

SFU

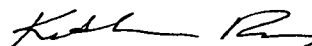
<p>MEMO</p> <p>Office of the Registrar</p> <p>MAILING ADDRESS 3200 MAGGIE BENSTON CENTRE 8888 UNIVERSITY DRIVE Burnaby, BC V5A 1S6 CANADA TEL: 778-782-3108 FAX: 778-782-5732</p>	<p>To: Senate</p> <p>From: Kate Ross, Secretary Senate Appeals Board</p> <p>Subject: Senate Appeals Board Annual Report for 2007 - Revised</p> <p>Date: April 23, 2008</p>
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The Board considers cases wherein a student or former student feels aggrieved by the decision of a faculty, department or other administrative unit relating to registration in courses, withdrawal from the University, eligibility for graduation, approval to a program, or matter relating to academic standing when special circumstances are present.

SAB meets monthly or when there is sufficient business to warrant a meeting. The Senate Appeals Board met 6 times in 2007 reviewing a total of 25 appeal cases.



Peter Liljedahl, Chair, SAB



Kate Ross, Secretary, SAB

Dates of meetings in 2007:

January 19, February 16, May 18, October 1, November 20,
December 5

Current SAB Membership:

Peter Liljedahl, Chair
Martin Hahn, Faculty Member
Cathy D'Andrea, Alternate Faculty Member
Richard Hayes, Alternate Faculty Member
Waseem Javed, Undergraduate Student Member
Jennifer Scott, Graduate Student Member
Karen Tse, Alternate Undergraduate Student Member
Heather Latimer, Alternate Graduate Student Member
Kate Ross, Secretary
Amy Butler, Recording Secretary (to Oct 1/07)
Tina Edmundson, Recording Secretary (Nov, Dec 07)



Procedure:

Each appeal is first screened to determine whether special circumstances are present. All appeals are first heard in-camera (written from only) and some are resolved at that stage. If the SAB is unable to give a positive judgment at Stage 1, and if the student has requested an in-person hearing, the case is decided at a hearing at which the student or a representative is able to present further evidence and answer questions (Stage 2). Most hearings last about 20 – 30 minutes.

Summary of Appeal Decisions:

Appeals Approved	17
Appeals Denied	8 (7 at Stage 1 and 1 at Stage 2)
Appeals Not Heard	0
Appeals Incomplete (deferred)	7

The Senate Appeals Board Annual Report 2007 is attached

Senate Appeals Board Annual Report – 2007

Date	Case #	Type of Appeal	Explanation	Decision
Jan 19/07	1	SWD 1064	<p>Appeal: Selective withdrawal of ECON 210, 1064</p> <p>Basis: Work Conflict</p> <p>Purpose: Stage 2 Hearing</p> <p>Rationale: Student made the decision to take on additional work therefore the situation was not beyond his control.</p>	Stage 2, Denied
Jan 19/07	2	SWD 1067	<p>Appeal: Selective withdrawal of HIST 374W, 1067</p> <p>Basis: Tutorial schedule change and work conflict</p> <p>Purpose: to determine if grounds for appeal exist</p> <p>Rationale: request further information from student</p>	Stage 1 Deferred for more info
Jan 19/07	3	SRWD 1057	<p>Appeal: Retroactive selective withdrawal of HIST 338 & HIST 485, 1057</p> <p>Basis: Work conflict</p> <p>Purpose: to determine if grounds for appeal exist</p> <p>Rationale: Insufficient evidence of extenuating circumstances</p>	Denied
Jan 19/07	4	RWD 1021	<p>Appeal: Retroactive withdrawal of 1021 CHEM 121, CMPT 101, GEOG 111, MATH 151, PHYS 120</p> <p>Basis: Medical reasons</p> <p>Purpose: To determine if grounds for appeal exist</p> <p>Rationale: In light of the documentation provided the appeal had grounds to be sustained</p>	Stage 1 Approved
Jan 19/07	5	SWD 1067	<p>Appeal: Selective withdrawal of JAPN 100, 1067</p> <p>Basis: Stress</p> <p>Purpose: To determine if grounds for appeal exists</p> <p>Rationale: Insufficient evidence of extenuating circumstances</p>	Denied

Senate Appeals Board Annual Report – 2005

Date	Case #	Type of Appeal	Explanation	Decision
Jan 19/07	6	SWD 1067	<p>Appeal: Selective withdrawal of ENGL 102W, 1067</p> <p>Basis: Disagreement with course curriculum on personal grounds</p> <p>Purpose: To determine if grounds for appeal exist</p> <p>Rationale: Insufficient evidence of extenuating circumstances</p>	Denied
Feb 16/07		SRWD 1067	<p>Appeal: Selective retroactive withdrawal of 1067, HIST 374W</p> <p>Basis: Work/scheduling conflict</p> <p>Purpose: To determine if grounds for appeal exist</p> <p>Rationale: After a second review, the board found no evidence of extenuating circumstance</p>	Denied
Feb 16/07		SRWD 1044	<p>Appeal: Selective retroactive withdrawal of 1044, CMPT 201</p> <p>Basis: Course no longer a requirement for major</p> <p>Purpose: To determine if grounds for appeal exist</p> <p>Rationale: The board did not find evidence of extenuating circumstances and denied the appeal.</p>	Denied
Feb 16/07		RWD 1067	<p>Appeal: Retroactive withdrawal from 1067, CMPT 250, ENSC 325 & FREN 120</p> <p>Basis: Family medical emergency</p> <p>Purpose: To determine if grounds for appeal exist</p> <p>Rationale: In light of the documentation provided the appeal had grounds and was approved.</p>	Stage 1 Approved
May 18/07	7	RWD 1071	<p>Appeal: Withdrawal of semester 1071 BUS 207, 237, 254</p> <p>Basis: Work and health issues</p> <p>Purposes: To determine if grounds for appeal exist</p> <p>Rationale: In light of the documentation provided the appeal had grounds and was sustained.</p>	Stage 1 Approved

Senate Appeals Board Annual Report – 2007

Date	Case #	Type of Appeal	Explanation	Decision
May 18/07	8	SWD 1071	<p>Appeal: Selective withdrawal of MBB 322, 1071</p> <p>Basis: Medical reasons</p> <p>Purpose: To determine if grounds for appeal exist</p> <p>Rationale: In light of the documentation provided the appeal had grounds and was sustained.</p>	Stage 1 Approved
May 18/07	9	RWD 1067	<p>Appeal: Retroactive withdrawal of 1067 ECON 210, BUS 251, BUS 237</p> <p>Basis: Personal and employment</p> <p>Purpose: To determine if grounds for appeal exist</p> <p>Rationale: A final decision will be made following the stage 2 in-person hearing</p>	Stage 2 Deferred In person Hearing
May 18/07	10	SRWD 1057	<p>Appeal: Selective retroactive withdrawal of PHYS 120, 1057</p> <p>Basis: Family issues</p> <p>Purpose: To determine if grounds for appeal exist</p> <p>Rationale: In light of the documentation provided the appeal had grounds and was sustained</p>	Stage 1 Approved
May 18/07	11	SWD 1067	<p>Appeal: Selective withdrawal of ECON 498, 1067</p> <p>Basis: Medical/injury</p> <p>Purpose: To determine if grounds for appeal exist</p> <p>Rationale: Insufficient evidence of extenuating circumstances</p>	Denied
May 18/08	12	SWD 1071	<p>Appeal: Selective withdrawal of TECH 101 and CMPT 165, 1071</p> <p>Basis: No longer needs the course to graduate</p> <p>Purpose: To determine if grounds for appeal exist</p> <p>Rationale: Insufficient evidence of extenuating circumstance</p>	Denied

Senate Appeals Board Annual Report – 2005

Date	Case #	Type of Appeal	Explanation	Decision
May 18/08	13	SWD 1071	<p>Appeal: Selective withdrawal of CRIM 413, 1071</p> <p>Basis: Medical Reasons</p> <p>Purpose: To determine if grounds for appeal exist</p> <p>Rationale: In light of the documentation provided the appeal had grounds and was sustained</p>	Stage 1 Approved
May 18/07	14	SRWD 1064	<p>Appeal: Selective retroactive withdrawal of EDUC 412, 1044 and obtain transfer credit for EDUC 412 taken at TRU in 1064</p> <p>Basis: Mis-advice</p> <p>Purpose: To determine if grounds for appeal exist</p> <p>Rationale: In light of the documentation provided the appeal had grounds and was sustained</p>	Stage 1 Approved
Oct 1/07	15	RWD 1067	<p>Appeal: Retroactive withdrawal of 1067, ECON 210, BUS 251, BUS 237</p> <p>Basis: Medical reasons</p> <p>Purpose: To determine if grounds for appeal exist</p> <p>Rationale: In light of the documentation provided the appeal had grounds and was sustained</p>	Stage 1 Denied Stage 2 requested Stage 2 Approved
Oct 1/07	16	RWD of 1061	<p>Appeal: Retroactive withdrawal of 1061 LING 110, FREN 120, ECON 103, MATH 158</p> <p>Basis: Personal and medical reasons</p> <p>Purpose: To determine if grounds for appeal exist</p> <p>Rationale: In light of the documentation provided the appeal had grounds and was sustained</p>	Stage 1 approved
Oct 1/07	17	RWD 1071	<p>Appeal: Retroactive withdrawal of semester 1071 HIST 430, HIST 404, POL 443, HIST 419</p> <p>Basis: Medical Reasons</p> <p>Purpose: To determine if grounds for appeal exist</p>	Stage 1 deferred Stage 2 set for Jan 08

Senate Appeals Board Annual Report – 2007

Date	Case #	Type of Appeal	Explanation	Decision
Oct 1/07	18	SRWD 167, 1071	<p>Rationale: Insufficient documentation provided</p> <p>Appeal: Selective retroactive withdrawal from BISC 102 (1067) and BISC 101, CHEM 121, MATH 152 (1071)</p> <p>Basis: Medical reasons</p> <p>Purpose: To determine if grounds for appeal exist</p> <p>Rationale: In light of the documentation provided the appeal had grounds and was sustained</p>	Stage 1 approved
Oct 1/07	19	SRWD 1037	<p>Appeal: Selective retroactive withdrawal of 1037, ENGL 313</p> <p>Basis: Medical reasons</p> <p>Purpose: To determine if grounds for appeal exist</p> <p>Rationale: In light of the documentation provided the appeal had grounds and was sustained</p>	Stage 1 approved
Oct 1/07	20	RWD 1071	<p>Appeal: Withdrawal of 1071, CRIM 104, POL 241</p> <p>Basis: Medical and personal reasons</p> <p>Purpose: To determine if grounds for appeal exist</p> <p>Rationale: In light of the documentation provided the appeal had grounds and was sustained</p>	Stage 1 approved
Oct 1/07	21	RWD 1071	<p>Appeal: Withdrawal of 1071, PHIL 150</p> <p>Basis: Medical and personal reasons</p> <p>Purpose: To determine if grounds for appeal exist</p> <p>Rationale: Insufficient information provided</p>	Stage 1 deferred Stage 2 to be set Jan 08
Oct 1/07	22	RWD 1061	<p>Appeal: Withdrawal of 1061, PHYS 191, CHEM 121, MATH 252</p> <p>Basis: Medical reasons</p> <p>Purpose: To determine if grounds for appeal exist</p>	Stage 1 deferred Stage 2 to be set Jan 08

Senate Appeals Board Annual Report – 2005

Date	Case #	Type of Appeal	Explanation	Decision
Oct 1/07	23	RWD 1071	<p>Rational: Insufficient information provided.</p> <p>Appeal: Withdrawal of 1071, CMPT 100, ECON 102, MATH 232</p> <p>Basis: Medical reasons</p> <p>Purpose: To determine if grounds for appeal exist</p> <p>Rationale: In light of the documentation provided the appeal had grounds and was sustained</p>	Stage 1 Approved
Nov 20/07	24	RWD 1061	<p>Appeal: Withdrawal of semester 1061, CHEM 121, MATH 252, PHYS 190</p> <p>Basis: Medical issues</p> <p>Purpose: To determine if grounds for appeal exist</p> <p>Rationale: In light of the documentation provided the appeal had grounds to be sustained.</p>	Stage 1 Approved
Nov 20/07	25	RWD 1061	<p>Appeal: Withdrawal of 1061, MBB 322, 331 and MBB 331</p> <p>Basis: Personal and medical reasons</p> <p>Purpose: To determine if grounds for appeal exist</p> <p>Rationale: In light of the documentation provided the appeal had grounds to be sustained</p>	Stage 1 Approved
Nov 20/07	26	SRWD 1064	<p>Appeal: Selective retroactive withdrawal of 1064, EDUC 220</p> <p>Basis: Personal and medical</p> <p>Purposes: To determine if grounds for appeal exist</p> <p>Rationale: Insufficient evidence of extenuating circumstances</p>	Stage 1 deferred
Dec 5/07	27	SWD 1064	<p>Appeal: Selective withdrawal of 1064, EDUC 220</p> <p>Basis: Personal and medical reasons</p> <p>Purposes: To determine if grounds for appeal exist</p>	Move to stage 2 Jan 08

Senate Appeals Board Annual Report – 2007

Date	Case #	Type of Appeal	Explanation	Decision
Dec 5/07	28	RWD 1061	<p>Appeal: Withdrawal of 1061, PSYC 280, PSYC 355</p> <p>Basis: Personal and medical reasons</p> <p>Purpose: To determine if grounds for appeal exist</p> <p>Rationale: In light of the documentation provided the appeal had grounds to be sustained</p>	Stage 1 Approved
Dec 5/07	29	SWD 1067	<p>Appeal: Selective withdrawal of 1067, PHIL 320</p> <p>Basis: Personal and medical reasons</p> <p>Purpose: To determine if grounds for appeal exist</p> <p>Rationale: In light of documentation provided the appeal had grounds to be sustained</p>	Stage 1 Approved
			<p>WD = Withdrawal of all courses during semester</p> <p>RWD = Retroactive withdrawal of all courses during a semester</p> <p>SWD = Selective course withdrawal</p> <p>SRWD = Selective retroactive course withdrawal</p> <p>RCR = Retroactive course credit</p>	