

SIMON FRASER UNIVERSITY
Senate Committee on University Priorities
Memorandum

TO: Senate

FROM: John Waterhouse
Chair, SCUP
Vice President, Academic

RE: Senate Committee on University
Priorities Annual Report

DATE: April 11, 2003

On behalf of the Senate Committee on University Priorities (SCUP) I would like to submit to Senate for information the SCUP Annual Report for the period April 2002 – March, 2003. SCUP reviewed and approved the document at its April 9, 2003 meeting.

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**Senate Committee on University Priorities
(SCUP)
ANNUAL REPORT**

For the period of April, 2002 – March, 2003

I. Principal Responsibilities

The principal responsibilities of SCUP include:

- The operation of the system of academic planning;
- To recommend the priorities that should be attached to the central allocation of resources required to implement approved new programs and strengthen existing programs;
- To review and approve letters of intent for submission to the provincial program review process;*
- To consider and make recommendations to Senate on proposals for new undergraduate and graduate programs and the discontinuance of programs;
- To be responsible for the operation of the system of external review of academic units;
- To receive and review recommendations for the establishment and disestablishment of academic departments, research units, centres and institutes;
- To provide advice to the President on the annual operating budget, annual capital budget and Five Year Capital Plan.

*Please note, due to ongoing changes in the provincial degree program review process which have yet to be finalized, SCUP currently reviews Letters of Intent for internal circulation and Full Program Proposals for external circulation.

II. Meetings Held

2002

- April 17, 2002
- May 8, 2002
- June 12, 2002
- July 17, 2002
- No meeting held in August, 2002
- September 11, 2002
- October 9, 2002
- November 6, 2002
- December 4, 2002

2003

- January 8, 2003
- February 5, 2003

- February 24, 2003
- March 5, 2003

III. Academic Planning

In relation to its academic planning responsibilities, SCUP was provided with the following documents for information:

- Memorandum of Understanding between SFU and the Ministry of Advanced Education on the Technical University of BC (April 17, 2002)
- VPA Academic Plan Update for 2002/03 (December 4, 2002)
- Preliminary Draft Reports from the SFU Surrey Long Term Planning Subcommittees (January 8, 2003)
- Discussion Paper of the SFU Surrey Long Term Planning Committee (February 24, 2003)

In relation to its academic planning responsibilities, SCUP approved the following:

- Report of the SFU at Surrey Short Term Academic Planning Committee (June 12, 2002)
- Final Report of the Ad Hoc Senate Committee to Review and Develop the Undergraduate Curricula (July 17, 2002)
- Revised Motions for the Final Report of the Ad Hoc Senate Committee to Review and Develop the Undergraduate Curricula (September 11, 2002)

IV. Programs Approved for Further Planning

SCUP considered and approved the following program for further planning:

- Preliminary Proposal for a Graduate Program in Computing Arts and Design Sciences (February 5, 2003)

V. New and Revised Programs

SCUP considered and approved the following new programs:

- Cohort Special Arrangements Program in Computing Arts and Design Sciences (May 8, 2002)
- Master's of Public Policy (July 17, 2002)
- Minor in Gender Studies (November 6, 2002)
- PhD in Women's Studies (February 5, 2003)

In addition, SCUP reviewed the following program revision:

- Changes to the BASc and BASc (Honours) Engineering Science Program

VI. External Reviews

SCUP received external review reports and comments and developed recommendations for priority action items in relation to the following external reviews:

- Office of Continuing Studies (April 17, 2002)
- Department of Linguistics (April 17, 2002)
- Cognitive Science Program (May 8 & June 12, 2002)
- Department of Humanities (June 12, 2002)
- Department of Psychology (July 17, 2002)
- Department of Philosophy (July 17, 2002)
- Faculty of Education (October 9 & November 6, 2002)
- Master's of Pest Management Program (November 6 & December 4, 2002)
- Department of History (December 4, 2002 & January 8, 2003)
- Department of Women's Studies (January 8, 2003)

In addition, SCUP received update reports from two previous external reviews:

- Gerontology Program (September 11, 2002)
- Faculty of Business (October 9, 2002)

VII. Centres and Institutes

SCUP approved the establishment of the following Centres and Institutes:

- BC Synchrotron Institute (June 12, 2002)
- Centre for Wildlife Ecology (October 9, 2002)
- Centre for Public Policy (October 9, 2002)
- Centre for Research on Adaptive Behaviour in Economics (January 8, 2003)
- Centre for Global Political Economy (March 5, 2003)

SCUP approved the dissolution of the following Centre:

- SFU-UBC Centre for the Study of Government and Business (November 6, 2002)

VIII. Budget and Financial Issues

SCUP received regular updates as well as various documents in order to gain a familiarity with the operating and capital budget issues at the University and to enable it to discharge its fiscal responsibilities.

Documents received for information:

- Draft of Five Year Capital Plan 2002/03 – 2006/07 (June 12, 2002)
- Report on Federal Indirect Research Costs Funding Allocations (September 11, 2002)

- Financial Statements for the Year Ended March 31, 2002 (October 9, 2002).
- Budget Principles and Process, October 30, 2002 (November 6, 2002)
- 2003/04 Budget Model (January 8 & Feb 5, 2003)

After a review of the available information in relation to the 2003/04 University Budget proposal, SCUP provided its advice to the President.

IX. Establishment of Committees

SCUP reviewed the terms of reference for the following committees:

- SFU at Surrey Short-term and Long-term Academic Planning Committees Terms of Reference (April 17, 2002)
- Revised Terms of Reference for the SFU Surrey Long Term Academic Planning Committee (September 11, 2002)
- Terms of Reference for the Implementation of the Recommendations of the University Curriculum Committee (December 4, 2002)

X. Establishment of Chairs and Professorships

There were no Chairs or Professorships established during the period of April 2002 to March 2003.

XI. Other Matters Considered by SCUP

SCUP also considered and approved the following documents and reports during its meetings:

- Development and Approval of New Graduate Programs (June 12, 2002)
- Guidelines for the Development of Professional Master's Programs (December 4, 2002)
- Report of the Task Force on Undergraduate Student Recruitment (February 5 & February 24, 2003)
- Guiding Principles from the First Nations Advisory Council (February 5 & February 24, 2003)

XII. Committee Memberships

April 2002 – May 2002

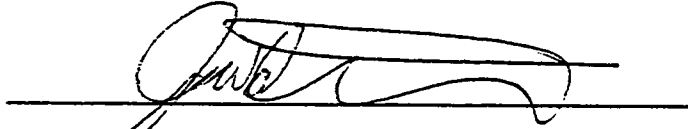
J. Waterhouse (Chair), B. Krane, B. Clayman, R. Barrow, W. Davidson, R. Heath, C. Gerson, J. Zaichowsky, P. Grimmett, J. Peters, L. Weldon, V. Dunsterville, B. Jensen, J. Chang, W. Wattamaniuk, L. Summers.

June 2002 – March 2003

J. Waterhouse (Chair), J. Driver, E. Love, C. Yerbury, B. Clayman, B. Krane, C.

Gerson, G. Mauser, P. Grimmett, J. Peters, P. Percival, V. Dunsterville, B. Bourke, A. Tyab, W. Wattamaniuk, L. Summers.

Submitted to Senate by:

A handwritten signature in black ink, appearing to read 'John Waterhouse', is written over a horizontal line.

John Waterhouse
Chair, Senate Committee on University Priorities