

**Simon Fraser University
Office of the Registrar
Memorandum**

To: Senate
From: Senate Committee on Agenda and Rules
Date: December 18, 2002
Subject: Calendar Committee Recommendation

Action undertaken by the Senate Committee on Agenda and Rules at its meeting on December 17, 2002 gives rise to the following motion:

MOTION: "that Senate approve the proposed Academic Calendar of Events for 2003-3 to 2004-2, as set forth in S.03-11"

Rationale

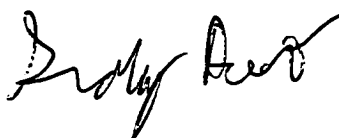
The recommendation from the Calendar Committee was to approve the Academic Calendar of Events for three years: 2003 to 2006. At the time the reading break had been introduced three years ago, a commitment was given to reviewing the reading break. SCAR is of the view that the Calendar Committee should undertake such a review prior to recommending the Calendars for the other two years.

A handwritten signature in black ink, appearing to be 'A. D. Smith', is located in the lower right quadrant of the page.

SIMON FRASER UNIVERSITY

Memorandum

To: Senate

From: Graham Percival
Chair, Calendar Committee 

Date: December 9, 2002

Subject: Academic Calendar of Events (CC References, 02-01, 02-02, 02-03)

Action undertaken by the Calendar Committee gives rise to the following motions:

“that Senate approve the proposed Academic Calendar of Events for 2003-3 to 2004-2, as set forth in .”

And

“that Senate approve the proposed Academic Calendar of Events for 2004-3 to 2005-2, as set forth in .”

And

“that Senate approve the proposed Academic Calendar of Events for 2005-3 to 2006-2, as set forth in .”

Background

When considering dates for the Academic Calendar of Events, the Calendar Committee takes the following factors and criteria into consideration:

- A minimum of 63 teaching days per semester
- 13 full weeks per Fall and Spring semester, ensuring 13 teaching Mondays, Tuesdays, Wednesdays, Thursdays and Fridays
- 6 weeks for Intersession and Summer session
- The impact of Labour Day and Christmas on start and end of the Fall semester
- The impact of New Year's Day and Easter on the Spring semester

ACADEMIC CALENDAR OF EVENTS 2003-3 to 2004-2

Fall Semester 2003-3

Monday, September 1	Labour Day. Offices closed
Tuesday, September 2	Classes commence
Thursday, October 2	Fall convocation
Friday, October 3	Fall convocation
Monday, October 13	Thanksgiving Day. Classes cancelled, offices closed
Tuesday, November 11	Remembrance Day. Classes cancelled, offices closed
Monday, December 1	Classes end
Wednesday, December 3	Examination period commences
Monday, December 15	Examination period ends
Friday, December 20	Final grade submission deadline
Monday, December 22	Semester end evaluation
Tuesday, December 23	All grades released
Thursday, December 25	Christmas Day. Offices closed
Friday, December 26	Boxing Day. Offices closed

Spring Semester 2004-1

Thursday, January 1	New Year's Day. Offices closed
Monday, January 5	Classes commence
Monday, February 16	Reading break. Classes cancelled
Tuesday, February 17	Reading break. Classes cancelled
Tuesday, April 6	Classes end
Thursday, April 8	Examination period commences
Friday, April 9	Good Friday. No examinations. Offices closed
Monday, April 12	Easter Monday. No examinations. Offices closed
Thursday, April 22	Examination period ends
Monday, April 26	Final grade submission deadline
Tuesday, April 27	Semester end evaluation
Wednesday, April 28	All grades released

Summer Semester 2004-2

Monday, May 3	Summer Semester and Intersession classes commence
Monday, May 17	Victoria Day. Classes cancelled, offices closed
Wednesday, June 2	Spring Convocation
Thursday, June 3	Spring Convocation
Friday, June 4	Spring Convocation
Friday, June 11	Last day of Intersession classes
Friday, June 18	Last day of Intersession
Monday, June 21	Summer Session classes commence
Thursday, July 1	Canada Day. Classes cancelled, offices closed
Friday, July 30	Summer Semester and Session classes end
Monday, August 2	B.C. Day. Offices closed
Tuesday, August 3	Summer Semester and Session Examination period commences
Friday, August 13	Summer Semester Examination period ends
Tuesday, August 17	Final grade submission deadline
Wednesday, August 18	Semester end evaluation
Thursday, August 19	All grades released

ACADEMIC CALENDAR OF EVENTS 2004-3 to 2005-2

Fall Semester 2004-3

Monday, September 6	Labour Day. Offices closed
Tuesday, September 7	Classes commence
Thursday, October 7	Fall convocation
Friday, October 8	Fall convocation
Monday, October 11	Thanksgiving Day. Classes cancelled, offices closed
Thursday, November 11	Remembrance Day. Classes cancelled, offices closed
Monday, December 6	Classes end
Wednesday, December 8	Examination period commences
Saturday, December 18	Examination period ends
Wednesday, December 22	Final grade submission deadline
Thursday, December 23	Semester end evaluation
Friday, December 24	All grades released
Saturday, December 25	Christmas Day. Offices closed
Sunday, December 26	Boxing Day. Offices closed

Spring Semester 2005-1

Saturday, January 1	New Year's Day.
Monday, January 3	Offices closed
Thursday, January 6	Classes commence
Thursday, February 17	Reading break. Classes cancelled
Friday, February 18	Reading break. Classes cancelled
Friday, March 25	Good Friday. Offices closed
Monday, March 28	Easter Monday. Offices closed
Monday, April 11	Classes end
Wednesday, April 13	Examination period commences
Saturday, April 23	Examination period ends
Wednesday, April 27	Final grade submission deadline
Thursday, April 28	Semester end evaluation
Friday, April 29	All grades released

Summer Semester 2005-2

Monday, May 2	Summer Semester and Intersession classes commence
Monday, May 16	Victoria Day. Classes cancelled, offices closed
Wednesday, June 1	Spring Convocation
Thursday, June 2	Spring Convocation
Friday, June 3	Spring Convocation
Friday, June 10	Last day of Intersession classes
Friday, June 17	Last day of Intersession
Monday, June 20	Summer Session classes commence
Friday, July 1	Canada Day. Classes cancelled, offices closed
Friday, July 29	Summer Semester and Session classes end
Monday, August 1	B.C. Day. Offices closed
Tuesday, August 2	Summer Semester and Session Examination period commences
Friday, August 12	Summer Semester Examination period ends
Tuesday, August 16	Final grade submission deadline
Wednesday, August 17	Semester end evaluation
Thursday, August 18	All grades released

ACADEMIC CALENDAR OF EVENTS 2005-3 to 2006-2

Fall Semester 2005-3

Monday, September 5	Labour Day. Offices closed
Tuesday, September 6	Classes commence
Thursday, October 6	Fall convocation
Friday, October 7	Fall convocation
Monday, October 10	Thanksgiving Day. Classes cancelled, offices closed
Friday, November 11	Remembrance Day. Classes cancelled, offices closed
Monday, December 5	Classes end
Wednesday, December 7	Examination period commences
Saturday, December 17	Examination period ends
Wednesday, December 21	Final grade submission deadline
Thursday, December 22	Semester end evaluation
Friday, December 23	All grades released
Sunday, December 25	Christmas Day. Offices closed
Monday, December 26	Boxing Day. Offices closed

Spring Semester 2006-1

Sunday, January 1	New Year's Day.
Monday, January 2	Offices closed
Thursday, January 5	Classes commence
Thursday, February 16	Reading break. Classes cancelled
Friday, February 17	Reading break. Classes cancelled
Wednesday, April 5	Classes end
Friday, April 7	Examination period commences
Friday, April 14	Good Friday. No examinations. Offices closed
Monday, April 17	Easter Monday. No examinations. Offices closed
Friday, April 21	Examination period ends
Tuesday, April 25	Final grade submission deadline
Wednesday, April 26	Semester end evaluation
Thursday, April 27	All grades released

Summer Semester 2006-2

Monday, May 1	Summer Semester and Intersession classes commence
Monday, May 15	Victoria Day. Classes cancelled, offices closed
Wednesday, June 7	Spring Convocation
Thursday, June 8	Spring Convocation
Friday, June 9	Spring Convocation
Friday, June 9	Last day of Intersession classes
Friday, June 16	Last day of Intersession
Monday, June 19	Summer Session classes commence
Saturday, July 1	Canada Day.
Monday, July 3	Offices closed.
Monday, July 31	Summer Semester and Session classes end
Wednesday, August 2	Summer Semester and Session Examination period commences
Monday, August 7	B.C. Day. Offices closed
Monday, August 14	Summer Semester Examination period ends
Thursday, August 18	Final grade submission deadline
Friday, August 19	Semester end evaluation
Monday, August 21	All grades released