

S.01-75

SIMON FRASER UNIVERSITY
OFFICE OF THE VICE-PRESIDENT, RESEARCH
Memorandum

TO: Members of Senate

FROM: Bruce P. Clayman
Vice-President, Research

RE: Senate Library Committee
Annual Report

DATE: October 24, 2001

For your information, I attach the annual report for the Senate Library Committee.



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SENATE LIBRARY COMMITTEE

Annual Report for 2000/01

Senate Library Committee Meetings: June 2000 - June 2001

The Senate Library Committee met five times between June 2000 and June 2001. Meeting highlights are as follows:

- The Committee heard a brief overview of the student and faculty survey results from Elaine Fairey, Head of Reference. The SLC subsequently received copies of the Library Survey Results – Final Report.
- The Committee discussed concerns about electronic reserves and course packs; and reviewed the current copyright limitations to digital text access.
- The Committee reviewed and supported the proposed expenditure of approximately \$107,000 from the Library's endowment income.
- The University Librarian reported at several meetings on the status of the Collection Allocation Action Plan tasks which were completed by fall 2000.
- The Committee approved a motion strongly supporting the Library's request for an additional \$200,000 in funding to pay the salaries of four new positions.
- The Committee discussed the procedure to accommodate Library collection needs for Canada Research Chairs. It also discussed the issue of departments sharing the cost of some journal subscriptions.
- The Committee recommended that serials usage data continue to be collected in 2001, and added to previous samples. These data were subsequently made available from the Library's home page.
- The Library's new Collections Policy Statements were made available online. These statements apply largely to monographs acquisitions rather than journals.
- The Committee reviewed the Library's draft of its three-year plan and at the end of its discussion passed a motion endorsing the Library's Three-Year Plan for 2001-2004.

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- The SLC reviewed a memo from the Head of Collections regarding a relocation of "dead" journals from the 6th to the 1st floor Lam Collection, which is expected to take place in Spring 2002.

Senate Library Committee Membership, 2000/01

Ex-Officio Members:

Bruce Clayman, Chair, Vice-President, Research and Dean of Graduate Studies
John Waterhouse, Vice-President, Academic
Jane Cowan (Designate for the Dean of Continuing Studies)
Lynn Copeland, University Librarian Pro Tem
Paul Baldwin, Associate University Librarian (non-voting)

Elected Members:

Paul Budra (Senator at large)
Carole Gerson (Senator at large)
Lawrence Ho (Undergraduate Student)
Patricia Howard (Applied Sciences Faculty)
Mark Jordan (Librarian)
Geoff Poitras (Business Administration Faculty Member))
Jeff Powell (Graduate Student)
Daniel Say (Library Staff)
Dipankar Sen (Science Faculty Member)
Laila Singh (Graduate Student Alternate)
John Tietz (Arts Faculty Member)
Jan van Aalst (Education Faculty Member)
David Yau (Undergraduate Alternate)

Library Penalties Appeal Committee Report 2000/2001

The Library Penalties Appeal Committee met once during the 2000/2001 fiscal year to consider patron fine appeals.

At the October 27, 2000 meeting, the Committee members present included the following:

Lawrence Ho, Student Senator, Chair
Paul Budra, Senator
Carole Gerson, Senator
Jeff Powell, Graduate Student Representative

Also in attendance: Gisele Pomerleau, Head, Loans Division
Anvar Rahemtula, Public Service Group Leader

**Library Penalties Appeal Committee Report 2000/2001
(continued)**

Four appeal cases were heard as outlined below:

Category of Borrower	Type of Fine	Amount of Fine	Decision
Graduate	27 overdue fines	\$338.00	Appeal denied and fine reduced to \$270 - borrower held responsible for returning materials by due date.
Alumnus	7 overdue fines	\$35.00	Appeal denied - borrower held responsible for returning materials by due date.
Alumnus	3 replacement charges 3 processing charges and overdue fines	\$260.08	Appeal denied and fine reduced to \$230.00 - books not found after extensive searches & borrower held responsible for all use made of the card.
Extra-mural	16 overdue fines	\$120.00	Appeal denied - borrower held responsible for returning materials by due date.

END