

SIMON FRASER UNIVERSITY
University Secretariat
MEMORANDUM

To: Senate
From: Alison Watt, Director, University Secretariat
Subject: Question from Senator Paul Percival
Date: 27 March, 2003

Following discussion at the March Senate meeting, Senator Percival forwarded a question to SCAR about whether there were specific provisions in the terms of reference of SCUS about Senate being able to review and potentially reverse decisions made by SCUS under delegated authority. He recalled that in the past, SCUS had terms of reference with the wording below and in italics. This wording was in effect until 2000.

SCUS shall

b) review and approve, where appropriate, all proposed new courses, course deletions and program revisions of a minor nature. These changes shall be reported in summary form to SCAP and Senate. If within one week after SCUS has reported to SCAP, two members of SCAP wish a specific new course or a program revision of a minor nature to be considered formally by SCAP, this matter shall be placed on the agenda of the next suitable meeting. If within two weeks after SCAP has reported to Senate, five members of Senate wish a specific new course or a program revision of a minor nature to be considered formally by Senate, this matter shall be placed on the agenda of the next suitable meeting.

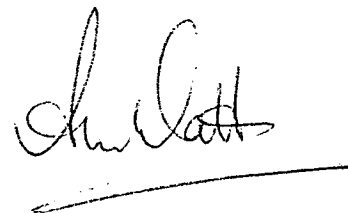
However, a complete review of Senate Committees was undertaken in 1999 culminating in a report and recommendations that were considered by Senate in January 2000. This resulted in recommendations to revise the membership and the terms of both the Senate Committee on Undergraduate Studies (SCUS) and the Senate Graduate Studies Committee (SGSC), as well as the creation of the Senate Committee on University Priorities and the disbanding of SCAP* and SCUB**

In June 2000, SCUS recommended and Senate approved revised and more streamlined terms of reference (attached) and the text shown above was no longer included.

Currently, if Senators have concerns about a particular course, they could move a motion directing SCUS (or SGSC) to reconsider approval of a particular course, and Senate could approve or reject such a motion. Senate also has the power to revoke the delegated authority given to SCUS and SGSC.

* Senate Committee on Academic Planning

** Senate Committee on University Budget



Senate Committee on Undergraduate Studies (SCUS)

Standing (Reporting Category B)

Terms of Reference

1. Taking into consideration the need for coordination and development of undergraduate programs within the University, SCUS shall:
 - a) review and make recommendations to Senate on curriculum changes of a major nature and general matters affecting the curriculum;
 - b) review and approve, where appropriate, all proposed new courses, course deletions and program revisions of a minor nature. These changes shall be reported in summary form to Senate.
2. To recommend to Senate grading, examination, standing and continuance policies.
3. To recommend to Senate policies on undergraduate admissions, re-admissions, and credit transfer and where necessary, to provide general direction to the Registrar's Office in the interpretation of such policies.
4. To consider and decide on policy recommendations concerning undergraduate course registration and course withdrawal procedures and on the administration of undergraduate student records.
5. To consider and recommend to Senate policy recommendations from the Committee to Review University Admissions.
6. To consider and recommend to Senate policy recommendations from the Diverse Qualifications Adjudication Committee.

Meetings convened at the call of the Chair.

SCUS reports to Senate in September of each year.