

SIMON FRASER UNIVERSITY

S.81-91

MEMORANDUM

To..... H. Evans, Secretary

Senate

Subject..... S.C.U.B. Annual Report

From..... John S. Chase, Secretary

Senate Committee on
University Budget

Date..... 14 May 1981

Attached is the Annual Report for the Senate Committee on University Budget for the period from July 1979 through December 1980. Would you please see that it is placed on the Agenda for the next meeting of Senate.

John Chase

JSC:ld
Att.

A N N U A L R E P O R T

SENATE COMMITTEE ON UNIVERSITY BUDGET

Prepared: December 1980

MEMBERSHIP OF SENATE COMMITTEE ON UNIVERSITY BUDGET

Arrott, A. S.
Chase, J. S. (Secretary, non-voting)
Hinchcliffe, S.
Luetzen, S.
Mackauer, J. P. M.
Moffatt, D. C.
Okuda, K.
Scott, E. (Director of Finance)
Trainer, M. D.
Verdun-Jones, S. N. (Chairperson)
Weinberg, H.

ANNUAL REPORT

SENATE COMMITTEE ON UNIVERSITY BUDGET

(S.C.U.B.)

INTRODUCTION

Under the rules of Senate, the Senate Committee on University Budget is required to submit an annual report. The last annual report of the Committee covered the period from July 1977 through July 1979. This report will cover the period from July 1979 through December 1980.

This report will provide Senate with an overview of the Committee's deliberations and actions and further reflections on the Committee's role.

COMMITTEE ACTIVITIES

In the period covered by this report, the Committee has held sixteen meetings. In the course of the meetings, it has reviewed the Capital Plan encompassing the period 1980/81 through 1983/84 as well as the capital budget application for 1980/81; it has reviewed and commented on the Woods Gordon report on the Computing Centre; it has reviewed and commented upon the 1980/81 allocation of the University Operating Budget; it has reviewed the 1981/82 request for operating funds; it has assessed the role of the Senate Committee on University Budget and provided its comments to the President in a memorandum of October 29, 1979; it has extensively reviewed the present and future operating requirements of the University Library and provided a report to the President under date of November 14, 1979; and, finally, it has at the request of the President, reviewed tuition fees and the financial aid situation at Simon Fraser University and prepared a report to the President under date of October, 1980.

The issues relating to operations of the Library, tuition fees, and financial aid were sufficiently complex that the Committee was required to devote a substantial portion of its time to these particular issues. In some cases, the Committee's reviews and deliberations led to the preparation of a specific report and/or recommendations which were communicated to the President. In other instances, informal communications with the President have served in lieu of written submissions.

THE ROLE OF THE SENATE COMMITTEE ON UNIVERSITY BUDGET

In our last annual report, dated December 4, 1979, the Committee identified several conclusions concerning the most appropriate role which it could perform. These conclusions were:

1. S.C.U.B. should have, within its purview, examination of any issue with budgetary implications. Such issues may or may not have been referred to the Committee by the President.
2. The Committee can serve most effectively by dealing with specific questions or tasks.
3. The Committee's usefulness will be enhanced if it addresses issues with longer time horizons.
4. The Committee will begin to operate effectively when its collective membership acquires expertise in and understanding of the budgetary process and the activities and services provided by the organizational units of the University. Continuity of membership is important for these objectives to be met.

The activities of the Committee during the past eighteen months have adhered relatively closely to the principles enumerated in last year's annual report and re-stated above. More specifically, the analyses relating to the Library, tuition fees and financial aid are the kinds of issues that reflect the second and third of the above principles. The desire for greater continuity of membership on the Committee has not yet been achieved. The Committee requests that the Senate Committee on Agenda and Rules address the issues associated with membership continuity with a view toward ensuring minimum two year terms for those serving on those committees where continuity is deemed critical.