

MEMORANDUM

To: Senate

From: Senate Committee on Agenda and Rules

Re: Senate Committee on Undergraduate Studies

Date: November 23, 2004

The Senate Committee on Agenda and Rules recommends that the following changes to the Senate Committee on Undergraduate Studies be approved.

Motion

That Senate approve the addition of the following members to the Senate committee on Undergraduate Studies:

- **a representative from the Faculty of Health Sciences, and**
- **the Director, University Curriculum, Ex officio (non-voting)**

Alison Watt
Secretary, SCAR

SIMON FRASER UNIVERSITY

Memorandum

To: Senate Committee on Agenda and Rules

From: John Waterhouse
Vice-President, Academic

Date: November 17, 2004

Subject: SCUS Terms of Reference

I recommend that the terms of reference for the Senate Committee on Undergraduate Studies be revised to include 2 new representatives:

- A representative from the Faculty of Health Sciences, as a voting member, and
- The Director, University Curriculum, as an ex officio member.

The Faculty of Health Sciences should be represented on SCUS. It is in the early stages of undergraduate curriculum development, so now would be an appropriate time to add a FHS representative to SCUS.

The Director, University Curriculum is a new position, focusing currently on managing the changes flowing from the Undergraduate Curriculum Implementation project. At this stage of implementation, curriculum revisions resulting from this project are being discussed and vetted at SCUS. As we move beyond the implementation date of the new requirements in Fall 2006, some responsibilities for ongoing maintenance of the requirements will gradually shift to SCUS, and as such, a role there for the Director is appropriate.