

*As amended by
Senate Dec 3/91*

DRAFT UNTIL APPROVED BY SENATE
MINUTES OF A MEETING OF THE SENATE OF SIMON FRASER UNIVERSITY HELD
ON MONDAY, OCTOBER 7, 1991 KLAUS RIECKHOFF HALL, 7:00 P.M.
OPEN SESSION

Present: Munro, J. Acting Chair

Barrow, R.
Blackman, R.
Blaney, J.
Boland, L.
Bowman, M.
Bukovac, S.
Carlson, R.
Cercone, N.
Choquer, K.
Clayman, B.
Covell, M.
D'Auria, J.
Delgrande, J.
Dill, L.

Etherington, L.
Evenden, L.
Haje, P.
Heinrich, K.
Hoegg, J.L.
Jespersen, J.
Jones, C.
Leiss, W.
Lindberg, T.
Luk, W.S.
Mauser, G.
McKeown, B.
Menzies, R.
Morrison, T.
Myers, T.
Nicol, I.
Nielsen, V.
Palmer, E.
Palmer, L.
Percival, P.
Pinfield, L.
Rae, B.
Reilly, N.
Rieckhoff, K.
Saunders, R.
Shapiro, S.
Soheili, A.
Stewart, M.L.
Swartz, N.
Thomson, K.
Verdun-Jones, S.
Wade, S.
Warsh, M.
Winne, P.
Wotherspoon, A.

Absent: Brown, R.
Chan, B.
Dahl, H.
Dobb, T.
Giffen, K.
Marteniuk, R.
Saywell, W.
Shannon, D.
Toohey, K.
Walker, R.

In attendance:

R. Davison
N. Heath
M. Kimball
A. Lebowitz
J. Pierce
R. Ward

Heath, W.R., Secretary
Grant, B., Recording Secretary

1. APPROVAL OF THE AGENDA

The Agenda was approved as distributed.

2. APPROVAL OF THE MINUTES OF THE OPEN SESSION OF SEPTEMBER 9, 1991

The Minutes were approved as distributed.

3. BUSINESS ARISING FROM THE MINUTES

- i) Referring to Item iv on page 2 under Report of the Chair, Senate was informed that discussions were now underway between the three existing universities and Fraser Valley College with regard to possible participation in the Fraser Valley University College initiative. It was noted that approval of both the Senate and the Board of Governors was required should any commitments result from these discussions.
- ii) With reference to the Senate Library Committee, page 3, under Report of Committees, the Chair advised that the external review of the Library had now been completed and that various groups would have opportunity to respond to the report prior to its distribution within the University.

4. REPORT OF THE CHAIR

- i) Senate was informed that the President was participating in a World Bank Symposium in China on Universities in China and was therefore unable to attend this meeting.

- ii) Paper S.91-44 - By-Election of Convocation Senator

The following is the result of a by-election of one Convocation member to the Senate to replace S. Duguid for balance term of office, from date of election to May 31, 1993.

Candidates: Beattie, S.
McAskill, I.

Individual receiving the higher number of
votes and declared elected:

S. Beattie

- iii) Paper S.91-45 - Annual Financial Statement (For Information)

R. Ward, Vice-President Financial Services was in attendance to respond to questions. Brief discussion ensued which included clarification of Statement 4 of the report with respect to the transfer of unappropriated funds, the over-expenditure of salaries within the Faculty of Arts which was indirectly reflected in the report, pension plan funding and the differences between the academic plan and the administrative/union plan, and an explanation as to what each column in Schedule 7 represented. Following this discussion, the Annual Financial Statement was received by Senate for information.

- iv) Senate was informed that undergraduate FTE enrolments had increased this Fall by approximately 6.7%. Added to the 15% increase of last semester, it was pointed out that enrolments were substantially higher than previously predicted. As a result, the Senate Committee on Enrolment Management and Planning met to reconsider the admission targets for new students for the Spring semester. SCEMP has recommended to SCAP that the original target of 1,350 (later revised to 1150) be reduced to 800. If

approved by SCAP, the access target (500 FTEs) will be exceeded by approximately 250 FTEs. In response to an inquiry for actual enrolment figures, Senate was advised that approximately 15,300 undergraduates and approximately 1,800 graduate students are registered this Fall although it was noted that not all of these students are present on campus.

v) Senate was informed that at a recent meeting in Vancouver of the Chancellors of the Universities of Western Canada, the following statement was released to the Press: "Having a profound belief in Canada as a nation, we urge all Canadians to inform themselves and become involved in the preservation of its diverse Unity. Canadians have built a great and enlightened country. Its unlimited promise must not be lost through apathy or lack of understanding." Chancellors were asked to present the statement to the Senate and Boards of their respective universities in the hope that perhaps individual members or respective bodies as a whole would support, in whatever way they could, the concerns of the Chancellors about the apparent apathy of the average Canadian citizen at the 40 and under age level.

5. REPORT OF COMMITTEES

i) Senate Nominating Committee Paper S.91-46 - Elections

The following are the results of elections conducted at Senate to fill vacancies on the undernoted Senate committees:

SENATE COMMITTEE ON ACADEMIC DISCIPLINE (SCAD)

One Senator (at-large) to replace L. Pinfield, as Chair, for one-year term of office, from October 1, 1991 to September 30, 1992.

Elected by acclamation:

L. Pinfield

One Faculty Member (at-large) to replace K. Heinrich for balance term of office, from date of election to September 30, 1992.

Elected by acclamation:

P. Percival

One Faculty Member (at-large) to replace S. Richmond for two-year term of office, from October 1, 1991 to September 30, 1993.

Elected by acclamation:

S. Richmond

One Faculty Member (Alternate) to replace G. Mauser for one-year term of office, from October 1, 1991 to September 30, 1992.

Elected by acclamation:

G. Mauser

SENATE COMMITTEE ON ACADEMIC PLANNING (SCAP)/SENATE COMMITTEE ON UNIVERSITY BUDGET (SCUB)

Three Senators (at-large) to replace R. Blackman, N. Reilly, and S. Verdun-Jones for two-year terms of office, from October 1, 1991 to September 30, 1993.

Candidates: R. Blackman, N. Cercone, K. Heinrich, T. Morrison, L. Palmer, S. Verdun-Jones

Individuals receiving the highest number of votes and declared elected:

R. Blackman

K. Heinrich

S. Verdun-Jones

One Lay Senator to replace D. Shannon for two-year term of office, from October 1, 1991 to September 30, 1993.

Elected by acclamation:

A. Wotherspoon

One Student Senator to replace A. Soheili for two-year term of office, from October 1, 1991 to September 30, 1993.

Candidates: T. Lindberg, I. Nicol, A. Soheili

(First ballot resulted in a 3-way tie vote and a second ballot was required)

Individual receiving the highest number
of votes and declared elected:

T. Lindberg

SENATE COMMITTEE ON AGENDA AND RULES (SCAR)

One Senator (at-large) to replace N. Reilly for two-year term of office, from October 1, 1991 to September 30, 1993.

Candidates: L. Boland, M. Bowman, K. Rieckhoff

Individual receiving the highest number
of votes and declared elected:

M. Bowman

One Student Senator to replace S. Wade for two-year term of office, from October 1, 1991 to September 30, 1993.

Candidates: T. Morrison, S. Wade

Individual receiving the higher number
of votes and declared elected:

T. Morrison

SENATE COMMITTEE ON CONTINUING STUDIES (SCCS)

One Faculty Senator to replace R. Barrow for balance term of office, from date of election to September 30, 1992.

No nominations received

Vacant

Two Senators (at-large) to replace M. Covell and G. Mauser for two-year term of office, from October 1, 1991 to September 30, 1993.

Elected by acclamation:

M. Covell
G. Mauser

One Lay Senator to replace V. Nielsen for two-year term of office, from October 1, 1991 to September 30, 1993.

Elected by acclamation:

V. Nielsen

SENATE COMMITTEE ON HONORARY DEGREES (SCHD)

One Lay Senator to replace S. Duguid for no specified term of office.

Elected by acclamation:

A. Wotherspoon

SENATE LIBRARY COMMITTEE (SLC)

Two Senators (at-large) to replace L. Dill and R. Barrow for two-year terms of office, from October 1, 1991 to September 30, 1993.

Candidates: R. Barrow, L. Dill, G. Mauser, M.L. Stewart

Individuals receiving the highest number
of votes and declared elected:

R. Barrow
L. Dill

SENATE NOMINATING COMMITTEE (SNC)

Four Senators (at-large) to replace R. Carlson, E. Palmer, P. Winne, and M.L. Stewart

for one-year terms of office, from October 1, 1991 to September 30, 1992.
Candidates: R. Carlson, K. Heinrich, J. Jespersen, E. Palmer, M.L. Stewart
Individuals receiving the highest number
of votes and declared elected:

R. Carlson
K. Heinrich
E. Palmer
M.L. Stewart

One Student Senator to replace K. Giffen for one-year term of office, from October 1, 1991 to September 30, 1992.

Candidates: K. Giffen, A. Soheili
Individual receiving the higher number
of votes and declared elected:

K. Giffen

One Student Senator Alternate to replace S. Wade for one-year term of office, from October 1, 1991 to September 30, 1992.

Candidates: T. Morrison, S. Wade
Individual receiving the higher number
of votes and declared elected:

T. Morrison

SENATE POLICY COMMITTEE ON SCHOLARSHIPS, AWARDS & BURSARIES (SPCSAB)

Three Faculty Members (at-large) to replace E. Palmer, N. Swartz, and M. Rosin for two-year terms of office, from October 1, 1991 to September 30, 1993.

Candidates: L. Evenden, E. Palmer, P. Percival, N. Swartz
Individuals receiving the highest number
of votes and declared elected:

E. Palmer
P. Percival
N. Swartz

One Lay Senator to replace V. Nielsen for two-year terms of office, from October 1, 1991 to September 30, 1993.

Candidates: V. Nielsen, M. Warsh
Individual receiving the higher number
of votes and declared elected:

V. Nielsen

SENATE UNDERGRADUATE AWARDS ADJUDICATION COMMITTEE (SUACC)

One Faculty Member (at-large) to replace L. Palmer for two-year term of office, from October 1, 1991 to September 30, 1993.

Elected by acclamation:

L. Palmer

SENATE GRADUATE AWARDS ADJUDICATION COMMITTEE (SGAAC)

One Faculty Member (at-large) to replace M.L. Stewart for two-year term of office, from October 1, 1991 to September 30, 1993.

Candidates: R. Menzies, P. Percival
Individual receiving the higher number
of votes and declared elected:

P. Percival

SENATE UNDERGRADUATE ADMISSIONS BOARD (SUAB)

Two Student Senators to replace S. Bukovac and K. Giffen for one-year terms of office, from October 1, 1991 to September 30, 1992.

Candidates: S. Bukovac, J. Jespersen, T. Morrison, S. Wade

Individuals receiving the highest number
of votes and declared elected:

S. Bukovac
T. Morrison

One Student Senator Alternate to replace S. Wade for one-year term of office, from October 1, 1991 to September 30, 1992.

Candidates: K. Choquer, A. Soheili

Individual receiving the higher number
of votes and declared elected:

K. Choquer

- ii) Senate Undergraduate Admissions Board
Paper S.91-47 - Procedure for entry of International Students to the Business Administration Program

Moved by R. Saunders, seconded by S. Bukovac

"that approval be given to the proposal to change the procedure for entry of International Students to major, minor and honors programs in the Faculty of Business Administration, as set out in the enclosed document, SUAB 220, and approved by the Senate Undergraduate Admissions Board"

N. Heath, Director of Admissions was in attendance in order to respond to questions. In reply to an inquiry, Senate was informed that the proposal under consideration would not affect the 10% quota previously approved by Senate for new international students entering the program, nor would it affect any other Faculty or program with restricted enrolment. Concern was expressed about individual Faculties setting their own regulations and the potential for the administration and control of these regulations to be outside the Registrar's Office. Further opinion was expressed that the University as a whole should have common standards and procedures. Reference was made to the Charter of Rights which guarantees equal opportunity to every individual and opinion was stated that the setting of quotas and different standards for international students represented academic discrimination against a specific group of students and could be legally challenged. However, it was pointed out that the freedoms guaranteed in the Charter are not absolute and restrictions can be legally imposed.

Reference was made to the fourth paragraph on page one of the support documentation. It was noted that there may come a time when demand would not warrant the 10% quota and a suggestion to change the last sentence as follows was accepted as a friendly amendment: "Qualified applicants would be selected in the same fashion as resident students, but *might* require a higher *but not lower* SFU CGPA *than for residents* (one high enough to yield ten percent of all admissions).

Following a discussion as to the current practice with regard to the admission and treatment of international students in the Faculty of Business Administration, concern was expressed about the legality of imposing a different set of standards on students once they have been admitted to the University and become part of the general student body.

Moved by N. Swartz, seconded by P. Percival

"that the motion be tabled pending referral and ruling from the University lawyer as to the legality of the proposal before Senate"

Question was called, and a vote taken.

MOTION TO TABLE FAILED

It was ^{argued} ~~pointed out~~ that the proposed change in procedure provides a much fairer and more accurate evaluation of a student's performance in that it measures a student by his/her GPA at the specific point at which they are eligible to seek admission to the program rather than by a pre-cleared GPA which was in effect at the time they sought admission to the University. It also was fairer to those students who were not aware of the pre-clearance procedure and found themselves ineligible for admission to Business Administration later on in their program.

Question was called, and a vote taken.

MOTION CARRIED

- ii) Paper S.91-48 - Senate Appeals Board Terms of Reference and Re-admission procedures for students who were formerly Required to Withdraw

Moved by R. Saunders, seconded by S. Bukovac

"that approval be given to the revised Senate Appeals Board Terms of Reference and to the regulations on Standing and Continuance, as set out in the enclosed document, SUAB 222, and approved by the Senate Undergraduate Admissions Board"

Amendment moved by P. Winne, seconded by R. Blackman

"that all sections (option b) dealing with elapsed time as a grounds for re-admission be deleted from all categories on involuntary withdrawal"

It was noted that students who have been required to withdraw for academic reasons were covered under Option a), and students who might be required to withdraw (RTW) for other reasons such as financial or other personal reasons which may have affected their studies should be applying to the Senate Appeals Board for withdrawal under extenuating circumstances from the specific courses in which the student showed poor academic performance.

Referring to the current enrolment pressures and space problems facing the University, objections were raised with respect to granting the right of automatic re-admission after the mere lapse of time. It was noted that students who have already academically proven themselves at high school or at college and wish to attend university should be given preference for admission to students who have already had an opportunity to prove themselves at university, and those students who have been required to withdraw should be required to demonstrate their ability to perform at an appropriate level before being re-admitted for a second chance at university.

On the other hand, it was pointed out that originally the University had restricted RTW students from doing outside work because it was thought that a complete absence from studies was beneficial. Concern was expressed that the amendment would completely eliminate this group of students from the process and narrowed the requirement for re-admission to only one criterion. It was pointed out that there are ways other than academic performance to determine the potential of a student, and it was also noted that students who already have all the lower level courses and the allowable number of transfer credits would not benefit from taking further courses at the college level.

In response to an inquiry about the performance level of returning RTW students, Senate was informed that the failure rate of students who had been re-admitted solely for reason of lapse of time was approximately 40%, while the failure rate for those re-admitted on additional academic requirements was approximately 20%. Senate was also advised that if the amendment fails and the rest of the document passes, there would be a considerable number of students immediately eligible for re-admission and estimates are that the number of students who would take advantage of this change would be approximately 100 per semester.

Question was called on the amendment,
and a vote taken.

AMENDMENT CARRIED

It was noted that the Secretary of Senate would make the appropriate editorial revisions to coincide with the amendment. Discussion turned to the section with respect to the grounds for appeal on page two of the document. It was felt that the wording did not require documentation of mis-advice and concern was expressed that this had the potential for abuse. A suggestion to insert the word 'documented' after the second 'or' and before the word 'serious' was accepted as a friendly amendment.

Question was called, and a vote taken.

MOTION CARRIED

iii) Senate Committee on Academic Planning

i) Paper S.91-49 - Change of status of the Women's Studies Program to the Department of Women's Studies

Moved by R. Saunders, seconded by A. Soheili

"that Senate approve and recommend approval to the Board of Governors that Women's Studies be changed from a Program to a Department"

M. Kimball, Co-Ordinator of the Women's Studies Program and A. Lebowitz, Chair of the Undergraduate Curriculum Committee were in attendance to respond to questions. Although there was no argument as to the success and quality of the Women's Studies Program, opinion was expressed that past approvals of incremental growth here and there have led to a serious shortage of resources and the time had come for Senate to oppose any incremental changes until sufficient resources become available. It was suggested that it was inappropriate to oppose this program because of those general concerns and it was pointed out that the change of status from program to department

represented a very insignificant increase in resources.

In reply to a suggestion that Women's Studies was not a distinct enough discipline to warrant the status of a department, Senate was provided with data with respect to the demand for, and the growth of, Women's Studies as a discipline with an independent body of scholarship.

Discussion ensued as to how the administrative operation with respect to joint appointments and departmental committees such as the tenure committee would function. Senate was informed that there were very few practical, logistical or financial implications associated with the change of status but it was an important symbolic recognition that the program had reached a level of academic integrity and continuity to warrant becoming a department.

Question was called, and a vote taken.

MOTION CARRIED

ii) Paper S.91-50 - Department of French - External Review and response to External Review (For Information)

R. Davison, Chair of the Department of French, was in attendance in order to respond to questions.

A general concern was expressed with respect to a common theme (lack of adequate resources) which appears in most of the reviews which have recently come forward to Senate and opinion was expressed that Senate was in part responsible in this regard because of its past actions.

Following a brief discussion in which some of the recommendations were addressed, the External Review Report was received by Senate for information.

iii) Paper S.91-51 - Department of Geography - External Review and response to External Review (For Information)

J. Pierce, Chair of the Department of Geography, was in attendance in order to respond to questions.

Following a brief discussion in which some of the recommendations were addressed, the External Review Report was received by Senate for information.

6. Other Business

i) Paper S.91-52 - Departmental Chairs - Search Procedures and Responsibilities

J. Munro relinquished the Chair to R. Saunders in order to introduce and speak to the paper.

Moved by J. Munro, seconded by A. Soheili

"that Senate approve and recommend approval to the Board of Governors, the policy on the appointment of Department Chairs as outlined in S.91-52"

J. Munro introduced the paper by providing background information with respect to the rationale for revising the policy at this time. Senate's attention was drawn to the revised paper distributed at the meeting with respect to the replacement of Section 5 on page 2 of the document and provided with background information as to the reason for the revision.

Reference was made to section 3 and clarification was requested as to what was meant by appropriate employment equity strategies. Senate was informed that this refers to the University's Employment Equity Plan which is intended to provide opportunity for the appointment of women and other members of designated groups to university positions.

A suggestion that graduate students be elected by the graduate caucus in the department was felt to be inappropriate since not all departments have established a graduate caucus, and it was noted that since the graduate students within departments are a well defined discrete group of students, it would be preferable to elect the graduate representatives as described in the document.

Discussion turned to the alternate methods as outlined in 5.3. Request was made for the Minutes to reflect the fact that should the Department opt for an election, that procedure would be applied without question. Discussion ensued with respect to the role of the Dean in the selection of the appropriate gender representation resulting in the following change to section d) which was accepted as a friendly amendment: "One faculty member from another department in the Faculty selected by the committee of Chairs *in consultation with* the Dean of the Faculty.

Amendment moved by C. Jones, seconded by K. Rieckhoff

"that the electorate in the elections relating to the selection of candidates for Chair and in the ratification ballot, as well as for those eligible to serve on the search committee include tenured and tenure-track faculty, lab instructors and lecturers with appointments longer than one year"

Question was called, and a vote taken.

AMENDMENT CARRIED

In response to an inquiry for clarification as to who was responsible for conducting the election as set out in section 5, Senate was informed that the Dean of the Faculty was responsible for all aspects of the election. A suggestion to change section 5.1) as follows was accepted as a friendly amendment: "an election *supervised by the Dean*, or".

Senate was advised that it was intended that Section 5.3 follow hierarchical order and it was agreed that this sequential hierarchy would be reflected in the Minutes and in the editorial revision following Senate's input.

Question was called, and a vote taken.

MOTION CARRIED

Moved by S. Wade, seconded by A. Soheili

"that the termination time of 10:00 p.m. for the Open Session be extended"

Question was called,
and a vote taken.

MOTION TO EXTEND MEETING TIME CARRIED

J. Munro returned to the Chair.

7. Notices of Motion

The following notices of motion were received from P. Haje:

Motion #1:

"that Senate approve the S.F.U. main library be open twenty four for the period of three weeks before mid-term and final exams"

Motion #2

"that Senate approve the S.F.U. Downtown library be open until midnight every day"

Motion #3

"that Senate approve a review of construction of the DOME on Burnaby Mountain without public hearing, and recommend to the Board of Governors to request public inquire"

Motion #4

"that Senate approve courses in Swahili language"

Motion #5

"that Senate approve a review of multiple choice exams and their implications on post-secondary students, and if found to be doing more harm on their future careers recommend to be removed from the University curriculum"

8. Information

The date of the next regularly scheduled meeting of Senate is Monday, November 4, 1991.

The Assembly moved directly into Closed Session at 10:05 p.m.

W.R. Heath
Secretary of Senate