

DRAFT UNTIL APPROVED BY SENATE

MINUTES OF A MEETING OF THE SENATE OF SIMON FRASER UNIVERSITY HELD
MONDAY, JUNE 5, 1978, 3172 ADMINISTRATION BUILDING, 7:00 P.M.

OPEN SESSION

Present: Jewett, P., Chairman

Arrott, A.S.
Birch, D.R.
Blaney, J.P.
Brown, R.
Calvert, T.W.
Cunningham, A.B.
Frydenlund, D.
Geen, G.H.
Gingerich, J.C.
Gort, D.
Harrison, J.
Hauka, D.P.
Hobson, R.F.
Horne, D.G.
Ivany, J.W.G.
Jones, C.H.W.
Keltner, A.A.
Kemp, C.L.
Lachlan, A.H.
McMillan, D.B.
Munro, J.M.
Rieckhoff, K.E.
Thomas, L.E.
Timberlake, A.J.
Tuinman, J.J.
Wagner, P.L.
Weinberg, H.
Weinkam, J.J.
Wells, E.J.
Wheatley, J.W.
Wyatt, J.D.
Young, J.O.

Evans, H.M., Secretary
Nagel, H.D.
Fike, J., Recording Secretary

Absent: Carlson, R.L.
Cote, P.T.
Douglas-Crampton, D.
Dobb, T.C.
Doherty, P.M.
Hindle, L.
Latham, L.
Luetzen, S.
Mackauer, J.P.M.
McClaren, M.
Moffat, D.
Overholt, M.J.
Resnick, L.
Toor, J.B.
Walkley, J.
Webster, J.M.
Wilson, B.G.

The Chairman welcomed the newly elected Senators to Senate and they were introduced to the assembly.

1. APPROVAL OF AGENDA

The agenda was approved as circulated.

2. APPROVAL OF MINUTES

The minutes of the Open Session of May 8, 1978 were approved as circulated.

3. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

4. REPORT OF CHAIRMAN

The Chairman referred to the question from Jim Young concerning access to the task force reports of the University Review Committee. She indicated that some reports contained sensitive material which likely could be edited out and that she would talk to the chairmen of the task forces to seek agreement for appropriate access. It was not intended that there be broad distribution, but that some copies be available in the President's Office.

She also emphasized that recommendations normally would not go direct to anybody, but are being screened by her with intent to refer to the appropriate committee or other bodies such as SCUS, SCAP, etc., before items might come forward to Senate.

The Chairman then referred to the Open Learning Institute and read a statement which had been received from the Ministry of Education (copy attached).

She was not sure whether the advice of the three Universities had been taken that the Institute itself should not grant degrees. The Institute will use distance learning models in arts and sciences. The Principal and Chief Executive Officer on a 2 year term appointment would be Professor John Ellis of this University, who would be seeking leave of absence.

5. REPORTS OF COMMITTEES

i) Senate Nominating Committee

a) Paper S.78-72 - Elections

The Secretary noted that there had been some additional nominations, that some elections would be completed by acclamation, that specific instructions had been placed on the ballot papers and should be read carefully by members.

Elections were as follows:

Senate Committee on Academic Planning (SCAP)/Senate Committee on
University Budget (SCUB)

Two Senators at large to replace P. Buitenhuis and A. Kazepides
for balance terms of office, from June 1, 1978 to September 30, 1979.

Candidates:	C.H.W. Jones	Votes Recorded:	17
	J. Harrison		14
	P.L. Wagner		6
	J. Walkley		11
	J.J. Weinkam		17

Declared elected as Senators at large: C.H.W. JONES
J.J. WEINKAM

One lay Senator to replace S. Thomas for balance term of office, from
June 1, 1978 to September 30, 1979.

Candidate: S. Luetzen

Declared elected by acclamation.

One student Senator to replace K. Hossack for balance term of office,
from June 1, 1978 to September 30, 1978, and one student Senator to
replace B. Holweg for balance term of office, from June 1, 1978 to
September 30, 1979.

Candidates:	D.B. McMillan	Votes Recorded:	25
	J.O. Young		8

Declared elected to September 30, 1979: D.B. McMILLAN

Declared elected to September 30, 1978: J.O. YOUNG

Senate Committee on Agenda and Rules (SCAR)

One Senator at large and one student Senator to replace A.E. Chapman
and B.J.F. Palmer for balance terms of office, from June 1, 1978 to
September 30, 1979.

Candidate for Senator at large: L.E. Thomas

Candidate for student Senator: D. Gort

Declared elected as Senator at large by acclamation: L.E. THOMAS

Declared elected as student Senator by acclamation: D. GORT

Senate Committee on Continuing Studies (SCCS)

Two student Senators to replace M.J. Webb and J. Hackney for balance terms of office, from June 1, 1978 to September 30, 1978.

Candidates:	D. Hauka	Votes Recorded:	11
	D.G. Horne		22

Declared elected as regular member: D.G. HORNE
Declared elected as alternate member: D. HAUKA

Senate Committee on Honorary Degrees (SCHD)

One Faculty of Arts Senator and one Faculty of Interdisciplinary Studies Senator to replace P. Buitenhuis and A.E. Chapman for no specified terms of office, commencing June 1, 1978.

Candidates Faculty of Arts:

R.L. Carlson	Votes Recorded:	12
A.B. Cunningham		12
P.L. Wagner		8

Run-off election required:

Candidates:	R.L. Carlson:	Votes Recorded:	19
	A.B. Cunningham:		14

Declared elected: R.L. CARLSON

Candidate for Interdisciplinary Studies:

A.A. Keltner

Declared elected by acclamation: A.A. KELTNER

One student Senator to replace D.E. Bitle for no specified term of office, commencing June 1, 1978.

Candidates:	D. Hauka	Votes Recorded:	17
	J.O. Young		16

Declared elected as student Senator: D. HAUKA

Senate Library Committee (SLC)

Two Senators at large to replace J.F. Hutchinson and S. Thomas for balance terms of office, from June 1, 1978 to September 30, 1979.

Candidates:	J. Harrison	Votes Recorded:	20
	C.L. Kemp		21
	J. Walkley		17

Declared elected: C.L. KEMP
J. HARRISON

One student Senator and one student Senator alternate to replace H. Lal and G. Bitle for balance terms of office, from June 1, 1978 to September 30, 1978.

Candidates:	D. Douglas-Crampton	Votes Recorded:	13
	J.C. Gingerich		20

Declared elected as Regular member: J.C. GINGERICH
Declared elected as Alternate member: D. DOUGLAS-CRAMPTON

Senate Nominating Committee (SNC)

One Senator at large to replace B. Holweg for balance term of office, from June 1, 1978 to September 30, 1978.

Candidates:	G.H. Geen	Votes Recorded:	24
	A.H. Lachlan		10

Declared elected: G.H. GEEN

One student Senator and one student Senator alternate to replace E.B. Mulholland and G. Bitle for balance terms of office, from June 1, 1978 to September 30, 1978.

Candidates:	D. Gort	Votes Recorded:	16
	D.G. Horne		17

Declared elected as Regular member: D.G. HORNE
Declared elected as Alternate member: D. GORT

Senate Committee on Scholarships, Awards and Bursaries (SCSAB)

One lay Senator to replace D.E. Knight for balance term of office, from June 1, 1978 to September 30, 1979.

Candidate: D. Moffatt

Declared elected by acclamation: D. MOFFAT

Senate Undergraduate Admissions Board (SUAB)

Two student Senators and one student Senator alternate to replace G. Bitle, G.T. McGuire and D.E. Bitle for balance terms of office, from June 1, 1978 to September 30, 1978.

Candidates:	D. Frydenlund	Votes Recorded:	21
	D. McMillan		12
	A.J. Timberlake		27

Declared elected as Regular member: A.J. TIMBERLAKE
Declared elected as Regular member: D. FRYDENLUND
Declared elected as Alternate member: D. McMILLAN

Senate Committee on Undergraduate Studies (SCUS)

Four student Senator alternates to replace B. Holweg, M.J. Webb, G.T. McGuire and R. Powell for no specified terms of office, commencing June 1, 1978.

Candidates:	D. Douglas-Crampton	Votes Recorded:	23
	J.C. Gingerich		26
	J. Harrison		31
	D.G. Horne		22
	A.J. Timberlake		30

Declared elected: J. HARRISON
A.J. TIMBERLAKE
J.C. GINGERICH
D. DOUGLAS-CRAMPTON

ii) Senate Committee on Academic Planning

a) Paper S. 78-73 - Proposals for Co-operative Education Programs at S.F.U.

Representatives were available to speak to the paper, Martin Hendy, Director of Co-operative Education, Doreen Godwin, Computing Science and A.R. Freedman, Mathematics.

Moved by D. Birch, seconded by T. Calvert,

MOTION A: "That Senate approve, and recommend approval to the Board of Governors, that Simon Fraser University introduce the offering of Cooperative Education Programs."

Vote was undertaken on Motion A.

MOTION CARRIED

Moved by D. Birch, seconded by T. Calvert,

MOTION 1: "That with regard to program definition, recommendations 1-6 below be adopted:

Program Definition

1. 'That Simon Fraser University adopt the selective, four year, trimester mode of operation with work experience equal to one-half the academic experience (i.e. 4 work semesters).'
2. 'That a 2.5 cumulative G.P.A. on 30 hours of post-secondary credit be required for admission to and for continuation on a co-op program.'
3. 'That work semesters be of 14-16 weeks duration to provide occupational continuity to the employer.'
4. 'That work semesters be graded on the basis of P or W and that no semester hours of credit be granted for them.'
5. That Simon Fraser University adopt as the basic format for alternating work and study the plan shown in Table 1 attached.'
6. 'That those who hold a student-authorization or other special permit from Employment and Immigration Canada are ineligible to enter Cooperative Education Programs.'

L. Thomas enquired as to why an average of 2.5 is needed to enter the program, whereas an average of only 2.0 is ordinarily needed to graduate from this institution. Martin Hendy indicated that in the early stages of the program it was desirable to have good students and to stress excellence. There had been some pressures to move to an even higher average.

J. Harrison enquired why the fee in the practicum semesters had been established at half the regular fee for 15 hours. Dan Birch noted that this is a matter for the Board of Governors, but that many institutions charge more than this and at Simon Fraser it was related to operating costs rather than to be a surcharge.

Vote was undertaken on Motion 1.

MOTION CARRIED

Moved by D. Birch, seconded by T. Calvert,

MOTION 2: "That with regard to program development, recommendations 7-12 be adopted as follows:

Program Development

7. 'That Simon Fraser University offer formal Co-operative Education Programs for a period of four academic years beginning with 1978-3 through 1982-2 and monitor co-op students from admission to graduation.'

8. 'That Simon Fraser University commence its Co-operative Education Programs with the Departments of Computing Science, Mathematics and Kinesiology.'

(Note: It is reasonable to expect that the number of students who will be admitted to the Co-operative Education Programs on a per annum basis in each of the above departments will be of the order of:

CMPT-30; MATH-24; KINES-20; - TOTAL 74

These numbers should be viewed as targets not limits and may be adjusted depending upon job availability, student interest and student attrition rates.)

9. 'That if it is possible in a discipline(s) to identify qualified students and place them in appropriate jobs during 1978-3, this option should be taken.'

(Note: Such students could graduate 1981-2.)

10. 'That S.F.U. Senate approved practica experiences for which credit was earned may be counted, where appropriate, towards a co-op education degree either:
- (a) as part of the study semester credit hour requirements for graduation, or
 - (b) in partial fulfillment of the practica (work semesters) required for the co-op degree.'

(Note: Within existing S.F.U. programs, there are students with practica experiences for which credit was earned who may wish to use such experiences towards a degree with the co-op designation. The intent of the motion is to permit such students the option, subject to appropriate approvals, of counting the credit earned practica experience(s) as partial fulfillment of the study semester credit hour degree requirements or the practica co-op degree requirements but not both. The amount of recognition which may be given will be determined by the departments concerned subject to approval by SCUS.)

11. 'That transfer students be admitted to the program at the level appropriate to their standing but subject to the requirement of completing four successful work semesters normally concluding with a study semester. Transfer students should normally start with one semester on campus in order both to take part in the job competition as well as getting to know and be known by their department co-ordinator.'

12. 'That the proposals within this paper shall not apply at this time to programs in Chemistry and Physics.'

K. Rieckhoff expressed concern at item 12 pertaining to Chemistry and Physics and expressed the belief that this was unfair to those departments and students at this institution. Unless there were convincing arguments, he would propose an amendment to strike the item.

D. Birch indicated that this had been a most troublesome point but that the Motion had been worded carefully to permit informal but not formal operations to continue. The intent was that the S.F.U. programs be complementary rather than competitive, and that the support of the Provincial Ministry of Education would be needed if Federal funds were to be obtained.

An amendment was moved by K. Rieckhoff, seconded by R. Hobson,

"that Clause 12 be deleted"

K. Rieckhoff reinforced his earlier arguments. A. Arrott, in his capacity as Acting Dean of Science, suggested that the item would not cause problems at this stage. H. Weinberg supported the amendment.

Vote was undertaken on the amendment to delete.

AMENDMENT CARRIED

P. Wagner requested an explanation of section 7 referring to monitoring. Martin Hendy indicated that the intent was to ascertain more clearly what happens to the students in the 4 practica periods, and noted that an external review was planned at the end of two years.

In response to an enquiry concerning what might happen if there were decision to discontinue the program, Dan Birch indicated that at that stage no further students would be admitted to the program, but it would be expected that those who had entered and who continued regularly, would have opportunity to move through to completion.

Vote was undertaken on Motion 2.

MOTION CARRIED

In view of the deletion in Motion 2, re-numbering was undertaken in Motion 3.

Moved by D. Birch, seconded by T. Calvert,

MOTION 3: "That with regard to program organization, recommendations 12-16 be adopted as follows:

Program Organization

12. 'That Co-operative Education be administered through a Director (reporting to the Office of the Vice-President, Academic).'

(Note: A secretary will be required, part-time initially, increasing as required.)

13. 'That an external review of the Co-operative Education Program be undertaken in the 1980-3 semester.'

14. 'That impetus for beginning a co-op program should come from within a department. Departments, however, should be encouraged to consider co-op education with planning assistance in conducting comprehensive feasibility studies for the discipline provided by the Director of Co-operative Education.'

15. 'That until the above-mentioned reviews, Department Co-ordinators be appointed from within Computing Science and Mathematics.'

(Note: It is expected that duties will approximate 50% of load. It is intended that the Director of Co-op Education be also appointed Kinesiology Co-ordinator, likely at 50% load for a trial period until the end of 1979-3. Release time should be considered dependent upon other duties.)

16. 'That the term of office of a Departmental Co-ordinator be for a full calendar year beginning 1979-1.'

(Note: Special arrangements shall be made for the 1978-3 semester.)

Vote was undertaken on Motion 3.

MOTION CARRIED

Moved by D. Birch, seconded by T. Calvert,

MOTION 4: "That for those who complete an approved Co-operative Education Program there be assigned a 'Co-operative Education' degree designation."

J. Wheatley enquired as to the meaning of this section and the Secretary responded that students would be granted the usual type of degrees, such as Bachelor of Science with a major in Computing Science, but with appropriate notation on transcript indicating that a Co-operative Education Program had been completed. It had not been determined whether this would appear in the "Comment" section of the transcript or in some other form.

Vote was undertaken on Motion 4.

MOTION CARRIED

Moved by D. Birch, seconded by T. Calvert,

MOTION 5: "That Senate delegate to SCUS the authority and responsibility to approve practicum courses (which have been formally approved by Senate) for use on Cooperative Education Programs. SCUS will periodically report to Senate its actions on these matters."

K. Rieckhoff indicated that he did not wish to make formal amendment but that "periodically" should be taken to mean "not less than once a year", and was assured that this was the intention.

Vote was undertaken on Motion 5.

MOTION CARRIED

iii) Senate Committee on Undergraduate Studies

a) Paper S.78-74 - Native Indian Teacher Education Program - North Okanagan

Moved by D. Birch, seconded by K. Rieckhoff,

MOTION 1

"That Senate approve, and recommend to the Board of Governors, the offering of the Native Indian Teacher Education Program in the North Okanagan."

Vote was undertaken on Motion 1.

MOTION CARRIED

Moved by D. Birch, seconded by K. Rieckhoff,

MOTION 2

"That the Faculty of Education be authorized to offer the program subsequently in other locations given administrative approval and the allocation of funds."

K. Rieckhoff referred to the support paper and indicated that, in his view, some excellent work had been done. The numbers in the program were relatively small, but he wished entry in the minutes to indicate that although the numbers were small, the work which had been carried out in the program was appreciated by Senate for its intrinsic merit.

Vote was undertaken on Motion 2.

MOTION CARRIED

Moved by D. Birch, seconded by K. Rieckhoff,

MOTION 3

"That the designation of Education 405-15 be changed to Education 408-8 and 409-7 when appropriate and that the Registrar be requested to establish a procedure for administration of the division of the Education 405-15 semester."

Note: Credit for the two-semester offering would be granted only upon completion of both sections.

MOTION CARRIED

- b) Paper S.78-75 - Proposed New Courses: CRIM 462-15 - Field Practice; CRIM 369-4 - Professional Ethics and Interpersonal Skills in Criminal Justice

Resource people in attendance were S. Verdun-Jones and D. Buckley.

Moved by D. Birch, seconded by D.G. Horne,

MOTION 1

"That the proposed new course CRIM 462-15 (Field Practice), as set forth in S. 78-75, be approved and recommended to the Board for approval."

NOTE: This single semester block practicum, field practice course is proposed to replace the existing three part-time practicum courses (CRIM 360-6, 460-6 and 465-6). If CRIM 462-15 is approved, CRIM 360-6 will be discontinued effective 1 September, 1978; CRIM 460-6 and CRIM 465-6 will be discontinued effective 1 January, 1980. The decision to change the format of the practicum course has been taken largely in response to the institutions and agencies which accept students for placement. Members of SCUS were convinced that the block practicum would, in fact, be a more viable alternative.

Recent consideration of the Math practicum courses and of Co-operative Education has caused the Board of Governors to request an analysis of the principles underlying practicum courses and particularly the credit granted, the fees charged and the scale of supervision provided. An analysis prepared by D. Birch for the Board is attached to these papers. SCUS observed that the proposed Criminology Field Practice semester falls between the two types of practicum outlined in that memorandum, in that full credit is granted and full fees charged even though

the scale of University supervision is quite modest. This requires that the supervising professional in the institution or agency in which the student is placed takes major responsibility for the assessment of performance. After some discussion of this issue it was decided to recommend approval on the grounds that the proposed field practice course merely consolidates three existing courses and does not change the mode of operation insofar as placement and supervision are concerned.

K. Rieckhoff noted that the practicum component originally had been stressed as a required and necessary part of the degree program, but the current submission suggested an optional route be made available. He believed that in such a professional program there is need for compulsory practica and that he disagrees with the proposal to set an optional process, but to then have the practical work available as a part of the 120 hours needed for the degree.

T. Calvert responded that in criminology there is a professional outlet but there is also a non-professional outlet.

S. Verdun-Jones emphasized that it was expected the majority of individuals would undertake the practicum component, but that there is need for an optional element for a small group of people. These would include individuals who have already had practical experience and want to relate theory to practice. It would also include those who have an interest in some aspects of criminology, but without that being their prime field of interest. A most important consideration is that the present system is very badly strained.

D. Birch enquired whether Criminology was satisfied that 21 hours of upper division work in criminology outside the practica is sufficient for a major, and what the effect would be if the practica were optional but additional to the 120 hours.

S. Verdun-Jones indicated that this had been thoroughly discussed by the Department and that the decision of the Department was reflected in the current proposal. He emphasized that the practica component does not represent job placements only, but also as an academic experience.

Similar questions were raised by H. Weinberg and T. Calvert noted that 48 hours of upper division work are needed for the degree, of which 15 could be for the practica, leaving 33 hours and that this was consistent with previous practice.

D. Buckley again emphasized that these particular practicum components involved academic work, with requirements for papers, in some instances directed readings, etc.

Vote was undertaken on Motion 1.

MOTION CARRIED

Moved by D. Birch, seconded by T. Calvert,

MOTION 2

"That the proposed new course CRIM 369-4 (Professional Ethics and Interpersonal Skills in Criminal Justice), as set forth in S. 78-75, be approved and recommended to the Board for approval."

NOTE: SCUS was informed that, because ethical issues most often arise in dealing with people, this course represented an attempt to examine those issues in the context of developing the concepts and skills required for communication, interaction and intervention.

Successful completion of this course is a prerequisite for CRIM 462-15 (Field Practice) but does not guarantee admission to CRIM 462-15.

SCUS approved waiver of the time lag requirement to permit first offering of CRIM 462 in the Spring semester 79-1 and to permit first offering of CRIM 369 in the Fall semester 78-3.

Finally, it was noted that field practice would no longer be mandatory for successful completion of a Major or Honours in Criminology but will rather provide students with the option of obtaining experience related to their fields of study.

K. Rieckhoff expressed the view that this may be leading to course proliferation and suggested that it might be possible to have a common course on professional ethics and inter-personal relations available for a variety of groups.

A. Keltner indicated that in this course there are differences and that students really need to know this. This particular course also involves a practical component. It goes beyond theory and involves also training. L. Thomas indicated that SCUS looks at these types of problems with intensity, and noted recent activities related to statistics and law. He identified that it is difficult for SCUS to restrict an individual department and that broad University policies would be needed to provide a better form of mechanism for core courses. A. Arrott was of the view that if a common second year core courses were introduced, it would be likely that a following course would be needed for the various differences in groups and that this might lead to greater course proliferation.

Vote was undertaken on Motion 2.

MOTION CARRIED

c) Paper S. 78-76 - New Course Proposal:

FPA. 321-3 - Contemporary Dance Technique and Theory IV
FPA. 420-3 - Contemporary Dance Technique and Theory V
FPA. 421-3 - Contemporary Dance Technique and Theory VI
FPA. 458-5 - Directed Studies in Theatre I
FPA. 459-5 - Directed Studies in Theatre II
FPA. 170-3 - Introduction to Technical Theatre

Resource people I. Garland and P. Feldman were available to speak to the paper.

Moved by D. Birch, seconded by T. Calvert:

MOTION 1

"That Senate approve, and recommend approval to the Board of Governors, the proposed new courses, FPA 321-3 (Contemporary Dance Technique and Theory IV), FPA. 420-3 (Contemporary Dance Technique and Theory V), and FPA. 421-3 (Contemporary Dance Technique and Theory VI), as set forth in S. 78-76.

NOTE - SCUS discussed at length the proposal for teaching 420 together with 320, and 421 together with 321, and members were convinced that provision for the further development of dance theory and technique would not be compromised by having in the same context students at different stages of development. Professor Garland has provided an additional written comment since the SCUS meeting.

E. Wells requested an explanation of the sequencing of courses, how they interrelate, the nature of pre-requisites and how any given course builds on the preceding course.

I. Garland responded that it was difficult to describe the process fully and that certain documents which had been provided on this topic and on reading lists for some of the courses had not come forward with the current papers. She identified that material in dance courses becomes more complex and that individuals require more strength, speed, flexibility, accuracy and understanding as they move to more advanced courses. In addition, a formal selection process goes on such that not all individuals who enter the first courses will be able to continue in following courses. In the second level courses, Departmental approval is required. At the present time in levels 3 and 4 advanced students can be put together, and students can be exposed at different levels to different styles, approaches and experiences. The whole level of operation is going up and students who are today entering level 2 are much more advanced than they were some time ago.

H. Weinberg enquired as to proposals in music and it was noted by T. Calvert that when approval in principle was being given in the past few months by Senate to a number of proposed majors and minors, music had been deleted.

L. Thomas enquired as to the anticipated time schedule for introducing some of the majors. D. Birch responded that a letter of intent had been sent to the Universities Council concerning a major in dance, that outside consultants had recommended that S.F.U. be recognized as the institution for dance, with approval in principle for majors in dance, and other components had been accepted by Senate recently and this was known to Council. A formal proposal from the Centre for the Arts was expected soon.

Vote was undertaken on Motion 1.

MOTION CARRIED

Moved by D. Birch, seconded by T. Calvert,

MOTION 2

"That Senate approve, and recommend approval to the Board of Governors, the proposed new courses FPA. 458-5 (Directed Studies in Theatre I). FPA. 459-5 (Directed Studies in Theatre II), and FPA. 170-3 (Introduction to Technical Theatre)."

NOTE - SCUS has approved waiver of the time lag requirement to permit first offering of FPA. 420, 458 and 170 in the Fall semester 78-3 and to permit first offering of FPA. 321, 421 and 459 in the Spring semester 79-1.

Vote was undertaken on Motion 2.

MOTION CARRIED

iv) Paper S. 78-77 - Senate Appeals Board

a) Report and Recommendations to Senate from S.A.B.

Ross Powell and A. MacMillan were available as resource persons.

Moved by R. Hobson, seconded by D.P. Hauka,

MOTION 1

"That the Senate Appeals Board establish procedures which will allow departments to have input on appeals for retroactive withdrawal."

L. Thomas enquired as to the need for Motion 1 and R. Powell indicated that experience showed there had been some misinformation between departments and students and that a better flow system was required.

C. Jones noted that S.A.B. had granted appeals in some instances of up to 8 years ago, and enquired if there were not a statute of limitations. A. MacMillan responded that in a number of these instances, N grades had been recorded, students had not been aware of the appeal mechanism available, had returned after prolonged absences and appropriate follow-up had been carried out, including, in some instances, the obtaining of documentation available in the medical or counselling offices of S.F.U.

Vote was undertaken on Motion 1.

MOTION CARRIED

Moved by R. Hobson, seconded A.S. Arrott

MOTION II

"That all reference to "course change policy" be deleted from the terms of reference of the Senate Appeals Board.

The terms of reference will read:

"To consider cases wherein an individual feels aggrieved by the decision of the Registrar to apply a particular admission, readmission, standing or credit transfer policy in his or her specific case."

There was some discussion on whether the proposed change should be carried out, with a view that although it did not seem to be needed at the present time, it might be needed in the future.

Vote was undertaken on Motion II

MOTION CARRIED

E. Wells indicated concern relative to dates when changes might be undertaken by S.A.B., with official records then being changed, and was of the view that it might be desirable to have the date of actions shown. R. Powell responded that it depended on the particular circumstances of withdrawal and noted that for certain types of actions entries are made in the "Comments" section of transcripts. The Registrar indicated that there were many types of cases and that it would be appropriate to refer the topic to S.A.B. for further report rather than to attempt to resolve the individual items at Senate.

E. Wells and R. Hobson were prepared to propose a motion, but the Chairman suggested that S.A.B. be requested to consider recommendations on how the date of transcript changes should best be shown, and this will be done.

Comments throughout the discussion indicated that members were pleased with the thoroughness of the report received.

v) Paper S. 78-78 - Senate Undergraduate Admissions Board

a) Proposed Revisions to Policy on Continuance, Withdrawal and Readmission (SUAB 76)

J. Wheatley wished it noted that this item pertained to undergraduate programs, not to graduate programs.

Moved by D. Birch, seconded by K. Rieckhoff,

MOTION I

"That Senate approve, as set forth in S. 78-78 the following recommendations on admission, continuance, withdrawal and readmission."

1. That students' academic performance be evaluated in fifteen (15) semester-hour blocks of courses for which SFU grades have been assigned. ("Grades assigned" will include grades of A+ through to D, F and N, but will exclude P, CR, and Course Challenge).
2. That students (excluding students with transfer credits) be evaluated and placed in a disciplinary category only after they have been allowed to do a reasonable amount of academic work for which SFU grades are assigned. The following schedule would apply:

ACADEMIC WARNING - will be used only after a student has received SFU grades for at least 15 semester hours.

ACADEMIC PROBATION - will be used only after a student has received SFU grades for at least 30 semester hours.

REQUIRED TO WITHDRAW - will be used only after a student has received SFU grades for at least 45 semester hours.

PERMANENT WITHDRAWAL - will be used only after a student has received SFU grades for at least 60 semester hours.

3. In the case of repeated (duplicate) courses, only the highest grade will be used in calculating the cumulative grade point average.
4. That students who are ON ACADEMIC WARNING or ON ACADEMIC PROBATION be required to maintain a grade point average of 2.00, or better, on courses taken during the probation

period in order to be allowed to continue until the cumulative grade point average reaches 2.00, at which time they will be in good academic standing.

5. Students who have only "N" or "F" grades in two consecutive semesters be required to apply for re-admission to the University and the application be reviewed by the Senate Undergraduate Admissions Board before readmission is considered.
6. That students who withdraw from all courses in three consecutive semesters be required to apply for re-admission to the University and the applications be reviewed by the Senate Undergraduate Admissions Board.
7. That students who are between reviews and whose grade point average for the semester falls below 2.00 even though the cumulative grade point average is 2.00, or better, be advised to seek counselling at the Academic Advice Centre.
8. Eliminate the requirement that the student must carry 12 semester credit hours while on ACADEMIC WARNING, or ACADEMIC PROBATION. Although a student in either of these categories cannot register in more course hours than the maximum allowed by the Faculty regulations, there should be no minimum number of course hours required.
9. That students placed on REQUIRED TO WITHDRAW status may not register for a period of one full calendar year and students placed on PERMANENT WITHDRAWAL may not register for a period of three full calendar years, except under exceptional circumstances.
10. That the regulations covering continuance, withdrawal and re-admission apply to transfer students immediately upon their admission to Simon Fraser University. Transfer students admitted under the "special entry" category; having attempted 29, or fewer, transfer hours will be admitted on ACADEMIC WARNING and, those having attempted 30 or more, transfer hours will be admitted on ACADEMIC PROBATION.

NOTE:

There is no intent that these regulations be applied retroactively, except for number 3, but that the changes coincide with the implementation of the new grading proposals (S. 78-52) and that the changes be reflected in the Calendar for 1979-80. Accordingly the new policy would take effect in the 1979-3 Fall semester.

A. Arrott raised questions about item 1. pertaining to 15 hour blocks and, following discussion, it was agreed that this item would be changed to read as follows:

1. "That students' academic performance be evaluated in semester-hour blocks of courses of at least 15 units for which SFU grades have been assigned. ("Grades assigned" will include grades of A+ through to D, F and N, but will exclude P, CR, and Course Challenge)."

Discussion continued on the nature of accumulation of 15 hours and L. Wilson suggested that in cases of doubt or inequity, the benefit of doubt would be given the student.

A. MacMillan indicated that the procedures were being worded to try to obtain equity between part-time students and full-time students.

H. Weinberg asked what would happen if a student had 15 hours in one semester, followed by 3 hours in the next semester, and L. Wilson indicated that accumulation of a further 12 hours would be required to go together with the 3 hours. A series of further questions indicated that there was some difficulty in clarifying the full procedures that would pertain.

Attention was drawn to page 10, item 3, which referred to a grade of C-. Discussion centred on the recent proposal that a C- carry a value of 1.67. It was then agreed that the C- should be changed to C, such that page 10, item 3 would read as follows:

- (3) 'A student who is placed on ACADEMIC WARNING, or ACADEMIC PROBATION cannot repeat a course for which a grade of C, or better, has been assigned.'

Vote was undertaken on Motion 1.

MOTION CARRIED

The Secretary drew attention to the notes on page 3, which would affect both Motion 1 and Motion 2. He pointed out that a number of the items which had been discussed would need further clarification, particularly if specifications for systems purposes were to be done adequately. It might be necessary to come back to Senate if significant costs are involved.

Moved by D. Birch, seconded by K. Rieckhoff,

MOTION II

"That Senate approve, as set forth in S. 78-78 the following recommendation I, 3 dealing with duplicate courses be retro-active. This retroactivity will:

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1. Apply only to students registered from 1979-3 and subsequently.
2. Not apply to records where the degree has been granted.
3. Affect the cumulative grade point average from 1979-3 and subsequently, and not disturb the nature of records prior to 1979-3."

NOTE: This policy will apply to repeated (duplicate) courses completed prior to 1979-3, but will not be reflected in the cum GPA before completion of the 1979-3 Semester.

NOTE: If significant costs are involved in implementing Motions I and II, a report will be made to Senate before proceeding.

Vote was undertaken on Motion II.

MOTION CARRIED

6. REPORTS OF FACULTIES

There were no reports of Faculties.

7. OTHER BUSINESS

There was no other business.

8. NOTICES OF MOTION

There were no notices of motion.

9. INFORMATION

It was noted that the next meeting of Senate is scheduled for Monday, July 3, 1978 at 7:00 p.m.

The assembly recessed briefly at 9:25 p.m. prior to moving into Closed Session.

H.M. Evans
Secretary