

SIMON FRASER UNIVERSITY

MEMORANDUM

To: Senate

From: Dr. Robert Gordon, Chair
Senate Committee on Academic Integrity in Student Learning
and Evaluation

Re: Annual Report

Date: 27 October, 2005



I am pleased to submit the Annual Report of the Senate Committee on Academic Integrity in Student Learning and Evaluation for 2005.

The Senate Committee on Academic Integrity in Student Learning and Evaluation is a new committee charged, by Senate, with the following responsibilities:

1. To promote academic integrity and honesty in course work and evaluation processes.
2. To establish procedures that support, improve and ensure the standards and conduct of examinations and to update these procedures as necessary.
3. To develop and update as necessary, a recommended statement on academic honesty for use in course outlines.
4. On an annual basis, to liaise with the University Board on Student Discipline and the Senate Committee on Disciplinary Appeals to ensure the currency of policies and procedures dealing with academic integrity and, when appropriate, recommend to Senate revisions to the policies as required.
5. To review and, where appropriate, make recommendations to the Senate Graduate Studies Committee on supervisory practices that will promote academic honesty and integrity.
6. To review and, where appropriate, make recommendations to the relevant office or committee on revisions to graduate regulations or guidelines that will promote academic honesty and integrity concerning intellectual property, authorship and confidential research.

7. To consider other issues relating to the general question of academic integrity as it applies to courses and evaluation of student performance.
8. To report annually in October to Senate on activities in the preceding year.
9. To report to Senate in May 2008, and recommend whether the Committee should continue or whether its responsibilities be transferred to another Committee (or Committees) or Senate.

The Committee is chaired by Dr. Robert Gordon who is the Director of the School of Criminology and a faculty senator. Dr. Alton Harestad is the Vice-Chair elected by the Committee. Other members are Dr. Sean Zwagerman and Senior Lecturer Larry Wiebe (faculty members), Ms. Josephine Wong (undergraduate student), Ms. Camilla Sears (graduate student), Dr. Diane Whiteley (Student Services) and Ms. Elaine Fairey (Library). The secretariat is Ms. Jo Hinchliffe. Mr. Douglas Grant is the alternate representative for graduate students.

This report covers the period May 1, 2005 to September 30, 2005.

In that period, SCAISLE held two meetings, in May and September. The first meeting was the inaugural meeting of the Committee and followed the appointment of Dr. Robert Gordon as Chair of the Committee by Senate.

The Committee has developed an Action Plan for 2005/2006 based upon the Committee's listed responsibilities and the recommendations of the Task Force on Academic Honesty and Integrity. A copy of the timelines for the Action Plan is attached.

Two tasks were slated for completion by September 30th: a review of the creation of the Academic Learning Centre in the library; and a review of the on-line plagiarism module created by the library. These tasks have been completed.

Two tasks were slated for completion by October 31st: a review of examination standards and procedures, and a review of examination facilities. These tasks should be completed by mid- November 2005.

The other tasks listed in the timeline for the Action Plan should be completed on schedule. These include, the development of standardized academic honesty statements for use in departments and schools, the creation of a new incident report form to streamline and standardize the processing of academic dishonesty cases, a review of the value, or otherwise, of "Turnitin", and the development of a series of workshops on academic dishonesty for TAs and faculty.

The Committee has a recommended shelf life of three years. It is anticipated that its tasks will be completed within that time frame.

Submitted to Senate.

2005-2006

[illegible]