

**SIMON FRASER UNIVERSITY
MEMORANDUM**

TO: Senate

FROM: J. H. Waterhouse, Chair,
Senate Committee on Enrollment Management and Planning

SUBJECT: Undergraduate Admission Targets for 2003/04

DATE: February 13, 2003

Action undertaken by the Senate Committee on Enrollment Management and Planning (SCEMP) gives rise to the following motions. Please note that all enrollments and targets referred to in this document include SFU Surrey but exclude new international students admitted to SFU in fall, 2003 or later. A separate item on Senate's agenda will address the issue of enrollment targets for undergraduate international students at SFU.

Motion 1:

"That Senate approve and recommend to the Board of Governors the following undergraduate admission targets for each basis-of-admission group and for each semester in 2003/04, and that SCEMP be delegated authority to make further adjustments based on actual enrollment experience in 2003-2 and 2003-3.

	<u>2003-2</u>	<u>2003-3</u>	<u>2004-1</u>	<u>Total</u>
B.C. GRXII	100	2,450	100	2,650
B.C. College	400	750	350	1,500
"Other"	150	560	170	880
Total Intake	650	3,760	620	5,030

Motion 2:

" That Senate approve and recommend to the Board of Governors the undergraduate admission targets to each Faculty as indicated in TABLE 1. attached, and that SCEMP be delegated authority to make adjustments based on actual enrollment experience in 2003-2 and 2003-3.

BACKGROUND

Enrollment Status Report for 2002/03

SFU was funded for 14,846 full-time equivalent (FTE) undergraduates in 2002/03. This included an increase of 136 FTE students in Computing Science and Engineering Science as part of the Provincial Government's "New Era" commitments, a general increase of 170 FTE, and 400 FTE at SFU Surrey.

Based on actual enrollments for summer, fall, and spring, we will surpass our funded enrollment target by approximately 715 FTE. The excess was due to significant increases in the proportion of new students who accepted offers of admission and who registered for classes as well as increases in the course loads taken by all students.

Enrollment Funding for 2003/04

The Provincial Government has increased our enrollment target by 370 FTE in 2003/04 to a total of 15,216 FTE students. This includes a second increase of 136 FTE students in Computing Science and Engineering Science, a general increase of 34 FTE students, and an increase of 200 FTE students at SFU Surrey.

Meeting our provincial enrollment target in 2003/04 means we should reduce our actual enrollment from last year by 345 FTE students. This would result in a reduction of 830 new students relative to 2002/03. SCEMP concluded that this was too large a reduction since it would have resulted in a steep increase in admission GPAs, particularly in the Faculty of Arts. SCEMP therefore moved that the reduction be softened from 830 to 530 new students with the difference going to the Faculty of Arts.

Admission Targets for 2003/04 by Semester, Basis-of Admission, and Faculty

The admission targets for each semester are arrived at by first allowing for FTE capacity required for undergraduates continuing from previous semesters. The remaining FTE capacity dictates how many new students are to be admitted to meet the FTE targets of the University and of each Faculty. The modeling is constrained by requiring that admission GPAs are roughly stable over the three semesters, that historical proportions of new students by basis of admission are roughly maintained, and course supply is available in each semester in order to meet student demand.

Within the basis-of-admission targets identified, there are three groups of students for which separate targets are identified. These are students entering from BC secondary schools, transfer students from BC colleges and university colleges, and a collection of groups labeled as "Other." "Other" includes students transferring from other universities, students pursuing a second degree, mature students, secondary school graduates from other Canadian provinces, visiting, special entry, concurrent studies, BC Grade 11, BC technical schools, etc.

For transfer students with an associate degree from a BC college, a minimum GPA of 2.00 is required consistent with Senate policy. Please note that a separate item on Senate's agenda will address the issue of associate Degree students and will propose that the minimum GPA be increased and tied to the minimum GPA required for regular transfer from a BC college.

The intake target for the Faculty of Applied Sciences is the sum over new-to-SFU students entering Computing Science, Communications, Engineering Science, Kinesiology, SFU Surrey, and the first year of the BGS program in the Faculty. Each School in Applied Sciences also admits many continuing students into its programs through internal transfer. This is true for the Faculty of Business as well. The Education intake target is an estimate of the number of new-to-SFU students who will be admitted into the PDP and PBD programs.

Tables 2. and 3. below provide comparisons with actual new registrants from previous years.

TABLE 1.

**SIMON FRASER UNIVERSITY....INTAKE TARGETS FOR NEW
UNDERGRADUATE STUDENTS BY FACULTY, SEMESTER AND BASIS OF
ADMISSION (Excluding International Students)**

<u>2003/04 PROPOSED</u>	<u>2003-2</u>	<u>2003-3</u>	<u>2004-1</u>	<u>TOTAL</u>
<u>Applied Science Surrey</u>				
BC Secondary		375		375
BC College		25		25
Other				
Total		400		400
<u>Applied Science Regular</u>				
BC Secondary	5	400	5	410
BC College	15	25	5	45
Other	20	40	10	70
Total	40	465	20	525
<u>Arts</u>				
BC Secondary	75	875	45	995
BC College	310	625	300	1,235
Other	120	380	115	615
Total	505	1,880	460	2,845
<u>Business</u>				
BC Secondary	10	200	10	220
BC College	25	25	25	75
Other				
Total	35	225	35	295
<u>Education</u>				
BC Secondary				
BC College				
Other	10	140	45	195
Total	10	140	45	195
<u>Science</u>				
BC Secondary	10	600	40	650
BC College	50	50	20	120
Other				
Total	60	650	60	770
<u>University</u>				
BC Secondary	100	2,450	100	2,650
BC College	400	750	350	1,500
Other	150	560	170	880
Total	650	3,760	620	5,030

TABLE 2

**SIMON FRASER UNIVERSITY....INTAKE TARGETS FOR NEW
UNDERGRADUATE STUDENTS BY SEMESTER AND BASIS OF
ADMISSION**

<u>Actuals</u>	<u>98-2</u>	<u>98-3</u>	<u>99-1</u>	<u>1998/99</u>	<u>Year %</u>
BCXII	66	1835	80	1,981	41.6%
BC Coll	320	660	301	1,281	26.9%
Other	287	841	375	1,503	31.5%
Total	673	3,336	756	4,765	100.0%
<u>Actuals</u>	<u>99-2</u>	<u>99-3</u>	<u>00-1</u>	<u>1999/00</u>	<u>Year %</u>
BCXII	66	1802	194	2,062	43.4%
BC Coll	353	587	553	1,493	31.4%
Other	174	636	385	1,195	25.2%
Total	593	3,025	1,132	4,750	100.0%
<u>Actuals</u>	<u>00-2</u>	<u>00-3</u>	<u>01-1</u>	<u>2000/01</u>	<u>Year %</u>
BCXII	87	2,144	131	2,362	42.2%
BC Coll	396	873	518	1,787	31.9%
Other	335	674	436	1,445	25.8%
Total	818	3,691	1,085	5,594	100.0%
<u>Actuals</u>	<u>01-2</u>	<u>01-3</u>	<u>02-1</u>	<u>2001/02</u>	<u>Year %</u>
BCXII	126	1,839	133	2,098	42.5%
BC Coll	425	625	439	1,489	30.2%
Other	247	735	367	1,349	27.3%
Total	798	3,199	939	4,936	100.0%
<u>Actuals</u>	<u>02-2</u>	<u>02-3</u>	<u>03-1</u>	<u>2002/03</u>	<u>Year %</u>
BCXII	97	2,301	110	2,508	45.1%
BC Coll	481	893	397	1,771	31.9%
Other	280	754	247	1,281	23.0%
Total	858	3,948	754	5,560	100.0%
<u>Targets</u>	<u>03-2</u>	<u>03-3</u>	<u>04-1</u>	<u>2003/04</u>	<u>Year %</u>
BCXII	100	2,450	100	2,650	52.7%
BC Coll	400	750	350	1,500	29.8%
Other	150	560	170	880	17.5%
Total	650	3,760	620	5,030	100.0%

TABLE 3.

INTAKE BY FACULTY, SEMESTER, AND BASIS OF ADMISSION				
2002/03 ACTUAL	2002-2	2002-3	2003-1	TOTAL
<u>Applied Science Surrey</u>				
BC Secondary		173		173
BC College		16	1	17
Other		13		13
Total		202	1	203
<u>Applied Science Regular</u>				
BC Secondary	1	216	3	220
BC College	4	25	16	45
Other	17	49	20	86
Total	22	290	39	351
<u>Arts</u>				
BC Secondary	74	1,129	44	1,247
BC College	370	785	348	1,503
Other	158	452	125	735
Total	602	2,366	517	3,485
<u>Business</u>				
BC Secondary	3	130		133
BC College	19	19	7	45
Other	2	8		10
Total	24	157	7	188
<u>Education</u>				
BC Secondary				
BC College		4	5	9
Other	21	103	47	171
Total	21	107	52	180
<u>Science</u>				
BC Secondary	18	651	63	732
BC College	83	44	21	148
Other	25	81	28	134
Total	126	776	112	1,014
<u>Unspecified</u>				
BC Secondary	1	2		3
BC College	5	2	1	8
Other	57	46	26	129
Total	63	50	27	140
<u>University</u>				
BC Secondary	97	2,301	110	2,508
BC College	481	895	399	1,775
Other	280	752	246	1,278
Total	858	3,948	755	5,561