

SIMON FRASER UNIVERSITY
DEAN OF GRADUATE STUDIES
MEMORANDUM

TO: Senate
FROM: Jonathan Driver, Dean of Graduate Studies
SUBJECT: course changes, for information
DATE: 11 September 2003
cc:

At its meeting of September 8th 2003 Senate Graduate Studies Committee considered a series of "housekeeping" proposals to allow easier administration of graduate programs through the new student information system. These changes can be summarized as follows. Full documentation (SGSC 2003.23 and 2003.23a) can be obtained from the secretary to SGSC (Director, Graduate Admissions, Dean of Graduate Studies office).

1. All graduate courses identified as comprehensive exams, extended essays, projects or theses that formerly lacked any associated credit hours, now have credit hours attached.
2. In graduate programs that will be collecting fees on a "per credit" basis, students will register in all "capstone" requirements (theses, projects, exams etc.) for one semester. If subsequent semesters of registration are required, students will register for a "completion" course, and such courses will have half the credit value of the capstone course. This requires the creation of completion courses for all capstone requirements in all graduate programs that collect fees on a per credit basis.

