

MEMO

Dean of
Graduate Studies

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TO: Senate

TEL

FROM Wade Parkhouse, Dean, Graduate Studies**RE** Faculty of Environment**[GS2010.22]****CC** Duncan Knowler**DATE** September 14, 2010**For information**

Acting under delegated authority at its meeting of 13 September 2010, the SGSC approved the following curriculum revisions:

Faculty of Environment**[GS2010.22]**School of Resource and Environmental Management

- i) New Course REM 665-5 Directed Studies
- ii) Change of course name to: REM 642-5 Sustainable Community Planning and Regional Development

Senators wishing to consult a more detailed report of curriculum revisions may do so on the Web at http://www.sfu.ca/senate/Senate_agenda.html following the posting of the agenda. If you are unable to access the information, please call [778.782.3168](tel:778.782.3168) or email shelley_gair@sfu.ca.



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MEMORANDUM

ATTENTION	Dr. Wade Parkhouse	DATE	July 22, 2010
	Dean of Graduate Studies		
FROM	Wolfgang Haider, Chair		
	FENV Graduate Studies Committee		
RE:	Minor Course Change and New Course for approval by the Senate Graduate Studies Committee		

The Faculty of Environment Graduate Studies committee approved the following minor course change and course at its meeting on Tuesday, July 20, 2010:

1. REM 642-5 (name change)
2. REM 665 Directed Studies (new course)

The name change for REM 642 reflects the nature of the course better, especially with a second instructor occasionally teaching the course.

REM 665 is required as a second directed studies course, because students may select up to two directed studies courses for credit.

Wolfgang Haider, Chair
FENV Graduate Studies Committee

WH:avv

SIMON FRASER UNIVERSITY

NEW GRADUATE COURSE PROPOSAL FORM

When a department proposes a new course it must first be sent to the chairs of each faculty graduate program committee where there might be an overlap in course content. The chairs will indicate that overlap concerns have been dealt with by signing the appropriate space or via a separate memo or e-mail (attach). The new course proposal must also be sent to the Library for a report.

Once overlap concerns have been dealt with, signatures indicate approval by the department, home faculty and Senate Graduate Studies Committee.

Department or School: Resource and Environmental Management

Proposed course number and title: REM 665 "Directed Studies"

Other Faculties:

Other Faculties approval indicates that the Dean(s) or designate of other Faculties affected by the proposed new course support(s) the approval of the new course.

Name of Faculty _____	Signature _____	Date _____
Name of Faculty _____	Signature _____	Date _____
Name of Faculty _____	Signature _____	Date _____
Name of Faculty _____	Signature _____	Date _____
Name of Faculty _____	Signature _____	Date _____

Departmental approval (non-departmentalized faculties need not sign)

Department Graduate Program Committee

Signature [Signature] Date _____

Department Chair

Signature [Signature] Date _____

Faculty approval

Faculty approval indicates that all the necessary course content and overlap concerns have been resolved, and that the Faculty/Department commits to providing the required Library funds and any other necessary resources

Faculty Graduate Program Committee

Signature [Signature] Date Sept 13 / 10

SGSC approval

Signature [Signature] Date Aug 10 / 10

SGSC approval indicates that the Library report has been seen, and all resource issues dealt with. Once approved, new course proposals are sent to Senate for information.

NEW GRADUATE COURSE PROPOSAL FORM

Subject: REM _____ (max. 4 chars) **Catalog Number:** 665 _____

Course Title: Directed Studies _____ (max. 80 char.)

Short Title (appears on transcripts etc.) Directed Studies _____ (max. 25 char.)

Course Description for Calendar: (append a course outline as a separate document)

Units: 5 _____

Available Course Components: (select all that apply)

☐ Lecture

☒ Seminar

☐ Laboratory

☐ Practicum

Prerequisites: (if any)
departmental permission

Campus at which course will be offered: all _____

Estimated Enrolment: 1-3 _____ **The term course will first be offered:** fall 2010 _____

Frequency of course offering: every semester _____

Grading Basis: ☒ Graded ☐ Satisfactory/Unsatisfactory ☐ In Progress/Complete

Justification:

Resources:

Faculty member(s) who will normally teach this course:
(append information about their competency to teach the course)

various

Number of additional faculty members required in order to offer this course: none _____

Additional space required in order to offer this course: (append details) none _____

Additional specialized equipment required in order to offer this course: (append details)

none

Additional Library resources required: (append details) **Annually \$** 0.00 **One-time \$** 0.00

If additional resources are required to offer this course, the department proposing the course should be prepared to provide information on the source(s) of those additional resources.

Upon approval of the course proposal, the Dean of Graduate Studies office will consult with the department or school regarding other course attributes that may be required to enable the proper entry of the new course in the student record system.

NEW GRADUATE COURSE PROPOSAL FORM

Subject: REM (max. 4 chars) Catalog Number: 665 -5

Course Title: Directed Studies (max. 80 char.)

Short Title (appears on transcripts etc.) Directed Studies (max. 25 char.)

Course Description for Calendar: (append a course outline as a separate document)

Units: 5

Available Course Components: (select all that apply)

☐ Lecture

☒ Seminar

☐ Laboratory

☐ Practicum

Prerequisites: (if any)
departmental permission

Campus at which course will be offered: all

Estimated Enrolment: 1-3 The term course will first be offered: fall 2010

Frequency of course offering: every semester

Grading Basis: ☒ Graded ☐ Satisfactory/Unsatisfactory ☐ In Progress/Complete

Justification:

Resources:

Faculty member(s) who will normally teach this course:
(append information about their competency to teach the course)

various

Number of additional faculty members required in order to offer this course: none

Additional space required in order to offer this course: (append details) none

Additional specialized equipment required in order to offer this course: (append details)
none

Additional Library resources required: (append details) Annually \$ 0.00 One-time \$ 0.00

If additional resources are required to offer this course, the department proposing the course should be prepared to provide information on the source(s) of those additional resources.

Upon approval of the course proposal, the Dean of Graduate Studies office will consult with the department or school regarding other course attributes that may be required to enable the proper entry of the new course in the student record system.