

**SIMON FRASER UNIVERSITY
SENATE COMMITTEE ON INTERNATIONAL ACTIVITIES (SCIA)
ANNUAL REPORT TO SENATE
January – December 2010**

1. Introduction

The Senate Committee on International Activities (SCIA) is a Standing Committee (Reporting Category “B”) established under the terms of the University Policy on International Activities (GP 23). The terms of reference and Committee composition are attached as *Annex A*, and can be found at: <http://www.sfu.ca/Senate/SenateComms/SCIA/index.html>.

In 2010, SCIA met nine times. This Annual Report highlights the issues dealt with by the Committee over the course of the year. Senators wishing more detailed information concerning SCIA’s deliberations and/or the approved minutes of the meetings may find them at: <http://www.sfu.ca/Senate/SenateComms/SCIA/index.html>.

Senators are welcome to contact the Committee’s secretary Sarah Orr by email: <sfuiadm@sfu.ca> or by telephone: 778 782 4232 for further information.

1.1 SCIA Members

SCIA Members January – May 2010		
Members	Conditions	Name
President (or designate)	Chair, Ex-officio	James Busumtwi-Sam
Vice-President, Academic (or designate)	Ex-officio	Natalee Popadiuk
Faculty Member, Applied Sciences	Elected by and from Senate	Cenk Sahinalp (Senator)
Faculty Member, Arts/Social Sciences		Sam Black (Senator)
Faculty Member, Business Administration		Michael Favere-Marchesi
Faculty Member, Com, Art/Tech		Vacant
Faculty Member, Education		Ian Andrews
Faculty Member, Environment		Vacant
Faculty Member, Health Sciences		Craig Janes (Senator)
Faculty Member, Science		Joan Sharp
Registrar (or designate)		Ex-officio
Student Senator (Undergraduate)	Elected by and from Senate	Anton Bezglasanyy
Graduate Student (At-large)	Elected by Senate	David Newman
Director, International Development and Faculty Engagement, Continuing Studies	Ex-officio	Shaheen Nanji
Director, Internationalization, SFU International (or designate)	Ex-officio	Bill Radford
Staff Member, SFU International	Secretary, Ex-officio (non-voting)	Allen Yee

SCIA Members June – September 2010

Members	Conditions	Name
President (or designate)	Chair, Ex-officio	James Busumtwi-Sam
Vice-President, Academic (or designate)	Ex-officio	Vacant
Faculty Member, Applied Sciences	Elected by and from Senate	Cenk Sahinalp (Senator)
Faculty Member, Arts/Social Sciences		Sam Black (Senator)
Faculty Member, Business Administration		Michael Favere-Marchesi
Faculty Member, Com, Art/Tech		Vacant
Faculty Member, Education		Ian Andrews
Faculty Member, Environment		Vacant
Faculty Member, Health Sciences		Craig Janes (Senator)
Faculty Member, Science		Joan Sharp
Faculty Member, Continuing Studies		Tom Nesbit
Registrar (or designate)		Ex-officio
Senator (At-large)	Elected by and from Senate	Vacant
Student Senator (Undergraduate)	Elected by and from Senate	Anton Bezglasanyy
Student Alternate	Elected by Senate	Vacant
Graduate Student (At-large)	Elected by Senate	David Newman
Director, Internationalization, SFU International (or designate)	Ex-officio	Bill Radford
Staff Member, SFU International	Secretary, Ex-officio (non-voting)	Ellen Kurz

SCIA Members October – December 2010

Members	Conditions	Name
President (or designate)	Chair, Ex-officio	James Busumtwi-Sam
Vice-President, Academic (or designate)	Ex-officio	Li-Jeen Broshko
Faculty Member, Applied Sciences	Elected by and from Senate	Cenk Sahinalp (Senator)
Faculty Member, Arts/Social Sciences		Sam Black (Senator)
Faculty Member, Business Administration		Michael Favere-Marchesi
Faculty Member, Com, Art/Tech		Vacant
Faculty Member, Education		Ian Andrews
Faculty Member, Environment		Vacant
Faculty Member, Health Sciences		Craig Janes (Senator)

Faculty Member, Science		Joan Sharp
Faculty Member, Continuing Studies		Tom Nesbit
Registrar (or designate)	Ex-officio	Kate Ross
Senator (At-large)	Elected by and from Senate	Vacant
Student Senator (Undergraduate)	Elected by and from Senate	Anton Bezglasanyy
Student Alternate	Elected by Senate	Vacant
Graduate Student (At-large)	Elected by Senate	David Newman
Director, Internationalization, SFU International (or designate)	Ex-officio	Bill Radford
Staff Member, SFU International	Secretary, Ex-officio (non-voting)	Sarah Orr

1.2 2010 SCIA Meetings Dates

January 13, 2010
February 10, 2010
March 10, 2010
April 14, 2010 Cancelled
May 12, 2010
June 9, 2010
July 14, 2010
August 11, 2010 Cancelled
September 8, 2010
October 13, 2010
November 10, 2010 Cancelled
December 8, 2010

Current SCIA membership and meeting dates are available at:
<http://www.sfu.ca/Senate/SenateComms/SCIA/index.html>.

2. Received for Approval

- 2.01 Approval of the CIDA project on 'Supporting Islamic Leadership in (International Development and Faculty Engagement).
- 2.02 Approval of a PhD Program for students from Universitas Terbuka, Jakarta, Indonesia (Faculty of Education).
- 2.03 Approval (by email) for the Office of International Development (OID) in Continuing Studies to submit an Expression of Interest (EOI) to the Asian Development Bank (ADB) in partnership with The BC Council for International Education (BCCIE) and Chareun & Associates of Laos for the following project: Strengthening Higher Education Project in Lao, PDR .

- 2.04** Approval of a Letter of Intent where Simon Fraser University wishes to express its support for AMIE (Action et mobilité internationale en enseignement), a student exchange and mobility project put forward at SFU by the Faculty of Education in collaboration with the Office of Francophone and Francophile Affairs.
- 2.05** Approval of an MOU between Simon Fraser University (Faculty of Applied Science) and Technische Universität Darmstadt (Germany).
- 2.06** Approval (by email) of an MOU for Michigan State University Student Exchange and Researcher Exchange.
- 2.07** Approval (by email) of an MOU for the University of Aberdeen Undergraduate Student Exchange.
- 2.08** Approval (by email) of the Risk Management Document. This item will be combined with the SCIA Routing Sheet.
- 2.09** Approval (by email) of the SCIA Routing Sheet. This item will be combined with the Risk Management document.
- 2.10** Approval of Indonesia Field School Proposal.
- 2.11** Approval of MOU between Simon Fraser University and the National Institute of Informatics, Japan.
- 2.12** Approval of MOU between Simon Fraser University and BRAC University, Bangladesh.
- 2.13** Approval of Module International en Education en Langue Française (MIEL), Mali.
- 2.14** Approval of MOU between Simon Fraser University and the Universidad del Pacífico.
- 2.15** Approval of MOU between Simon Fraser University and Queensland University of Technology.
- 2.16** Approval (by email) of Letter of Intent for Strengthening Stakeholder Relations in Africa.
- 2.17** Approval (by email) of Letter of Intent between Simon Fraser University (Faculty of Engineering Science) and Zhejiang University (Faculty of Engineering and the Faculty of Information Technology).
- 2.18** Approval of Exchange Agreement between Simon Fraser University and Nanyang Technological University (China).
- 2.19** Approval of the Mexico Field School, Faculty of Communications under the direction of Adam Holbrook.
- 2.20** Approval of MOU between Simon Fraser University (Faculty of Health Sciences) and the National Institute of Public Health (School of Public Health).
- 2.21** Approval of MOU between Simon Fraser University (Faculty of Health Sciences) and the University of Health Sciences.

- 2.22 Approval in principle MOU between Simon Fraser University (Learning Strategies Group, Beedie School of Business) to run one cohort of the Management of Technology-MBA at King Saud University, Saudi Arabia.
- 2.23 Approval of expanded MOU between Simon Fraser University and the Universidad Andina Simon Bolivar (Bolivia).
- 2.24 MOU between Simon Fraser University and Academics for Higher Education and Development AHED is an NGO whose mission is to assist developing countries to build capacity in higher education and fulfills its mission by sending as volunteers both active and retired academics, (staff, faculty, and administrators, professionals and students) on projects initiated and 'owned' by developing world institutions of higher education.
- 3. Received for Information**
- 3.1 Faculty of Education, MEd TESL program successful with over 50 applicants.
- 3.2 Update from Ian Andrews' Faculty of Education trip to China.
- 3.3 The SCIA Annual Report 2009 submitted to Senate.
- 3.4 Implementation of monthly memo announcing newly signed items MOUs / Partnerships / Agreements from SCIA Chair to Deans.
- 3.5 MOU between Simon Fraser University and Universidad de Concepcion, Chile.
- 3.6 SCIA Chair will request English Language and Culture program (ELC) to provide SCIA with an update of international activities, titles, of projects, institutional partners by country, contracts and dates.
- 3.7 Work Integrated Learning (WIL) Non-academic programs require Decanal signatures, Vice President Academic signature required in absence of Decanal signatures. SCIA Routing sheet updated.
- 3.8 Modification to all SCIA minutes to include "Action required by ____".
- 3.9 Introduction of Li-Jeen Broshko, Associate General Counsel and Associate University Secretary, representing V.P. Academic, Jonathan Driver.
- 3.10 Introduction of Kate Jennings, SFU International, returning to SCIA as a non-voting member in her new role as Associate Director, International Partnerships and Mobility.
- 3.11 Signed MOU between Simon Fraser University and BRAC University, Bangladesh.
- 3.12 Signed MOU between Simon Fraser University and Communication University of China (CUC).
- 3.13 Re-signed MOU between Simon Fraser University and Nanyang Technological Institute, Singapore.
- 3.14 Re-signed MOU between Simon Fraser University and Inha University, Korea.
- 3.15 Re-signed Exchange Agreement between Simon Fraser University and Monash University, Australia.
- 3.16 Report summarizing the first year of the International Teacher Education Module (ITEM) of Professional Programs of Simon Fraser University's Faculty of Education in Dharamsala, India.

- 3.17 Fiji Archaeology, Field School Director's Report presented to SCIA.
- 3.18 Italy SIAT, Field School Director's Report presented to SCIA.
- 3.19 SFU Prague Field School Director's Report presented to SCIA
- 3.20 A Presentation on Internationalization previously given to Deans Council was given by William Radford, Director Internationalization, SFU International.

4. Field Schools

SFU International reported the following Field Schools were completed in 2010:

- 4.1 ***Spring 2010 (January-April)***
Mexico – Communication, Special Field School, February 14 - 27- (Guadalajara), 25 participants led by Professor Richard Smith, Professor Adam Holbrook
Southeast Asia – International Studies (Thailand, Laos and Vietnam), 19 participants led by Professor Michael Howard
- 4.2 ***Summer 2010 (May-July)***
Fiji – Archaeology (Suva, Levuka and Sigatoka), 23 participants led by Dr. David Burley
Italy – SIAT, Italian Design (Rome, Florence and Milan), 12 participants led by Russell Taylor
Czech Republic - Humanities (Charles University), 13 participants led by Christine Jones
- 4.3 ***Fall 2010 (September-December)***
Greece - Semester Abroad, 20 participants led by Dr. Geoffrey Schmalz
Italy- English (Prato, Assisi, Bologna, Arezzo, Cortona, Florence, Lucca, Siena, Orvieto, Perugia,), 27 participants led by Dr. Anne Higgins
- 4.4 **Field Schools Report**
 - 4.4.1 France Field School will not run again.
 - 4.4.2 Field School Directors must update itineraries daily, carry international satellite phones with them at all times and remain with the Field School during its entire duration.
 - 4.4.3 Transportation Risk Management Policy, SFU Legal has created a new liability policy with regard to driving abroad.
- 4.5 **Field Schools Review**
 - 4.5.1. Participation peaked in 2006 with 136 Field School participants.
 - 4.5.2. Southeast Asia Field School MOUs with Chiang Mai University and Prince of Songkla University are discontinued.
 - 4.5.3. Mexico Spring 2010 very successful; strong interest in having the Field School run again.

5. Student Exchange

- 5.1 For the 2009/10 academic year, 309 students applied to participate in the University's international bilateral and multilateral exchange programs (a decrease of 8% from 336 students in 2008/09).
- 5.2 Of the 309 applicants, 22% (69) were incomplete applications or were not approved (compared with 24% (81) in 2008/09), and 13% (41) of applicants cancelled after SFU International's selection (compared with 14% (46) in 2008/09).
- 5.3 SFU International selected 78% (240 out of the 309 students) of applicants to participate (compared with 76% (255 out of 336) in 2008/09).
- 5.4 Of those selected to participate, 83% (199) went on exchanges (compared with 82% (209 out of 336) in 2008/09). The 199 exchange students completed a total of 245 exchange terms since some students participated for multiple terms (compared with 243 exchange terms in 2008/09).
- 5.5 From 2008/09 to 2009/10 the number of students going on exchanges decreased by 5% (209 to 199), but the total number of exchange terms increased by 1% (243 to 245).

6. International Co-op Program

SFU students completed 114 co-op work practicums in 32 countries through the Co-op Program.

7. Signature



James Busumtwi-Sam, Chair
Senate Committee on International Activities

Date: March 17 2011

Annex A

Senate Committee on International Activities (SCIA) Standing Committee (Reporting Category "B")

Membership

SCIA Members		
Members	Conditions	Name
President (or designate)	Chair, Ex-officio	
Vice-President, Academic (or designate)	Ex-officio	
Faculty Member, Applied Sciences	Elected by and from Senate	
Faculty Member, Arts/Social Sciences		
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Faculty Member, Com, Art/Tech		
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Faculty Member, Health Sciences		
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Director, International Development and Faculty Engagement, Continuing Studies	Ex-officio	
Director, Internationalization, SFU International (or designate)	Ex-officio	
Staff Member, SFU International	Secretary, Ex-officio (non-voting)	

The Committee shall meet at least once each semester and at the call of the Chair.

Quorum shall be a simple majority of the voting members.

The Committee may strike sub-committees as required.

6.3 Terms of Reference

6.3.1 To ensure that proposals for international activities meet the conditions and criteria established by the University Policy on International Activities, and the University Policy on Service Contracts.

6.3.2 To ensure broad consultation prior to the final approval of any proposal covered by this policy for which human rights considerations are likely to be a concern.

6.3.3 To advise the President with respect to the desirability of entering into international activities that are proposed to be undertaken by the University on the basis of a contract, contribution agreement, letter of understanding, or similar document.

6.3.4 To maintain an overview and familiarity with international agreements that are entered into by academic or administrative units.

6.3.5 To report annually to Senate.

6.4 Procedures

6.4.1 The Committee shall be provided with copies of international activity proposals and whatever other information is needed to administer this Policy, based on procedures to be determined by the Committee.

6.4.2 Every proposal shall indicate that it has the approval of the appropriate Chair or Director, and Faculty Dean and shall contain a statement of goals and objectives, a clear disclosure of the proposed activities and a budget.

6.4.3 Proposals shall be submitted to the Secretary of SCIA for distribution to the Committee.

6.4.4 The Committee shall review each proposal to ensure compliance with the University Policy on International Activities and shall recommend acceptance, modification or rejection to the President. Where approval of the Senate or the Board of Governors is required, the President shall inform the appropriate body(ies) of the Committee's recommendation.

6.4.5 Where there is concern on the part of SCIA that any international activity which uses the University's name or resources may be in non-compliance with this Policy, the Committee shall be entitled to receive further information and shall report to the President regarding any violations that may be discovered.

6.4.6 Copies of international activity contracts or other agreements shall be provided to SFU International where they shall be kept on file and be open for inspection by members of the University community.

Interpretation

Questions of Policy interpretation or application shall be referred to the President whose decision shall be final.

Formal Exchange Programs (by Academic Year)

*prior to 2005, the inbound/outbound numbers indicated student bodies,
after 2005, the inbound/outbound numbers indicate student terms

*Year	Formal Exchange				Study Abroad (international fees)			Basic Fees
	Outbound Exchange Applications	Outbound Exchange Students	Outbound Exchange Terms	Inbound Exchange Terms	Bocconi, Italy	BI Norway	Other	
1992/93			1	0	0	0		
1993/94			18	1	0	0		
1994/95			24	2	0	0		
1995/96			34	12	0	0		
1996/97			70	26	0	0		
1997/98			69	24	0	0		
1998/99			65	47	0	0		
1999/00			88	125	0	0		
2000/01			78	132	0	0		
2001/02			97	118	0	0		
2002/03			120	122	0	0		
2003/04			141	163	0	0		
2004/05	234	146	146	183	0	0		
2005/06	244	125	150	252	28	14		
2006/07	345	157	198	190	28	16	8	10
2007/08	355	185	244	280	26	13	13	23
2008/09	336	209	243	280	28	38	9	11
2009/10	309	199	245	312	28	18	5	12

*received to date: applications from Inbound Bocconi Campus Abroad students

*Note: Statistics for 2008/09 have been amended
(formerly indicated number of outbound formal exchange students as 305)

