

SIMON FRASER UNIVERSITY

MEMORANDUM

To SENATE

From SENATE COMMITTEE ON COMMITTEES

Subject REPORT AND RECOMMENDATIONS FROM THE
SENATE COMMITTEE ON COMMITTEES

Date AUGUST 1, 1975

For each of the following motions it shall be taken that it is prefaced by, "That Senate approve the following: "

1. SENATE GRADUATE STUDIES COMMITTEE

MOTION i) To add for the Librarian, who has been a member, "or his designate," with appropriate editorial changes.

2. EXECUTIVE COMMITTEE OF THE SENATE GRADUATE STUDIES COMMITTEE

MOTION i) For the Librarian, who has been a member, add "or his designate," with necessary editorial changes.

3. ASSESSMENT COMMITTEE FOR NEW GRADUATE PROGRAMS

MOTION That no changes be made.

4. SENATE COMMITTEE ON UNDERGRADUATE STUDIES

MOTION i) That there be added "Librarian, or his designate."
 ii) That there be added "One Senator Lay Member, elected by and from Senate."
 iii) That there be one additional Student Senator Alternate elected by and from Senate.
 iv) That the quorum be changed from "One half of the voting members of the Committee with at least one member of each faculty (which could include Deans)" to "One half of the voting members of the Committee with at least one member of each faculty (which could include Deans) and at least one student (or one student Senator alternate)."

5. SENATE COMMITTEE ON HONORARY DEGREES

MOTION: i) That there be added the Librarian - ex officio.
 ii) That there be added a Senator (Faculty of Interdisciplinary Studies), elected by and from Senate.
 iii) That there be added a Senator (Student) elected by and from Senate.
 iv) That there be added further identifications to the present

listings to ensure that there are at least two Lay member Senators and that one Senator is at large.

6. SENATE COMMITTEE ON CONTINUING STUDIES

- MOTION
- i) That there be added "Librarian, or his designate."
 - ii)a. That there be added a Senator (Lay member)
 - b. That the term of office for the added Senator (Lay member) shall be two years - to September 30, 1977.
 - iii)a. That there be added one Senator (Student) and one alternate Senator (Student)
 - b. That the term of office for the added Senator student and alternate Senator student shall be two years - but in the first election this shall be one year to September 30, 1976 to continue to provide staggered terms on the Committee.
 - iv) That there be added nomenclature that four of the Senators must be faculty members; two of the Senators are at large.
 - v) That there be added "Note: In the event no Lay Member of Senate is available to serve, Senate may elect a general member of the community to serve in that position."

7. SENATE COMMITTEE ON AGENDA AND RULES

- MOTION:
- i) That there be added "Vice-President, Academic - ex-officio - Vice Chairman."
 - ii) That there be added a Senator (student).
 - iii) That there be added an additional term of reference,
 - "iii) To periodically review the structure and terms of reference of the various standing committees of Senate, and to make recommendations to Senate as appropriate."
 - iv) That there be added an additional term of reference,
 - "iv) To consider and take action on behalf of the Senate upon all matters that may be referred to the Senate by the Board (Univ. Act, Section 37 p)."

8. SENATE NOMINATING COMMITTEE

- MOTION
- i)a. That one of the memberships identified Senate (at large) be changed to Senator (Student).
 - b. That with the above change there be added an Alternate Senator Student.
 - ii) Add "Chairman: Elected by and from the members."

- iii) Change term of reference No. 4 from "The Nominating Committee may, if it so decides, bring forward more than the minimum number of names required to fill any vacancies" to "The Nominating Committee should attempt to bring forward more than the minimum number of names required to fill any vacancy."
- iv) Delete the former term of reference No. 7, "All nominations must be made on a prescribed form which will be signed by a) the Chairman of the Nominating Committee or any other person making a nomination, and b) the person being nominated."

9. SENATE COMMITTEE ON COMMITTEES

- MOTION
- i) Add "Note: When the current task is completed the Senate Committee on Agenda and Rules should be charged to carry out periodic review of committees."

10. SENATE LIBRARY COMMITTEE

- MOTION:
- i) Delete the President from stated membership and add "Vice-President, Academic, or his designate."
 - ii) Identify the ^{Librarian} Library as Secretary, deleting the former "Joint Secretaries." The Secretary has voting privileges.
 - iii) Change one of the Assistant Librarian positions to "Deputy Librarian." All three members (Deputy and two Assistant Librarians) to be non-voting.
 - iv) Add the Dean of Graduate Studies - ex officio.
 - v)a. Change one Senator at large position to become "Senator (Student)."
 - b. With the above change, add one Alternate Senator (Student).
 - vi) Add a "Faculty Member - Interdisciplinary Studies" with two year term of office - as though the term of office were now expiring September 30, 1975.
 - vii) Add "Chairman: Elected by and from the voting members of the Committee."
 - viii) Approve the request of the Senate Library Committee for a restatement of the purpose and an indication of the operating procedures as follows (replacing the former statements):

"PURPOSE: 1. To advise the University Librarian in:

 - a. formulating policy in regard to the development of library resources for instruction and research
 - b. allocating funds to the various fields of instruction and research
 - c. applying, Senate policy concerning rules and regulations for the operation of the library.

2. To report to Senate on matters of policy under discussion by the Committee and to make recommendations to Senate concerning changes in, and additions to, existing rules and regulations for the operation of the library.
3. To report to Senate annually, in June, on the activities of the Senate Library Committee and generally on the operation of the Library.

OPERATING PROCEDURES:

1. The quorum shall consist of 5 voting members, 2 of whom must be the Chairman and the Secretary.
2. The Committee shall meet at least once each semester at the call of the Chairman. Special meetings may be called by the Chairman or five voting members of the Committee."

11. LIBRARY PENALTIES APPEAL COMMITTEE

- MOTION
- i) Add a Faculty Member, elected by and from the Senate Library Committee.
 - ii) For the Student Senator delete the condition "or to be appointed by Senate if there is not a student on the Library Committee."
 - iii) Add one additional student and identify that in addition to the Student Senator elected by and from the Senate Library Committee the remaining two students are to be selected by the Student Society with one to be an undergraduate student and one to be a graduate student.

12. SENATE COMMITTEE ON SCHOLARSHIPS, AWARDS AND BURSARIES

- MOTION
- i) Change "Appointed by Senate" to "Elected by Senate" with parallel editorial changes throughout.
 - ii) Add "Senator (Lay member) elected by Senate."
 - iii) Add a term of reference, "5. To make recommendations in the preparation of the budget for financial aid to students."
 - iv) Add, under "Composition of Committee" at the end, "Note: In the event no Lay member of Senate is available to serve, Senate may elect a general member of the community to serve in that position."

13. SENATE COMMITTEE ON ACADEMIC PLANNING

- MOTION:
- i) That Senate approve the title, proposed membership, terms of office and terms of reference as set forth in the document, "Senate Committee on Academic Planning," page 20.

14. SENATE COMMITTEE ON UNIVERSITY BUDGET

- MOTION i) That Senate approve the title, proposed memberships, conditions, terms of office, and terms of reference, as set forth in the document, "Senate Committee on University Budget," page 21.

15. SENATE UNDERGRADUATE ADMISSIONS BOARD

- MOTION i) Delete the Senate Appointees to the Academic Board as this Board no longer exists.
- ii) For the Student member and for the Student member alternate, change "Elected by the Student Society" to "Selected by the Student Society."
- iii)a. To the Faculty Members, add "Faculty Member (Faculty of Inter-disciplinary Studies) and Alternate."
- b. That the terms of office for these positions be for two years.
- iv) Add "Director of Academic Advice Centre - non-voting."
- v) Under Purpose, in line 1, change "decision" to "decisions" and in line 4, change "policy" to "policies."

16. SENATE APPEALS BOARD

- MOTION i) For the two Student Members and two Student Member Alternates, change from "Determined by Student Council" to "Selected by the Student Society."

SIMON FRASER UNIVERSITY

MEMORANDUM

To SENATE

From SENATE COMMITTEE ON COMMITTEES

Subject REPORT AND RECOMMENDATIONS FROM THE
SENATE COMMITTEE ON COMMITTEES

Date AUGUST 1, 1975

The Senate Committee on Committees, elected at the June 2, 1974 meeting of Senate, advertised broadly requesting submissions from the University community with respect to the charges the Committee was to consider. It received submissions from a number of individuals and groups. In addition, discussions were held by individuals from the Committee with Chairmen and/or members of various Senate Committees. All of this information was considered extensively by the Committee on Committees, which has held six meetings.

The Committee now wishes to make a number of recommendations to Senate.

GENERAL COMMENTS

1. The attached materials provide information for each Committee, showing the Committee as it currently exists and identifying updating information which reflects the recommendations now being made by the Senate Committee on Committees.
2. Unless there is objection by Senate, it is proposed to add for each of the Committees the letter abbreviation to identify the Committee. Such letters have applied to some Committees previously but not to others, e.g. SCUS, SUAB, SAB.
3. In a number of instances - primarily to gain parallelism - some changes of wording have been incorporated. As these are primarily editorial they have not been identified as changes.
4. Where the change is more than editorial it is identified in the general explanation for the Committee or/and is shown in italics.
5. In the cases of a number of Committees there are notes and comments at the end which identify changes that have been made to the Committees up to the present time, not including changes now being recommended. It is intended that these comments will be appropriately changed following the actions of Senate in respect of these Committees.

RECOMMENDATIONS

1. Senate Graduate Studies Committee:
 - i) To add for the Librarian, who has been a member, "or his designate," with appropriate editorial changes.

2. Executive Committee of the Senate Graduate Studies Committee

- i) For the Librarian, who has been a member, add "or his designate," with necessary editorial changes.

3. Assessment Committee for New Graduate Programs

No changes are recommended.

4. Senate Committee on Undergraduate Studies

- i) That there be added "Librarian, or his designate."
- ii) That there be added "One Senator Lay Member, elected by and from Senate."
- iii) That there be one additional Student Senator Alternate elected by and from Senate.
- iv) That the quorum be changed from "One half of the voting members of the Committee with at least one member of each faculty (which could include Deans)" to "One half of the voting members of the Committee with at least one member of each faculty (which could include Deans) and at least one student (or one student Senator alternate)."

5. Senate Committee on Honorary Degrees

- i) That there be added the Librarian - ex officio.
- ii) That there be added a Senator (Faculty of Interdisciplinary Studies), elected by and from Senate.
- iii) That there be added a Senator (Student) elected by and from Senate.
- iv) That there be added further identifications to the present listings to ensure that there are at least two Lay member Senators and that one Senator is at large.

6. Senate Committee on Continuing Studies

- i) That there be added "Librarian, or his designate."
- ii) a. That there be added a Senator (Lay member)
b. That the term of office for the added Senator (Lay member) shall be two years - to September 30, 1977.
- iii) a. That there be added one Senator (Student) and one alternate Senator (Student)
b. That the term of office for the added Senator student and alternate Senator student shall be two years - but in the first election this shall be one year to September 30, 1976 to continue to provide staggered terms on the Committee.

- iv) That there be added nomenclature that four of the Senators must be faculty members; two of the Senators are at large.
- v) That there be added "Note: In the event no Lay Member of Senate is available to serve, Senate may elect a general member of the community to serve in that position."

7. Senate Committee on Agenda and Rules

- i) That there be added "Vice-President, Academic - ex-officio - Vice Chairman."

(In practice this has been the operational procedure and this will now formalize it)

- ii) That there be added a Senator (student).
- iii) That there be added an additional term of reference,
 - "iii) To periodically review the structure and terms of reference of the various standing committees of Senate, and to make recommendations to Senate as appropriate."
- iv) That there be added an additional term of reference,
 - "iv) To consider and take action on behalf of the Senate upon all matters that may be referred to the Senate by the Board (Univ. Act, Section 37 p)."

8. Senate Nominating Committee

- i)a. That one of the memberships identified Senate (at large) be changed to Senator (Student).
- b. That with the above change there be added an Alternate Senator Student.
- ii) Add "Chairman: Elected by and from the members."
(This has been the practice)
- iii) Change term of reference No. 4 from "The Nominating Committee may, if it so decides, bring forward more than the minimum number of names required to fill any vacancies" to "The Nominating Committee should attempt to bring forward more than the minimum number of names required to fill any vacancy."
- iv) Delete the former term of reference No. 7, "All nominations must be made on a prescribed form which will be signed by a) the Chairman of the Nominating Committee or any other person making a nomination, and b) the person being nominated."

9. Senate Committee on Committees

- i) Add "Note: When the current task is completed the Senate Committee on Agenda and Rules should be charged to carry out periodic review of committees."

10. Senate Library Committee

- i) Delete the President from stated membership and add "Vice-President, Academic, or his designate."

(This has been the operational practice)
- ii) Identify the Librarian as Secretary, deleting the former "Joint Secretaries." The Secretary has voting privileges.
- iii) Change one of the Assistant Librarian positions to "Deputy Librarian." All three members (Deputy and two Assistant Librarians) to be non-voting.
- iv) Add the Dean of Graduate Studies - ex officio.
- v) a. Change one Senator at large position to become "Senator (Student)."

b. With the above change, add one Alternate Senator (Student).
- vi) Add a "Faculty Member - Interdisciplinary Studies" with two year term of office - as though the term of office were now expiring September 30, 1975.
- vii) Add "Chairman: Elected by and from the voting members of the Committee."

(This has been the operational practice)
- viii) Approve the request of the Senate Library Committee for a restatement of the purpose and an indication of the operating procedures as follows (replacing the former statements):

"PURPOSE: 1. To advise the University Librarian in:
 - a. formulating policy in regard to the development of library resources for instruction and research
 - b. allocating funds to the various fields of instruction and research
 - c. applying Senate policy concerning rules and regulations for the operation of the library.
- 2. To report to Senate on matters of policy under discussion by the Committee and to make recommendations to Senate concerning changes in, and

additions to, existing rules and regulations for the operation of the library.

3. To report to Senate annually, in June, on the activities of the Senate Library Committee and generally on the operation of the Library.

OPERATING PROCEDURES:

1. The quorum shall consist of 5 voting members, 2 of whom must be the Chairman and the Secretary.
2. The Committee shall meet at least once each semester at the call of the Chairman. Special meetings may be called by the Chairman or five voting members of the Committee."

11. Library Penalties Appeal Committee

- i) Add a Faculty Member, elected by and from the Senate Library Committee.
- ii) For the Student Senator delete the condition "or to be appointed by Senate if there is not a student on the Library Committee." (If the other proposed changes are approved there will be a student member on the Library Committee.)
- iii) Add one additional student and identify that in addition to the Student Senator elected by and from the Senate Library Committee the remaining two students are to be selected by the Student Society with one to be an undergraduate student and one to be a graduate student.

12. Senate Committee on Scholarships, Awards and Bursaries

- i) Change "Appointed by Senate" to "Elected by Senate" with parallel editorial changes throughout.
- ii) Add "Senator (Lay member) elected by Senate."
- iii) Add a term of reference, "5. To make recommendations in the preparation of the budget for financial aid to students."
- iv) Add, under "Composition of Committee" at the end, "Note: In the event no Lay member of Senate is available to serve, Senate may elect a general member of the community to serve in that position."

13. Senate Committee on Academic Planning

(General comment: The Academic Planning Committee has been a Presidential Committee. It is proposed that it become a Senate Committee, that there be some change in membership and some change in terms of reference. It is further proposed that it will have some interrelationship through membership on the proposed Senate Committee on University Budget.

It is also proposed that the terms of office of the elected Senators will be for two years, with staggered terms. In the first elections three shall be elected for two year terms to September 30, 1977 and three shall be elected for two year terms to September 30, 1976. To provide for staggered terms those three individuals with the highest number of votes shall be elected to September 30, 1977, and the three individuals with the next higher number of votes shall be elected to September 30, 1976.)

- i) That Senate approve the title, proposed membership, terms of office and terms of reference as set forth in the document, "Senate Committee on Academic Planning," page 20.

14. Senate Committee on University Budget

(General comment: It is proposed that this Committee be formed to consist of the six Senators who are elected by and from Senate to the Senate Committee on Academic Planning, and it is further proposed that the terms of office be the same as for the terms on the Senate Committee on Academic Planning. It is also proposed that the Director of Institutional Studies act as Secretary, non-voting, the same as is proposed for the Senate Committee on Academic Planning.

It is recommended that the Chairman be elected by and from the voting members of the Committee; and that the terms of reference be as extracted directly from the Universities Act.)

- i) That Senate approve the title, proposed memberships, conditions, terms of office, and terms of reference, as set forth in the document, "Senate Committee on University Budget," page 21.

15. Senate Undergraduate Admissions Board

- i) Delete the Senate Appointees to the Academic Board as this Board no longer exists.
- ii) For the Student member and for the Student member alternate, change "Elected by the Student Society" to "Selected by the Student Society."
- iii) a. To the Faculty Members, add "Faculty Member (Faculty of Interdisciplinary Studies) and Alternate."
- b. That the terms of office for these positions be for two years.

(This is to provide membership for each Faculty. The term of office is for two years but in the first election it is proposed that it will be set up to correspond with those of the other Faculty Members, only to September 30, 1976.)

- iv) Add "Director of Academic Advice Centre - non-voting."
- v) Under Purpose, in line 1, change "decision" to "decisions" and in line 4, change "policy" to "policies."

16. Senate Appeals Board

- i) For the two Student Members and two Student Member Alternates, change from "Determined by Student Council" to "Selected by the Student Society."

HME/rn

SENATE COMMITTEES

July 15, 1975

SENATE GRADUATE STUDIES COMMITTEE (SGSC) - standing
(Reporting Category "B")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Dean of Graduate Studies	Chairman			J. Wheatley
Dean of Arts or his designate				J. M. Munro
Dean of Education or his designate				D. R. Birch
Dean of Interdisciplinary Studies or his designate				R. C. Brown
Dean of Science or his designate				S. Aronoff
Librarian or his designate				D. A. Baird
Registrar	Ex-officio - Secretary (non-voting)			H. M. Evans
Assistant Registrar	Ex-officio (non-voting)			M. A. McGinn

CHAIRMEN OF DEPARTMENTAL GRADUATE STUDIES COMMITTEESArts

Archaeology	P. M. Hobler
Economics and Commerce	Z. Spindler
English	E. W. Alderson
Geography	M. C. Kellman
History	C. R. Day
Modern Languages	G. L. Bursill-Hall
Philosophy	J. H. Tietz
Political Science	A. Ciria
Psychology	L. M. Kendall
Sociology and Anthropology	K. Peter

Education

J. F. Ellis

Interdisciplinary Studies

Communication Studies	T. J. Mallinson
Kinesiology	N.M.G. Bhakthan

Science

Biological Sciences	H. S. Speer
Chemistry	B. L. Funt
Mathematics	S. K. Thomason
Physics	B. P. Clayman

GRADUATE STUDENTS

Arts - Regular Member	1 year	Sep 30/75	No nominations received
Alternate	1 year	Sep 30/75	No nominations received
Education - Regular Member	1 year	Sep 30/75	W. Blinkhorn
Alternate	1 year	Sep 30/75	No nominations received
Interdisciplinary Studies			
Regular Member	1 year	Sep 30/75	B. Cox
Alternate	1 year	Sep 30/75	No nominations received
Science - Regular Member	1 year	Sep 30/75	Member resigned
Alternate	1 year	Sep 30/75	No nominations received

SENATE GRADUATE STUDIES COMMITTEE (continued)

PURPOSE:

1. To ensure that the standards approved by Senate are maintained.
2. To consider matters of policy related to Graduate Studies and to make appropriate recommendations to Senate.
3. To consider matters referred to it by Departments and Faculties or by the Dean of Graduate Studies and to make recommendations to the appropriate body(ies).

COMPOSITION:

1. The Dean of Graduate Studies - Chairman.
2. The Dean of each Faculty or his designate.
3. The University Librarian *or his designate*.
4. The Chairman of each Departmental Graduate Studies Committee.
5. That for the present purposes of functioning of the Senate Graduate Studies Committee the Faculty of Education be considered a Department.
6. A graduate student representative, or his alternate, from each Faculty to be elected by and from the graduate students in that Faculty under the supervision of the Registrar.
7. The Registrar (non-voting).
8. The Assistant Registrar - Graduate Studies (non-voting).

NOTES:

1. The Committee quorum shall be the Chairman and six members of faculty.
2. A voting member of the Committee, if he cannot attend, may send a qualified alternate. A 'qualified alternate' for a member of faculty shall be a member of faculty who is qualified for the Chairmanship of his Departmental Graduate Studies Committee under S.294 as amended. A 'qualified alternate' for a graduate student shall be a graduate student so elected at Simon Fraser University.
3. Elections for graduate student representatives and alternates shall be held once a year in the Fall semester. A sitting member is eligible for re-election at the end of his term of office.
4. Replacement elections for elected members who resign from or cease to qualify for the Committee will be held as soon as practicable. A member elected in this way will serve for the remainder of the term of the member he replaces.

This Committee was formerly called the Senate Committee on Graduate Studies. Change of name and terms of reference approved by Senate January 18, 1971. Committee composition revised by Senate March 6, 1972.

SENATE COMMITTEES

July 15, 1975

EXECUTIVE COMMITTEE OF THE SENATE GRADUATE STUDIES COMMITTEE (ECSGSC) - standing
(Reporting Category "B")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Dean of Graduate Studies	Chairman			J. Wheatley
Registrar	Ex-officio (non-voting) - Secretary			H. M. Evans
Assistant Registrar	Ex-officio (non-voting)			M. A. McGinn
Librarian <i>or his designate</i>				D. A. Baird
Faculty Member (Arts)		2 years	Sep 30/76	C. R. Day
Faculty Member (Arts)		2 years	Sep 30/75	R. B. Horsfall
Alternate		2 years	Sep 30/75	J. R. Curtis
Faculty Member (Education)		2 years	Sep 30/75	J. F. Ellis
Faculty Member (Interdisciplinary Studies)		2 years	Sep 30/76	T. J. Mallinson
Faculty Member (Interdisciplinary Studies)		2 years	Sep 30/75	N.M.G. Bhakthan
Faculty Member (Science)		2 years	Sep 30/76	B. P. Clayman
Faculty Member (Science)		2 years	Sep 30/75	S. Aronoff
Alternate		2 years	Sep 30/75	R. C. Brooke
Graduate Student		1 year	Sep 30/75	B. Cox
Alternate		1 year	Sep 30/75	

TERMS OF REFERENCE:

1. To consider matters of policy related to graduate studies and to make recommendations to the Senate Graduate Studies Committee.
2. To interpret Senate's policy on admission and other matters pertaining to graduate studies.
3. To consider all matters referred to it by the Dean of Graduate Studies and to make recommendations to the appropriate body(ies).

COMPOSITION:

1. The Dean of Graduate Studies, or his designate appointed from the faculty members on the Senate Graduate Studies Committee - Chairman.
2. The University Librarian *or his designate*.
3. Two members of each Faculty elected by the appropriate Faculty Graduate Studies Committee from the members of that Faculty on the Senate Graduate Studies Committee.

EXECUTIVE COMMITTEE OF THE SENATE GRADUATE STUDIES COMMITTEE (continued)

4. One Graduate student to be elected by and from the students on the Senate Graduate Studies Committee.
5. The Registrar (non-voting).
6. The Assistant Registrar, Graduate Studies (non-voting).

Notes:

- i) The Committee quorum shall be the Chairman and one faculty member from each Faculty.
- ii) A voting member of the Committee, if he cannot attend, may send an alternate who shall be a member of the Senate Graduate Studies Committee. Alternates for graduate students shall be graduate students and alternates for faculty members shall be faculty members.
- iii) Under normal circumstances, committee members under 3 above shall serve two year terms with one member from each Faculty elected every year in the Fall semester. Under exceptional circumstances a member may be elected for a shorter term to maintain or introduce the alternating pattern indicated. Members under 3 above shall be eligible for re-election at the end of their term of office.
- iv) The member under 4 above shall normally serve a one year term, the election to take place in the Fall semester. He shall be eligible for re-election at the end of his term of office.
- v) Replacement elections for elected members who resign from or cease to qualify for the Committee shall be held as soon as practicable. A member elected in this way shall serve for the remainder of the term of the member he replaces.

- N.B. 1) This Committee is a sub-committee of the Senate Graduate Studies Committee. It was reorganized from the standpoint of membership, conditions, and individual members October 4, 1971.
- 2) Original terms of reference approved by this Committee October 1969. Revised terms of reference approved by Senate January 18, 1971, October 4, 1971, and March 6, 1972.

SENATE COMMITTEES

July 15, 1975

ASSESSMENT COMMITTEE FOR NEW GRADUATE PROGRAMS (ACNGP) - standing
(Reporting Category "A")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Dean of Graduate Studies - or his designate	Chairman			K. E. Rieckhoff
Registrar - or his designate	Secretary (non-voting)			H. M. Evans (M. A. McGinn)
Member	Elected by and from the Senate Graduate Studies Committee	2 years	Sep 30/75	L. M. Kendall
Member		2 years	Sep 30/75	N.M.G. Bhakthan
Member		2 years	Sep 30/75	H. S. Speer
Member - Arts	One member from each Faculty elected by the respective Faculty Graduate Studies Committees from the Senate Graduate Studies Committee	2 years	Sep 30/76	K. Peter
Member - Education		2 years	Sep 30/76	J. F. Ellis
Member - Inter-disciplinary Studies		2 years	Sep 30/76	T. J. Mallinson
Member - Science		2 years	Sep 30/76	S. K. Thomason
Student Member	Elected by and from Graduate Students on the Senate Graduate Studies Committee	1 year	Sep 30/75	B. Cox

PURPOSE: Proposals for new graduate programs shall be submitted to the Assessment Committee. The function of the Committee shall be to recommend to the Senate Graduate Studies Committee that it approve, approve with modifications, or reject a proposed program. (All documents concerning the program shall be forwarded to the Assessment Committee through the Dean of Graduate Studies Office.)

- NOTES:**
1. This Committee is a standing sub-committee of the Senate Graduate Studies Committee.
 2. A quorum shall be the Chairman and half the voting members.
 3. Continuity - whenever possible a member of the Committee sitting at the start of the consideration of a new program shall continue to serve in meetings on that program until consideration of that program is completed, even if another faculty member has been elected to replace him. Newly elected members shall serve in meetings on proposals coming to the Committee after their election.

ASSESSMENT COMMITTEE FOR NEW GRADUATE PROGRAMS (continued)

4. Conflict of interest - in no case shall someone connected with a proposed program take part in the assessment of that program.
5. Elections shall take place in the Fall semester every year, members elected by the Faculty Graduate Studies Committee being elected in even numbered years, members elected by the Senate Graduate Studies Committee in odd numbered years, and the graduate student elected for a one year term. When a member must be absent for a considerable length of time or is unable to fill his term on the Assessment Committee, the body which elected him shall elect a replacement to serve for the remainder of his term.

Approved by Senate July 10, 1972, Paper S.72-83.
Full implementation awaits legal opinion.

Note: N.M.G. Bhakthan and H. S. Speer declared elected by acclamation July 10, 1975 to replace B. L. Funt and A. E. Curzon for balance term of office to September 30, 1975.

SENATE COMMITTEES

July 15, 1975

SENATE COMMITTEE ON UNDERGRADUATE STUDIES (SCUS) - standing
(Reporting Category "B")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Vice-President, Academic, or his designate	Chairman			B. G. Wilson (I. Mugridge)
Registrar	Secretary (non-voting)			H. M. Evans
Director of Institutional Studies	Non-voting			J. Chase
Librarian, or his designate				D. A. Baird
Arts Education Interdisciplinary Studies Science	Chairmen of Undergraduate Curriculum Committees			L. A. Boland M. S. O'Connell J. J. Weinkam D. Ryeburn
Dean of Arts				W.A.S. Smith
Dean of Education				D. R. Birch
Dean of Interdisciplinary Studies				R. C. Brown
Dean of Science				S. Aronoff
Senator (lay member)	Elected by and from Senate			
Student - Arts	Student			
Student - Educ.				H. Machholz
Student - Inter- disciplinary Studies	Elected			
Student - Science	Presidents			J. Verkerk M. Shillow
Alternate	Student Senators			S. Harrison **
Alternate	elected by			S. G. McCoy **
Alternate	and from			J. A. Versfelt**
Alternate	Senate			

Chairman: The Chairman of the Committee will be designated
by the Vice-President, Academic.

Quorum: One half of the voting members of the Committee - with at
least one member of each Faculty (which could include Deans),
and at least one student (or student Senator alternate).

Purpose: A. To consider and make recommendations to Senate on all existing
and proposed courses, taking into consideration:
(1) the University's academic standards;
(2) the need for coordination of all undergraduate academic
activities within the University.

SENATE COMMITTEE ON UNDERGRADUATE STUDIES (continued)

- B. To review the results of current evaluation processes and bring significant discrepancies to the attention of Senate, the Faculties and the Departments concerned.
- C. To recommend to Senate grading and examination practices appropriate to the University's educational process to ensure:
 - (1) reasonably consistent and equitable evaluation practices within and across courses;
 - (2) the continued maintenance of high academic standards.

Original approved by Senate March 1, 1971. Membership and quorum revised January 8, 1973. Restructured August 12, 1974.

** Elected by Senate June 2, 1975 to replace E. Burkle, J. P. Daem and D. Janssen.

SENATE COMMITTEES

July 15, 1975

SENATE COMMITTEE ON HONORARY DEGREES (SCHD) - standing
(Reporting Category "A")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Chancellor	Ex-officio - Chairman			J. Diamond
President	Ex-officio			P. Jewett
<i>Librarian</i>	<i>Ex-officio</i>			<i>D. A. Baird</i>
Registrar	Ex-officio - Secretary			H. M. Evans
Senator (Faculty of Arts)	Elected			E. McWhinney*
Senator (Faculty of Education)				D. I. Allen *
Senator (Faculty of Inter- disciplinary Studies)	by			
Senator (Faculty of Science)	and			K. E. Rieckhoff
Senator (Lay Member)				S. Morin
Senator (Lay Member)	from			L. Hindle
Senator (Student)	Senate			
Senator (At Large)				M. J. Overholt

PURPOSE: To recommend to Senate candidates for Honorary Degrees.

Approved by Senate March 7, 1966

* Elected at Senate meeting of June 2, 1975 to replace P. Copes,
J. F. Ellis, E. M. Swangard, and A. H. Emmott.

SENATE COMMITTEES

July 15, 1975

SENATE COMMITTEE ON CONTINUING STUDIES (SCCS) - standing
(Reporting Category "B")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Dean of Continuing Studies	Chairman			J. P. Blaney
Librarian or his designate				D. A. Baird
Senator (Faculty member)	Elected	2 years	Sep 30/76	D. I. Allen
Senator (Faculty member)		2 years	Sep 30/76	R. L. Carlson
Senator (Faculty member)	by	2 years	Sep 30/76	J. Walkley
Senator (Faculty member)		2 years	Sep 30/77	F. Cunningham
Senator (At Large)	and	2 years	Sep 30/77	A. J. Davison
Senator (At Large)		2 years	Sep 30/77	T. Finlayson
Senator (Lay Member)	from	2 years	Sep 30/77	
Senator (Student)		2 years	Sep 30/76	
Alternate (Student Senator)		2 years	Sep 30/76	
	Senate			

TERMS OF REFERENCE:

1. To advise Senate on policy with respect to the overall development of the University's continuing education credit and credit-free programs.
2. In respect of credit-free programs, to review at regular intervals existing and proposed programs in terms of their need, objectives, clientele served and other relevant factors.
3. To review and approve credit-free courses each semester.
4. To develop procedures for the approval of various categories of credit-free instruction.
5. To report to Senate at least once annually with respect of its above-noted responsibilities.
6. To report to Senate as requested by Senate.

SENATE COMMITTEE ON CONTINUING STUDIES (continued)

Note: In the event no lay member of Senate is available to serve, Senate may elect a general member of the community to serve in that position.

Original approved by Senate April 2, 1973. Committee name, terms of reference and membership revised December 2, 1974.

Note: Current membership elected at Senate meeting of June 2, 1975.

SENATE COMMITTEES

July 15, 1975

SENATE COMMITTEE ON AGENDA AND RULES (SCAR) - standing
(Reporting Category "A")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
President	Ex-officio - Chairman			P. Jewett
Vice-President, Academic	Ex-officio - Vice-Chairman			B. G. Wilson
Registrar	Ex-officio			H. M. Evans
Director, Secretariat and Office Services	Ex-officio			H. D. Nagel
Senator	Elected by and from Senate			D. R. Birch
Senator				R. C. Brown
Senator				J.P.M. Mackäuer*
Senator (Student)				

TERMS OF REFERENCE:

- i) To advise the Chairman in determining the items for the Open and Closed agendas of Senate.
- ii) To recommend to Senate rules and procedures for the conduct of its business.
- iii) *To periodically review the structure and terms of reference of the various standing committees of Senate, and to make recommendations to Senate as appropriate.*
- iv) *To consider and take action on behalf of the Senate upon all matters that may be referred to the Senate by the Board (Univ. Act. Section 37 p).*

Original approved by Senate September 9, 1968. Revision approved by Senate May 7, 1973.

* Elected at meeting of Senate, June 2, 1975, to replace A. MacPherson.

SENATE COMMITTEES

July 15, 1975

SENATE NOMINATING COMMITTEE (SNC) - standing
(Reporting Category "A")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Senator	Elected	1 year	Sep 30/75	F. Cunningham
Senator		1 year	Sep 30/75	P. M. Doherty
Senator	by and	1 year	Sep 30/75	J. F. Hutchinson
Senator		1 year	Sep 30/75	W.A.S. Smith
Senator (Student) Alternate Student Senator	from	1 year	Sep 30/75	T. D. Sterling
	Senate	1 year	Sep 30/75	

Chairman: Elected by and from the members.

TERMS OF REFERENCE:

1. To present Senate as required with the name or names of candidates to fill vacancies, however occurring, on all Senate committees or sub-committees to which election or appointment is required. It shall be the responsibility of the Registrar, as Secretary of Senate, to inform the Chairman of the Nominating Committee as early as possible, and in any case not less than thirty days prior to a vacancy, of such vacancies as may occur on Senate committees or subcommittees.
2. All nominations must reach the Registrar from the Nominating Committee at least fifteen days before the appropriate meeting of Senate, and will then be sent out to Senators at least thirteen days before the meeting of Senate, along with a note pointing out to members of Senate that further nominations may be made by individual members of Senate. Any such nominations must reach the Registrar 72 hours before the meeting of Senate, and no further nominations will be accepted after this time. The Registrar will provide members of Senate at the beginning of a Senate meeting with such further nominations as may have reached him. Oral nominations during the meeting of Senate will not then be allowed.
3. It is the responsibility of the Nominating Committee to satisfy itself as to the availability of all nominees.
4. The Nominating Committee *should attempt to* bring forward more than the minimum number of names required to fill any vacancy.
5. Persons nominated by the Nominating Committee need not themselves be members of Senate, unless this is required by the Universities Act or by Senate's own rules.
6. Members of the Nominating Committee are not themselves disbarred in any way from being presented as nominees.

Approved by Senate November 6, 1967

Note: All current members were elected at the June 2, 1975 meeting of Senate

SENATE COMMITTEES

July 15, 1975

SENATE COMMITTEE ON COMMITTEES (SCOC) - ad hoc
(Reporting Category "C")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Chairman of Senate or designate	Chairman			P. Jewett
Secretary of Senate	Non-voting			H. M. Evans
Ex-officio Senator				R. C. Brown
Faculty Senator				T. W. Calvert
Faculty Senator				K. E. Rieckhoff
Student Senator				D. C. Wallbaum
Convocation or Appointed Senator				S. Thomas

TERMS OF REFERENCE:

To consider i) the structures in membership and the terms of reference of all present standing Senate Committees and the desirability or necessity of any change to structures or terms;

ii) desirable structures in membership and the terms of reference of new committees which may be deemed desirable or required under the provisions of the Universities Act, 1974;

iii) suitable interrelationships in the overall structuring of standing Senate Committees and in their terms of reference;

and to report back to Senate with recommendations at the earliest possible time.

Established at Senate meeting of
May 5, 1975.

Note: When the current task is completed the Senate Committee on Agenda and Rules should be charged to carry out periodic review of committees.

SENATE COMMITTEES

July 15, 1975

SENATE LIBRARY COMMITTEE (SLC) - standing
(Reporting Category "B")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
<i>Academic Vice-President or his designate</i>	Ex-officio			B. G. Wilson
Librarian	Ex-officio - <i>Secretary</i>			D. A. Baird
Deputy Librarian	Ex-officio			T. C. Dobb
Assistant Librarian	Ex-officio	Non-voting		C. W. MacDonald
Assistant Librarian	Ex-officio			L. E. Thomas
<i>Dean of Graduate Studies</i>	Ex-officio			J. Wheatley
Senator	Elected	2 years	Sep 30/75	A. E. Curzon *
Senator		2 years	Sep 30/75	D. A. Erickson*
Senator (Student)	by and from	2 years	Sep 30/76	R. A. Ironside*
Alternate Student Senator	Senate	2 years	Sep 30/76	
Faculty Member (Arts)	Elected	2 years	Sep 30/76	J. F. Hutchinson**
Faculty Member (Education)	by and	2 years	Sep 30/76	M. K. Egan
Faculty Member (Interdisciplinary Studies)	from			
Faculty Member (Science)	respective Faculties	2 years	Sep 30/75	A. H. Lachlan***

Chairman: Elected by and from voting members of the Committee.

PURPOSE: 1. To advise the University Librarian in:

- a. formulating policy in regard to the development of library resources for instruction and research
 - b. allocating funds to the various fields of instruction and research
 - c. applying Senate policy concerning rules and regulations for the operation of the Library.
2. To report to Senate on matters of policy under discussion by the Committee and to make recommendations to Senate concerning changes in, and additions to, existing rules and regulations for the operation of the Library.

SENATE LIBRARY COMMITTEE (continued)

3. *To report to Senate annually, in June, on the activities of the Senate Library Committee and generally on the operation of the Library.*

OPERATING PROCEDURES

1. *The quorum shall consist of five voting members, two of whom must be the Chairman and the Secretary.*
2. *The Committee shall meet at least once each semester at the call of the Chairman. Special meetings may be called by the Chairman or five voting members of the Committee.*

Approved by Senate March 7, 1966; terms of office revised January 10, 1972.

* Elected at Senate meeting of June 2, 1975 to replace E. Burkle, E. R. Ingram Ellis and M. E. Eliot Hurst, respectively, for balance terms of office.

** Elected to temporarily replace P. Stigger from January 1, 1975 to August 31, 1975.

*** Elected February 4, 1975 to temporarily replace L. D. Druehl to August 31, 1975.

SENATE COMMITTEES

July 15, 1975

LIBRARY PENALTIES APPEAL COMMITTEE (LPAC) - standing
(Reporting Category "B")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Faculty Member	Elected by and from the Senate Library Committee			P. Stigger
Faculty Member				
Faculty Member				
Student Senator	Elected by and from the Senate Library Committee			
Undergraduate Student				
Graduate Student	Selected by the Student Society			
Head of Loans Division	Non-voting			Mrs. M. Jans

Chairman: *Elected by and from voting members of the Committee.*TYPE: Standing Committee reporting to Senate Library Committee.PURPOSE:

To consider cases wherein an individual feels that he is unjustly penalized for an infraction of the Library Loan Policy and to make the final decision.

PROCEDURE:

Any individual who is aggrieved by the decision of the Loan Division of the Library concerning penalties may petition, in writing, to the head of the Division that his case be considered by the Library Penalties Appeal Committee. The individual will be notified by letter/telephone of the date of the meeting and may speak to the Committee on his grievance. The Loan Division will provide documentation for the Library and the individual may contest the evidence or enter any circumstances that may be germane. The decision of the Committee is final.

Penalties imposed will be suspended while an appeal is waiting to be heard by the Committee, and fines which have been paid and which are subsequently deemed unfair by the Committee will be refunded.

Approved by Senate January 10, 1972. Procedure revised
by Senate January 14, 1974.

SENATE COMMITTEES

July 15, 1975

SENATE COMMITTEE ON SCHOLARSHIPS, AWARDS AND BURSARIES (SCSAB) - standing
(Reporting Category "B")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Chairman	Elected by Senate	3 years	Sep 30/76	J. M. D'Auria
Faculty Member (Arts)	Elected by	2 years	Sep 30/75	R.A.D. Beck
Faculty Member (Education)		2 years	Sep 30/75	J. D. Wyatt
Faculty Member (Interdisciplinary Studies)		2 years	Sep 30/75	E. W. Banister *
Faculty Member (Science)		2 years	Sep 30/75	J. C. Irwin
Senator (Lay Member)	Senate	2 years	Sep 30/75	
Faculty Member (Arts)	Elected by and from respective Faculties	2 years	Sep 30/76	R. K. Debo
Faculty Member (Education)		2 years	Sep 30/76	J. V. Trivett
Faculty Member (Interdisciplinary Studies)		2 years	Sep 30/76	T. J. Mallinson **
Faculty Member (Science)		2 years	Sep 30/76	C.H.W. Jones
Student (Arts)	Four Students selected by Student Society with not more than one from any one Faculty	1 year	Sep 30/75	J. J. Hofmann
Student (Education)		1 year	Sep 30/75	H. Machholz
Student (Interdisciplinary Studies)		1 year	Sep 30/75	J. Verkerk
Student (Science)		1 year	Sep 30/75	M. Shillow
Financial Aid Officer	Non-voting			K. L. Gilbert

TERMS OF REFERENCE:

1. To award fellowships, scholarships, exhibitions, bursaries, prizes and other awards which are sponsored or administered by Simon Fraser University.
2. To propose, when requested, candidates for the receipt of certain fellowships, scholarships, exhibitions, bursaries, prizes and other awards which are administered and sponsored by organizations external to Simon Fraser University.

SENATE COMMITTEE ON SCHOLARSHIPS, AWARDS AND BURSARIES (continued)

3. To deal generally, on behalf of Senate with the establishment or discontinuance of any fellowships, scholarships, exhibition, bursary, prize or other award, including review, modification and approval of the terms of reference of fellowships, scholarships, exhibitions, bursaries, prizes or other awards.
4. To report, in March of each year, to Senate on the procedures and criteria developed to implement charges (1), (2) and (3) and actions taken under Charges (1), (2) and (3).
5. *To make recommendations in the preparation of the budget for financial aid to students.*

COMPOSITION OF COMMITTEE:

1. The Committee shall consist of *thirteen* members, plus a Chairman, all of whom shall be voting members.
2. The Chairman shall be a full-time faculty member *elected* by Senate for a term of three years. The Chairman shall be eligible for re-election.
3. Four of the thirteen members shall be full-time faculty members, elected by Senate. The term shall be two years, with election in odd numbered years. Members elected to the Committee by Senate shall be eligible for re-election.
4. Four of the thirteen members shall be full-time faculty members elected one each by and from the Faculties of Arts, of Education, of Interdisciplinary Studies, and of Science, respectively. The term shall be two years, with election in even numbered years. Members elected to the Committee from the Faculties shall be eligible for re-election.
5. Four of the thirteen members shall be students, to be selected by the Simon Fraser Student Society by means of its choice. However, there shall be no more than one student from the Faculty of Arts, or from the Faculty of Education, or from the Faculty of Interdisciplinary Studies, or from the Faculty of Science. The term shall be one year. Members selected by the Simon Fraser Student Society shall be eligible for re-appointment.

NOTE: *In the event no lay member of Senate is available to serve, Senate may elect a general member of the community to serve in that position.*

NON-VOTING MEMBERS:

The Financial Aid Officer shall be a non-voting member of the Committee, as shall such other individuals who, in the judgment of the Committee, will provide a substantial contribution not offered by one or more of its members.

QUORUM:

The quorum shall consist of five Committee members, one of whom must be the Chairman or his designate.

Original approved by Senate April 4, 1966. Revision of membership and terms of reference approved by Senate April 10, 1972. Revision of membership revised March 3, 1975 to include representation of the Faculty of Interdisciplinary Studies.

* Elected to represent the Faculty of Interdisciplinary Studies March 21, 1975.

*+ Elected by Senate at its meeting of April 7, 1975 to represent the Faculty

SENATE COMMITTEES

July 15, 1975

SENATE COMMITTEE ON ACADEMIC PLANNING (SCAP) - standing
(Reporting Category "B")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
President	Ex officio - <i>Chairman</i>			P. Jewett
Vice-President, Academic	Ex officio - <i>Vice-Chairman</i>			B. G. Wilson
Associate Vice- President, Academic				I. Mugridge
Dean of Arts	Ex-officio			W.A.S. Smith
Dean of Education				D. R. Birch
Dean of Inter- disciplinary Studies				R. C. Brown
Dean of Science				S. Aronoff
Dean of Continuing Studies				J. P. Blaney
Dean of Graduate Studies				J. Wheatley
Senator	Elected by and from Senate	2 years	Sep 30/76	
Senator		2 years	Sep 30/76	
Senator		2 years	Sep 30/77	
Senator		2 years	Sep 30/77	
Senator (Lay member)		2 years	Sep 30/77	
Senator (Student)		2 years	Sep 30/76	
Director of Insti- tutional Studies	<i>Secretary</i> (non-voting)			J. Chase
Librarian, or his designate	Non-voting			D. A. Baird
Registrar, or his designate	Non-voting			H. M. Evans

TERMS OF REFERENCE:

1. To review and recommend to Senate all new program proposals.
2. To develop annually academic and action priority listing.
3. To undertake an ongoing review of the long term academic objectives of the University.
4. To undertake such other duties as are assigned to it by the President or Senate.

SENATE COMMITTEES

July 15, 1975

SENATE COMMITTEE ON UNIVERSITY BUDGET (SCUB) - standing
(Reporting Category "B")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Senator	Those elected by and from Senate to the Senate Academic Planning Committee	2 years	Sep 30/76	
Senator		2 years	Sep 30/76	
Senator		2 years	Sep 30/77	
Senator		2 years	Sep 30/77	
Senator (Lay Member)		2 years	Sep 30/77	
Senator (Student)		2 years	Sep 30/76	

Director of
Institutional
Studies

Secretary (non-voting)

J. Chase

Chairman: Elected by and from voting Committee members.

TERM OF REFERENCE:

Universities Act, Section 37 e: To meet with the President and assist her in the preparation of the University budget.

SENATE COMMITTEES

July 15, 1975

SENATE UNDERGRADUATE ADMISSIONS BOARD (SUAB) - standing
(Reporting Category "B")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Academic Vice-President or a designate of his choice	Chairman - non-voting except in case of a tie			B. G. Wilson (I. Mugridge)
Director of Admissions				A. C. McMillan
Student Member Alternate	[Selected by the Student Society	1 year 1 year	Sep 30/75 Sep 30/75	N. Staddon
Student Senator	[Elected	1 year	Sep 30/75	R. Schiffer *
Student Senator	by	1 year	Sep 30/75	D. C. Wallbaum*
Alternate	Senate	1 year	Sep 30/75	R. A. Ironside*
Faculty Member (Arts)	[Elected by	2 years	Sep 30/76	G. A. Rheumer
Alternate	respective	2 years	Sep 30/76	T. Oliver
Faculty Member (Education)		2 years	Sep 30/76	L. M. Prock
Alternate	Faculty	2 years	Sep 30/76	A. H. Elliott
Faculty Member (Interdisciplinary Studies)	[Undergraduate	2 years	Sep 30/76	
Alternate	Curriculum	2 years	Sep 30/76	
Faculty Member (Science)		2 years	Sep 30/76	J. C. Irwin
Alternate	Committees	2 years	Sep 30/76	D. Ryeburn
Senator	[Elected by and from Senate	2 years	Sep 30/76	R. K. Debo **
Director of Academic Advice Centre	Non-voting			M. Cairns
Recording Secretary	Non-voting			

PURPOSE: To recommend to and receive from the Senate policy decisions on undergraduate admissions, re-admissions, standing and credit transfer and, where necessary, to provide general direction in the interpretation of such policies.

Note: This Committee, established by Senate at its meeting of July 6, 1970, replaces the former Senate Committee on Undergraduate Admissions and Standings.

* Elected at June 2, 1975 meeting of Senate to replace E. Burkle, D. Janssen and

SENATE COMMITTEES

July 15, 1975

SENATE APPEALS BOARD (SAB) - standing
(Reporting Category "B")

<u>Member</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Student or Faculty	Chairman (non-voting except in case of a tie, in which case it would be mandatory that he vote)			M. I. Warsh
Faculty Member	Elected by and from SUAB			I. Mugridge
Faculty Senator	Elected by and from Senate			T. D. Sterling *
Alternate Faculty Member	Elected by and from SUAB			G. A. Rheumer
Alternate Senator	Elected by and from Senate			J. F. Hutchinson*
Student Member	Selected by the Student Society			W. S. Rudder
Student Member				R. J. Dare
Alternate Student				G. Ray
Alternate Student				A. L. Hollibaugh
Registrar or his designate	Secretary (non-voting)			H. M. Evans (A. C. McMillan)
Recording Secretary	Non-voting			

PURPOSE: To consider cases wherein an individual feels aggrieved by the decision of the Registrar to apply a particular admission, re-admission, standing, credit transfer or grade change policy in his specific case.

The Chairman may be a student or a member of faculty who is not otherwise a member of the Senate Appeals Board, and shall be selected by majority vote of the voting members of the Senate Appeals Board. The selection is subject to ratification by the Senate Undergraduate Admissions Board. In the event that the regular voting members of SAB are unable to agree by majority vote on the selection of a Chairman, the selection shall be resolved by SUAB.

Note: This Committee, established by Senate at its meeting of July 6, 1970 replaces the former Senate Appeals Committee (Admissions and Standings). Revised composition approved by Senate November 9, 1970 and December 6, 1971.

* Elected at meeting of Senate June 2, 1975 to replace A. J. Dawson and I. R. Andrews.