

Annual Report on Student Discipline Matters

2003/2004

University Board on Student Discipline **
Senate Committee on Disciplinary Appeals **
Statistical Summary – Registrar *
Statistical Summary – Associate Dean, Student Services *

* Section 11.1 of Policy T10.01 states: “The Registrar and the Associate Dean, Student Services, shall maintain a statistical summary of cases which are handled through their offices each year, and these data shall be included in the Annual Report on Student Discipline Matters.”

** Section 11.2 of Policy T10.01 states: “In addition to the data in 11.1, the Annual Report on Student Discipline Matters will contain a summary of the UBSD Tribunal’s decisions, the President’s decisions, SCODA’s decisions and the penalties imposed. This report will be accessible to the University community and will be submitted to Senate for information.
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University Board on Student Discipline
Reporting Period: November 2003 to October 2004

The University Board on Student Discipline dealt with nine cases involving allegations of academic dishonesty, and two cases of academic misconduct, in the period covered by the report.

A summary of the cases dealt with by the UBSD is attached for the information of Senate.

UBSD Membership

Faculty	Students	Staff
Howard Trottier Co-Ordinator (to October 2005)	Lee Simons (to August 2005)	Donalda Meyers (to October 2005)
Deborah Connolly (to October 2005)	Samer El-Nashar (to June 2005)	Tracy Bruneau (to July 2007)
Aidan Vining (to August 2006)	Keith Tierney (to August 2005)	Yvonne Tabin (to October 2006)
Greg Baker (to September 2007)	Seema Jaffer (to June 2005)	



Howard Trottier
Professor of Physics
Chair, Physics Graduate Studies Committee
Coordinator, University Board on Student Discipline

UBSD Discipline Summary

File #	Nature of Offence	Outcome
01-6*	Academic dishonesty. Plagiarism.	Tribunal found the student committed academic dishonesty. The President accepted the recommendation of the Tribunal and suspended the student for six semesters.
03-14*	Academic dishonesty. Two incidents of plagiarism in the same department in different semesters.	Student admitted dishonesty. The majority of the Tribunal recommended a one semester suspension; one member of the Tribunal recommended a minimum of three semesters. The President suspended the student for one semester.
03-15	Academic dishonesty. Student allowed tutor to write the final exam in student's place.	Student admitted dishonesty. The majority of the Tribunal recommended a nine semester suspension; one member recommended a six semester suspension. The President suspended the student for six semesters.
03-16	Academic dishonesty. Plagiarism.	Student admitted dishonesty. Previous incidents of academic dishonesty on record in same department. The President accepted the recommendation of the Tribunal and permanently suspended the student from the University.
03-17	Academic dishonesty. Cheating in mid-term exam.	Student appealed the departmental finding of academic dishonesty. The Tribunal upheld the department finding and found that the student engaged in academic dishonesty. Departmental penalty (grade of zero in mid-term) to stand.
03-18	Academic dishonesty. Plagiarism in 3 courses in same department in the same semester.	Case pending. Student left Canada. Note placed on student's file – unable to register or obtain an official transcript until case has been resolved.
04-1	Academic dishonesty. Plagiarism. Student submitted own work that had been done when student informally audited an earlier offering of the course.	Student appealed the departmental finding of academic dishonesty. The Tribunal upheld the student's appeal and instructed the department to delete any record of academic dishonesty in the student's file.

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|------|---|---|
| 04-2 | Academic dishonesty.
Plagiarism. | Student appealed departmental finding of academic dishonesty. The Tribunal found that the student committed plagiarism. The Tribunal found that the mark of 'F' on the term paper was sufficient sanction and the Department was directed to delete any record of academic dishonesty in the student's departmental file. |
| 04-3 | Academic dishonesty.
Plagiarism. | Student admitted plagiarism. The President accepted the recommendation of the Tribunal and suspended the student for one semester. Penalty imposed by the Department (F in assignment) to stand. |
| 04-4 | Academic misconduct. Student submitted fraudulent letters of reference from SFU faculty members for admission to other universities | Student admitted academic misconduct. The President accepted the recommendation of the Tribunal and suspended the student for six semesters. |
| 04-5 | Academic misconduct. Student submitted fraudulent recommendation from an SFU faculty member for admission to another university. | Student admitted academic misconduct. The President accepted the recommendation of the Tribunal and suspended the student for three semesters. |

* Hearings for Cases 01-6 and 03-14 took place in September 2003 but were not included in the 2002/2003 annual report

Senate Committee on Disciplinary Appeals
Reporting Period: November 2003 to October 2004

The Senate Committee on Disciplinary Appeals dealt with two appeals in the period covered by this report.

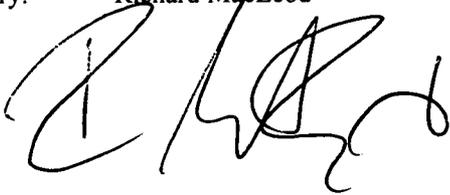
One dealt with T10.93, 8.1(c), "that the penalty imposed on the student is excessive in all the circumstances of the case" and one dealt with T10.03 8.1(a) "that a procedural error occurred of sufficient magnitude that it may reasonably be said to have affected the fairness of the process or altered the outcome of the case against the student".

In both cases the appeals were not upheld and the original decisions stood.

SCODA Membership as of November 18th, 2004

<u>Faculty</u>	<u>Students</u>
Sam Black	Shawn Hunsdale
Collen Collins-Dodd	Stephanie McKinnon
Cathy D'Andrea	Camilla Sears
Karen Kavanagh	Patrick Smith
Cyril Thong	Trevor Tombe

Secretary: Richard MacLeod



Academic Student Discipline

September 2003 – September 2004

Type of Offense	03/04 # of cases	Departmental Penalty	02/03 # of cases	01/02 # of cases
plagiarism	7	penalties ranged from 0 for the assignment to F for the course	7	9
Cheating (on assignments, during exams, copying or allowing copying of own's or another student's work)	30	penalties included 0 for the assignment to F for the course	26	8
Omitting to report previous attendance at other universities or otherwise misrepresenting documents or course material	4	letter of reprimand	0	2
Total number of students	41		33	19

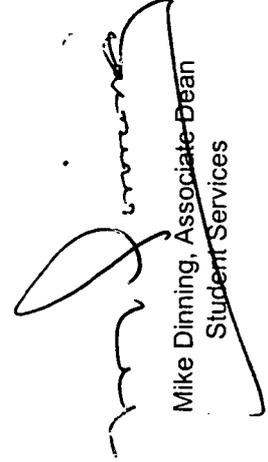
W. Ronald Heath
Dean of Student Services and Registrar

November 25, 2004

Non-Academic Student Discipline - November 1, 2003 to October 31, 2004

Date of Incident	Theft Bookstore	Harass/Misconduct	Disruptive Behavior	Computer Misconduct	Property Damage	Other	Result
Nov. 5/03			X				informal resolve
Nov. 7/03			X		X		informal resolve
Nov. 12/03				X			resolve/no action
Nov. 13/03	X						resolve/no action
Nov. 14/03			X				resolve through Res.
Nov. 18/03	X						informal resolve
Dec. 12/04			X				informal resolve
Jan. 19/04			X				informal resolve
Feb. 13/04		X					informal resolve
Feb. 13/04		X					informal resolve
Feb. 18/04				X			never attended
Feb. 19/04						X	informal resolve
Feb. 19/04						X	informal resolve
Feb. 27/04			X		X		informal resolve
Feb. 27/04			X		X		informal resolve
Feb. 29/04			X				informal resolve
Feb. 29/04			X				informal resolve
May 14/04		X					resolve/no action
May 20/04	X						informal resolve
July 23/04						X	informal resolve
Sept. 3/04	X						informal resolve
Sept. 17/04			X				informal resolve
Sept. 17/04			X				informal resolve
Sept. 17/04			X				informal resolve
24	4	3	12	2	3	3	informal resolve

Total:	24 student cases
Theft/Shoplifting	4
Harass/Misconduct	3
Disruptive Behav.	12
Computer Misconduct	2
Property Damage	3
Other	3


 Mike Dinning, Associate-Dean
 Student Services