

SIMON FRASER UNIVERSITY
Office of the Vice-President, Academic

S.05-4

*As amended by
Senate 10 Jan 05*

MEMORANDUM

TO: Members of Senate

FROM: John Waterhouse
Vice-President, Academic

RE: Recommendation for New Senate
Committee on Academic Integrity in
Student Learning and Evaluation
(SCAISLE)

DATE: December 22, 2005

I am recommending the creation of a new Senate Committee: the Senate Committee on Academic Integrity in Student Learning and Evaluation (SCAISLE). Responsibilities for and proposed membership of the committee are attached.

This proposal arises from the Task Force Report on Academic Honesty and Integrity which contained a number of recommendations intended to improve student academic integrity at SFU. Discussion of the Task Force recommendations with a number of University groups led me to the conclusion that it would be useful to have a Senate level committee consider and make recommendations on steps necessary to improve and promote student academic integrity in course work and evaluation processes. The proposed responsibilities of the Senate Committee were developed from recommendations of the Task Force. The Task force Report can be found at:
<http://www.sfu.ca/integritytaskforce/>

The following recommendation is submitted for Senate approval:

Motion:

"That the Senate Committee on Academic Integrity in Student Learning and Evaluation (SCAISLE) be created."

As noted in section 9. of the terms of reference, it is proposed that this committee would conduct a review in Spring 2008 and recommend whether the committee should continue, or have its responsibilities transferred to other committees. This is being proposed because it may be that a stand alone committee dealing with academic integrity is not required in the long term, and these issues may be able to be incorporated into other existing committee mechanisms.

JHW:js

Attachment (1)

SENATE COMMITTEE ON ACADEMIC INTEGRITY IN STUDENT LEARNING AND EVALUATION

Members	Conditions	Term	Expiry Date	Name
Faculty Senator (Chair)	Elected by and from Senate	3 years		
Faculty Member	Elected by	2 years		
Faculty Member	Senate * / **	2 years		
Faculty Member		2 years		
Undergraduate Student <i>UG Alternate</i>	Elected by Senate **	2 years		
Graduate Student <i>Grad. Alternate</i>	Elected by Senate **	2 years		
Dean of Student Services (or designate)	<i>Ex officio</i>			
Chief <i>University</i> Librarian (or designate)	<i>Ex officio</i>			
Secretary (non-voting)	Named by Dean, Student Services			

* No more than one faculty member to be elected from any one faculty.

** In the first election, terms would be staggered so all positions would not change at the same time.

Responsibilities

1. To promote academic integrity and honesty in course work and evaluation processes.
2. To establish procedures that support, improve and ensure the standards and conduct of examinations and to update these procedures as necessary.
3. To develop and update as necessary, a recommended statement on academic honesty for use in course outlines.
4. On an annual basis, to liaise with the University Board on Student Discipline and the Senate Committee on Disciplinary Appeals to ensure the currency of policies and procedures dealing with academic integrity and, when appropriate, recommend to Senate revisions to the policies as required.

5. To review and, where appropriate, make recommendations to the Senate Graduate Studies Committee on supervisory practices that will promote academic honesty and integrity.
6. To review and, where appropriate, make recommendations to the relevant office or committee on revisions to graduate regulations or guidelines that will promote academic honesty and integrity concerning intellectual property, authorship and confidential research.
7. To consider other issues relating to the general question of academic integrity as it applies to courses and evaluation of student performance.
8. To report annually in October to Senate on activities in the preceding year.
9. To report to Senate in May 2008, and recommend whether the Committee should continue or whether its responsibilities be transferred to another Committee (or Committees) or Senate.

Vice-Chair

A Vice-Chair will be elected by SCAISLE from among its voting members for the term of the Chair of SCAISLE or whenever the Vice-Chair is vacant. The duties of the Vice-Chair will be to serve as Chair when the Chair is unavailable.

Meetings

Meets regularly at the call of the Chair. A quorum of SCAISLE will consist of four voting members.