

SIMON FRASER UNIVERSITY

Memorandum

To: Senate
From: Senate Committee on Agenda and Rules
Date: August 14, 1995
Subject: Presidential Search Committee

The Senate Committee on Agenda and Rules has considered the attached report and recommends the following motion:

MOTION: "that Senate approve the revisions in membership and terms of reference of the Presidential Search Committee, as set forth in S.95-51 "

SIMON FRASER UNIVERSITY

MEMORANDUM

To: Senate

From: Yvonne Cocke, Chair
Board of Governors

Re: Revised Report on Formation of
Presidential Search Committee.

Date: August 3, 1995

The original report, dated May 15, 1995, from the Joint Ad Hoc Senate-Board Committee to Review the Composition and Terms of Reference of the Presidential Search Committee was considered by Senate at its meeting of June 5 and by the Board of Governors at its meeting of June 22. After discussion of the contents of the report and the Senate amendments, the Board referred this back to the Committee for further consideration.

The attached revised composition and procedures for the Presidential Search Committee, recommended by the Ad Hoc Committee, were approved by the Board at its meeting of July 27.

The changes which have been made to the original May report incorporate the amendments made by Senate and are as follows:

Composition of the Presidential Search Committee

Total membership has been increased from 14 to 16.

Undergraduate student representation has been increased from one member to two members.

Board representation has been increased from one member to two members.

Charge to the Committee

Section (c) previously read "*The Board will express a preference as to the number of candidates to be submitted, whether names are to be ranked, and how much supporting documentation is to be submitted to the Board.*" This has been amended to:

(c) *The Board will express a preference as to the number of candidates to be submitted.*

(d) *The Board will instruct the Committee to rank the names and to provide relevant documentation to the Board.*

Terms of Reference

Section 2 has been changed from *"The Committee will do an analysis of institutional needs and objectives"* to *"The Committee will carry out a review of institutional needs and objectives."*

Section 5 has been changed to *" should have the support of at least 11 members of the 16-member Committee."*

The Board has accepted the amendments made by Senate and is most appreciative of the consideration that Senate gave to this matter. I hope that the revised composition and procedures for the Presidential Search Committee approved by the Board are acceptable to Senate and we can now bring this to a conclusion.

/lm
Attachs.

Louise Morgan
Yvonne Cocke.

COMPOSITION OF PRESIDENTIAL SEARCH COMMITTEE

Members

Conditions

Chair of the Board of
Governors or designate

Chair

2 Members, Board of Governors

Appointed by Chair normally from OIC
members

Vice-President or Assoc. VP

Selected by the Vice-Presidents

3 Faculty Members

Elected by and from faculty members jointly
with no more than one to be elected from any
Faculty

2 Deans

Selected by the Deans after faculty members
have been elected

Employee

Elected by and from full-time employees who
are not faculty members

2 Undergraduate Students

Elected by and from undergraduate student
body

Graduate Student

Elected by and from graduate student body

President of Faculty Association
or designate

President of Student Society
or designate

President of Alumni Association
or designate

Revised July, 1995

THE BOARD'S CHARGE TO THE COMMITTEE:

- (a) The Board will provide the Committee with a statement of the leadership qualities sought in the new President.
 - (b) The Board will set the date by which it expects to receive recommendations from the Committee.
 - (c) The Board will express a preference as to the number of candidates to be submitted.
 - (d) The Board will instruct the Committee to rank the names and to provide relevant documentation to the Board.
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TERMS OF REFERENCE OF THE PRESIDENTIAL SEARCH COMMITTEE

- 1. The Committee is empowered to search out candidates for the Presidency and make recommendations to the Board. The University community will be canvassed and everyone will be encouraged to assist in the recruiting of candidates. The search committee will screen all candidates and prepare a short list for presentation to the Board of Governors who will select the President.
- 2. The Committee will carry out a review of institutional needs and objectives.
- 3. The Committee will submit an estimated budget for the search proceedings to the Board for approval.
- 4. The Committee will develop selection criteria for submission to the Board for approval.
- 5. The Committee will endeavour to present unanimous recommendations to the Board but, if it cannot do so, the recommendations should have the support of at least 11 members of the 16-member Committee.

Revised July, 1995