

**Annual Report on Student Discipline Matters**

**2002/2003**

**University Board on Student Discipline \*\***

**Senate Committee on Disciplinary Appeals \*\***

**Statistical Summary – Registrar \***

**Statistical Summary – Director, Campus Community Services \***

\* Section 11.1 of Policy T10.01 states: “The Registrar and the Director of Campus Community Services shall maintain a statistical summary of cases which are handled through their offices each year, and these data shall be included in the Annual Report on Student Discipline Matters.”

\*\* Section 11.2 of Policy T10.01 states: “In addition to the data in 11.1, the Annual Report on Student Discipline Matters will contain a summary of the UBSD Tribunal’s decisions, the President’s decisions, SCODA’s decisions and the penalties imposed. This report will be accessible to the University community and will be submitted to Senate for information.  
....”

University Board on Student Discipline  
Reporting Period: November 2002 to October 2003

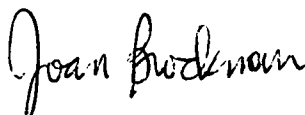
The University Board on Student Discipline dealt with nineteen cases involving allegations of academic dishonesty, and one case involving student misconduct in the period covered by the report.

In addition, two requests from students were received to extend the deadline to file an appeal. One was denied; the other granted and the deadline was extended by one week. The student subsequently abandoned the appeal. Since the appeal was abandoned, the request did not receive a case number.

A summary of the cases dealt with by the UBSD is attached for the information of Senate.

UBSD Membership

Faculty	Students	Staff
<b>Past Members:</b> Joan Brockman Co-Ordinator (to October 2003)	<b>Current Members:</b> Terri Lacourse (to August 2004)	<b>Past Members:</b> Caryn Cameron (to October 2002)
Eng Choo (to October 2002)	Reza Pourvali (to August 2004)	<b>Current Members:</b> Barbara Leighs (to July 2004)
Tina Loo (to June 2002 )	Lee Simons (to August 2004)	Yvonne Tabin (to October 2006)
<b>Current Members:</b> Howard Trottier (to October 2004)	Harry Yang (to November 2003)	Donalda Meyers (to October 2005)
Deborah Connolly (to October 2005)		
Aidan Vining (to August 2006)		



Professor Joan Brockman  
Co-Ordinator, University Board on Student Discipline

Student Discipline Summary

File # Nature of Offense

Outcome

02-63	Academic dishonesty. Student copied from another student during examination	Student admitted academic dishonesty. President accepted recommendation of Tribunal and suspended student for one semester. F in course to stand.
02-64	Academic dishonesty. Student did not take reasonable steps to protect answers from other students during examination	Student appealed allegation. Tribunal found that the student did not engage in academic dishonesty and Department was requested to restore student's original mid-term mark.
02-65	Academic dishonesty. Plagiarism. Instructor received identical assignments from two students.	Student appealed allegation. Tribunal found that the student did not engage in academic dishonesty and Department was requested to re-evaluate the student's assignment and to re-calculate student's final grade.
02-66	Academic dishonesty. Student allowed another student to copy from course assignment	Student appealed allegation but withdrew the appeal prior to hearing. The original penalty imposed by the Department (zero in course assignment) will stand.
02-67	Academic dishonesty. Student brought crib sheets that exceeded the allowable length into final examination.	Tribunal found that the student engaged in academic dishonesty. President accepted recommendation of the Tribunal and suspended student for one semester. F in course to stand.
02-68	Academic dishonesty. Student copied from another student during examination.	Student appealed departmental finding. Department reversed the penalty on the grounds that there was doubt as to whether academic dishonesty had occurred. Student withdrew appeal.
02-69	Academic dishonesty. Student brought crib sheets that exceeded the allowable length into final examination	Student appealed departmental allegation. Tribunal found that the student did not engage in academic dishonesty. Department requested to restore student's original grade on the examination and change the final grade accordingly.
03-1	Academic dishonesty. Student brought crib sheets that exceeded the allowable length into final examination	Student admitted academic dishonesty. President accepted recommendation of the Tribunal and suspended student for one semester. Final mark in course reduced by 15 percentage points to stand.
03-2	Academic dishonesty. Student brought crib sheets that exceeded the allowable length into final examination	Tribunal found student committed academic dishonesty. President accepted recommendation of the Tribunal and suspended student for one semester. Final mark in course reduced by 15 percentage points to stand.

## Student Discipline Summary

File #	Nature of Offence	Outcome
03-3	Academic dishonesty. Student brought crib sheets that exceeded the allowable length into final examination	Tribunal found student committed academic dishonesty. President accepted recommendation of the Tribunal and suspended student for one semester. Final mark in course reduced by 15 percentage points to stand.
03-4	Academic dishonesty. At the beginning of exam students instructed to place all notes on floor. Student did not take appropriate steps to conceal notes from view.	Student appealed departmental allegation. Tribunal found that student did not engage in academic dishonesty. Department requested to remove the report of academic dishonesty from student's departmental file which was the only penalty levied by Department.
03-5	Academic dishonesty. Students observed talking during examination.	Students appealed departmental allegation. Tribunal found that students did not engage in academic dishonesty. Department requested to remove the report of academic dishonesty from students' departmental file which was the only penalty levied by the Department.
03-6	Academic dishonesty. Plagiarism in take-home final exam.	Student appealed departmental allegation. Tribunal found that the student engaged in academic dishonesty. Departmental penalty (F in course) to stand.
03-7	Academic dishonesty. Alteration of mid-term exam after it had been graded and return for re-grading.	Student appealed departmental allegation. Appeal dismissed. Penalty imposed by Department (grade of 0 on mid-term) to stand.
03-8	Academic dishonesty. Submission of falsified medical documentation to support course drop.	Student admitted academic dishonesty. The President accepted the recommendation of Tribunal and suspended the student for three semesters.
03-9	Academic dishonesty. Submission of falsified medical documentation to support course drop.	Tribunal found that the student had engaged in academic dishonesty. The President accepted the recommendation of the Tribunal and suspended the student for three semesters.
03-10	Academic dishonesty. Three incidents of plagiarism in two different classes in the same department.	Student admitted academic dishonesty. The President accepted the recommendation of the Tribunal and the student was suspended for two semesters. Penalty imposed by Department (zero marks for each plagiarized assignment) to stand.
03-11	Student request to extend the time limitation period to appeal allegations of academic dishonesty.	Student's request for an extension to file an appeal dismissed.
03-12	Academic dishonesty. Falsification of documentation for admission to the University.	Student admitted academic dishonesty. The President accepted the recommendation of the Tribunal and the student was suspended for one semester. Not allowed to re-register until transcripts from other universities attended by student are submitted to the University.

Student Discipline Summary

File #	Nature of Offence	Outcome
03-13	Student Misconduct. Disruptive behavior and property damage.	Student admitted misconduct. President accepted recommendations of the Tribunal and imposed the following penalty: four semester suspension; not permitted on any SFU campus during the period of suspension; following the suspension, the two courses required for degree completion be done by distance education and the student not permitted to attend any part of the relevant Department, including faculty offices; letter of apology must be written to those who were present when the incident took place; the outstanding amount to repair the damage caused by the incident must be paid by the student.
03-14	Academic dishonesty. Two incidents of plagiarism in the same department in different semesters.	Student admitted dishonesty. The majority of the Tribunal recommended a one semester suspension; the Chair of the Tribunal recommended a minimum off three semesters. President's decision not yet received – case outstanding

**Senate Committee on Disciplinary Appeals**  
**Reporting Period: November 2002 to October 2003**

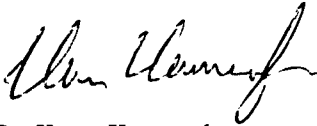
The Senate Committee on Disciplinary Appeals dealt with no appeals in the period covered by this report.

SCODA Membership as Of June 23, 2003

<u>Faculty</u>	<u>Students</u>
Karen Kavanagh	Chris Giacomantonio
Cyril Thong	Camilla Sears
Colleen Collins-Dodd	Josephine Wong
Sam Black	Warren Michelow
Cathy D'Andrea	Rick Yoo

Secretary:        Richard MacLeod

\*        Chair to May 31, 2003.




Dr. Karen Kavanagh  
Chair, Senate Committee on Disciplinary Appeals

# Academic Student Discipline

September 2002 – September 2003

Type of Offense	# of cases	Departmental Penalty
plagiarism	7	penalties ranged from 0 for the assignment to F for the course
cheating	17	penalties included 0 for the assignment, letter of reprimand, or F for the course
altering mid-term exam before submission for regrading	1	0 for mid-term
Either copied from another student's assignment or provided access to assignment for copying	8	Penalties included 0 for the assignment, a percentage off the graded assignment, or F for the course

Total: 33 students



W. Ronald Heath  
Dean of Student Services and Registrar

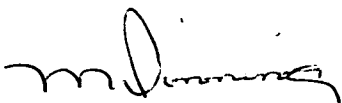
November 6, 2003

Non Academic Student Discipline

November 1, 2002 - October 31, 2003

Type of Incident:	No. of Cases:	Resolve:
Shoplifting/Theft @ SFU Bookstore	1	No action
Harassment/Misconduct	2	Informal resolve
Disruptive Behaviour <i>(some disruptive behavior resulted in property damage – only claimed one category)</i>	7*	Informal resolve (6 cases) *1 case to UBSD
Computer Misconduct	1	Informal resolve
Property Damage	0	

Total: 11 students



Mike Dinning, Associate Dean \*  
Student Services

November 5, 2003

\* Formerly the Director of Campus Community Services