

SIMON FRASER UNIVERSITY

MEMORANDUM

TO: R. Heath

FROM: R. Blackman, Chair
Senate Committee on
University Budget (SCUB)

RE: Annual Report

DATE: November 14, 1991

I enclose SCUB's annual report to Senate as per your request.

RB:cr
Enc.

SIMON FRASER UNIVERSITYSENATE COMMITTEE ON UNIVERSITY BUDGETREPORT TO SENATENOVEMBER 6, 1991(I) THE COMMITTEE

The Senate Committee on University Budget (SCUB) is a standing Committee of the Senate of Simon Fraser University and is designated as a confidential Committee advisory to the President.

The membership, as determined by Senate at its meeting of December 1st, 1980, consists of those members of Senate elected by and from Senate to the Senate Committee on Academic Planning.

The Chair is elected by and from the voting members of the Committee. The present Chair is R. Blackman (Faculty member of Senate). The other members as of November 6, 1991, are: Faculty Senators; M. Covell, J. D'Auria, S. Verdun-Jones, and K. Heinrich; Lay Members of Senate; A. Wotherspoon, V. Nielsen; Student Senators; K. Giffen, S. Wade, T. Lindberg. Other members who have served this past year but are no longer on SCUB include N. Reilly, D. Shannon, and A. Soeheili. The Director of Analytical Studies, W. Wattamaniuk, serves as (non-voting) Secretary. The Vice-President of Financial Services, R. Ward, attends meetings as a non-voting resource person on a regular basis. Other Vice-Presidents and the President attend at the invitation of the Committee.

The proceedings of the Committee, information received by it from the administration, and the specifics of the advice given by the Committee are confidential. Only the activity reports that the Committee makes to Senate are not subject to this rule of confidentiality.

(II) ACTIVITY REPORT

This report covers the period from November 8th, 1990 to November 6, 1991. Within this period, SCUB was chaired by R. Blackman and met in Committee ten times.

At each meeting, SCUB was briefed by R. Ward, Vice-President of Financial Services, regarding the budget situation at SFU; on expectations for provincial funding, and on overall allocations within the University once revenues and budget were established. SCUB has also received for information from the Office of Financial Services the following:

- Financial Statements
- Operating Budget Summaries
- Operating Budget Application
- Capital Budget Application
- Tuition Fee Proposals

SCUB has provided advice and recommendations to the President on the following items in the past year:

- A more proactive role for SCUB in the fiscal decision making process.
- Tuition fee proposals for 1991/92 (in December, 1990)
- Tuition fee proposals for 1991/92 (in June, 1991)
- Balancing the 1991/92 Budget.
- Strategic planning and Challenge 2001
- Research Support from the Operating Budget

Meetings with Vice-Presidents

-December, 1990.....with Wm. Saywell, President, to discuss a more proactive role for SCUB in the fiscal decision making process.

-December, 1990.....with J. Munro, VP Academic, to discuss implementation of new academic programs in 1991/92.

-April, 1991.....with J. Munro, VP Academic, to discuss the 1991/92 academic budget and Challenge 2001: The President's Strategic Plan.

-May, 1991.....with J. Munro, VP Academic, to discuss CFL allocations.

-May, 1991.....with Wm. De Vries, VP Administration, to discuss Student Services.

-September, 1991.....with Wm. Leiss, VP Research, to discuss research support.

-November, 1991.....with Wm. De Vries, Vice-President, Administration, to discuss the 1992/93 Capital Five Year Plan and the development of space at SFU over the next ten years commensurate with Challenge 2001: The President's Strategic Plan.