

SIMON FRASER UNIVERSITY

S.81-109

MEMORANDUM

To..... SENATE

From..... SENATE COMMITTEE TO CONSIDER STUDENT
ACADEMIC DISCIPLINE AND CONDUCT

Subject..... SADC REPORT - STUDENT RECORDS MANAGEMENT

Date..... JUNE 9, 1981

Under the SADC reports Senate has been advised that it is desirable to establish further policies relative to some aspects of student records management, including the degree of permanency of retention of disciplinary actions and access to such information.

MOTION: "That Senate establish an ad hoc Committee on Student Records Management, with membership as shown on the attached."

SENATE COMMITTEE ON STUDENT RECORDS MANAGEMENT

<u>Members</u>	<u>Conditions</u>	<u>Name</u>
Chairman	Registrar (ex-officio)	
Faculty Senator	Elected by and from Senate	Any two faculty Senator members excluding ex-officio members as candidates
Faculty Senator		
Student Senator		Any Student Senator
Student Senator		
Lay Senator		Any member from the Convocation Senators or Lieutenant-Governor appointees

Note: The Chairman shall vote only in case of a tie.

PURPOSE: The Committee is charged with bringing forward recommendations on the most suitable terms of reference but to generally include the degree of permanency of retention of disciplinary actions and access to such information. The terms should also include the broader, more general aspects of confidentiality of records and access to same.