

DRAFT UNTIL APPROVED BY SENATE

MINUTES OF A MEETING OF THE SENATE OF SIMON FRASER UNIVERSITY HELD
ON MONDAY, MARCH 6, 1995 IN ROOM 3210 WMX, 7:00 P.M.
OPEN SESSION

Present: Stubbs, J.O., Chair

Alderson, E.
Amason, K.
Bacani, J.
Blaney, J.
Boland, L.
Bullock, D.
Ciria, A.
Clayman, B.
Cohen, M.
Crawford, C.
D'Auria, J.
Dunsterville, V.
Eaton, C.
Etherington, L.
Hafer, L.
Hoefflich, K.
Jones, C.
LeMare, L.
Lord, T.
Mathewes, R.
McInnes, D.
Morrison, T.
Naef, B.
Percival, P.
Perry, T.
Peterson, L.
Rawicz, A.
Swartz, N.
Wickstrom, N.
Winne, P.

Heath, W.R., Secretary
Grant, B., Recording Secretary

Absent: Barrow, R.
Beattie, S.
Chan, K.
Dean, C.
Dhir, R.
Dobb, T.
Driver, J.
Einstein, D.
Giffen, K.
Heinrich, K.
Luk, W.S.
Marteniuk, R.
Mauser, G.
McAskill, I.
Munro, J.
Osborne, J.
Sanghera, B.
Segal, J.
Shapiro, S.
Stewart, M.L.
Vining, A.
Warsh, M.
Wideen, M.
Wu, S.

In attendance:
Berggren, L.
Brandhorst, B.

1. Approval of the Agenda
The Agenda was approved as distributed.
2. Approval of the Minutes of the Open Session of February 13, 1995
The Minutes were approved as distributed.
3. Business Arising from the Minutes
There was no business arising from the Minutes.
4. Report of the Chair
The Chair referred to the recent announcement by the Federal Government to consolidate transfer payments to the Provinces for health, welfare, and post-secondary education into one transfer called the Canada Social Transfer which will begin in 1996/97. The announcement also indicated that the size of the transfer will decrease dramatically, and although the exact size of the cut is unknown, it is believed that a reduction of 40% will likely take place in the first two years of the program. It is not clear where post-secondary education will fit within the CST, and it is impossible at this point to determine what effect this will have on the allocation of funding at the Provincial level. Funding for SSHRC and NSERC has been reduced by 14% over the next three years, and the Canada Scholarship Program has been cancelled. Commitments to students currently in the program will be honored provided they maintain good standards but the program itself has disappeared.

Meetings with the other universities have been scheduled in order to discuss the development of a strategy for the university sector as a whole.
5. Report of Committees
 - a) Senate Committee on Academic Planning/Senate Committee on Enrolment Management and Planning
 - i) Paper S.95-12 - Undergraduate Student Intake Targets for 1995/96

Moved by E. Alderson, seconded by B. Clayman

Motion #1: "that Senate approve and recommend approval to the Board of Governors, the following global undergraduate admission targets to SFU for each basis-of-admission group and for each of the semesters in 1995/96 and that SCAP be delegated authority to make adjustments based on actual enrolment targets and on actual enrolment experience in 1995-2 and 1995-3.

	Admission Targets			
	<u>1995-2</u>	<u>1995-3</u>	<u>1996-1</u>	<u>Total</u>
B.C. Grade XII	50	1,500	125	1,675
B.C. College	650	725	550	1,925
"Other"	300	750	425	1,475
Total	1,000	2,975	1,100	5,075"

Motion #2: "that Senate approve and recommend approval to the Board of Governors, the following undergraduate admission targets into the Faculty of Science for each basis-of-admission group and for each of the semesters in 1995/96 and that SCAP be delegated authority to make adjustments based on changes to the overall enrolment targets and based on actual enrolment experience in 1995-2 and 1995-3.

	Admission Targets			
	<u>1995-2</u>	<u>1995-3</u>	<u>1996-1</u>	<u>Total</u>
B.C. Grade XII	5	400	25	430
B.C. College	40	70	40	150
"Other"	25	70	40	135
Total	70	540	105	715"

(The number of new students proposed for the Faculty of Science is included within the global target contained in Motion 1 above).

Concern was expressed that a commitment to increase enrolment may lead to lowering the admission criteria, and opinion was expressed that the admission standards should remain the same. It was pointed out that admission targets are set taking into consideration capacity and funding expectations and thereafter admission criteria are set in order to as closely as possible achieve the targets. This system is very unlikely to lead to any lowering of admission standards and has worked well in the past.

In response to an inquiry as to why this exercise is undertaken each year, Senate was advised that this the way in which the University can control its enrolment. It is felt to be in the interest of the University to moderately increase the number of undergraduate students provided that they are fully funded, and this method attempts to create a reasonable relationship between the FTEs for which the University is funded and the students that are actually admitted.

Reference was made to the anticipated budget cuts over the next year, and inquiry was made as to how funding decreases will impact admission targets approved by Senate. Reference was made to last year's experience in which the University received a cut to its budget overall but received incremental funding for increased enrolment. If, in the coming year, the University were to receive a budget cut with no incremental funding for increased enrolment, then it is likely admission would have to be constrained by raising the admission GPA in order to bring enrolment in line with the funding received.

Question was called, and a vote taken.

MOTIONS CARRIED

ii) Paper S.95-13 - International Student Intake Targets for 1995/96

Moved by E. Alderson, seconded by P. Winne

"that Senate approve and recommend to the Board of Governors that the number of international students admitted into undergraduate programs at SFU in 1995/96 not exceed 7% of all admissions"

In response to an inquiry as to why the numbers of international students coming from Hong Kong, Singapore and Malaysia appear to have dropped significantly, the following explanations were offered: i) significant increase in tuition fees for visa students, ii) significant expansion of post-secondary opportunities within those respective countries, and iii) active competition from other countries at lower tuition rates than are charged in British Columbia.

Senate was advised that the same quota has been maintained as in previous years, and it is not expected to be reached this year.

Opinion was expressed that part of the purpose of having international students on campus was to provide other students with an exposure to international culture, and concern was expressed that the majority of international students appear to be coming from BC Colleges and high schools and therefore have more of a BC culture than an international culture. Senate was informed that SCEMP has discussed this issue at length and while there is a general sense that it would be advantageous to have a large representation of international students from a number of countries, it is not easily obtainable.

Question was called, and a vote taken.

MOTION CARRIED

iii) Paper S.95-14 - Limited Enrolment Programs

Moved by E. Alderson, seconded by J. Bacani

"that Senate approve, and recommend approval to the Board of Governors, the following annual targets for the numbers of students to be admitted as Majors to limited enrolment programs in the 1995/96 fiscal year (95-2, 95-3 and 96-1)

<u>Program</u>	<u>Target</u>
Business	500 to Majors
Criminology	200 to Majors
Economics	220 to Majors
Education	440 to Lower Mainland Prof. Dev. programs
Communication	215 to Majors
Computing Science (including MACM)	120 to Majors
Engineering Science	75 to years 1/2
Kinesiology	130 to year 1/Major"

L. Boland read from a prepared statement which opposed the motion for the following reasons: i) matters of due process relating to concerns about committee structure and procedure, and whether or not SCEMP, SCAP and SCAR have the power to deal with this question; ii) matters of compliance with the University Act as to whether or not Senate/Board have the power to consider this issue at the departmental level; iii) matters of conflict with current efforts to decentralize administration in that the quotas are being imposed by the administration without involvement of departments and faculty; iv) matters concerning the meaningfulness of the proposed numbers relating to concerns about the way the numbers were arrived at and their exact meaning; v) questions of the purpose of the motion as to why departmental quotas are being established when the Province has only requested University enrolment targets. It was further pointed out that increased enrolment has direct implications on teaching practices, and concerns were expressed about the overuse of Sessional Instructors, especially in the Department of Economics, and the quality of education being provided.

Amendment moved by L. Boland, seconded by P. Percival

"that the motion be amended by inserting at the end of the third line the clause:- subject to increased resources being provided to the departments in question"

Suggestion was made that the word 'increased' be changed to reflect the possibility of decreasing resources if enrolments decreased.

With respect to due process, opinion was expressed that the question of representation on Senate committees should not be part of the debate on this specific motion. It was also pointed out that SCEMP, an established committee of Senate is, under its terms of reference, to consider proposals from Faculties for limiting enrolment to Faculties and/or programs and to make annual recommendations to SCAP.

In response to concerns about the large number of Sessionals teaching in Economics, Senate was advised that this is an unusual year in that a series of situations have arisen leading to a number of absences and that a much higher proportion of faculty would normally be teaching.

It was noted that the central issue with regard to the amendment appeared to be whether or not an increase in resources should accompany the setting of targets, and opinion was expressed that if approved this would result in a level of micro management that is not in the best interest of the University. In response to an inquiry as to the appropriateness of Senate debating a resource related issue, it was pointed out that targets are set not simply to balance enrolment in relationship to resources but also to set numbers that are academically desirable. Reference was made to the practice of linking undergraduate student intake targets to funding, and opinion was expressed

that it might be desirable to apply that principle to departmental targets as well as to university targets.

Opinion was expressed that the amendment, which carried with it general resource implications for the University as a whole, was inappropriate.

The mover and seconder of the amendment agreed to withdraw the amendment in favour of referral of the main motion.

Moved by C. Jones, seconded by L. Boland

"that the main motion be referred back to the Senate Committee on Enrolment Management and Planning"

Brief discussion took place with respect to the consequences of referring the motion back to committee.

Question was called, and a vote taken.

MOTION TO REFER CARRIED

- b) Senate Committee on Academic Planning/Senate Graduate Studies Committee
- i) Paper S.95-15 - Graduate Curriculum Revisions - Engineering Science

Moved by E. Alderson, seconded by B. Clayman

"that Senate approve and recommend approval to the Board of Governors, as set forth in S.95-15, the change in the Engineering Science Graduate Program from Thesis Work in Industry to Graduate Research Internship and

Deletion of	ENSC 836-3	Error-Coding Codes
	ENSC 881-3	Engineering Modelling of
		Dynamic Processes
	ENSC 855-3	Passive Microwave Circuits"

Question was called, and a vote taken.

MOTION CARRIED

Acting under delegated authority of Senate, the Senate Graduate Studies Committee approved change of title and description for - ENSC 802-3, 805-3, 810-3, 815-3, 832-3, 833-3, 834-3, 861-3.

- ii) Paper S.95-16 - Change to Graduate Regulation 1.4.2 - Registration and 1.7.1 and 1.7.3 - Residence Requirements

Motion #1

Moved by E. Alderson, seconded by B. Clayman

"that Senate approve, as set forth in S.95-16, the change to graduate regulation 1.4.2 on Registration"

Senate was advised that the proposed change broadens the approval structure to include the approval of the instructor when a student registers in a course outside his/her own department and eliminates the opportunity under current

regulations for students to insert themselves into courses without the knowledge or approval of the instructor.

Brief discussion took place about current regulations and the appeal process available to graduate students who feel aggrieved by regulations.

Question was called, and a vote taken.

MOTION CARRIED

Motion #2

Moved by E. Alderson, seconded by B. Clayman

"that Senate approve, as set forth in S.95-16, the change to graduate regulations 1.7.1 and 1.7.3 on Residence Requirements"

Senate was advised that the regulations are being modified in an attempt to adapt the concept of 'residence' to the different kinds of registration now available.

Question was called, and a vote taken.

MOTION CARRIED

iii) Paper S.95-17 - Graduate Curriculum Revisions - Liberal Studies

Moved by E. Alderson, seconded by B. Clayman

"that Senate approve and recommend approval to the Board of Governors, as set forth in S.95-17, the calendar changes to the Master in Liberal Studies Program including
New course - LS 999-0 M.A. Project"

L. Berggren, was in attendance in order to respond to questions.

Reference was made to paragraph one on page 1 and opinion was expressed that the wording is unclear as to whether two extended essays have to be submitted for oral examination or one project for oral examination. Senate was advised that either would be subject to oral examination, and a suggestion to modify the change to read 'and to submit, for oral examination, two extended essays or one project' was accepted as a friendly amendment.

Question was called, and a vote taken.

MOTION CARRIED

iv) Paper S.95-18 - Graduate Program in Molecular Biology and Biochemistry

Moved by E. Alderson, seconded by B. Clayman

"that Senate approve and recommend approval to the Board of Governors, as set forth in S.95-18, the proposed graduate program in Molecular Biology and Biochemistry including

New courses - MBB 801-2, 802-2, 806-3, 811-1, 812-2, 813-3, 821-3, 822-3, 823-3, 824-3, 825-3, 826-3, 827-3, 828-3, 829-3, 831-3, 832-3, 833-3, 834-4, 835-3, 836-3, 837-3, 839-3, 871-1, 872-2, 873-3; and deletion of CHEM 823-3 CHEM 825-3, BISC 881-3"

B. Brandhorst, Director of the Institute of Molecular Biology and Biochemistry, was in attendance in order to respond to questions.

In response to a concern about the absence of an external review, it was pointed out that since there was no new credential associated with the proposed program, a full external review was felt to be unnecessary. The program will be offered by the Departments of Biological Sciences and Chemistry as a stream within the graduate programs of each department, and degrees will be conferred as an M.Sc. or Ph.D. from the respective department.

Referring to the number of new courses being introduced, inquiry was raised as to how they will impact course offerings of Chemistry and Biology graduate courses. It was pointed out that several of the new courses will replace existing courses in Chemistry and Biology, most of the other proposed courses have been offered as Special Topics courses and this proposal simply formalizes them into a program. Senate was also advised that the hiring of new faculty members the area of Molecular Biology and Biochemistry allows an appropriate rate of course offerings in the proposed program as well as in Chemistry and Biology.

Question was called, and a vote taken.

MOTION CARRIED

c) Senate Graduate Studies Committee

i) Paper S.95-19 - Annual Report - For Information

Brief discussion took place with respect to the enforcement of regulations requiring annual progress reports, procedures with respect to the allocation of graduate scholarships, the definition of special arrangement student, and procedures and revenue associated with the introduction of an application fee.

d) Senate Committee on Agenda and Rules

i) Paper S.95-20 - Amendment of SCUB's Terms of Reference

Moved by L. Boland, seconded by P. Percival

"that Senate approve the changes to the terms of reference for the Senate Committee on University Budget as set forth in S.95-20"

Concern was expressed about the deletion of Item #5 under SCUB's old terms of reference because it was felt that it provided the only opportunity to look at and discuss the financial implications of new programs/courses. It was pointed

out that this item is being removed from SCUB because of the consequent change taking place in SCAP's terms of reference which is indicated in the next Senate paper S.95-21 under motion #1 specifying SCAP as the body to consider financial implications for new courses/programs.

It was also pointed out that Item 4, under the revised terms of reference, reflects procedures followed last year and is an attempt to provide more information and open up the budget process to the university community.

Question was called, and an vote taken.

MOTION CARRIED

ii) Paper S.95-21 - Amendment of SCAP's Terms of Reference and Membership

Motion #1

Moved by L. Boland, seconded by P. Percival

"that Senate approve that the terms of reference for the Senate Committee on Academic Planning be amended with the following addition to section 1:

- e) to advise the President annually through the Vice-President, Academic on the priorities which should be attached to the central allocation of resources which are required to implement approved new programs"

Question was called, and a vote taken.

MOTION CARRIED

Motion #2

Moved by L. Boland, seconded by T. Morrison

"that Senate approve that the terms of reference for the Senate Committee on Academic Planning be amended with the following change to section 2:

- 2. To consider and make recommendations to Senate on all proposals involving new undergraduate and graduate programs and courses, or major modifications to existing programs and courses according to the criteria *and the guidelines specified in S.81-157*, and to report, *in summary form, to Senate (for information) and the Board (for ratification) revisions to existing courses and programs which have been approved by SCUS or SGSC acting under delegated authority*"

Question was called, and a vote taken.

MOTION CARRIED

Motion #3

Moved by L. Boland, seconded by T. Morrison

"that Senate approve that Continuing Studies representation on the Senate Committee on Academic Planning be changed from the Vice-President Harbour Centre and Continuing Studies to the Director of Extension Credit Programs."

Question was called, and a vote taken.

MOTION CARRIED

6. Other Business

There was no other business.

7. Information

The date of the next regularly scheduled meeting of Senate is Monday, April 3, 1995.

The Assembly moved directly into Closed Session at 9:10 p.m.

W. R. Heath
Secretary of Senate