

DRAFT UNTIL APPROVED BY SENATE

Minutes of a Meeting of the Senate of Simon Fraser University held on
Monday, June 2, 2003 at 5:30 pm in Room 3210 WMC

Open Session

Present: Stevenson, Michael
President and Chair of Senate

Andrews, Ian
Apaak, Clement
Beynon, Peter
Budd, James
Cameron, Rob (representing B. Lewis)
da Silva, Gisele
Dickinson, John
Driver, Jon
Fizzell, Maureen
Fung, Edward
Gerson, Carole
Giacomantonio, Chris
Gregory, Titus
Haunerland, Norbert
Horvath, Adam
Kaila, Pam
Krane, Bill
Lemay, Joanna
McFetridge, Paul
Naef, Barbara
Percival, Paul
Pierce, John — Peters, Joseph
Plischke, Michael
Rozell, Sara
Sears, Camilla
Smith, Don
Vaisey, Jacques
Waterhouse, John
Wong, Josephine
Woodbury, Rob

Absent:

Chan, Wendy
Clayman, Bruce
Copeland, Lynn
D'Auria, John
Dunsterville, Valerie
Gordon, Robert
Grimmett, Peter
Gupta, Kamal
Heaney, John
Higgins, Anne
Jones, Colin
Kalanj, Tiffany
Lewis, Brian
Love, Ernie
Mauser, Gary
McArthur, James
~~Peters, Joseph~~
Poirier, Guy
Russell, Robert
Thandi, Ranbir
Van Aalst, Jan
Wessel, Sylvia
Wong, Milton
Yerbury, Colin
Yoo, Rick

In attendance:

Dench, Sarah
French, Charlotte
Percival, Graham

Heath, Ron, Dean of Student Services/Registrar
Watt, Alison, Director, University Secretariat
Grant, Bobbie, Recording Secretary

On behalf of Senate, the Chair welcomed the following newly elected and re-elected Senators to the meeting: M. Plischke, Acting Dean of Science; Faculty Senators – J. Budd, W. Chan, J. Dickinson, M. Fizzell, P. Grimmett, P. Percival, and R. Woodbury; Student Senators – C. Apaak, G. da Silva, E. Fung, C. Giacomantonio, T. Gregory, P. Kaila, T. Kalanj, J. Lemay, S. Rozell, C. Sears, J. Wong, and R. Yoo.

1. Approval of the Agenda

The Agenda was approved as distributed.

2. Approval of the Minutes of the Open Session of May 12, 2003

The Minutes were not yet available but would be distributed for the next meeting of Senate.

3. Business Arising from the Minutes

There was no business arising from the Minutes.

4. Report of the Chair

The Chair briefly reported on the annual 'SFU Day in Victoria' where he and other senior administrators (Deans and Vice Presidents) met with approximately 25-30 members of the Legislative Assembly to have an informal discussion and exchange of views on matters directly related to the University. In addition, all members of the senior administration had other meetings during the day with different political agencies including a 2 hour meeting with officials in the Ministry of Advanced Education, and the Faculty of Business Administration met with alumni. This annual initiative was an important part of the cultivation of support for universities in general and SFU in particular, helping to keep the Government informed about ongoing developments at the University.

5. Question Period

There were no questions.

6. Reports of Committees

A) Calendar Committee

G. Percival, Chair of the Committee and S. Dench, Secretary to the Committee were in attendance in order to respond to questions with respect to items A.i)ii)iii)

i) Paper S.03-56 – Guidelines for Determination of the Academic Calendar of Events

Moved by J. Driver, seconded by A. Horvath

Motion 1

"that Senate approve the following guidelines for the determination of semester schedules:

1. there will be 63 instructional days;

2. classes will begin on a Monday or Tuesday;

Motion 2

that Senate approve the creation of a reading break of up to two days in the Spring Semester, dependent upon public holidays"

The insertion of the word 'to' before the word 'two' was accepted as a correction to Motion 2.

A few senators expressed surprise about the inclusion of a reading break in the Spring semester as it was thought that many faculty members were opposed to this initiative. Senate was provided with information with respect to the feedback received from members of the university community on this question. It was noted that many of the comments were particularly concerned about starting a semester on a Thursday or Friday. Concerns were also expressed that if Easter which was the only statutory holiday in the Spring semester fell after classes were over, there was no opportunity for any 'catch up' days when there was no reading break. The Calendar Committee felt it had arrived at a good compromise which ensured that all semesters had an equal number of teaching days and also provided provision for a break when Easter did not fall within the semester.

Question was called, and a vote taken.

MOTIONS CARRIED

- ii) Paper S.03-57 – Academic Calendar of Events 2004-3 to 2006-2

Moved by J. Driver, seconded by C. Apaak

Motion 1

"that Senate approve the Academic Calendar of Events for 2004-3 to 2005-2 as set forth in S.03-57"

Motion 2

"that Senate approve the Academic Calendar of Events for 2005-3 to 2006-2 as set forth in S.03-57"

It was noted that in the schedule of dates for 2005/2006, Easter holidays fell within the examination period, and that the paper was silent as to whether or not examinations would be scheduled on Easter Saturday. Senate was advised that when this has happened in the past, no examinations were scheduled on that particular Saturday and the time was left as a holiday weekend. In response to an inquiry as to whether a notation should be included in the documentation, a suggestion to record the issue in the Minutes was accepted as being sufficient.

Question was called, and a vote taken.

MOTIONS CARRIED

- iii) Paper S.03-58 – Deadline – Graduate Grades

Moved by J. Driver, seconded by G. da Silva

“that Senate approve that in the absence of scheduled exams, graduate grades are due on the last day of the undergraduate examination period”

Opinion was expressed that the motion penalized instructors in courses with scheduled exams as it forced grades to be submitted earlier than they would have to if there were no exams. Senate was advised that the vast majority of graduate courses did not have scheduled exams so this deadline would apply to most graduate grades. The Committee did not wish to make a blanket requirement for graduate grades simply because they felt that the requirement for classes with scheduled exams should be the same for undergraduate and graduate students.

Question was called, and a vote taken.

MOTION CARRIED

B) Senate Committee on Undergraduate Studies

- i) Paper S.03-59 – Degree names – Faculty of Applied Sciences – IT and IA Degree program extension – 2002 cohort

Motion 1

Moved by J. Waterhouse, seconded by R. Cameron

“that Senate approve and recommend approval to the Board of Governors that those students who were admitted to the Program in Information Technology and Interactive Arts in 2002 and who successfully complete the program requirements in the Information Technology program stream will be awarded the BSc (Information Technology, TechBC) as set forth in S.03-59”

Question was called, and a vote taken.

MOTION CARRIED

Motion 2

Moved by J. Waterhouse, seconded by I. Andrews

“that Senate approve and recommend approval to the Board of Governors that those students who were admitted to the Program in Information Technology and Interactive Arts in 2002 and who successfully complete the program requirements in the Interactive Arts program stream will be awarded the BSc (Interactive Arts, TechBC) as set forth in S.03-59”

Question was called, and a vote taken.

MOTION CARRIED

- ii) Paper S.03-60 – Annual Report – Committee to Review University Admissions (For Information)

C. French, Secretary to the Committee, was in attendance in order to respond to questions.

Senate received the above-noted report for information. There were no questions.

C) Senate Graduate Studies Committee

i) Paper S.03-61 – New Graduate General Regulation 1.6.5 – Co-supervision

Moved by J. Driver, seconded by C. Apaak

“that Senate approve the new Graduate General Regulation 1.6.5 as outlined in S.03-61”

Question was called, and a vote taken.

MOTION CARRIED

ii) Paper S.03-62 – Curriculum Revisions – Faculty of Education (For Information)

Senate received information that the Senate Graduate Studies Committee, acting under delegated authority, deleted one course, approved two new courses and minor revisions to an existing course in the Faculty of Education.

D) Senate Committee on Agenda and Rules

i) Paper S.03-63 – Quorum requirements for committees

Moved by J. Waterhouse, seconded by M. Fizzell

“that Senate approve that the following quorum requirements be adopted for the following committees.

1.	Senate Committee on University Priorities	Quorum 6 members
2.	Senate Committee on Undergraduate Studies	Quorum 5 members
3.	Senate Committee on Continuing Studies	Quorum 5 members
4.	Senate Graduate Awards Adjudication Committee	Quorum 6 members
5.	Senate Committee on University Teaching and Learning	Quorum 5 members”

Question was called, and a vote taken.

MOTION CARRIED

E) Senate Nominating Committee

i) Paper S.03-64 (revised) – Elections

A revised paper showing additions and deletions was distributed to Senators along with additional information supplied by candidates. There were insufficient nominations to fill all positions. Vacancies will be carried forward. The following are the results of elections which took place by Senate.

SENATE COMMITTEE ON DISCIPLINARY APPEALS (SCODA)

Four Faculty Members at-large (2 Regular, 2 Alternate). 2 Regular members to replace Joseph Peters and Karen Kavanagh from June 1, 2003 to May 31, 2005;

and 2 Alternate members to replace Sam Black and Cathy D'Andrea from June 1, 2003 to May 31, 2004.

Candidates were elected by acclamation but balloting was required to determine committee order:

Elected as Regular members for terms of office to May 31, 2005:

Sam Black
Cathy D'Andrea

Elected as Alternate members for terms of office to May 31, 2004:

Karen Kavanagh
Cyril Thong

Three Students at-large (Regular) to replace Brynn Bourke, Danny Chen and Michelle Kemper from June 1, 2003 to May 31, 2004.

Candidates: E. Davies, C. Gacomantonio, K. Hill, A. Kumar, R. Lachance, A. Picotte, C. Sears, J. Wong

Elected:

Chris Giacomantonio
Camilla Sears
Josephine Wong

Two Students (at-large) (Alternate) to replace G. Fernandez and W. Gerwel from June 1, 2003 to May 31, 2004.

Elected by acclamation:

Warren Michelow
Rick Yoo

SENATE COMMITTEE ON UNIVERSITY PRIORITIES (SCUP)

Two Student Senators (Regular) to replace Brynn Bourke and Azam Tyab as Regular members from June 1, 2003 to May 31, 2004.

Elected by acclamation:

Chris Giacomantonio
Tiffany Kalanj

One Student Senator (Alternate) to replace Michelle Kemper as the Alternate member from June 1, 2003 to May 31, 2004.

Elected by acclamation:

Titus Gregory

SENATE COMMITTEE ON AGENDA AND RULES (SCAR)

Two Senators (at-large); one to replace Santa Aloï from June 1, 2003 to May 31, 2005, the other to replace Margaret Jackson for term of office to May 31, 2004.

Candidates: W. Chan, S. Rozell, J. Vaisey, R. Yoo

Elected for term of office to May 31, 2005:

Jacques Vaisey

Elected for term of office to May 31, 2004:

Wendy Chan

Note: There was a tied vote between S. Rozell and W. Chan for the 2nd position on SCAR. S. Rozell subsequently withdrew her candidacy and W. Chan was declared elected.

One Student Senator to replace Carlos Garcia from June 1, 2003 to May 31, 2005.

Elected by acclamation:

Titus Gregory

SENATE COMMITTEE ON CONTINUING STUDIES (SCCS)

Two Senators (at-large) to replace Stella Atkins and Jan Van Aalst from June 1, 2003 to May 31, 2005.

Elected by acclamation:

Jan Van Aalst

Insufficient nominations received.

Vacancy will be carried forward

One Lay Senator to replace James McArthur from June 1, 2003 to May 31, 2005.

No nominations received.

Vacancy will be carried forward

Two Faculty Senators to replace Larry Weldon and Margaret Jackson for terms of office to May 31, 2004.

Elected by acclamation:

Jim Budd

Insufficient nominations received

Vacancy will be carried forward

One Student Senator to replace Joel Warren for term of office to May 31, 2004.

Candidates: E. Fung, P. Kaila

Elected:

Edward Fung

SENATE COMMITTEE ON UNIVERSITY HONOURS (SCUH)

One Senator (Faculty of Applied Sciences) to replace John Jones from June 1, 2003 to May 31, 2006.

Elected by acclamation:

John Dickinson

One Senator (Faculty of Education) to replace Peter Grimmett from June 1, 2003 to May 31, 2006.

Elected by acclamation:

Jan Van Aalst

One Student Senator to replace Britta Jensen for term of office to May 31, 2004.

Elected by acclamation:

Rick Yoo

One Student (at-large), to replace Kate Phipps from June 1, 2003 to May 31, 2006.

Candidates: W. Michelow, J. Sze

Elected:

Warren Michelow

SENATE LIBRARY COMMITTEE (SLC) and LIBRARY PENALTIES APPEAL COMMITTEE (LPAC) – DUAL POSITIONS

Two Senators (at-large) to replace Carole Gerson and Norbert Haunerland from June 1, 2003 to May 31, 2005.

Elected by acclamation:

Carole Gerson

Norbert Haunerland

One Undergraduate Student (Regular position) to replace Gina Fernandez from June 1, 2003 to May 31, 2005.

Candidates: D. Harder, S. Rozell

Elected:

Sara Rozell

One Graduate Student (Regular position) to replace Laila Singh from June 1, 2003 to May 31, 2005.

Candidates: C. Sears, L. Singh

Elected:

Camilla Sears

SENATE NOMINATING COMMITTEE (SNC)

Two Senators (at-large) to replace Ross Hill and Jacques Vaisey from June 1, 2003 to May 31, 2004.

Elected by acclamation:

Colin Jones

Jacques Vaisey

One Student Senator to replace Joel Warren from June 1, 2003 to May 31, 2004.

Elected by acclamation:

Rick Yoo

One Student at-large (Alternate) to replace Reza Pourvali from June 1, 2003 to May 31, 2004.

Elected by acclamation:

Reza Pourvali

SENATE POLICY COMMITTEE ON SCHOLARSHIPS, AWARDS & BURSARIES (SPCSAB)

Two Faculty Members (at large) to replace Peter Grimmert and Stella Atkins from June 1, 2003 to May 31, 2005.

Candidates: B. Honda, C. MacKenzie, B. Schellenberg

Elected:

Barry Honda

Betty Schellenberg

One Undergraduate Student (at-large) to replace Reza Pourvali from June 1, 2003 to May 31, 2004. **Note:** The student elected to this committee coincidentally becomes a member of the Senate Undergraduate Awards Adjudication Committee.

Candidates: T. Kalanj, A. Kumar, R. Pourvali, J. Sze

Elected:

Tiffany Kalanj

One Graduate Student (at-large) to replace Amit Goel from June 1, 2003 to May 31, 2004. **Note:** The student elected to this committee coincidentally becomes a member of the Senate Graduate Awards Adjudication Committee.

Candidates: R. Lachance, W. Michelow

Elected:

Warren Michelow

One Lay Senator to replace Valerie Dunsterville from June 1, 2003 to May 31, 2005.

Elected by acclamation:

Valerie Dunsterville

SENATE UNDERGRADUATE AWARDS ADJUDICATION COMMITTEE (SGAAC)

One Faculty Member (at-large) to replace Hilmar Pabel from June 1, 2003 to May 31, 2005.

Elected by acclamation:

Hilmar Pabel

One Undergraduate Student (at-large) to replace Kate Phipps from June 1, 2003 to May 31, 2004.

Elected by acclamation:

Gisele da Silva

SENATE GRADUATE AWARDS ADJUDICATION COMMITTEE (SGAAC)

One Faculty Member (at-large) to replace Colin Jones from June 1, 2003 to May 31, 2005.

Elected by acclamation:

Christine MacKenzie

One Graduate Student (at-large) to replace Mavis MacMillen from June 1, 2003 to May 31, 2004.

Candidates: R. Lachance, J. Perry, C. Sears

Elected:

Camilla Sears

One Lay Senator to replace Don Smith for term of office to May 31, 2004.

Note: In the event no Lay Member of Senate is available to serve, Senate may elect a general member of the community to serve in this position.

Elected by acclamation:

Rob Woodbury

SENATE APPEALS BOARD (SAB)

Two Faculty Members (at-large) (1 Regular, 1 Alternate) to replace Lee Hanlan (Regular) and Hilmar Pabel (Alternate) from June 1, 2003 to May 31, 2005.

Candidates were elected by acclamation but balloting was required to determine committee order.

Elected as the Regular member for term of office to May 31, 2005:

Cathy D'Andrea

Elected as the Alternate member for term of office to May 31, 2005:

Lee Hanlan

One Undergraduate Student (at-large) (Regular) to replace Nicola Kretz and from June 1, 2003 to May 31, 2005.

Candidates: B. Bourke, N. Kretz

Elected:

Brynn Bourke

One Undergraduate Student (at-large) (Alternate) to replace Cynthia Leung from June 1, 2003 to May 31, 2005.

Elected by acclamation:

Tiffany Kalanj

COMMITTEE TO REVIEW UNIVERSITY ADMISSIONS (CRUA)

Two Faculty Members (at-large) (1 Regular, 1 Alternate) to replace Arthur Roberts (Regular) and Jacques Vaisey (Alternate) from June 1, 2003 to May 31, 2005.

Candidates: C. D'Andrea, J. Dickinson, A. Roberts, C. Snowber

Elected:

Cathy D'Andrea

Celeste Snowber

One Undergraduate Student (at-large) (Regular) to replace Reza Pourvali from June 1, 2003 to May 31, 2005.

Candidates: G. da Silva, R. Pourvali

Elected:

Gisele da Silva

One Undergraduate Student (at-large) (Alternate) to replace Cynthia Leung from June 1, 2003 to May 31, 2005.

Elected by acclamation:

Joanna Lemay

SENATE COMMITTEE ON UNDERGRADUATE STUDIES (SCUS)

Two Undergraduate Students (at-large) to replace Adam Picotte and Graham Percival from June 1, 2003 to May 31, 2004.

Candidates: E. Fung, A. Picotte, J. Wong

Elected:

Edward Fung
Josephine Wong

SENATE COMMITTEE ON ENROLMENT MANAGEMENT AND PLANNING (SCEMP)

One Undergraduate Student (at-large) to replace Azam Tyab from June 1, 2003 to May 31, 2004.

Elected by acclamation:

Josephine Wong

One Graduate Student (at-large) to replace Felix Tang from June 1, 2003 to May 31, 2004.

Elected by acclamation:

Mavis MacMillen

One Faculty Senator to replace Larry Weldon for term of office to May 31, 2004.

Elected by acclamation:

Maureen Fizzell

SENATE COMMITTEE ON INTERNATIONAL ACTIVITIES (SCIA)

Two Faculty Senators, one to replace Judith Zaichkowsky from June 1, 2003 to May 31, 2005, the other to replace Larry Weldon for term of office to May 31, 2004.

Elected by acclamation for term of office to

May 31, 2005:

Jim Budd

Insufficient nominations received.

Vacancy will be carried forward

One Undergraduate Student Senator for term of office from date of election to May 31, 2004.

Elected by acclamation:

Joanna Lemay

INTERNATIONAL STUDENT EXCHANGE COMMITTEE (ISEC)

One Faculty Member (at-large) to replace Neil Abramson from June 1, 2003 to May 31, 2005.

Candidates: N. Abramson, C. D'Andrea, V. Kumar

Elected:

Vive Kumar

One Student (at-large) to replace Clement Apaak from June 1, 2003 to May 31, 2004.

Elected by acclamation:

Abena Owusu-Afriyie

ELECTORAL STANDING COMMITTEE (ESC)

One Student Senator to replace Brynn Bourke for term of office to May 31, 2004.

Candidates: T. Gregory, P. Kaila

Elected:

Titus Gregory

SENATE COMMITTEE ON UNIVERSITY TEACHING AND LEARNING (SCUTL)

One Faculty Member (at-large from the Faculty of Education) to replace Cheryl Amundsen from June 1, 2003 to May 31, 2006.

Elected by acclamation:

Cheryl Amundsen

One Undergraduate Student (at-large) to replace Jennifer Siegfried from June 1, 2003 to May 31, 2004.

Candidates: G. da Silva, E. Fung, J. Siegfried, J. Sze

Elected:

Gisele da Silva

One Graduate Student (at-large) to replace Stephen Littlely from June 1, 2003 to May 31, 2004.

Candidates: J. Crago, M. MacMillen, S. Littlely

Elected:

Jonathan Crago

DIVERSE QUALIFICATIONS ADJUDICATION COMMITTEE (DOAC)

One Faculty Member (at-large) to replace Santa Aloï from June 1, 2003 to May 31, 2005.

Elected by acclamation:

Larry Weldon

Two Undergraduate Students (at-large) to replace Kate Phipps and Taira Poletz from June 1, 2003 to May 31, 2004.

Candidates: D. Harder, J. Lemay, T. Poletz, R. Pourvali

Elected:

Derrick Harder
Joanna Lemay

CALENDAR COMMITTEE

One Faculty Senator to replace Gary Mauser from June 1, 2003 to May 31, 2005.

Elected by acclamation:

Gary Mauser

One Student (at-large) to replace Graham Percival from June 1, 2003 to May 31, 2004.

Candidates: E. Fung, P. Kaila

Elected:

Pam Kaila

RESEARCH ETHICS BOARD (REB)

One Student (at-large) to fill an existing vacancy from date of election to May 31, 2005.

Elected by acclamation:

Joanna Lemay

VICE-CHAIR OF SENATE

One Senator (at-large) for term of office from June 1, 2003 to May 31, 2004.

Candidates: C. Apaak, P. Percival (C. Apaak subsequently withdrew his nomination)

Elected by acclamation:

Paul Percival

7. Other Business

There was no other business.

8. Information

The date of the next regularly scheduled meeting of Senate is Monday, July 7, 2003.

There were no items on the agenda for closed session, and Senators were asked if anyone wished to raise any business in closed session. Since there was no business for closed session Senate adjourned at 6:05 pm without moving into closed session.

Alison Watt
Director, University Secretariat