

SIMON FRASER UNIVERSITY

S.82-50

MEMORANDUM

To..... SENATE

From..... SENATE COMMITTEE ON AGENDA AND RULES

Subject..... NOTICE OF MOTION - PROPOSED CHANGES TO
PROCEDURES - ELECTIONS TO SENATE
~~GRADUATE STUDIES COMMITTEE BY AND FROM~~
GRADUATE STUDENTS - NOT FOR DISCUSSION

Date..... MAY 4, 1982

The attached item concerning elections to the Senate Graduate Studies Committee is scheduled to be considered at the June 7, 1982 meeting of Senate.

The motion presented to Senate will be to discontinue the mailing of ballots to graduate students, with balloting to be carried out in person by secret ballot at the Registrar's Office.

A simple majority is sufficient for approval.

SIMON FRASER UNIVERSITY

MEMORANDUM

To..... SENATE COMMITTEE ON AGENDA AND RULES.....

From..... N. HEATH, DIRECTOR.....

SECRETARIAT AND OFFICE SERVICES.....

..... PROPOSED CHANGES TO PROCEDURES -
Subject..... ELECTIONS TO SENATE GRADUATE STUDIES.....
..... COMMITTEE BY AND FROM GRADUATE STUDENTS.....

Date..... APRIL 29, 1982.....

INTRODUCTION

This proposal is submitted with a view to reducing the high cost of electing graduate students to the Senate Graduate Studies Committee. It is related to, but not dependent upon a separate proposal dealing with elections of students to the Board and to Senate.

Composition of the Committee is set out in the terms of reference of the Senate Graduate Studies Committee, approved by Senate December 8, 1976 (see Appendix A). The procedures for electing graduate student representatives were determined by the Registrar's Office several years ago.

SUMMARY OF RECOMMENDATIONS

Discontinue the mailing of ballots to graduate students.
Voting to be carried out in-person in the Registrar's Office by secret ballot.

CURRENT PROCEDURES

Calls for nominations issued to the Deans' Offices in October each year.

If sufficient nominations have been received for an election to be contested within any faculty, ballots are mailed to the home addresses of the graduate students in that faculty.

Votes are counted and an announcement of election issued by approximately November 1.

In at least one faculty during each of the past five years (1977-81), an election has been by acclamation, therefore the costs shown above are potential rather than actual. In 1981, none of the vacant positions was contested.

VOTER PARTICIPATION

Appendix B is a history of elections by graduate students to the Senate Graduate Studies Committee. Approximate voter participation rates have been calculated as follows:

1977 - Faculty of Education	
19 ballots of 134 eligible to vote ...	14.2% voting
- Faculty of Science	
34 ballots of 161 eligible to vote ...	21.1% voting
1978 - Faculty of Arts	
68 ballots of 498 eligible to vote ...	13.7% voting
1979 - Faculty of Interdisciplinary Studies	
14 ballots of 120 eligible to vote ...	11.7% voting
1980 - Faculty of Interdisciplinary Studies	
35 ballots of 170 eligible to vote ...	19.4% voting

These rates are generally higher than those for elections by and from all students, possibly because the candidates are more likely to be known by the voters. Nevertheless it is obvious from the number of uncontested elections and lack of nominations that there is relatively little interest in these elections.

1977 1st call - Arts - acclamation, no nominations received from IDS or Science
1977 2nd call - IDS - acclamation
1978 Education and IDS - acclamation
1979 1st call - No nominations received from Arts, IDS or Science
1979 2nd call - No nominations received from Arts, IDS or Science
1980 No nominations received from Arts, IDS or Science
1981 Education and IDS - acclamation. No nominations received from Arts or Science

DETAILS AND COSTS OF PROPOSED PROCEDURES

The calls for nominations would be treated as at present. In the event that an election is contested, the names of candidates and their biographical data would be sent for posting to the offices of each Dean and Department, with instructions that ballots may be cast at the Office of the Assistant Registrar, Graduate Studies. Ballots, ballot envelopes, and a list of voters would be available in that office for a period of approximately three days.

Total costs of fully-contested elections are likely to be approximately \$400.00.

APPENDIX A

SENATE COMMITTEES

October 15, 1981

6. SENATE GRADUATE STUDIES COMMITTEE (SGSC) - standing
(Reporting Category "B")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Dean of Graduate Studies	Chairman			B. P. Beirne
Dean of Arts or his designate				A. R. Blackman
Dean of Education or his designate				J.W.G. Ivany
Dean of Interdisciplinary Studies or his designate				P. J. Brantingham
Dean of Science or his designate				J. F. Cochran
Librarian or his designate				E. E. Bridwell
Registrar	Ex officio - Secretary (non-voting)			H. M. Evans
Assistant Registrar	Ex-officio (non-voting)			M. A. McGinn

CHAIRMEN OF DEPARTMENTAL GRADUATE STUDIES COMMITTEES

<u>Arts</u>	K. R. Fladmark
Archaeology	L. A. Boland
Business Administration and Economics	M. Steig
English	A. MacPherson
Geography	C. R. Day
History	T. A. Perry
Languages, Literatures and Linguistics	D. Zimmerman
Philosophy	A. H. Somjee
Political Science	D. L. Krebs
Psychology	K. Dixon
Sociology and Anthropology	M. E. Manley-Casimir
<u>Education</u>	J. J. Tuinman
<u>Interdisciplinary Studies</u>	W. Leiss
Communication	D. Chappell
Criminology	J. B. Morrison
Kinesiology	W. S. Luk
Computing Science	
<u>Science</u>	R. C. Brooke
Biological Sciences	D. Sutton
Chemistry	C. Villegas
Mathematics	M. Plischke
Physics	

GRADUATE STUDENTS

Arts - Regular Member	1 year	Sep 30/82	No nominations received
Alternate	1 year	Sep 30/82	No nominations received
Education - Regular Member	1 year	Sep 30/82	L. Prupas
Alternate	1 year	Sep 30/82	No nominations received
Int. Studies - Regular Member	1 year	Sep 30/82	R. Mansell
Alternate	1 year	Sep 30/82	No nominations received
Science - Regular Member	1 year	Sep 30/82	No nominations received
Alternate	1 year	Sep 30/82	No nominations received

SENATE GRADUATE STUDIES COMMITTEE (SGSC) - continued

PURPOSE

1. To ensure that the standards approved by Senate are maintained.
2. To consider matters of policy related to Graduate Studies and to make appropriate recommendations to Senate.
3. To consider matters referred to it by Departments and Faculties or by the Dean of Graduate Studies and to make recommendations to the appropriate body(ies).

COMPOSITION

1. The Dean of Graduate Studies - Chairman
2. The Dean of each Faculty or his designate
3. The University Librarian or his designate
4. The Chairman of each Departmental Graduate Studies Committee
5. Two members elected by and from the Faculty Graduate Studies Committee in the Faculty of Education
6. A graduate student representative, or his alternate, from each Faculty to be elected by and from the graduate students in the Faculty under the supervision of the Registrar.
7. The Registrar (non-voting)
8. The Assistant Registrar - Graduate Studies (non-voting).

DUTIES

1. The Committee quorum shall be the Chairman and six members of faculty.
2. A voting member of the Committee, if he cannot attend, may send a qualified alternate. A 'qualified alternate' for a member of faculty shall be a member of faculty who is qualified for the Chairmanship of his Departmental Graduate Studies Committee under S.294 as amended. A 'qualified alternate' for a graduate student shall be a graduate student so elected at Simon Fraser University.
3. Elections for graduate student representatives and alternates shall be held once a year in the Fall semester. A sitting member is eligible for re-election at the end of his term of office.
4. Replacement elections for elected members who resign from or cease to qualify for the Committee will be held as soon as practicable. A member elected in this way will serve for the remainder of the term of the member he replaces.

This Committee was formerly called the Senate Committee on Graduate Studies. Change of name and terms of reference approved by Senate January 18, 1971. Committee composition revised by Senate March 6, 1972. Minor revision approved by Senate September 8, 1975 in membership of the Librarian. Membership again revised December 8, 1976.

SGSC reports to Senate in March of each year.

HISTORY OF ELECTIONS TO THE SENATE GRADUATE STUDIES COMMITTEE BY AND FROM GRADUATE STUDENTS

January 14, 1972.

Call for nominations resulted in receipt of three valid nominations, one from each of the Faculty of Arts, Faculty of Education and Faculty of Science, all of whom were declared elected by acclamation to serve until September 30, 1972.

February 29, 1972.

Call for nominations for one regular member/^{from Education}and for alternates for the Faculties of Arts, Education and Science resulted in elections by acclamation of alternates in Arts and Science, and an election to determine the regular member and the alternate member representing the Faculty of Education.

Ballots cast 13

October 20, 1972

Call for nominations resulted in two nominations for Arts representatives and one from Education; Two nominations were received from Science students and an election was not required as one candidate elected to hold the alternate position. Election was held to determine the regular and the alternate members from the Faculty of Arts.

Ballots cast 46

October 31, 1972

Call for nominations issued for an alternate members from the Faculty of Education. No nominations were received.

October 15, 1973

Call for nominations resulted in two nominations of Arts representatives only. An election was conducted to determine which of the two would hold the regular position.

Ballots cast 156

October 18, 1973

A second call was issued for representatives from the Faculties of Education, Interdisciplinary Studies and Science, resulting on one nomination from Interdisciplinary Studies and one from Science for regular members elected by acclamation. An election was conducted to determine the regular and alternate members from the Faculty of Education.

Ballots cast 14

October 15, 1974

Call for nominations resulted in one nomination from each of the Faculties of Education, Interdisciplinary Studies and Science, and regular members were declared elected by acclamation. No other nominations were received and a second call was not issued.

October 15, 1975

Call for nominations resulted in nominations of regular members being elected by acclamation to the Faculty of Education and the Faculty of Interdisciplinary Studies positions. No further nominations were received.

October 22, 1976

Call for nominations resulted in one nomination from the Faculty of Arts and one from the Faculty of Interdisciplinary Studies, and the candidates were elected by acclamation to the regular positions. Two nominations were received from each of the Faculties of Education and Science and elections conducted to determine the regular members.

Ballots cast	Education	36
	Science	24

October 14, 1977

Call for nominations resulted in one nomination from the Faculty of Arts and two from the Faculty of Education. The Arts candidate was elected by acclamation as the regular member; an election was conducted to determine the regular member for the Faculty of Education position.

Ballots cast	19
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November 14, 1977

A second call was issued, which resulted in one nomination from Interdisciplinary Studies and the candidate was elected by acclamation to the regular position. An election was conducted to determine from the two nominations received from Science which candidate would hold the regular position.

Ballots cast	34
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October 16, 1978

Call for nominations resulted in two nominations from Arts, one from Education, one from Interdisciplinary Studies, and two from Science. The candidates from Education and Interdisciplinary Studies were declared elected by acclamation to the regular positions. The candidates from the Faculty of Science determined in advance the positions they wished to hold; and an election was conducted to determine the positions for the Faculty of Arts students.

Ballots cast	68
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October 18, 1979

Call for nominations resulted in two nominations from the Faculty of Interdisciplinary Studies and an election was conducted to determine the regular member.

Ballots cast 14

No nominations were received from the other three Faculties.

November 1, 1979

A second call for nominations was issued, and no nominations were received.

Materials required for each election:

Notice of Election	230
Nomination forms	115

CV, ballots and envelopes (3 sizes), quantities determined by enrolments in each Faculty, directed to home addresses.

October 29, 1980

Call for nominations resulted in two nominations from the Faculty of Interdisciplinary Studies. An election was conducted to determine the regular and the alternate member.

Ballots cast 33

November 4, 1981

Call for nominations resulted in two nominations - one from the Faculty of Education, and one from the Faculty of Interdisciplinary Studies. These candidates were elected by acclamation to the regular member positions.