

DRAFT UNTIL APPROVED BY SENATE

Meeting of the Senate of Simon Fraser University held on
Monday, April 5, 2004 at 7:00 pm in Room 3210 WMC

Open Session

Present: Stevenson, Michael
President and Chair of Senate

Absent:

Apaak, Clement
Atkins, Stella
Beynon, Peter
Brennand, Tracy
Budd, James
Clayman, Bruce
Collinge, Joan (representing C. Yerbury)
Copeland, Lynn
D'Auria, John
Driver, Jon
Dunsterville, Valerie
Fizzell, Maureen
Giacomantonio, Chris
Gill, Alison
Gregory, Titus
Gupta, Kamal
Haunerland, Norbert
Hira, Andy
Honda, Barry
Kaila, Pam
Krane, Bill
Lewis, Brian
Li, Ze-Nian
Percival, Paul
Peters, Joseph
Pierce, John
Plischke, Michael
Rozell, Sara
Sears, Camilla
Scott, Jamie
Shaker, Paul
Tombe, Trevor
Waterhouse, John
Weeks, Dan
Wong, Josephine
Woodbury, Rob

da Silva, Gisele
Dickinson, John
Fung, Edward
Gordon, Robert
Grimmett, Peter
Heaney, John
Higgins, Anne
Horvath, Adam
Kalanj, Tiffany
Love, Ernie
Mauser, Gary
McArthur, James
McFetridge, Paul
Smith, Don
Van Aalst, Jan
Wessel, Sylvia
Wong, Milton
Yoo, Rick

In attendance:

Calvert, Tom
Cameron, Rob
Daag, Chris
Gobas, Frank
Martin, Randy
Mustard, Peter
Roseland, Mark
Saif, Mehrdad
Whiteley, Diane

Heath, Ron, Dean of Student Services/Registrar
Watt, Alison, Director, University Secretariat
Grant, Bobbie, Recording Secretary

1. Approval of the Agenda
The Agenda was approved as distributed.
2. Approval of the Minutes of the Open Session of March 1, 2004
Reference was made to the second full paragraph on page 4. Suggestion was made that the word 'was' prior to the word 'logical' should be changed to 'may be' in order to accurately reflect the discussion that occurred. There was no objection to this suggestion, and the Minutes were approved as amended.
3. Business Arising from the Minutes
Referring to the question raised at the last meeting concerning an amendment to the current policy on Centres and Institutes to include a formal requirement for presentation to Senate, Senate was advised that the policy could be modified if Senate so wished.
4. Report of the Chair
On behalf of Senate, the Chair welcomed newly elected Senator Ze-Nian Li, School of Computing Science, to the meeting.

Reference was made to the recent announcement by the Provincial Government with respect to the permanent establishment of an SFU campus in Surrey to be located in the Surrey Central Building designed by Bing Thom. Senators were advised that the building was named best multi-use building and the best building in the world for 2004 at an international competition held annually at Cannes for architects and the construction industry worldwide. The Chair further reported that the commitment by the Province includes full funding for the purchase and fit out of the space in Surrey and as of approximately one week ago the University now owned the space and was concentrating on the fit out requirements needed for increased enrolment beginning September 2005.

The Chair also reported on additional announcements by the Provincial Government concerning post secondary education in BC including the establishment of a new University of BC campus at Kelowna and the establishment of the University College of the Cariboo as a special university which, by legislation, is to be committed to teaching only and will incorporate the mandate of the Open University, including the management of courses largely owned by the existing BC universities. Existing universities were not consulted with regard to these developments which represent very significant changes in higher education in the Province. The Chair reported that senior members of the university administration will be meeting with the senior staff of the Ministry of Advanced Education to discuss the implications of these changes.

5. Question Period
There were no questions submitted.

6. Reports of Committees

A) Senate Committee on University Priorities

i) Paper S.04-25 – Proposal for a PhD Program in Earth Sciences

Moved by P. Percival, seconded by C. Apaak

“that Senate approve and recommend approval to the Board of Governors the proposal for a Ph.D. in Earth Sciences, as set out in S.04-25”

P. Mustard, Graduate Program Chair, Department of Earth Sciences, was in attendance in order to respond to questions.

In response to questions about library and space resources, Senate was advised that at the time the program was considered by the SGSC, confirmation was received from the Library that no additional library resources were required, and that Earth Sciences would be part of the new Applied Science 2 building which is scheduled for completion by September 2005.

The administration and course requirements of the PhD Research Seminar courses, the implementation of the oral candidacy exam, and funding level for graduate students in the program were briefly discussed.

Question was called, and a vote taken.

MOTION CARRIED

ii) Paper S.04-26 – External Review – School of Engineering Science

Moved by J. Waterhouse, seconded by B. Lewis

“that Senate concur with the recommendations from the Senate Committee on University Priorities concerning advice to the School of Engineering Science on priority items resulting from the external review as outlined in S.04-26”

M. Saif, Director, School of Engineering Science was in attendance in order to respond to questions.

Brief discussion took place with respect to the School’s approach to biomedical engineering. Senate was informed that the School, in conjunction with Kinesiology, hopes to build on its existing strengths in areas such as biomedical robotics, sensor instrumentation, and applied mechanics. In response to an inquiry, Senate was advised that the Biomedical Engineering curriculum was under review by the

Undergraduate Curriculum Committee and following faculty approval will be forwarded to the FAS Undergraduate Curriculum Committee.

Concerns expressed by the external reviewers about faculty leaves of absences were noted and question was raised as to how this issue would be resolved. Senate was advised that departmental policy had changed so that no more than 2 faculty members from any one group would be approved for leave of absence, and no more than six within the entire School would be approved for leave of absence at the same time.

Concern was expressed about the comments on page 3 regarding preference of graduate students over undergraduate students for TAs. Inquiry was raised as to whether a solution could be achieved that would satisfy both the concerns of undergraduate students as well as the requirements of the TSSU agreement. Senate was informed that the School had already reached an agreement with TSSU that allows the use of undergraduates as TAs, especially in certain courses where undergraduate students were more qualified than graduate students to TA the courses.

Question was called, and a vote taken.

MOTION CARRIED

iii) Paper S.04-27 – Degree Name Change for REM

Moved by J. Waterhouse, seconded by B. Lewis

“that Senate approve and recommend approval to the Board of Governors the change in degree title for the planning stream in the School of Resource and Environmental Management from Master of Resource and Environmental Management to Master of Resource and Environmental Management (Planning), effective immediately”

F. Gobas, Director of the School of Resource and Environmental Management was in attendance in order to respond to questions.

Inquiry was made if there was a procedure in place for students who completed the planning stream prior to this change taking effect to achieve certification if they so wished. Senate was advised that students can apply on their own to the certification body and, considering that they had already met all of the requirements, they would be in an excellent position to be awarded certification.

Concern was expressed that adding a specialty in parenthesis would set a precedent and there may be many other programs that might be interested in doing the same thing. It was pointed out that changes of this nature would only be approved under the most unusual circumstances but if there was another degree where similar

benefits would accrue to the students serious consideration would be given to such a request.

Brief discussion followed with respect to other options for the name change, specifically the use of the more common designation Master of Planning. It was pointed out that if the name of the degree was completely changed, the University would have to go through the entire process of having a new degree approved. Also the currently proposed change was a potentially much broader designation than Master of Planning and reflected the breadth of the program more accurately.

Question was called, and a vote taken.

MOTION CARRIED

iv) Paper S.04-28 – Faculty of Arts Name Change

Moved by J. Waterhouse, seconded by J. Pierce

“that Senate approve and recommend approval to the Board of Governors the change in name for the Faculty from the ‘Faculty of Arts’ to the ‘Faculty of Arts and Social Sciences’, effective *September 1, 2004*”

J. Waterhouse advised that the effective date of the above motion was being amended from ‘effective immediately’ to ‘effective September 1, 2004’ because of administrative issues that an immediate change would cause.

Concern was expressed about the acronym and inquiry was made as to whether the Faculty of Social Sciences and Arts might not be more appropriate.

Senate was advised that the impetus for the change originated with a number of Chairs and Directors within the Faculty who felt that the current name did not adequately reflect the diversity within the Faculty. Opinion was expressed that while the proposed name change increased the coverage in terms of diversity it did not include all areas and these areas were in no way served by the name change. Question was raised as to why the enumeration of the different aspects in the Faculty stopped at the Social Sciences and specific inquiry was made about Humanities. Senate was advised that Social Sciences represented approximately 60% of the Faculty and well over that in terms of students, and that traditionally Humanities and Performing/Contemporary Arts were represented within the Arts. It was felt that there had to be a balance between accuracy and brevity and an overwhelming majority of the members of the existing Faculty felt that the proposed name was entirely appropriate.

In response to an inquiry, Senate was advised that the name of the degree would remain Bachelor of Arts.

Question was called, and a vote taken.

MOTION CARRIED

T. Calvert, Acting Director, IT and IA Program Office, SFU Surrey, and R. Cameron, Associate Dean and Chair, FAS Undergraduate Curriculum Committee, were in attendance in order to respond to questions for the following SCUP and SCUS items: S.04-29 and S.04-30.

- v) Paper S.04-29 – New Media Environments Stream – School of Interactive Arts and Technology

Moved by J. Waterhouse, seconded by T. Gregory

“that Senate approve the development of the New Media Environments stream in the School of Interactive Arts and Technology”

Question was called, and a vote taken.

MOTION CARRIED

- B) Senate Committee on Undergraduate Studies

- i) Paper S.04-30 – Curriculum Revisions – Faculty of Applied Sciences

Moved by J. Waterhouse, seconded by T. Gregory

“that Senate approve the development of programs in the School of Interactive Arts and Technology leading to BA and B.Sc. (Major and Honors) degrees in Interactive Arts and Technology as described in the proposed Calendar entry in the previous Senate paper S.04-29, effective September 2004”

It was requested that it be clearly recorded in the Minutes that approval of the above motion only approves the development of programs and in no way approves a program leading to either of the degrees mentioned. Reference was made to the Calendar entry in Senate Paper S.04-29 which laid out the details for the admission requirements and the lower level programming requirements but it was emphasized that there has been no development with regard to the upper level part of these programs reported to Senate. Senate must have complete documentation for the full program before decision can be made on the programs themselves.

Question was called, and a vote taken.

MOTION CARRIED

Senate received information that the Senate Committee on Undergraduate Studies, acting under delegated authority, approved changes to existing courses and programs in the School of Computing Science and the School of Engineering Science. SCUS also approved, under delegated authority, program revisions, a change of course numbering, course replacements/phase-outs for

IART/ITEC/MTEC/INTD courses, and seven new IAT courses. Senators were alerted to an error on the Senate paper and were asked to amend the course information on c) iii. as follows: IAT 202-3 Programming Multimedia should be changed to IAT 265 Multimedia Programming for Art and Design.

ii) Paper S.04-31 – Addition to General Admission Requirements

D. Whiteley, Director of Admissions and Records and Registration, Student Services was in attendance in order to respond to questions.

Motion 1

Moved by J. Waterhouse, seconded by S. Rozell

“that Senate approve the addition of BC First Nations 12 to the admission requirements under the List 3 (Social Sciences Group), effective Fall 2004”

Question was called, and a vote taken.

MOTION CARRIED

Motion 2

Moved by J. Waterhouse, seconded by C. Giacomantonio

“that Senate approve the addition of Français Première Langue 12 to the admission requirements under List 2 (Humanities Group), effective Fall 2004”

Senate was advised that List 2 in the above motion should in fact read List 3. The amendment was accepted as friendly with the motion now reading as follows:

“that Senate approve the addition of Français Première Langue 12 to the admission requirements under List 3 (Humanities Group), effective Fall 2004”

In response to a question as to whether someone who chose French in Group 1 could claim English 12 in the other list, Senate was advised that the Committee did not consider this. Suggestion was made that this issue should be considered and the Vice-President Academic was asked to look into it.

Brief discussion took place wherein there appeared to be confusion with respect to the intention of the motion. Senate was advised that the intention of the motion was to allow students to take two first language courses to completion and to count both against requirements for entering SFU.

Question was called, and a vote taken.

MOTION CARRIED

Motion 3

Moved by J. Waterhouse, seconded by C. Sears

“that Senate approve the addition of American Sign Language 12 to the admission requirements under the Grade 11 requirements, effective Fall 2004”

Question was called, and a vote taken.

MOTION CARRIED

C) Senate Committee on International Activities

i) Paper S.04-32 – Annual Report (For Information)

C. Daag, Director, Project Support Services, and R. Martin, Director, International Cooperation and Mobility, SFU International Office, and J. Driver, Senator and Chair of SCIA were in attendance in order to respond to questions.

Reference was made to the MOU with the University of Tehran and inquiry was made as to how the program would be delivered. Senate was advised that the MOUs approved by SCIA were normally preliminary memoranda of understanding to begin the development of a program. SCIA's terms of reference were to advise the President with respect to the desirability of entering into international activities and in doing so SCIA takes into account the University's policy on international activities including consideration of human rights situations and the safety of SFU participants. This particular MOU was a very early recommendation from SCIA that it would be reasonable to go ahead and begin development. It was very much at the exploratory stage and would be brought back at various stages in its development and if there were any potential problems SCIA would intervene and reject further development of the MOU.

Some Senators hold the view that very few students seem to be aware of exchange program opportunities and suggestion was made that a better a mechanism needed to be developed to address the communication issue so that more faculty and students were aware of the possibilities.

Reference was made to the Consortium Exchange Relationships listed on page 10. It was pointed out that the University of New Mexico was incorrectly listed under Mexican schools.

It was noted that there were data about international exchanges from the point of view of SFU students going abroad but there appeared to be no information for exchange students attending SFU. Senate was advised that the subcommittee of SCIA only approves outgoing students but in terms of reciprocity the numbers are almost at par. Between exchange programs, field schools, and international co-op

placements, SFU sends in excess of 300 students abroad annually which was well above the Canadian average.

A question arose as to whether the Committee considered library resources when looking at partnerships with other universities. It was pointed out that although there were some obvious barriers to the physical delivery of books, SFU has agreements in place for electronic materials which would make it relatively easy to extend access to anywhere in the world. This issue might be worth exploring in terms of the quality of programs that could be offered. The Chair suggested that Library review the list and follow up with the Committee with regard to this issue.

Brief discussion took place with respect to the cost of exchange programs. Senate was advised that exchange programs were revenue neutral as long as there was a strict balance of students coming and going.

D) Senate Committee on Enrolment Management and Planning

i) Paper S.04-33 – Undergraduate Admission Targets for 2004/05

Motion 1

Moved by J. Waterhouse, seconded by J. Pierce

that Senate approve and recommend approval to the Board of Governors the following DOMESTIC undergraduate admission targets for each basis-of-admission group and for each semester in 2004/05, and that SCEMP be delegated authority to make further adjustments based on actual enrolments in 2004-2 and 2004-3

	2004-2	2004-3	2005-1	Total
B.C. GR XII	75	2,375	75	2,525
B.C. College	550	850	525	1,925
"Other"	250	650	350	1,250
Total Intake	875	3,875	950	5,700

The Vice-President, Academic advised Senate that the totals in the tabulation included enrolments that SCEMP was aware of when the motion was under consideration. Subsequent to SCEMP's consideration the budget letter was received and it was learned of an additional 111 students that need to be allocated for the coming year. These students carry some funding with them but have not yet been allocated by SCEMP to any of the basis of admissions. Discussions were underway with the Deans as to where these additional enrolments should be allocated. The budget letter specified one exception and that was that of the 111, 20 must be taught by eLearning in Distance Education.

Discussion took place with respect to Table 3 on page 5 and brief explanation was provided for the difference between last year and this year.

The Chair expressed opinion that departments/schools should not be complacent about enrolment management and the belief that SFU gets first rate students automatically. All programs should pay careful attention to the recruitment exercise and to the quality of students that are being brought in. This was especially important in high fee environments where opportunities for university enrolment may be impacted by the new distribution of seats by the Provincial Government.

Question was called, and a vote taken.

MOTION CARRIED

Motion 2

Moved by J. Waterhouse, seconded by M. Fizzell

"that Senate approve and recommend approval to the board of Governors the DOMESTIC undergraduate admission targets to each Faculty as indicated in TABLE 1 (attached to S.04-33), and that SCEMP be delegated authority to make adjustments based on actual enrolment experience in 2004-2 and 2004-3"

Question was called, and a vote taken.

MOTION CARRIED

Motion 3

Moved by J. Waterhouse, seconded by B. Clayman

"that Senate approve and recommend approval to the Board of Governors the INTERNATIONAL undergraduate admission targets to each Faculty and for each semester in 2004/05 as indicated in TABLE 2 (attached to S.04-33), and that SCEMP be delegated authority to make adjustments based on actual enrolment in 2004-2 and 2004-3"

C. Apaak indicated that he had been trying to get exact figures on how many international students were enrolled at SFU. Information on the web site for Analytical Studies appeared to be outdated. The Vice-President, Academic felt that the number of undergraduate international students was likely readily available and could be determined quite easily but he was not so confident about data for international graduate students. The Dean of Graduate Studies indicated that he was fairly sure the number could be generated for international graduate students. The Chair therefore requested that the Dean of Graduate Studies convey the graduate number and the Dean of Student Services/Registrar convey the current undergraduate number.

Reference was made to Table 4, and it was noted that the target for international undergraduate students was considerably larger than the number that were actually enrolled in 2003/2004. Inquiry was made as to whether there was any evidence that the increase in student tuition fees had influenced undergraduate applications

from international students. Senate was advised that the number of applications was relatively high and consistent with previous year applications but a problem arose last year with the processing of applications in sufficient time for students to receive the necessary visas and study permits. It was explained that the visa process had changed rather dramatically since the terrorist attacks in September 2001 and a much longer lead time was now required. Some of the students who were admitted for January couldn't get their visas in time and will show up in the summer enrolment. It was also noted that the US had become less of a destination for international students and Canada was considered a safer place so it is believed that the cost of tuition at SFU which is very consistent with Canadian and other universities around the world is not a factor in the discrepancy noted in Table 4.

Comment was made that the increase in tuition fees for undergraduate international students would have some impact and it was hoped that the University would seek ways of making other sources of funding available to assist less fortunate international students to attend SFU. Senate was advised that increased student aid specifically earmarked for undergraduate international students had been budgeted for, since fees for international students had increased and funding is expected to remain approximately the same over the next three years. This funding was allocated from a budget separate from the budget for scholarships, awards and bursaries and will be administered by the Senate Policy Committee on Scholarships, Awards and Bursaries.

Question was called, and a vote taken.

MOTION CARRIED

E) Senate Graduate Studies Committee

i) Paper S.04-34 – Annual Report (For Information)

The Annual Report of the Senate Graduate Studies Committee was received by Senate for information.

7. Other Business

i) Paper S.04-35 – Name change for the Community Economic Development Centre

Moved by B. Clayman, seconded by M. Plischke

“that Senate approve and recommend approval to the Board of Governors a change in name from the Community Economic Development Centre to the Centre for Sustainable Community Development, effective immediately”

M. Roseland, Director of the Centre was in attendance in order to respond to questions.

Question was called, and a vote taken.

MOTION CARRIED

8. Information

The next regularly scheduled meeting of Senate is Monday, May 10, 2004..

Open Session adjourned at 8:35 pm. Following a brief recess, the Committee moved into Closed Session.

Alison Watt
Director, University Secretariat