

DRAFT UNTIL APPROVED BY SENATE

MINUTES OF A MEETING OF THE SENATE OF SIMON FRASER UNIVERSITY HELD
ON MONDAY, JUNE 5, 1989 KLAUS RIECKHOFF HALL, 4:30 P.M.
OPEN SESSION

Present: Saywell, W.G., Chair

Addison, G.
Alderson, E. (replacing R. Brown)
Bedford, B.
Blackman, R.
Blaney, J.
Clayman, B.
Cleveland, W.
D'Auria, J.
Dawson, S. (replacing J. Tuinman)
Dickinson, J.
Dobb, T.
Freedman, A.
George, D.
Giffen, K.
Gill, J.
Goodman, D.
Gray, P.
Green, C.
Hendrickson, T.
Hoegg, J.L.
Jones, C.
Kennedy, P.
Mauser, G.
Munro, D.
Nyvik, S.
Palmer, E.
Palmer, L.
Reilly, N.
Rieckhoff, K.
Rudrum, A.
Saunders, R.
Shapiro, S.
Strate, G.
Swartz, N.
Verdun-Jones, S.
Wade, S.
Warsh, M.

Absent: Barrow, R.
Calvert, T.
Carlson, R.
Cercione, N.
Covell, M.
Dahl, H.
Dill, L.
Djwa, S.
Falcon, K.
Ivany, G.
Kazepides, A.C.
Nielsen, V.
Partridge, J.
Pinfield, L.
Rae, B.
Salter, L.
Shannon, D.
Tjosvold, D.
Weldon, L.
Winne, P.
Wotherspoon, A.

In attendance: R. Rogow

Heath, W.R., Secretary
Grant, B., Recording Secretary

The Chair introduced the newly elected and re-elected Senators and, on behalf of Senate, welcomed them to the meeting.

1. APPROVAL OF THE AGENDA

The Agenda was approved as distributed.

2. APPROVAL OF THE MINUTES OF THE OPEN SESSION OF MAY 15, 1989

Referring to Senate Paper S.89-22 'Undergraduate Admission Targets 1989-3, K. Giffen requested that comments he had made during discussion at the last meeting be noted in the Minutes. He noted his suggestion that if possible, preference be given to hiring existing sessionals when Departments are considering hiring new Faculty, and, secondly, that additional resources would be allocated for Academic Advice to counsel the increased number of new students.

As a point of clarification, L. Palmer requested the paragraph at the top of page 3 to be amended as follows: "...in order for the University to acquire this additional funding, the University had to commit itself to increasing enrolment by 600 FTEs per year in each of the next six years. In return, full funding of \$6,500 per FTE would be made available to the University. The proposed figure of 3,400 new admissions in 89-3 would complete the FTE increase target of 600 for the coming academic year." The Chair indicated that the language currently in the Minutes was inaccurate but he did not feel the suggested amendment assisted in correcting the inaccuracy. He indicated that additional funding is made available with each additional FTE and, in the first year of the access program, the University has agreed to increase by an additional 600 FTEs. However, figures for the subsequent years have not yet been agreed upon. The Chair indicated that he would take this matter under advisement and bring back clear language for the next meeting of Senate.

Following these amendments, the Minutes were approved.

3. BUSINESS ARISING FROM THE MINUTES

a) External Review Report 1974 - Department of English

At the request of the Chair, E. Alderson, Acting Dean of Arts informed Senate that in the 1974 review process, the three external reviewers submitted independent letters in confidence to the Dean and Vice-President. Those letters were never brought to a point where they could be released as Senate documents and, in effect, the review remains an uncompleted administrative action from fifteen years ago. It was noted that a copy of this review was deposited in the Archives but Senators were not allowed access to it. In reply to an inquiry as to what was required so that the report could be made available to members of Senate, E. Alderson indicated someone would have to review the letters and make extracts from them and try to recover the situation of that time as much as possible in order to prepare a relevant

report. Discussion ensued in which opinions were expressed that the papers should be desensitized as much as possible and made available to Senate. The Chair indicated that before releasing such a report he would need to determine if the external reviewers had been given any assurance of confidentiality with regard to their submission or else the University could find itself faced with litigation. The Chair advised Senate he would take this issue under consideration and report back probably during the Fall semester. He also indicated his wish to review the policy issue regarding such reports, and that this would also be reported back to Senate.

b) Fraser Valley Initiatives

In reply to an inquiry about the progress of activities in the Fraser Valley, the Chair informed Senate that he has been meeting with the Presidents of Douglas College, Fraser Valley College and Kwantlen College and a draft statement as to what initiatives should be looked at is in preparation. A detailed, sophisticated, demographic study is currently underway and should be available by the end of June, an Ad Hoc Committee is currently studying various models and concepts of satellite campuses and all of these studies should come together by the end of summer at which point the University would be in a position to make a recommendation to the Government as to whether any initiative should be undertaken. If the recommendation is positive, the planning process would begin and proceed through the normal university channels such as Departments, Faculties, Senate Committees, and Senate.

4. REPORT OF THE CHAIR

Referring to the tragic situation occurring in China, the Chair expressed concern for the future of the students and faculty from the People's Republic of China who are studying or working at Simon Fraser University on exchange programs as well as concern for the students and staff involved in SFU's Summer School at Jilan University in Changchun. Senate was informed that the University had been in contact with the students and their Instructor at Jilan University and there appeared to be no immediate risk to their safety. However, contingency steps have been made to evacuate them as quickly as possible if the situation should change. A representative from the President's office has been in contact with the families of these students to give them whatever assurances we can. The Chair also indicated that he has communicated the University's concern over the human tragedy of fellow students and academics and others in China and has urged External Affairs to take appropriate action to let Canada's voice be heard. He has also urged the Government to do everything humanly possible to accommodate any students from the PRC who are in Canada and require visa extensions. It is also intended that a joint statement from the three university presidents will be sent to Beijing and the language of that statement is currently under consideration.

K. Rieckhoff wished to share with Senate an appeal he had heard on the English language broadcast of Radio Beijing in which listeners, after a brief description of the tragic happenings, were asked to share and join in the protest of the violation of the civil rights taking place in China.

Brief discussion followed with regard to the future of the Summer School in China, public education events on campus, and the possible financial consequences of students seeking political asylum.

5. REPORTS OF COMMITTEES

a) SENATE NOMINATING COMMITTEE

i) Paper S.89-23 - Elections

P. Gray indicated that he had submitted nomination by the deadline of June 2nd for the Senate Committee on Agenda and Rules, the Senate Committee on Continuing Studies, and the Senate Library Committee but noted his name did not appear on the Senate paper for election. Following determination that his nominations were duly received, elections for those three committees would be conducted by mail. Senate recessed for five minutes to allow Senators to peruse the Information on Candidates and to vote in the remaining elections, the results of which are as follows:

Senate Committee on Academic Planning (SCAP)/Senate Committee on University Budget (SCUB)

One Student Senator to replace I. Nicol for balance term of office, from date of election to September 30, 1989; and one Student Senator to replace J. Shickele for balance term of office, from date of election to September 30, 1990.

Names of candidates:

D. Munro

S. Wade

Individual receiving the higher number of votes
and elected for term of office from date of election
to September 30, 1990:

S. Wade

Runner-up elected for term of office from date
of election to September 30, 1989:

D. Munro

SENATE COMMITTEE ON CONTINUING STUDIES (SCCS)

One Student Senator Alternate to replace R. Di Fonzo for balance term of office, from date of election to September 30, 1990.

Elected by acclamation:

J. Gill

SENATE COMMITTEE ON HONORARY DEGREES (SCHD)

One Senator (at-large) to replace H. Weinberg from date of election for no specified term of office.

Elected by acclamation:

S. Djwa

SENATE NOMINATING COMMITTEE (SNC)

One Senator (at-large) to replace J.L. Berggren for balance term of office, from date of election to September 30, 1989.

Elected by acclamation:

A. Rudrum

One Student Senator to replace R. Maaske for balance term of office, from date of election to September 30, 1989.

Names of candidates:

G. Addison

K. Giffen

Individual receiving the higher number of votes and declared elected:

G. Addison

SENATE UNDERGRADUATE ADMISSIONS BOARD (SUAB)

One Student Senator to replace S. Rashed for balance term of office, from date of election to September 30, 1989; and one Student Senator Alternate to replace R. Di Fonzo for balance term of office, from date of election to September 30, 1989.

Names of candidates:

C. Green

T. Hendrickson

D. Munro

Individual receiving the highest number of votes and elected as Regular member for term of office from date of election to September 30, 1989:

T. Hendrickson

Runner-up elected as Alternate Member for term of office from date of election to September 30, 1989:

C. Green

SENATE APPEALS BOARD (SAB)

One Faculty Senator to replace R.W. Mathewes from date of election for no specified term of office.

Elected by acclamation:

P. Winne

One Faculty Senator Alternate to replace P. Winne from date of election for no specified term of office:

Elected by acclamation:

E. Palmer

SENATE COMMITTEE ON UNDERGRADUATE STUDIES (SCUS)

One Student Senator to replace I. Nicol from date of election for no specified term of office.

Names of candidates:

J. Gill

T. Hendrickson

Individual receiving the higher number of votes and declared elected:

T. Hendrickson

ELECTORAL STANDING COMMITTEE (ESC)

One Student Senator to replace S. Rashed from date of election for no specified term of office.

No nominations received:

Position Vacant

b) SENATE COMMITTEE ON ACADEMIC PLANNING

i) Paper S.89-24 - Cariboo College/Simon Fraser University - Bachelor of Business Studies Degree Program

Moved by R. Saunders, seconded by S. Shapiro

"that Senate approve and recommend approval to the Board of Governors, as set forth in S.89-24, the Cariboo College/Simon Fraser University Bachelor of Business Studies Degree Program"

R. Rogow, the Director of Undergraduate Programs in the Faculty of Business Administration was in attendance as a resource person to answer inquiries.

Reference was made to Item One of the Admission Requirements and inquiry made as to what was meant by "or equivalent". R. Rogow advised that this wording was adopted from the admission requirements of the University and would be treated in the same way. It was noted that SUAB is currently considering a definition for the term "or equivalent" with regard to admission to the University and it was suggested that the admission requirement in this instance should meet with SUAB's definition of the term.

Reference was made to the concerns expressed by the Faculty of Arts Curriculum Committee (Appendix I). S. Shapiro explained that this program has been initiated in response to the Provincial Government's initiative to assist people in the Interior to obtain university degrees in their home community. The Faculty of Business Administration proposed this program because they felt the University should become involved in the university-college initiative and that this was the best way to do so. He pointed out that Simon Fraser University would only be involved with the program for a five-year period of time. He assured Senate that the program offered by Cariboo is credible and is consistent with the needs of the particular community and consistent with the mission of the university-college program. The relationship with Cariboo is for a limited period of time and the program itself is designed to provide educational opportunities to regions that do have them rather than for perfect transferability. Transfer between institutions will not be automatic, and individuals applying to transfer from Cariboo will be

treated the same way as individuals transferring from any other external institution. In reply to concerns as to the quality of these degrees and the public's perception of such degrees, S. Shapiro indicated that a different degree designation was deliberately used because it is presumed that Cariboo will continue to use that designation following its association with Simon Fraser University. Although he felt future employers will be able to distinguish between the Bachelor of Business Studies at Cariboo and the Bachelor of Business Administration at Simon Fraser University, the more general public perception may cause some concern but he felt it would be resolved. The Registrar indicated that the diploma will clearly indicate that the degree was offered at Cariboo and the official transcript will be a Cariboo College transcript, not a Simon Fraser University transcript. In reply to an inquiry about Cariboo students going on to post graduate work, S. Shapiro indicated that applications from Cariboo will be treated in the same way as applications from any other four-year institution. Since the professors are Cariboo College staff and the since the students are Cariboo College students question was raised as to why Simon Fraser University appears on the degree. S. Shapiro replied that at the present time there is no legislative mechanism for Cariboo College to grant a four-year degree and that the university-college program initiative provides opportunity for the three established universities, over the next five years, to assist the colleges to move into degree granting status. It was pointed out that Senate Paper S.89-24 does not specify that this program is limited to five years. The Chair indicated that the Memorandum of Cooperation Cariboo College/Simon Fraser University previously approved by Senate did contain a statement with regard to the five-year limitation period and that it did apply to this particular proposal.

In opposition to the proposal, opinion was expressed that the document was patronizing and the wording of the proposal ambiguous. Concern was expressed that the proposed arrangement whereby SFU on one hand provides academic respectability for the degree, yet on the other hand, does not wish to take responsibility for the students, does not instill full confidence in the degree or the program itself and there appeared to be very little in the agreement of benefit to the University.

In reply to an inquiry concerning the procedure to be followed regarding approval of degrees, R. Heath advised that Senate will approve all recommendations for the Bachelor of Business Studies degree. Formal official transcripts from Cariboo College will be provided for all students recommended for graduation. Recommendations will initially go to the Faculty of Business Administration and those eligible for graduation will be recommended to Senate with transcripts for these students being available to any interested Senator. Senate was given assurance that funds above and beyond the current budget to cover the overhead costs associated with this program will accrue to the University.

Discussion turned to the question of transferability and inquiry was made as to what contingency had been set up to handle transfer of students in one direction or the other, especially if there is a disparity in the admission requirements between the two institutions. Although there is a concern in this regard, S. Shapiro indicated he did not feel it was a serious problem and felt that it would be up to Cariboo to make sure their local needs were met before accepting students from the Lower Mainland. Request was made that the document clearly specify students transferring from one institution to the other were not guaranteed admission to the respective Business programs either at Simon Fraser University or at Cariboo College. S. Shapiro indicated the Faculty of Business Administration had no objection to this point of clarification and he also believed that Cariboo College would have no objection. He felt it might be in the best interest of all concerned to have such clarification signed on the record.

Question was called, and a vote taken.

MOTION CARRIED

B. Bedford requested that his opposition be noted in the Minutes

ii) Paper S.89-25 - New Grade Notation - NG (No Grade)

Moved by R. Saunders, seconded by B. Clayman

"that Senate approve as set out in S.89-25, the introduction of "NG" Notation"

Since an NG grade would be assigned when the University is unable to assign a grade prior to the regular deadline for submission of grades in a semester, concern was expressed about the effect of NG grades on students applying for graduation, competing for registration priority and, in particular, competition for scholarships where it was pointed out that scholarships could be lost to students who have an NG grade who would otherwise qualify.

R. Saunders pointed out that the new notation will assist in alleviating some of the current problems associated with those very conditions especially in such circumstances where deferred grades are assigned through no fault of the student. He went on to explain that deferred grades not only disadvantage students from receiving scholarships, they can cause a student to be asked to withdraw from the University for insufficient performance. This new notation will protect students from being penalized when grades cannot be assigned by the required deadline.

As Chair of the Senate Policy Committee on Scholarships, Awards and Bursaries, P. Kennedy confirmed that Open Scholarships would be awarded retroactively; however, students could lose out on private scholarships since

the University can exercise no control over external procedures. L. Palmer felt it should be possible to defer scholarship eligibility pending receipt of the final grade. He suggested deliberations could be made without these students and, after their grades are determined, they could be inserted in the deliberations, and the university should indemnify any students that happened to be eligible for a private scholarship slot. He felt the number of students would be rather small and he did not feel it would cost very much to take this extra step. P. Kennedy indicated that he would take these suggestions to the next meeting of the Senate Policy Committee on Scholarships, Awards and Bursaries for review.

Inquiry was made as to how the NG notation would be implemented in cases, for example, where faculty members for reasons of self-interest prefer to give deferred grades to an entire class rather than NG grades. In such cases, the intent of this proposal is to allow the Dean of the Faculty to advise the Registrar that NG grades are to be assigned. It was pointed out, however, that if an individual faculty member submits deferred grades for all students in a course the Chair/Director is expected to determine the reason for the extraordinary action prior to countersigning the grade list and, if necessary, the Dean of Faculty consulted to resolve the matter.

Discussion turned to definition of the new grade notation.
Moved by B. Clayman, seconded by B. Bedford

"that the notation "NG" No Grade be amended to
"GN" Grade Not Reported"

Question was called on the amendment
and a vote taken.

AMENDMENT CARRIED

Concern was expressed about the shortness of time between the date a final exam is given and the deadline for submission of grades, and it was noted that in very large classes with a concentrated final exam it is almost impossible to meet the deadline in the length of time allowed. Suggestion was made that the appropriate Senate committee look into this problem. R. Heath replied that the Senate Committee on Undergraduate Studies is presently considering this problem. A number of alternatives such as adding an extra day for examinations and considering day sections the same as evening sections to allow the exam schedule to flow are among those being investigated.

In reply to an inquiry about the earlier discussion concerning policy procedure for scholarship students, the Chair indicated that the Senate Policy Committee on Scholarships, Awards and Bursaries will bring forward a proposal to Senate which, if accepted, will be added as a further condition of

the new grade notation.

Question was called on the motion, as amended
and a vote taken.

MOTION AS AMENDED CARRIED

6. OTHER BUSINESS

There was no other business.

7. NOTICES OF MOTION

There were no notices of motion.

8. INFORMATION

The date of next regularly scheduled meeting of Senate is Monday, July 10, 1989.

The Assembly moved directly into Closed Session at 6:40 p.m.

W.R. Heath

Registrar and Secretary of Senate