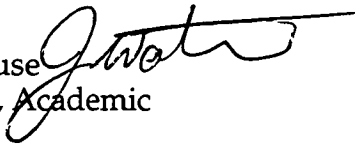


SIMON FRASER UNIVERSITY  
Office of the Vice-President, Academic

MEMORANDUM

TO: Alison Watt  
Director, University Secretariat

FROM: John Waterhouse   
Vice-President, Academic

RE: Proposed Change in Terms of  
Reference for the International Student  
Exchange Committee (ISEC)

DATE: February 12, 2001

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The Senate Committee on International Activities (SCIA) recently noted an inconsistency in its terms of reference and those of its subcommittee, ISEC. Whereas SCIA advises and recommends to the Vice-President, Academic, ISEC's terms of reference called on it to advise the Vice-President, Academic and the President. In order to bring greater consistency to the committees' respective terms of reference, ISEC has recommended, and SCIA has agreed, that ISEC's terms of reference be amended as follows.

Under "Responsibilities", Article 4 should now read:

"To make recommendations through SCIA to the Vice-President, Academic on the establishment of any new international or domestic undergraduate or graduate student exchange agreements. The Chair of ISEC will report to SCIA on ISEC decisions."

I would be grateful if you would inform SCAR and Senate of this change.

John Waterhouse  
Chair  
Senate Committee on International Activities

cc. P. McFetridge, Chair of ISEC