

SIMON FRASER UNIVERSITY

5.75-67

MEMORANDUM

To..... SENATE

From..... P. JEWETT

CHAIRMAN OF SENATE

Subject..... SENATE COMMITTEES

Date..... APRIL 18, 1975

MOTION 1: "That Senate approve the establishment of ^{*Ad Hoc*} a Senate Committee on Committees."

MOTION 2: "That the Senate Nominating Committee provide its recommendations for membership on the Committee under current rules to permit elections to occur at the ~~June~~ 2 meeting of Senate."

MOTION 3: ^{*AD HOC*} "That the Senate Committee on Committees be charged to consider (i) the structures in membership and the terms of reference of all present standing Senate Committees and the desirability or necessity of any change to structures or terms (ii) desirable structures in membership and the terms of reference of new committees which may be deemed desirable or required under the provisions of the Universities Act, 1974 (iii) suitable interrelationships in the overall structuring of standing Senate Committees and in their terms of reference, and to report back to Senate with recommendations at the earliest possible time."

MOTION 4: "That the membership on the Senate Committee on Committees be as follows (paralleling the membership on Senate) -

- i) The Chairman of Senate or her designate - Chairman
- ^{*AD HOC*} ii) The Secretary of Senate or his designate - Secretary (non-voting)
- iii) One member from the ex-officio members of Senate
- iv) Two members from those who were elected by and from the Faculty to Senate
- v) One member who was elected by and from the students to Senate
- vi) One member who was elected by Convocation or appointed by the Lieutenant Governor in Council to Senate."

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..... CHAIRMAN OF SENATE

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Date..... APRIL 18, 1975

Under the terms of the Universities Act, 1974, there is a provision for a number of Senate and Senate-related committees additional to those already established. Further, the new act establishes a new structure in Senate membership with the new members to assume office likely June 1. It is clear that a number of changes in committee members will occur. In addition, the structure of some Senate committees did undergo revision following addition of the fourth faculty to the University whereas in others there has been no reflection of this change.

It is considered timely and desirable to look with care at the structure and terms of reference of the new committees to be established as well as at the structure and terms of reference of the present committees, with a view to establishing the most suitable working interrelationships.

It is proposed to establish a Senate Committee to undertake this task and have it report to Senate for Senate action.

It is further proposed that pending the report of this Committee and Senate actions thereon that the currently existing committees continue with present structures and terms of reference but with any changes in membership as necessitated with the establishment of the new Senate. The present Senate Nominating Committee will be asked to bring forward nominations as necessary for action at the June meeting of Senate.

Memberships on those committees normally change following changes to Senate and on October 1st following voting during September or at the October meeting of Senate. It would be helpful, therefore, if any changes to structure could be completed not later than the September meeting of Senate to permit calls for elections to be completed before October. Alternatively some extension of terms of office into October of this year may be possible.

RECOMMENDATIONS

1. That Senate approve the establishment of a Senate Committee on Committees.
2. That the Senate Nominating Committee provide its recommendations for membership on the Committee under current rules to permit elections to occur at the June 2 meeting of Senate.

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To..... SENATE

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CHAIRMAN OF SENATE

Subject..... SENATE COMMITTEES (page two)

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RECOMMENDATIONS (cont'd)

3. That the Senate Committee on Committees be charged to consider (i) the structures in membership and the terms of reference of all present standing Senate Committees and the desirability or necessity of any change to structures or terms (ii) desirable structures in membership and the terms of reference of new committees which may be deemed desirable or required under the provisions of the Universities Act, 1974 (iii) suitable interrelationships in the overall structuring of standing Senate Committees and in their terms of reference, and to report back to Senate with recommendations at the earliest possible time.
4. That the membership on the Senate Committee on Committees be as follows (paralleling the membership on Senate) -
 - i) The Chairman of Senate or her designate - Chairman
 - ii) The Secretary of Senate or his designate - Secretary (non-voting)
 - iii) One member from the ex-officio members of Senate
 - iv) Two members from those who were elected by and from the Faculty to Senate
 - v) One member who was elected by and from the students to Senate
 - vi) One member who was elected by Convocation or appointed by the Lieutenant Governor in Council to Senate.

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