

**SIMON FRASER UNIVERSITY  
OFFICE OF VICE-PRESIDENT, RESEARCH  
OFFICE OF RESEARCH ETHICS**

**TO:** Ms. Alison Watt, Director  
University Secretariat

**FROM:** Bruce Whittlesea, Chair  
Research Ethics Board (REB)

**RE:** Annual REB Senate Report  
2004/2005

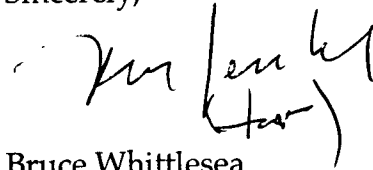
**DATE:** September 13, 2005

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FOR INFORMATION

In accordance with Policy R20.01, "Ethics Review of Research Involving Human Subjects", Section 3.6, I am submitting, on behalf of the Research Ethics Board, the Annual Report to Senate. The report spans the time frame September 1, 2004 to August 31, 2005.

Sincerely,

A handwritten signature in black ink, appearing to read "Bruce Whittlesea", with a stylized flourish at the end.

Bruce Whittlesea

Enclosure

/bjr



**Annual Report to Senate**  
September 1, 2004 – August 31, 2005

Regular meetings are held on the third Monday of each month. The REB (Research Ethics Board) Web site is located at:

<http://www.sfu.ca/vp-research/ethics/index.htm>

**1. Current Members**

**Term**

Bruce Whittlesea (Chair)	Elected by REB	Annually
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Elected by/from Faculty

Charles Krieger (Vice-Chair)	Applied Sciences	May 31, 2007
John McDonald	Arts and Social Sciences	May 31, 2007
Bruce Whittlesea	Arts and Social Sciences	May 31, 2007
Steven Kates	Business	May 31, 2007
Margaret MacDonald	Education	May 31, 2007
Lynne Quarmby	Science	May 31, 2007
TBA	Health Sciences	

Elected by Senate from the University Community

Adrienne Drobnies	Faculty of Science	May 31, 2007
Maureen Hoskyn	Faculty of Education	May 31, 2008
Felix Breden	Biological Sciences	May 31, 2008

Student Member Elected by Senate

Erica Halpern	Student Society	May 31, 2007
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Elected by Senate from Community Outside the University

Margit Nance	May 31, 2007
Bill Melville	May 31, 2007

Following Members' Terms Expired May 31, 2005

Spencer McGrath (student)  
Felix Breden – re-appointed  
Maureen Hoskyn – re-appointed

Director of Office of Research Ethics – Ex-officio (non-voting)

Hal Weinberg

**2. Minimal Risk Applications Approved by the REB September 1, 2004 to August 31, 2005**

Faculty - 152  
Graduate Students - 185  
Undergraduate Students - 48  
Post Doctoral - 1  
Staff - 4  
Other - 3 – (sessional instructor, faculty associate, researcher)

**3. Non-Minimal Risk Applications Approved by the REB September 1, 2004 to August 31, 2005**

faculty – 14; graduate students – 2

**4. Courses Approved by the REB under Policy R20.01**

The REB approved 41 course applications from September 1, 2004 to August 31, 2005.

**5. Internal Policies Adopted by the REB**

- i) That an honorarium of \$200.00 be paid to external reviewers for their services.
- ii) Projects that involve children who are wards of the court must contain signed approvals of the protocol by the appropriate legal authority who is in loco parentis.
- iii) When research is in collaboration with an external university, the (external) University must agree to comply with all regulations of the Tri-Council Policy of Canada. The REB requires that the research has been reviewed and approved by SFU's Research Ethics Board. The external University must agree to comply with all requirements and requests of SFU's Research Ethics Board regarding the conduct of the Research.

- iv) Amendments to non-minimal risk projects, which are designated by the DORE as minimal risk amendments, may be approved by the DORE for implementation and are subject to ratification by the REB at its next regular meeting.
- v) Protocols involving participation of persons who are aged 14 years or younger must contain approvals from the parents or legal guardians of the participants. Exception to this requirement may be made by the REB on a case-by-case basis.
- vi) When protocols require participants to comment on matters related to the agency or company that employ the participants, the consent protocol must include whether the company or agency has a) given permission, b) denied permission or c) not been approached for permission.