

SIMON FRASER UNIVERSITY
MEMORANDUM

TO: SENATE

FROM: Senate Committee on
Agenda & Rules

SUBJECT: Schedule for Reporting
to Senate

DATE: March 24, 1988

The Senate Committee on Agenda and Rules has given consideration to the request from the Senate Policy Committee on Scholarships, Awards & Bursaries to a change in reporting date and recommends the following:

MOTION: "That the Senate Policy Committee on Scholarships, Awards & Bursaries report annually to Senate in June of each year"

SIMON FRASER UNIVERSITY

MEMORANDUM

TO: Vern Loewen
Director
Financial Aid & Awards

FROM: W. R. Heath
Registrar

SUBJECT: Senate Committees

DATE: Feb. 22, 1988

Thank you for your memorandum of January 13 requesting some minor changes to the various "scholarship and awards committees".

Timing for submission of reports is included among the responsibilities of the Committee as approved by Senate, and consequently a change to that item would require Senate action. You have provided the rationale for the requested change so I would anticipate that SCAR will forward the recommendation to the next meeting of Senate. I would recommend that we aim for reporting at the June meeting since Senate has seldom met during the months of July and August. I gathered from the memorandum that June reporting would be a realistic objective.

The other two requests would be purely editorial since they are implied by the titles of the respective adjudicating committees.

I'll keep you informed of the outcome.

/bg

SIMON FRASER UNIVERSITY

MEMORANDUM

To: Ron Heath
Registrar

From: Vern Loewen
Director, Financial Aid & Awards

Re: Senate Committees

Date: January 13, 1988

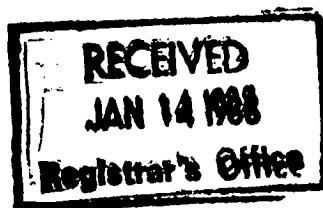
Regarding the section of Committee listings pertaining to the three committees for which I am secretary, pages 26 - 31 inclusive, in your compendium entitled, Committee Listings - dated November 9, 1987. I would like to request that you make the following minor adjustments:

1. On page 26, under Responsibilities, #6 - I would suggest that the deadline date be either June or, preferably, July. Budget year end is March 31, final reconciliation of accounts through Finance are normally not completed until the last week of April or first week of May; our office must then develop a report based upon budget information and statistics which are reconciled through our committee minutes to the revised figures we receive from Finance. Our report must then go to SCAR prior to the Senate meeting.
2. Page 26, under Responsibilities, #1 - should read quote "to adjudicate all Undergraduate private and University awards".
3. Page 30, under Responsibilities, #1 - should read "to adjudicate all Graduate private and University awards".

VL/mbo.

Vern

c.c. Dr. P. Kennedy, Chairman,
Senate Policy Committee on Scholarships, Awards and Bursaries.
Dr. R. Saunders/Associate V.P. Academic.



12. SENATE POLICY COMMITTEE ON SCHOLARSHIPS, AWARDS & BURSARIES
(SPCSAB) - (Reporting Category "B")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Faculty Senator	Chair, Elected by and from Senate	3 yrs	Sep 30/90	P. Kennedy
Assoc.Vice- President Academic	Ex-officio			R. Saunders
Dean, Graduate Studies	Ex-officio			B.P. Clayman
Director, Financial Aid	Secretary (non-voting)			V. Loewen
Faculty Member	Elected	2 yrs	Sep 30/89	C.E. Love
Faculty Member	by	2 yrs	Sep 30/89	K. Heinrich
Faculty Member	Senate	2 yrs	Sep 30/89	M. Rosin
Student	Elected by Senate from among students named by the Student Society to the SNC	1 yr	Sep 30/88	M.Hollingshead
Lay Member	Elected by and from Senate	2 yrs	Sep 30/89	V. Nielsen

Responsibilities:

1. To set terms of reference for all University administered award programs.
2. To recommend to Senate all changes to programs.
3. To set terms of reference for adjudication.
4. To establish budget requests.
5. To integrate award programs with recruiting.
6. To report annually to Senate in April of each year.
7. To establish University policies relative to Student Funding from non-University sources.

Note: In the event no lay member of Senate is available to serve, Senate may elect a general member of the community to serve in that position.

14. SENATE GRADUATE AWARDS ADJUDICATION COMMITTEE (SGAAC)

Standing - (Reporting to the Senate Policy Committee on Scholarships, Awards and Bursaries)

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Name</u>
Dean of Graduate Studies	Chair, Ex-officio			B. Clayman
Chair, Senate Policy Com. on Scholarships, Awards & Bursaries	Ex-officio			P. Kennedy
Director Financial Aid	Secretary (non-voting)			V. Loewen
Faculty Member	Elected by Senate	2 yrs	Sep 30/89	B. Thomson
Lay Senator	Elected by and from Senate	2 yrs	Sep 30/88	V. Nielsen
Faculty Member (Applied Sciences)	Elected	2 yrs	Sep 30/88	A.E. Chapman **
Faculty Member (Arts)	by and	2 yrs	Sep 30/88	T. Kirschner
Faculty Member (Business Admin.)	from	2 yrs	Sep 30/88	S. Globerman
Faculty Member (Education)	respective	2 yrs	Sep 30/88	P. Coleman *
Faculty Member (Science)	Faculties	2 yrs	Sep 30/88	G. Bojadziev
Student	Elected by Senate from	1 yr	Sep 30/88	R. McGiven
Student	among students named by the Student Society to the SNC	1 yr	Sep 30/88	S. Cox

Responsibilities:

1. To adjudicate all private and University awards.
2. To recommend to the Policy Committee changes or additions to the Award programs.
3. To interview students in order to prepare recommendations where required for external agencies.