommendation to the Senate Scholarship Committee.

T. EATON COMPANY AWARD - \$400.00

Award for a student in Commerce who demonstrates financial need and has a good academic record.

7.3 continued

PHILLIPS, HAGER AND NORTH LIMITED - \$1,000.00

To be awarded to a student in Economics and Commerce who demonstrates financial need and has a good academic record.

MR. DENNIS ROBERTS - \$30.00

To be awarded to a native Indian student who demonstrates financial need and has a good academic record.

BEST CLEANERS AND CONTRACTORS LIMITED ATHLETIC BURSARY - \$500.00

A \$500.00 Bursary donated by Best Cleaners and Contractors Limited will be awarded to a high school student in any level or faculty who has financial need and who wishes to continue his development in the sport of Football. The award to be made on the recommendation of the Financial Aid Officer in consultation with the Head Football Coach.

HAMBER FOUNDATION - \$2,000.00

Two separate funds were established, one to award bursaries to needy women students with a good academic record, and one to award bursaries to needy men students with a good academic record.

7.4 Tenth Anniversary Designated Awards

PASQUALE CAPOZZI AWARD FOR FOOTBALL - \$500.00

Two annual Athletic Awards of \$250.00 each have been established by Mr. Herb Capozzi, and are to be awarded to students who exhibit outstanding ability in football. This award is to be given on the basis of athletic ability combined with proven academic achievement. Male students of any faculty are eligible.

BON VOYAGE TRAVEL CLUB ATHLETIC AWARD - \$450.00

Bon Voyage Travel Limited have established an Athletic Award in the amount of \$450.00 to be awarded to a student who exhibits outstanding athletic ability and factors that will be taken into consideration in granting this award will be academic achievement, and character. Male or female students in any faculty are eligible. Apply to the Director of Athletics.

7.4 continued

CENTENNIAL MOTOR HOTEL ATHLETIC AWARD - \$200.00

Based on good academic record and excellence in athletic activity. The award is made for a period of one semester.

DR. A. KALLAS ATHLETIC AWARD FOR A STUDENT TRAINER - \$250.00

Athletic Award as a bursary toward the tuition of a student trainer. The only stipulation would be demonstrable financial need.

MORTON ENGINEERING RECREATION AWARD - \$250.00

Recreation award established for soccer. Based on good academic record and excellence in recreational activity. The award is made for a period of one semester.

R.S. REYNOLDS CONCRETE LIMITED RECREATION AWARD - \$250.00

Recreation Award established for soccer. Based on good academic record and excellence in recreational activity. The award is made for a period of one semester.