

SENATE LIBRARY COMMITTEE

Annual Report for FY 1997/98



Senate Library Committee Meetings During FY 1997/98

The Senate Library Committee met twice during fiscal year 1997/98 and considered the following things:

- Discussed the terms of reference of the Senate Library Committee.
- Determined that all SLC communications should continue to go through the SLC Chair and be distributed by the SLC Secretary.
- Did not approve a motion to make proposed changes to Library Fines charges.
- Discussed the issues regarding a fair and equitable formula for cutting the Library's collections budget. Issues discussed included a flat tax versus progressive cuts, whether to implement a threshold, basing cuts on inflation and/or expenditures only. The Senate Library Committee agreed upon a budget cut model for Library materials for FY 1998/99, as follows:

Collections Budget Cut Formula:

1. The proportion of collections budget cuts will be:
 - Monographs = 18 %
 - Serials = 82 %
 2. A threshold of \$10,000 for expenditures will be applied to serials accounts and the threshold for monographs will be in the same proportion as the \$10,000 serials threshold is (i.e., \$2,000) to maximum departmental serials expenditures.
 3. Regarding monographs cuts:
 - No inflationary component
 - Expenditure based cut
 - Linear based function (flat tax)
 4. Regarding serials cuts:
 - Cut will be 25 % inflation driven and 75 % expenditures driven
 - Inflation is to a power of 1
 - Modestly progressive tax above threshold - expenditures is to a power of no more than 1.5
 5. Librarians may deviate from the results of the calculations to handle exceptional situations.
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- Reviewed the process and status of the academic departments' review of Library cancellation priorities for Library serials subscriptions.
 - Reviewed the web based Library Forum concept.
 - During 1998/99 the Senate Library Committee will review the External Library Review Report and the Library's Response and deal with issues arising from those reports.

Senate Library Committee Membership, 1997/98

Ex-Officio Members:

B. Clayman, Chair, Vice-President, Research and Dean of Graduate Studies
D. Gagan, Vice-President, Academic
J. Cowan (Designate for the Vice-President, Harbour Centre)
T. Dobb, University Librarian
P. Baldwin, Associate University Librarian (non-voting)

Elected Members:

A. Chan (Student Senator)
M. Gillies (Senator)
P. Howard (Applied Sciences)
G. Mauser (Business Administration)
T. O'Shea (Education)
J. Overington (Student Senator)
R. Schwindt (Arts)
D. Sen (Science)

Library Penalties Appeal Committee Report 1997/98

The Library Penalties Appeal Committee met once during the 1997/98 fiscal year to consider patron fine appeals.

At the November 27, 1997 meeting, the Committee members present included the following:

Albert Chan , Student Senator, Chairperson
Gary Mauser, Business Admin.
Tom O'Shea, Education
Jeanette Ashe, Graduate Student Representative
Vipul Pachchigar, Undergraduate Student Representative

Also in attendance: Gisele Pomerleau, Head, Loans Division
Anvar Rahemtula, Public Service Group Leader

Library Penalties Appeal Committee Report 1997/98 continued
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Four appeal cases were heard as outlined below:

Category of Borrower	Type of Fine	Amount of Fine	Decision
Graduate Student	1 replacement charge, 1 end-of-semester fine and 1 processing charge.	\$80.50	Appeal denied & fine reduced to \$41.95 - the actual replacement cost of \$21.95 and \$20.00 processing charge.
Alumnus	1 replacement charge, 1 end-of-semester fine and 1 processing charge	\$94.50	Appeal denied - book not found after extensive searches & borrower held responsible for all use made of the card.
Faculty	2 end-of-semester overdue fines	\$14.00	Appeal denied - borrower held responsible for returning materials by due date.
Alumnus	4 three-week loans fines	\$90.00	Appeal denied and fine reduced to \$60.00 - borrower held responsible for returning materials by due date.