

SIMON FRASER UNIVERSITY

STG-112

MEMORANDUM

To..... Senate

From..... Senate Committee on
Scholarships, Awards and
Bursaries

Subject..... Senate Report to August 31st 1979 ..
Senate Committee on Scholarships, Awards and
Bursaries

Date..... October 22nd 1979.

MOTION: That Senate ratify the terms of reference of
the Financial Aid programs administered by the
Senate Committee on Scholarships, Awards and
Bursaries.

Submitted by:

Vern C. Loewen
Director of Financial Aid
and Secretary to S.C.S.A.B.

Dr. Hal Weinberg,
Chairman, S.C.S.A.B.,

VCL/ms

FROM THE

SENATE COMMITTEE ON SCHOLARSHIPS, AWARDS AND BURSARIES

OCTOBER 1979

I. INTRODUCTION

The terms of reference and the current membership of the committee may be found in a report entitled Senate Committees dated October and circulated to all members of Senate by Secretariat Services.

The terms of reference for the specific programs administered by the committee may be found in the Financial Aid section of the undergraduate calendar and the appropriate section of the graduate calendar. Where recent changes in the terms of reference of these programs have been made they will be noted in this report.

A brief review of the University Programs administered by S.C.S.A.B. and also of the Government Financial Aid Programs is given in a Table at the end of this report (see Appendix I). Any further enquiries may be made of the Director of Financial Aid.

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II. ORGANIZATION OF THE SENATE COMMITTEE ON SCHOLARSHIPS, AWARDS AND BURSARIES

1) S.C.S.A.B. Parent Committee

This committee, which includes all members of S.C.S.A.B. meets 4 to 5 times per semester and is responsible for all policy, budgetary and other major decisions.

The current members are:

H. Weinberg	Psychology
M. P. Hindley	Communication Studies
H.J.M. Johnston	History
A.H. Lachlan	Mathematics
D.R. Maki	Economics and Commerce
L.H. Palmer	Physics
J.D. Wall	Centre for the Arts
M.F. Wideen	Education
M. Zola	Education
T. McNabb	S.F.S.S.
D. Moffatt	Lay Member
V.C. Loewen	Secretary (non-voting)

2) Task Forces

The specific responsibilities of choosing the winners for the various scholarship and award programs are the responsibility of three task forces:

a) Task Force #1

To adjudicate Undergraduate Open Scholarships, all University Awards, plus all other Awards, Medals and Prizes which are to be presented at Convocation.

Members: Three faculty, of which one may be the chairman, the Director of Financial Aid, 2 student committee members and one lay member.

b) Task Force #2

To adjudicate Open Graduate Scholarships, Memorial Scholarships, Private Graduate Scholarships.

Members: Three faculty, of which one may be the chairman, the Director of Financial Aid, 2 graduate students from the committee and the Awards Clerk from the Dean of Graduate Studies Office.

2) Task Forces cont.

c) Task Force #3

To adjudicate Entrance Scholarships, Gordon M. Shrum Scholarships, P.D.P. Scholarships, Undergraduate Non-Graded Scholarships.

Members: three faculty, of which one may be the chairman, the Director of Financial Aid, two students from the committee and one lay member.

Note: only members of S.C.S.A.B. are voting members of the parent committee or its Task Forces.

3) S.C.S.A.B. Executive:

- a) Responsibilities: Develops policy recommendations for consideration by the parent committee, handles preliminary budgetary questions, as well as a variety of miscellaneous problems. It receives all appeals on behalf of the Chairman of S.C.S.A.B. and establishes membership on the task forces each semester.
- b) Membership: Chairman of S.C.S.A.B. one other academic member of the parent committee, named to the executive each semester by the chairman, and the Director of Financial Aid.

III. THE AWARDS PROGRAMS ADMINISTERED BY FINANCIAL AID:

1) UNDERGRADUATE SCHOLARSHIPS

These scholarships currently range from \$100 to \$400. Scholarships are awarded on the previous semester's fine grade point in proportion to hours taken. Students registered in less than 15 semester hours receive the scholarship on a pro-rated basis.

To accommodate an increasing number of "non-graded" course options in relation to open scholarships, two categories have been established:

Category (a) includes students who are utilizing graded course work for competition.

Category (b) includes students who are utilizing non-graded course work for competitions (P/W, P/NE, P/F). This includes P.D.P. students.

S.C.S.A.B. has considered the current S.F.U. open scholarships scheme to have several shortcomings which include:

- (a) it places too much emphasis on last semester's work
- (b) it has led to the awarding of a large number of relatively low-value scholarships.

1) UNDERGRADUATE SCHOLARSHIPS cont.

Consequently the S.F.U. Open Scholarship scheme has been revised, as outlined below. The implementation dates will be announced as computer programs to handle them, are introduced.

Two new undergraduate scholarships have been established:

A. A Fee Repayment Scholarship

A student who completes a semester with a fine G.P.A. of not less than 3.6* may receive a scholarship equivalent to his or her fees in that semester upon enrolment in the next semester. This program will be computerized.

*The G.P.A. will be adjusted as required to accommodate the budget.

B. A New S.F.U. Open Scholarship

This scholarship would be valued at \$500 per semester for two semesters and the student's fees would also be paid during the period of the award. The scholarship would be awarded, on a competitive basis and within the resources available, to students with a fine G.P.A. equal to or greater than 3.80 over the preceding semesters in which the student has accumulated thirty semester hours of graded course work.

During the tenure of the scholarship the recipients would have to enrol in a minimum of fifteen hours per semester to receive the full value of the award; students enrolled in less would receive a pro-rated award. The period of the scholarship would not be extended beyond two semesters, although the student may elect not to use his scholarship in a given semester.

A student would have to complete a further thirty hours of graded course work before being again eligible for the scholarship.

Where a student completes more than thirty semester hours during the two semesters of the scholarship, the excess may be used if necessary towards completing the 30 hour requirement for a subsequent scholarship. Where this is done the average grade taken over the whole semester would be used for that number of hours taken for scholarship consideration.

Students would only be considered for this scholarship through applications to the Financial Aid Office.

2) S.F.U. ENTRANCE SCHOLARSHIPS

Current Terms of Reference

These scholarships valued up to \$350.00 for the student's first semester of study are awarded to students with excellent academic records who are entering S.F.U. from high schools, community colleges and other universities.

S.C.S.A.B. is proposing that the S.F.U. Entrance Scholarship be equivalent to the student's fees for the first two semesters of study at S.F.U. Students would then be encouraged to enroll in a full course-load to qualify for the new S.F.U. Open Scholarship for the subsequent semesters of study.

It should be noted that S.C.S.A.B. may offer additional Entrance Scholarships of higher value to students who have excelled in Provincial or National competitions such as the B.C. Debating competition.

3) S.F.U. GORDON M. SHRUM SCHOLARSHIP

A new undergraduate entrance scholarship has been established, and was first implemented in September 1978. These scholarships replace the former Gordon M. Shrum Entrance Scholarships. They are valued at \$1,000 per semester for nine semesters and are currently awarded to a very select group of outstanding undergraduates entering S.F.U. from B.C. high schools. In considering applicants and nominees for the scholarship, high school transcripts, letters of reference, a 1,000 word autobiographical sketch and statement of the student's academic plans for the future are required. The academic progress of the recipients at S.F.U. is monitored on a semester by semester basis. In 1978 and again in 1979, seven such scholarships were awarded.

S.C.S.A.B. is proposing to offer an additional limited number of Gordon M. Shrum scholarships to students entering S.F.U. from B.C. community colleges or B.C. universities. The scholarships would be valued at \$1,000 for the number of semesters of full-time study required for the student to complete an honours degree. All other guidelines for Gordon M. Shrum scholarships would apply to these scholarships.

4) JACK DIAMOND SCHOLARSHIP

S.C.S.A.B. has established three entrance scholarships which are offered each year in the amount of \$1,000 each to students entering S.F.U. in the fall from high school or junior college. The students must have attained a high scholastic standing and must also have demonstrated a high level of achievement in the field of athletics. Transcripts and appropriate letters of reference are required in the application. If students are entering S.F.U. in the preceding Spring or Summer semesters they are eligible for consideration the following Fall. In the Fall semester of 1979, three awards were made.

5) GRADUATE STIPENDS

The original purpose of the Graduate Stipend was to permit a graduate student to devote one full semester to research without having to be concerned about finances. The stipend was awarded for one semester in the amount of \$1,500 which was increased in 1977 to \$1,800. The current terms of reference are:

- a) The recipient must be a Master's or Doctoral student currently registered at Simon Fraser.
- b) Tenure of the stipend shall be for one semester.
- c) Eligibility: Normally students will be eligible only after they have successfully completed all requirements for the degree with the exception of the thesis or its equivalent and/or related field work. All students must have successfully completed a minimum of two semesters at S.F.U. in their credit program.
- d) The amount of the stipend shall be the amount of a normal one semester Teaching Assistantship at the Master's level, i.e. \$2,315, or the Doctoral level, i.e. \$2,820, whichever is appropriate.
- e) All applicants must be in good standing, must have a G.P.A. of at least 3.25 in their graduate program, must be undertaking a full semester program of study and must not be registered "on leave". All applications must be supported by the student's senior supervisor and the student's Department Graduate Studies Committee.
- f) During tenure of the stipend students must devote full time to their studies. During tenure of the stipend students may not be engaged in any salaried work which requires of them time which may infringe on their studies. All students are asked to disclose such income and work in which they may be engaged during tenure of the stipend. S.C.S.A.B. or its delegate, determines if such work meets the intent of the terms of reference of the stipend. A student may not hold a full time or partial teaching assistantship or research assistantship during tenure of the stipend.
- g) Students involved in the M.P.M. Program who wish to utilize the stipend in the semester in which they are completing their field project should normally have completed the equivalent of two full semesters of course work in that program before they are eligible to receive the stipend. They should have achieved a minimum grade point average of 3.25 in the completed course work.

6) OPEN GRADUATE SCHOLARSHIPS

University Open Graduate Scholarships are awarded to graduate students primarily on the basis of their academic standing.

Value: \$6,000 disbursed over three consecutive semesters.
(The former value was \$5,000.)

Eligibility: students may be registered in, admitted into, or have applied for admission into a Master's or Doctoral program at S.F.U. and should normally have a minimum academic standing equivalent to a C.G.P.A. of 3.5 at the undergraduate and/or graduate level. In exceptional circumstances, students who do not possess a C.G.P.A. of 3.5 but who can demonstrate evidence of outstanding scholarly ability will be considered for an award. A student holding one of these awards may apply for a renewal provided he/she is in a Ph.D. program.

In addition to this scholarship, recipients may receive:
(a) one T.A.ship, or (b) one R.A.ship or (c) payment for work which is of an academic nature. Remuneration received may not exceed the monetary value of one T.A.ship. The time "devoted" to such work should not exceed the time normally required for one T.A.ship or one R.A.ship. The student is required to reserve one semester of the period covered by the scholarship exclusively for research. Students are also allowed to receive additional scholarship support up to \$1,000 per annum during the tenure of the scholarship.

7) S.F.U. GRADUATE MEMORIAL SCHOLARSHIPS

A new graduate entrance scholarship was first implemented in September 1978. Up to three memorial scholarships may be awarded annually to students entering into a graduate program at S.F.U. The value is \$8,000 per year for two years for students enrolled in a Master's program and for three years for those in a Ph.D. program.

Students who have been awarded a Memorial Scholarship and who are entering with another major award will be asked to retain that award and an appropriate amount will be allocated to bring the total award value to that of the Memorial Scholarship. In that circumstance the time commitment of the Memorial Scholarship will continue to be effective if the major external award terminates before termination of the memorial Graduate Scholarship.

8) S.F.U. OPEN BURSARIES

A bursary is a non-repayable grant which is made to students who are able to demonstrate financial need and who also have a satisfactory academic record. Regulations applying to bursaries are given below:

- a) The purpose of a bursary is to provide students with a supplemental source of income, which when added to other major sources of income will hopefully provide the funds required to defray educational expenses.
- b) Students applying for Simon Fraser University Bursaries must register in a minimum of 15 semester hours in order to receive the "full" monetary amount.
- c) The maximum amount of money per semester that a student is permitted to receive in S.F.U. Open Bursaries is \$300.00.
- d) Applications are made to the Director of Financial Aid prior to the end of the fourth week of classes. If a bursary is required for fee payment purposes, applications must be submitted before a posted deadline.
- e) Entering students who may require financial assistance should apply for bursaries when seeking admission to the university.
- f) The S.F.U. Open Bursary is normally awarded only to those students who have first applied for a Canada Student Loan.

9) PRIVATE SCHOLARSHIPS AND PRIVATE BURSARIES

A variety of private scholarships and private bursaries are received and administered by the Department of Financial Aid. Their nature, terms of reference and amounts are outlined in the S.F.U. calendar.

10) AWARDS

A variety of awards are administered by the Financial Aid Office. Awards are usually monetary but may be in the form of prizes or medals. They are normally given in recognition of some distinguished intellectual, cultural, social or athletic contributions to life at S.F.U. Awards are given specifically in the areas of athletics, recreation and the Centre for the Arts, and for other contributions.

The Department of Financial Aid also administers several prizes and medals including the Governor General's Gold Medal and the Gordon M. Shrum Gold Medal. The specific terms of reference for these are in the calendar.

11) EMERGENCY LOAN FUND

A fund has been established to permit students to borrow up to \$300 interest free for a period of 60 days. This fund permits students to receive some financial aid while they await more permanent sources of income (e.g. the Government Grant and/or Loan schemes).

12) THE B.C. STUDENT ASSISTANCE PROGRAM (B.C.S.A.P.)

a) Terms of Reference

The Canada Student Loans program (C.S.L.) provides funds from the Federal Government in the form of loans which must be repaid. The Provincial Government provides additional support through grants which do not have to be repaid. The Provincial Government's portion is provided by the Provincial Grant-in-Aid program.

The Financial Aid Office receives and assesses all applications for this program. Once an assessed need has been established an appropriate award is determined. In any semester the first \$300 of this award comes in the form of loan and the remainder as an equally proportioned (50% 50%) amounts of loan and grant. Normally in a two semester period the loan portion is given to the students in the first semester and the grant portion in the second semester. Students must enrol in, and remain enrolled in, a minimum of 9 semester hours in order to receive any government funds. A student is not obliged to begin repayment of the loan until 6 months after the student has ceased to be enrolled in the minimum of nine semester hours or had graduated. Repayments are made to the bank through which the loan was administered.

b) Proposed changes

Financial Aid administrators continue to share the concern with many students that substantial changes to the terms of reference of B.C.S.A.P. are necessary. This concern results from the recognition that the B.C.S.A.P. program continues to be the basic financial aid program for helping college and university students in financial need. However, few changes have in fact been made in the last three to five years. The program has consequently not maintained its relationship to the increased cost of living. In addition there have not been policy changes to accommodate changed social patterns or changed need levels.

The B.C. Association of Financial Aid administrators, continues to work carefully and persistently with provincial authorities in attempts to influence the necessary changes at the provincial level. The Canadian Association of Financial Aid Administrators, which has only recently been formalized, is also actively encouraging proposed changes to the C.S.L. program at federal level.

SUMMARY OF THE UNIVERSITY PROGRAMS:

Bursaries	Undergraduates in need	max. \$300/semester
Emergency Bursaries	Undergraduates and Graduates in critical need	max. \$450/semester
Loans	Undergraduates and Graduates in short-term need	max. \$300 (60 day term interest-free)
Scholarships	Undergraduates Academic excellence	max. \$400/semester
Entrance Scholarships	Undergraduates entering from high school, college or another university	max. 350/semester
Gordon M. Shrum Scholarships	Undergraduates entering from high school	\$1,000/semester to a max. of \$9,000.
Jack Diamond Scholarships	Undergraduates entering from high school, college or another university	\$1,000/semester
Graduate Scholarships	Graduates - satisfactory standing over 2 semesters	max. \$6,000/year
Memorial Graduate Scholarships	Graduates - academic excellence	max. \$8,000/year (2 yrs for Masters level, 3 yrs. for Ph.D.)
Graduate Stipends	Graduates - Satisfactory standing during completion of course requirements	max. \$2,315-2,820/semester one only per program
Awards	Undergraduates and Graduate Social, cultural and aesthetic contributions as well as athletic and recreation	max. \$300/semester

SUMMARY OF GOVERNMENT PROGRAMS

Canada Student Loan	Undergraduates and Graduates in need	max. \$1,800 per two semester period*
Provincial Government Grant-in-Aid (G.G.I.A.)	Undergraduates only	max. \$850 per semester

*The first \$600 of a two semester award is in the form of loan and the remainder as a mix of loan and grant. The loan portion is paid in the first and the grant portion in the second semester. Students must enroll in a minimum of 9 semester hours.