

DRAFT UNTIL APPROVED BY SENATE

Minutes of a Meeting of the Senate of Simon Fraser University held on
Monday, May 12, 2003 at 7:00 pm in Room 3210 WMC

Open Session

Present:: Stevenson, Michael
President and Chair of Senate

Absent:

Andrews, Ian
Apaak, Clement
Atkins, Stella
Beynon, Peter
Bourke, Brynn
Brokenshire, David
Clayman, Bruce
Copeland, Lynn
Driver, Jon
Dunsterville, Valerie
Grimmett, Peter
Gupta, Kamal
Hill, Ross
Horvath, Adam
Jackson, Margaret
Jones, Colin
Krane, Bill
Lewis, Brian
Love, Ernie
Mathewes, Rolf (representing W. Davidson)
Naef, Barbara
Percival, Paul
Peters, Joseph
Pierce, John
Russell, Robert
Vaisey, Jacques
Waterhouse, John
Weldon, Larry
Wessel, Sylvia
Yerbury, Colin

Al-Natour, Sameh
Chen, Danny
D'Auria, John
Garcia, Carlos
Gerson, Carole
Gordon, Robert
Hauerland, Norbert
Heaney, John
Higgins, Anne
Jensen, Britta
Jones, John
Kemper, Michelle
Mauser, Gary
McArthur, James
McFetridge, Paul
Phipps, Kate
Poirier, Guy
Poletz, Taira
Smith, Don
Thandi, Ranbir
Tyab, Azam
Van Aalst, Jan
Warren, Joel
Wong, Milton
Zaichkowsky, Judith

Heath, Ron, Dean of Student Services/Registrar
Watt, Alison, Director, University Secretariat
Grant, Bobbie, Recording Secretary

1. Approval of the Agenda
The Agenda was approved as distributed.
2. Approval of the Minutes of the Open Session of April 7, 2003
Reference was made to a typographical error in the word 'motion' at the top of page 7. Following correction, the Minutes were approved.
3. Business Arising from the Minutes
There was no business arising from the Minutes.
4. Report of the Chair
In acknowledgement of their service to Senate, the Chair expressed thanks and presented the following Senators whose term of office expire on May 31, 2003 with a Certificate of Appreciation: Sameh Al-Natour, Brynn Bourke, David Brokenshire, Danny Chen, Carlos Garcia, Britta Jensen, Michelle Kemper, Kate Phipps, Taira Poletz, Azam Tyab, Joel Warren (Student Senators), and Ross Hill, Margaret Jackson, John Jones, Judith Zaichkowsky, Larry Weldon (Faculty Senators). An expression of appreciation was also extended to re-elected Senators Clement Apaak, Peter Grimmett and Paul Percival for their continued service on Senate.

The Chair reported that settlements with CUPE and Poly Party have been ratified by the membership of both unions. The Chair reiterated that negotiations had taken place under a very difficult mandate for both the Union and the administration and he wished to express his appreciation to the Unions, their negotiating teams and executives. In welcoming the members back to campus, the Chair stressed that while union members may have felt undervalued and disrespected by the administration, this was absolutely not the case. The Chair went on to indicate that the administration would make every effort to restore the collegial environment that existed prior to the recent dispute.
5. Question Period
There were no questions.
6. Reports of Committees
 - A) Senate Appeals Board
 - i) Paper S.03-51 – Annual Report (For Information)

M. Dinning, Director, Campus Community Services and Secretary of the Senate Appeals Board was in attendance in order to respond to questions.

Reference was made to Case 3 on page 3. It was noted that the use of the word allegation implied some impropriety on the part of the instructor. Concern was expressed about the protection of privacy legislation since the information provided in the report allowed the instructor to be identified. Senate was advised that the information was an accurate reflection of what had occurred. The allegations were investigated by the Secretary of the Committee with the Chair of the Department. They found that there was no basis to the allegation

and the complaint did not proceed. A suggestion that the report be amended to eliminate the identification of the specific course was accepted.

B) Senate Committee on University Priorities

i) Paper S.03-52 – Final Report of the SFU Surrey Long Term Planning Committee

The following members of the Committee were in attendance in order to respond to questions: B. Krane (Senator and Chair), M. Laba, L. Summers, C. Yerbury (Senator).

In order to permit wide-ranging discussion, the Chair suggested that Senate move into a Committee of the Whole.

Moved by B. Krane, seconded by J. Waterhouse

“that Senate move into Committee of the Whole”

Question was called, and a vote taken.

MOTION CARRIED

Discussion started with an overview of the SFU Surrey Long Term Planning process by the Committee's Chair. In addition, the Chair of the Committee expressed thanks and appreciation to all members of the Surrey Long Term Planning Committee, particularly the three subcommittee Chairs (Martin Laba, Phil Winne, Colin Yerbury) and the Secretary to the Committee (Laurie Summers). The contributions of the following individuals were recognized and an expression of thanks extended to Brian Lewis, Tom Calvert, Joe Peters and Rob Cameron.

The following points are a summary of the lengthy discussion.

- Student services at Surrey campus was discussed. The importance of SFU Surrey students having access to the same level of services and facilities, particularly access to counselling and academic advising, was stressed. Senate was notified of the intent to move an additional motion, Motion 8, with respect to this issue.
- The composition of the Steering Committee was felt to have redundant representation. The need for the Dean of Applied Sciences as well as the Directors of Computing Science, Engineering Science and the new School of Interactive Arts and Technology was questioned. Senate was notified of the intent to move an amendment to Motion 7 to remove what was perceived to be unnecessary representation on the Committee. In response, it was noted that the initial membership was geared around programming activities that were expected to happen between now and the Fall of 2004. It was felt that the membership reflected those particular activities and therefore it was important to have that representation in the initial stage. The composition would change over time depending on programming activities and the

motion allowed for revision to take place. It was suggested that future revisions to the membership should come to Senate for consideration.

- The viability of offering complete degree programs at Surrey was discussed, especially in light of the recently approved in-principle recommendations on breadth requirements for undergraduates. There would be a limited range of choice to satisfy breadth requirements unless offerings in these areas were increased significantly at the Surrey campus. It was noted that students from Surrey were already taking courses at the Burnaby campus and this was expected to continue. In addition, the current curriculum at Surrey was structured to provide breadth in Humanities and Social Sciences.
- Motion 1 contained an important caveat with respect to the provision of adequate funding. It was stressed that adequate funding was essential for both capital and operating purposes. A suggestion to add the words "capital and operating" after the word "adequate" was accepted as a **friendly amendment**. A question was raised about what would happen if the Government did not provide funding for capital expansion beyond the current FTE commitment. Negotiations with the Government on this issue were underway and the University had made it clear that the intention was to develop a Surrey campus that integrated its programs into the life and governance of the University and offered breadth and mobility for students in an area badly under-served by post-secondary education opportunities. If the Government did not endorse SFU's academic planning vision beyond the current facilities and funding for Surrey it would result in serious constraints on the development of a campus and academic programming at Surrey. Senate would then likely have to decide whether a very reduced program at Surrey would be retained or whether programs could be migrated as part of the programs offered at Burnaby. The Government has been advised that the University needed clarity on this issue by September in order to deal with enrolment and recruitment strategies.
- Ballpark estimates were presented to Senate with respect to the expected numbers of students (and associated funding) and faculty members envisioned for the Surrey campus. Concern was expressed that the funding level for graduate growth, especially in the first few years during the start up phase, was insufficient. It was noted that the current graduate offerings at Surrey were established as cohort special arrangement programs and it would be irresponsible to admit a large number of new graduate students until permanent graduate programs were established.
- Questions were raised about the mechanism by which permanent faculty would be appointed for the new School of Interactive Arts and Technology. Faculty hiring would occur in accordance with SFU policy on hiring and would not be the purview of the Steering Committee. Full details had not yet been worked out but as a general principle, hiring committees would be made up of SFU tenure-track faculty from cognate departments/units to oversee the hiring process. The intent was to populate the committees with faculty who have expertise relative to the areas of recruitment. A recruitment

plan which dealt with not only the composition of the faculty relative to the programs and research needs but also the issue of the timing of faculty hiring needed to be developed as a first step, followed by the establishment of hiring committees composed of faculty with the appropriate expertise.

- A question was raised as to the status and the nature of the degree names for the undergraduate programs which had been approved by Senate on a transitional basis. Students accepted in September 2002 and September 2003 were accepted into Bachelor programs that were not yet named. Degree names and degree requirements would be developed through the Faculty of Applied Sciences and come forward to appropriate Senate committees and Senate for approval.

When the speakers' list had been exhausted, a motion to move out of the Committee of the Whole was approved.

Motion 1 (as amended)

Moved by B. Krane, seconded by J. Waterhouse

"that Senate approve and recommend approval to the Board of Governors that, subject to the provision of adequate capital and operating funding by the Provincial Government, SFU should have a continuing presence in Surrey."

Question was called, and a vote taken.

MOTION 1 (AS AMENDED)
UNANIMOUSLY CARRIED

Motion 2

Moved by B. Krane, seconded by J. Waterhouse

"that Senate approve in principle the recommendation that all Faculties should establish a presence in Surrey"

Clarification was sought on the meaning of "a presence in Surrey". Senate was advised that the motion was intended to be a statement of principle and therefore did not imply a presence in the form of a degree program.

Question was called, and a vote taken.

MOTION UNANIMOUSLY CARRIED

Motion 3

Moved by B. Krane, seconded by B. Clayman

"that Senate approve and recommend approval to the Board of Governors the establishment of the School of Interactive Arts and Technology within the Faculty of Applied Sciences, effective May 30, 2003. The School will be responsible for the existing undergraduate and graduate offerings of the Program in Information Technology and Interactive Arts at Surrey.

The new School will continue to develop its existing concentrations in Interactive Arts, Interaction Design and Performance & Media Art, at the undergraduate

and graduate levels, as well as a new concentration in arts and design technology. New undergraduate and graduate offerings in information technology will also be developed and administered in partnership with the Schools of Computing Science and Engineering Science."

In response to an inquiry about program development, Senate received the following detailed explanation of the diagram on page 4 of the documentation. The three circles represented the three Schools – Computing Science, Engineering Science, and the new School of Interactive Arts and Technology. All three would have a presence in Surrey. The hexagon in the middle represented information technology which would be offered jointly by the three Schools. The large dotted circle represented a proposal for a research centre expected to be called Media Arts and Sciences.

Question was called, and a vote taken. MOTION UNANIMOUSLY CARRIED

Motion 4

Moved by B. Krane, seconded by B. Clayman

"that Senate approve in principle the recommendation that the Faculty of Business Administration should develop a degree program at SFU Surrey with a concentration in the Management of Technology as part of its undergraduate program, thereby permitting students to access a complete BBA degree at the Surrey campus."

Question was called, and a vote taken. MOTION UNANIMOUSLY CARRIED

Motion 5

Moved by B. Krane, seconded by I. Andrews

"that Senate approve in principle the recommendation to provide new and/or enhanced academic programming opportunities at the SFU Surrey campus by the Faculty of Education in any or all of their four program areas of Graduate, Field, Professional and Undergraduate."

Question was called, and a vote taken. MOTION UNANIMOUSLY CARRIED

Motion 6

Moved by B. Krane, seconded by C. Yerbury

"that Senate approve the recommendation to establish credit and community outreach activities through the Office of Continuing Studies at the SFU Surrey campus"

Question was called, and a vote taken. MOTION UNANIMOUSLY CARRIED

Motion 7

Moved by B. Krane, seconded by B. Clayman

"that Senate approve the recommendation to establish an ad hoc Steering Committee reporting to SCUP, to coordinate the implementation of the SSLTPC recommendations and the academic program activities at the SFU Surrey Campus.

The membership of the Steering Committee will be as follows: Associate Vice-President, Academic (Chair), Dean of Applied Sciences or designate, Dean of Arts or designate, Dean of Business Administration or designate, Dean of Continuing Studies or designate, Dean of Education or designate, Dean of Science or designate, University Librarian or designate, Director of the School of Computing Science or designate, Director of the School of Engineering Science or designate, Director of the School of Interactive Arts and Technology or designate, SFU Surrey Campus Director, Director, Academic Planning (Secretary), a graduate student appointed by the AVP, Academic, an undergraduate student appointed by the AVP, Academic.

Due to the evolving nature of the SFU Surrey campus, the membership of the ad hoc Steering Committee will be reviewed (and potentially revised) no later than June 2005.

The terms of reference for the Steering Committee will include *inter alia*: the development of a longer-term vision and comprehensive academic plan for the Surrey campus; the engagement of the university community in the ongoing planning and implementation process for the Surrey campus; further planning to provide the necessary infrastructure for the Surrey campus including, for example, student services, space, library resources, and technology; investigation of additional program and pedagogical opportunities for the Surrey campus."

Opinion was expressed that the committee was too large to be an effective steering committee and the need for representation from the University Librarian and the Directors of the three Schools was questioned. A response was provided that the University Librarian was needed to ensure the quality of library services were adequate to meet the needs of the faculty and students at Surrey, and in the initial phase of program development it was important that the Schools have their own individual representation.

Reference was made to the appointment of student representation by the Associate Vice-President Academic, and opinion was expressed that the appointments should be made by the student organization at Surrey. Senate was reminded that the appointment process was consistent with past practice and that the student organizations on campus and at Surrey would be consulted with respect to student appointments.

Question was called, and a vote taken. MOTION UNANIMOUSLY CARRIED

The Chair recognized B. Bourke who introduced an additional motion focusing on student services.

Motion 8

Moved by B. Bourke, seconded by C. Apaak

"that Senate recommend to the Steering Committee that student services be improved so that SFU Surrey students have access to the same level of services and facilities as other SFU students: this includes increased access to counselling and academic advising."

Although the issue of student services was mentioned in motion 7, the opinion was expressed that it was essential that the Steering Committee recognize the importance of providing adequate student services, especially with respect to counselling and academic advising and therefore a more specific motion was required. The Chair explained that proper definition of the motion was a task for the subcommittee and that it would be up to the committee to define just what was meant by the same level of service and whether or not counselling and advising were issues that should be given high priority with regard to the services at Surrey. The motion should therefore be viewed as a general directive to the subcommittee.

Question was called, and a vote taken. MOTION UNANIMOUSLY CARRIED

The Chair reiterated the thanks and appreciation of Senate and the University to members of the Long Term Planning Committee and colleagues from the Faculty of Applied Sciences and SFU at Surrey campus, many of whom were present at the meeting. The Chair felt that the unanimity expressed by Senate in relation to the motions concerning the Surrey campus was an enormously positive sign for the future of SFU, the Province, and for the communities in the area of the Surrey campus.

ii) Paper S.03-53 – SCUP Annual Report (For Information)

The Annual Report of the Senate Committee on University Priorities was received by Senate for information.

C) Senate Graduate Studies Committee

i) Paper S.03-54 – Curriculum Revisions – Faculty of Applied Sciences and Faculty of Business Administration (For Information)

Senate received information that the Senate Graduate Studies Committee, acting under delegated authority, approved 2 new courses in Communication, one new course in Business Administration, and a change in credit hour for two courses in Business Administration.

Disappointment was expressed by a senator about the documentation for this item, particularly with respect to the lack of information on the changes in the Faculty of Business Administration. In response to an inquiry as to the reason for the credit hour change, Senate was informed that the Faculty of Business Administration was in the process of changing most of its programs from a system of tuition based on a per semester fee to a system where tuition is based on the number of credits taken by a student. In order to collect tuition for these

two courses the credits had to be changed from zero to an assigned number of credits.

7. Other Business

- i) Paper S.03-55 – Election Report – Senate and Board of Governors, Spring 2003 (For Information)

Senate received a report of the results of the student and faculty elections to Senate and the Board of Governors for information.

8. Information

The date of the next regularly scheduled meeting of Senate is Monday, June 2, 2003.

Open Session adjourned at 8:45 pm and Senate moved directly into Closed Session.

Alison Watt
Director, University Secretariat