

As amended
by Senate
1/12/97

SIMON FRASER UNIVERSITY

OFFICE OF THE VICE-PRESIDENT, ACADEMIC

MEMORANDUM

To: Senate

From: D. Gagan, Chair *David Gagan*
Senate Committee on Academic Planning

Subject: Faculty of Business Administration -
Curriculum revisions
(Reference: SCAP 97-51)

Date: November 12, 1997

Action undertaken by the Senate Committee on Undergraduate Studies and the Senate Committee on Academic Planning gives rise to the following motion:

Motion:

"that Senate approve the ~~curriculum revisions~~ ^{revised admission criteria} for the Faculty of Business Administration as set forth in S. 97 - 88

~~Changes to admission criteria."~~

Acting under delegated authority SCUS approved the following curriculum revisions:

- i) Changes to upper division core courses
- ii) Change in Human Resource Management concentration requirements
- iii) Prerequisite changes: BUEC 232, BUS 272, 484, 487, 488
Change in title and description: BUS 303, 416
- iv) Course deletions:
 - BUS 304-3 Introduction to Business Ethics
 - BUS 388-3 Teamwork in Organizations

Any Senator wishing to consult the full report of curriculum revisions within the Faculty of Business Administration should contact Bobbie Grant, Senate Assistant at 291-3168 or e-mail bgrant@sfu.ca

FACULTY OF BUSINESS ADMINISTRATION

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NEW ADMISSION CRITERIA

Admission Information

Criteria

Students will be selected competitively from one of four streams:

✕ **Category 1 - Direct from Secondary School:**

A portion of the annual admission will be selected from secondary school graduates based on the general SFU admission requirements plus Mathematics 12*.

Category 2 - Direct from College:

A portion of the annual admission will be selected from students transferring from community colleges or technical institutes. These students must have completed all of the lower division requirement courses (except BUS 207 and 254 which may be completed after Faculty admission**). Students will be selected competitively based on the SFU admission grade point average.

Category 3 - All courses at SFU:

A portion of the annual admission will be selected from students who have completed all of their courses at SFU including the lower division requirement courses (except BUS 207 and 254 which may be completed after Faculty admission**). Students will be selected competitively based on the cumulative grade point average.

Category 4 - Some courses at SFU and some courses at other post-secondary institutions:

A portion of the annual admission will be selected from students who have completed some courses at SFU and some courses at other post-secondary institutions including the lower division requirement courses (except BUS 207 and 254 which may be completed after Faculty admission**). Students will be selected based on a grade point average which will be a combination of grades earned at SFU and at other institutions.

To be considered for admission to the Faculty, students in Categories 2, 3 and 4 must have completed each lower division requirement course with a minimum C- (C minus) grade. The number of undergraduate students granted entry to the Faculty is limited to 400 to 600 new students per academic year.

*or equivalent Advanced Placement or International Baccalaureate courses as listed under *General Admission Requirements* for British Columbia Secondary Schools.

**if BUS 207 and/or 254 have been taken, they will be calculated into the GPA used for admission to the Faculty.

Application Procedures

Students applying under Category 1 or 2, should apply to the Faculty at the same time that they apply for admission to SFU.

Students applying under Category 3 or 4, should apply to the Faculty after completing their thirtieth semester hour and before completing the sixtieth hour. Students should apply during the semester in which the lower division requirements, as listed below (except BUS 207 and 254) are completed. Students not accepted upon initial application may re-apply. Unsuccessful applicants may appeal through the Faculty Appeals Committee.

* limited to 15%

Rationale:

Currently the Faculty of Business Administration admits students after they have completed the lower division courses. Their admission is based solely on their cumulative GPA with the CGPA for SFU courses taking precedence over the CGPA of transferred in courses. Grades earned on courses taken via Letters of Permission are not included in either the SFU CGPA or the transferred in CGPA. This criteria for admission has resulted in some inequities that we want to correct.

The Faculty used the facilities of the Analytical Studies department to better understand the educational background of our admitted students. That research determined that students who came to SFU directly from Secondary School did better on average in our Program than those who came from Colleges. We therefore want to capture the Secondary School students quicker by admitting them directly to the Faculty. We think that this change will allow us to attract more Secondary School students who will be scholarship winners.

The research also revealed that the grades earned in courses at the colleges tended to be higher than the grades earned in the equivalent courses taken at SFU. This created an inequity in our admission criteria. Students who take all of their courses at SFU recognize that students who have taken some courses at a college have a better chance of being admitted into the Faculty. To help control this inequity, we are allocating a segment of our admissions to students who have taken all of their courses at SFU.

For those students who have taken some courses at SFU and some at a college we want to calculate a GPA which will include all of the courses taken at the various institutions. Because of the higher grades from the colleges we want to reduce each college grade slightly before calculating the global GPA. This will bring the two sets of grades closer into alignment. The GPA used for admission will include grades earned on courses taken at SFU, those transferred in from other institutions and those taken under Letters of Permission.

We also want to attract students from the colleges who have completed all of the required lower division courses. A portion of the annual admission will, therefore, be reserved for these students. Most students who start at a college do not complete all of the required courses before coming to SFU. The number of students who would fall into this category is therefore not very large.

The approximate percentages suggested for each group will be adjusted over time as the pool of students from which the selection is made changes. These percentages as well as other information with respect to application criteria will be made available to students via a web page and information brochures.