

S.99-50

As amended
by Senate
Sep 13/99

SIMON FRASER UNIVERSITY

Office of the Vice President, Academic

MEMORANDUM

TO: Senate

**FROM: J.M. Munro,
Vice President, Academic**

**SUBJECT: Senate Committee on
International Activities**

DATE: July 23, 1999

I recommend that the membership of the Senate Committee on International Activities be changed by adding the position of Executive Director, International Relations as an ex officio voting member. This newly-established position is responsible for providing co-ordination and leadership to the University's wide array of international activities and it is necessary for this person to be fully involved in the work of this Committee.

This position will be filled for the next three years by Dr. Colin Jones.



Action undertaken by the Senate Committee on Agenda and Rules at its meeting of August 31, 1999 gives rise to the following motion

MOTION: "that Senate approve an amendment to the membership of the Senate Committee on International Activities to include the position of Executive Director, International Relations as an ex-officio voting member"
non-

20. SENATE COMMITTEE ON INTERNATIONAL ACTIVITIES (SCIA)
Standing Committee (Reporting Category "B")

<u>Members</u>	<u>Conditions</u>	<u>Term</u>	<u>Expiry Date</u>	<u>Names</u>
Vice-President, Academic (or designate)	Chair			
Three Senators (Faculty Members)	Elected by and from Senate	2 yrs 2 yrs 2 yrs	May 31/2000 May 31/2000 May 31/2001	
One Senator (At-large)	Elected by and from Senate	2 yrs	May 31/2000	
Student Senator (Undergraduate)	Elected by and from Senate	2 yrs	May 31/2000	
Graduate Student (At-large)	Elected by Senate	2 yrs	May 31/2000	
Director of International Cooperation	Secretary (Non-Voting)			

The Committee shall meet at least once each semester and at the call of the Chair.

Note: Providing there are items of business, SCIA currently meets once a month at 3:30 pm on the same day as the regularly scheduled monthly meeting of Senate.

Quorum shall be a simple majority of the voting members.

The Committee may strike sub-committees as required, such as the International Student Exchange Committee.

Terms of Reference

1. To ensure that proposals for international activities meet the conditions and criteria established by the University Policy on International Activities, and by the University Policy on Service Contracts.
2. To ensure broad consultation prior to the final approval of any proposal covered by this policy for which human rights considerations are likely to be a concern.
3. To advise the Vice-President, Academic with respect to the desirability of entering into international activities that are proposed to be undertaken by the University on the basis of a contract, contribution agreement, letter of understanding, or similar document.
4. To maintain an overview and familiarity with international agreements that are entered into by academic or administrative units.
5. To report annually to Senate.