

DRAFT UNTIL APPROVED BY SENATE

MINUTES OF A MEETING OF SENATE OF SIMON FRASER UNIVERSITY HELD
MONDAY, OCTOBER 7, 1974, 3172 ADMINISTRATION BUILDING, 7:30 P.M.

OPEN SESSION

Present:

Jewett, P.

Chairman

Andrews, I. R.
Aronoff, S.
Baird, D. A.
Banister, E. W.
Beirne, B. P.
Blaney, J. P.
Brown, R. C.
Burkle, E.
Cook, G. L.
Copes, P.
Daem, J. P.
D'Auria, J. M.
Dawson, A. J.
Ellis, J. F.
Funt, B. L.
Hamilton, C. L.
Hindle, L.
Hollibaugh, A. L.
Jamieson, D. H.
Janssen, D.
Latham, L.
MacPherson, A.
Rieckhoff, K. E.
Sadleir, R.M.F.S.
Smith, W.A.S.
Swangard, E. M.
Wheatley, J.

Evans, H. M.

Secretary

Nagel, H. D.

Norsworthy, R.

Recording Secretary

Absent:

Birch, D. R.
Caple, K. P.
Coté, P. T.
Doherty, P. M.
Eliot Hurst, M. E.
Emmott, A. H.
Ingram Ellis, E. R.
Morin, S.
Seager, J. W.
Sterling, T. D.
Wideen, M. F.
Wilson, B. G.

1. APPROVAL OF AGENDA

The agenda was approved as circulated.

2. APPROVAL OF MINUTES

The minutes of the Open Session of September 9, 1974 were approved as distributed.

3. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

4. REPORT OF CHAIRMAN

There was no report from the Chairman.

5. REPORTS FROM COMMITTEES

1. Senate Nominating Committee

1. Paper S.74-118 - Senate Elections

It was noted that there had been no additional nominations to those submitted by the Senate Nominating Committee for replacements on a number of Senate Committees.

Moved by L. Funt, seconded by K. Rieckhoff,

"That the individual nominated to the Senate
Library Committee be declared elected:

M. E. ELIOT HURST."

Question was called, and a vote taken.

MOTION CARRIED

Moved by L. Funt, seconded by E. Burkle,

"That the individuals nominated to the Senate
Nominating Committee be declared elected:

E. W. BANISTER
P. COPES
B. L. FUNT
D. JANSSEN
M. F. WIDEEN."

Question was called, and a vote taken.

MOTION CARRIED

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Moved by L. Funt, seconded by K. Rieckhoff,

"That the individuals nominated to the Senate
Committee on Non-Credit Instruction be declared
elected:

E. W. BANISTER
A. J. DAWSON
J. P. DAEM."

Question was called, and a vote taken.

MOTION CARRIED

Moved by L. Funt, seconded by K. Rieckhoff,

"That the three student Senators nominated to
the Senate Undergraduate Admissions Board be
declared elected:

E. BURKLE
J. P. DAEM
(Alternate) D. JANSSEN

Question was called, and a vote taken.

MOTION CARRIED

Moved by L. Funt, seconded by K. Rieckhoff,

"That the individual nominated to the Senate
Undergraduate Admissions Board be declared
elected:

G. L. COOK

Question was called, and a vote taken.

MOTION CARRIED

Complete details of the Committee replacements are as follows:

SENATE LIBRARY COMMITTEE

M. E. Eliot Hurst was declared elected as a Senator at large to replace A. L. Hollibaugh for a two year term of office, from October 1, 1974 to September 30, 1976.

SENATE NOMINATING COMMITTEE

E. W. Banister, P. Copes, B. L. Funt, D. Janssen and M. F. Wideen were declared elected as Senators at large to replace E. W. Banister, A. J. Dawson, B. P. Beirne, B. L. Funt and A. MacPherson for one year terms of office from October 1, 1974 to September 30, 1975.

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SENATE COMMITTEE ON NON-CREDIT INSTRUCTION

E. W. Banister, A. J. Dawson and J. P. Daem were declared elected as Senators at large to replace J. P. Daem, E. W. Banister and R.M.F.S. Sadleir for two year terms of office from October 1, 1974 to September 30, 1976.

SENATE UNDERGRADUATE ADMISSIONS BOARD

E. Burkle and J. P. Daem were declared re-elected as student Senators, and D. Janssen was declared re-elected as the student Senator alternate for one year terms of office from October 1, 1974 to September 30, 1975.

G. L. Cook was declared elected as a Senator at large to replace R.M.F.S. Sadleir for a two year term of office from October 1, 1974 to September 30, 1976.

2. Senate Committee on Undergraduate Studies

1. Paper S.74-119 - MATH 154-3 and 155-3

Moved by S. Aronoff, seconded by E. Burkle,

"That Senate approve, as set forth in S.74-119,
the Revised Proposal for MATH 154-3 and 155-3."

Question was called, and a vote taken.

MOTION CARRIED

(Note: These courses may be first offered in Spring 75-1.)

6. REPORTS OF FACULTIES

There were no reports from Faculties.

7. OTHER BUSINESS

There was no other business.

8. NOTICES OF MOTION

1. Paper S.74-120 - Universities Act - Elections - Senate Committee on Agenda and Rules

The Chairman stated that Paper S.74-120 had involved the Registrar in considerable work of a complex nature over a relatively brief period of time, and that the Senate Committee on Agenda and Rules had considered the material prior to its distribution on October 4, 1974. It was agreed that Senate would discuss the paper to identify principles and practices desired in order that rules for elections to Senate, the Board of Governors and related topics could be placed before the November meeting of Senate for adoption if Senate would suspend the pertinent rule, or for adoption in December if there is not suspension.

It was understood that R. Brown and A. MacPherson, both members of the Senate Committee on Agenda and Rules, would be taken to have moved and seconded each motion, as set forth in S.74-120.

It was moved by E. Swangard, seconded by K. Rieckhoff, "That the meeting move into committee of the whole," but the motion was withdrawn when it was agreed that the business would be better facilitated through general discussion for identification of majority opinion.

The following are principles and practices favored by the assembly in connection with elections to the Board of Governors, elections to Senate, nominations, elections and voting:

Elections for the New Board and New Senate

1. That, subject to approval of appropriate rules covering nominations, elections, and voting:
 - a) the nomination and election of members to the Board of Governors under the new Universities Act be undertaken in the Spring semester 1975, and completed by the end of April.
 - b) the nomination and election of members to the Senate under the new Universities Act be undertaken in the Spring semester 1975, and completed by ~~the end of~~ April 15.
 - c) hereafter the normal date of assumption of office in the regular elections to the Board and to Senate shall be June 1st.
 - d) subject to elections to the Board under a) above and to Senate under b) above, request be made to the Lieutenant-Governor in Council to fix the date for the current composition of the Board and of the Senate as provided in the former Act to be until midnight May 31, 1975.

Time in Office: Continuity on Senate

2. That in the first elections of faculty members to Senate under the new legislation, members shall be elected for such periods as shall ensure that thereafter the terms of office of approximately one third of these memberships shall terminate each year.

Membership on Senate - Dean of Graduate Studies

3. That, pursuant to the provision of Section 35(1) the Dean of Graduate Studies hold membership on Senate, with such membership adding two to the Faculty members to be elected, and one to the student members to be elected.

Nominations

4. a) All nominations of candidates for membership on the Senate or on the Board as faculty members shall be signed by not less than five members entitled to vote in the particular election.
- b) All nominations of candidates for membership on the Senate or on the Board as students shall be signed by not less than five students entitled to vote in the particular election.
- c) All nominations of candidates for membership on the Senate who are to be elected by and from the Convocation shall be signed by not less than five members entitled to vote in the election. Faculty members may sign nomination papers, may vote, but cannot be candidates.
- d) All nominations of candidates for membership on the Board being elected by and from full-time employees of the University who are not faculty members shall be signed by not less than five members entitled to vote in the particular election.
- e) All nominations of candidates through the Alumni Association with two to be appointed by the Lieutenant-Governor in Council shall be signed by not less than five members of the Alumni Association entitled to make nominations.

Note: It was suggested that a recommendation for amendment to the Universities Act be forwarded to the Minister of Education to require election by and from the Alumni Association of candidates for appointment by the Lieutenant-Governor in Council.

Alumni Association

5. For the purposes of making nominations 'Graduate' shall be deemed to refer to those who have completed requirements for a degree from Simon Fraser University or those who have completed the Professional Development Program at SFU or those who complete such other programs at SFU as Senate may in future designate.

Students; Student Association

- 6 A. That for the purposes of nominations and voting in the elections of students to the Senate and to the Board:

'Student' means a person who is presently enrolled at a university in a credit course or who is designated by resolution of the Senate as a student; for the purposes of these elections for undergraduate students it includes

- a) those registered in a credit course or courses in the semester in which nominations are due, or

- b) those in good standing who were registered in a credit course or courses in the immediately previous semester who certify that they intend to register again at Simon Fraser University before missing two consecutive registrations.

Note: There was no agreement on the definition that should be applied to designate the eligibility of graduate students for the purposes of these elections, and it was moved, seconded, and carried that the matter be referred to a committee composed of the President, the Dean of Graduate Studies, and the Registrar for phrasing.

'Student Association' means all full-time students who are members of the alma mater society or the graduate student society of a university:- for the purposes of these elections it shall be deemed to consist of those students defined above.

- 6 B. That a candidate's eligibility to continue to hold office as a representative of students on the Board of Governors or on Senate requires the following:

- a) Must not miss more than one registration during the one year term of office.
- b) Must not withdraw from the University or be required to withdraw from the University.

Faculty Members. Full-time Employees who are Not Faculty Members

- 7 A. That for the purposes of nominations and elections to the Senate and to the Board of Governors all persons holding positions whether as faculty members or as professional administrative and support staff shall be entitled to be candidates and to vote in the pertinent elections only if the employment position held is likely to be of a continuing engagement nature.
- 7 B. That for the purposes of nominations and elections to the Senate and to the Board of Governors by and from faculty members, only faculty members employed in a manner deemed to be of a continuing engagement nature shall be entitled to stand as candidates and to vote in the pertinent faculty member elections to Senate and to the Board.

This shall include those with appointments as described holding the rank of instructor, lecturer, assistant professor, associate professor, professor.

It shall not include teaching assistants or associates, associates of the centres, graduate associates.

It shall not include post-doctoral fellows, or those employed full-time funded from external grants.

It shall not include sessional lecturers.

It shall not include research associates.

It shall not include short-term lecturers in Continuing Education.

It shall not include demonstrators or senior demonstrators.

It shall not include those Associates in the Faculty of Education (Faculty Associates) appointed by the Board of Governors on recommendation of the President under Academic Policy 20 3 d further described in 4 b and 5 b.

It shall not include those Associates in the Faculty of Education (Faculty Associates) under Academic Policy 20, other than under 3 d further described under 4 b and 5 b.

- 7 C. That for the purposes of nominations and elections to the Board of Governors by and from full-time employees of the University who are not faculty members, all persons holding employment as professional administrative and support staff or non-academic staff shall be entitled to be candidates and to vote in the pertinent elections only if the employment position held is likely to be of a continuing engagement nature.

It shall not include visiting instructors, visiting lecturers, visiting assistant professors, visiting associate professors, visiting professors.

It shall not include teaching assistants or associates, associates of the centres, graduate associates.

It shall not include post-doctoral fellows, or those employed full-time funded from external grants.

It shall not include sessional lecturers.

It shall include research associates. (See current Policy AC 9)

It shall not include short-term lecturers in Continuing Education.

It shall include demonstrators or senior demonstrators.

It shall include those Associates in the Faculty of Education (Faculty Associates) appointed by the Board of Governors on recommendation of the President under Academic Policy 20 3 d further described in 4 b and 5 b

It shall not include those associates in the Faculty of Education (Faculty Associates) under Academic Policy 20, other than under 3 d further described under 4 b and 5 b.

Vacancies on Senate; Vacancies on the Board

8. a) Where a vacancy arises in the case of an elected faculty member to Senate or to the Board, or an elected student member to Senate or to the Board a by-election will be held under the same principles as pertain to the regular election provided there is at least four months remaining in the unexpired term at the time for call for nominations.
- b) Where a vacancy arises in the case of an elected faculty member, or an elected student member, or an elected full-time employee of the University who is not a faculty member to the Board, a by-election will be held under the same principles as pertain to the regular election provided there is at least four months remaining in the unexpired term at the time for call for nominations.
- c) Where a vacancy arises in the case of a member of convocation elected to Senate the remaining convocation senators shall constitute a nominating committee to bring forward at least two names for each such vacancy and Senate shall decide by ballot vote the candidate or candidates selected. It shall be required that there be at least four months remaining in the unexpired term at the time for call for nominations.

Note: In connection with a suggestion that where a vacancy arises in the case of an elected student member to the Board and less than four months remain in the unexpired term at the time for call for nominations, the student members on Senate shall appoint from amongst themselves the Board member for the remainder of the term, the point was noted for possible inclusion in the recommendations for amendment to the Act.

Election of Faculty Members to Senate by and from an Individual Faculty

9. In the election of faculty members by and from the Faculty of Arts to Senate, in order to be declared elected a candidate must receive a majority of votes (at least 50% plus 1) with use of the alternative vote as defined in the election regulations of that Faculty as approved by Senate, and winners will be determined as outlined therein.

In the election of faculty members by and from any other individual Faculty, the candidates receiving the highest numbers of votes among the candidates will be declared elected.

Election of Faculty Members to the Board or Governors or to Senate by and From Faculties Jointly

10. In the election of faculty members by and from Faculties jointly, candidates receiving the highest numbers of votes among the candidates will be declared elected.

To be eligible as a candidate or to vote the individual must be a faculty member.

General Regulations Covering Elections to Senate and the Board

11. a) In the case of a vacancy of an elected faculty member, election will be called by the Registrar for nominations and election by and from the appropriate body to elect the person.
- b) In the case of a vacancy of an elected student representative, election will be called by the Registrar for nominations and election by and from the Student Association.
- c) In the case of a vacancy of a member appointed under Section 35(j) replacement can be only under that section.
- d) Any member who plans to be away for one semester or more shall so inform the Secretary of Senate in order that a substitute may be elected for the period of the absence from Senate.
- e) When elections are being held for the position of Chancellor and for the Board of Governors, a candidate may accept nomination to run for only one seat or office in those elections. Similarly, when elections are being held for the position of Chancellor and for Senate, a candidate may accept nomination to run for only one seat or office in those elections.

When elections are being held for the Board of Governors and for Senate, a qualified candidate may accept nomination to run for office in both those elections.

- f) When elections are being held for the position of Chancellor and also for the Board of Governors or for the Senate, an individual holding a Board office or a Senate office which extends into the new term shall be required to file with the Registrar resignation from the present seat in order to be a candidate in the new Chancellor election. Such resignation may be effective for the normal date of change-over of office or earlier, but must be filed not later than the last date for receipt of nominations for the new election.

When elections are being held for the Board of Governors and/or for the Senate, an individual holding a Board office or a Senate office which extends into the new term shall be required to file with the Registrar resignation from the present Board seat in order to be a candidate in the new Board election or from the present Senate seat in order to be a candidate in the new Senate election. Such resignation may be effective for the normal date of change-over of office or earlier but must be filed not later than the last date for receipt of nominations for the new election.

- g) In the election of students to the Senate, those students with the highest number of votes shall be elected provided there is at least one student from each Faculty.
- h) In the election of students to the Board, the two students with the highest number of votes shall be elected.
- i) The Secretary shall state the names of the persons elected, and reveal the votes recorded. The ballots may be destroyed after announcement of the results. *Recount may be requested within 10 days of announcement of results.*
- j) After the ballots have been received by the Registrar, he shall, at the place, day and hour fixed in the notice of election, open the ballots, and in the presence of such of the candidates or their representatives as officially attend, count the votes for each candidate.

Note: A suggestion that student representatives on the Board and Senate be subject to recall if five percent of the members of the Student Society petition in writing that the representative or representatives be recalled failed to be ratified by Senate, with 8 in favor and 16 opposed.

General Regulations for Elections Conducted at Senate

- 12. a) For electoral purposes at Senate voting shall be by ballot on appropriate forms provided by the Secretary
- b) For elections conducted at Senate a ballot showing more or less votes than the number of vacancies to be filled shall be invalid.
- c) In elections at Senate if there is a tied vote there shall be an additional ballot to choose between the persons concerned.
- d) The Secretary shall state the names of the persons elected, preferably in alphabetical order, without the number of recorded votes being revealed. The ballots may then be destroyed.

General Regulations Covering Nominations and Voting in the Elections to Senate and the Board and of the Chancellor

- 13. a) The due date for nominations shall be not earlier than ten days and not later than fifteen days following the date of the call for nominations in the case of elections by and from the faculty members, by and from the students, and by and from members of staff who are not faculty members. It shall be not earlier than twenty days and not later than twenty-eight days in the case of the elections by Convocation to Senate and of the Chancellor.
- b) The 'date of election' shall be interpreted to mean the last date on which valid ballots are due.

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- c) The period for the casting of ballots shall be not less than ten days nor longer than fifteen days in the case of elections by and from the faculty members and by and from the members of staff who are not faculty members. It shall be not less than fourteen days nor longer than twenty-eight days in the case of elections by and from students and in the elections by Convocation to Senate and of the Chancellor.
- d) In the regular elections to the Senate and to the Board balloting is to be completed not later than April 15 in any year.

The Chairman stated that it is intended that a further draft of the rules be prepared for distribution with other agenda items and papers on October 25, 1974, for consideration at the next meeting of Senate which is scheduled for Monday, November 4, 1974.

9. INFORMATION

The assembly moved immediately into Closed Session at 11:15 p.m.

H. M. Evans
Secretary