

**Annual Report on Student Discipline Matters**

**September 1, 2011 – August 31, 2012**

**Statistical Summary – Non-academic Discipline Incidents\***

**Statistical Summary – Academic Dishonesty Incidents\***  
*(not included - previously reported)*

**University Board on Student Discipline \*\***  
*(not included - previously reported)*

**Senate Committee on Disciplinary Appeals \*\***  
*(not included - previously reported)*

\* **Section 6.1 of Policy S10.03 states:** The Registrar and the Associate Vice-President Students or designate, shall maintain a statistical summary of cases which are handled through their offices each year, and these data shall be included in the Annual Report on Student Discipline Matters.

\*\* **Section 6.2 of Policy S10.03 states:** In addition to the data in 6.1, the Annual Report on Student Discipline Matters must contain a summary of the UBSD Tribunal's decisions, the President's decisions, SCODA's decisions and the penalties imposed. This report will be accessible to the University community and will be submitted to Senate for information except where the Tribunal, SCODA or the President determines that cases or parts of cases should not be disclosed. The Summary must not disclose the identities of the parties. A set of decisions which does not disclose the identities of the parties shall be maintained in the office of the Secretary of the UBSD and is available for review upon reasonable notice.



Maggie Benston Centre 3114  
8888 University Drive, Burnaby, BC  
Canada V5A 1S6

TEL 778.782.4004  
FAX 778.782.4341

avps@sfu.ca  
students.sfu.ca

---

**MEMORANDUM**

<b>ATTENTION</b>	Senate	<b>DATE</b>	December 13, 2012
<b>FROM</b>	Timothy Rahilly, Ph.D. AVP Students	<b>PAGES</b>	4
<b>RE:</b>	Annual Report of Student Conduct: September 1, 2011 through to August 31, 2012		

---

According to the policy on Principles and Procedures for Student Discipline S10.02, “The Registrar and the Associate Vice-President Students or designate must maintain a statistical summary of cases handled through their offices each year, and these data must be included in the Annual Report to Senate on Student Discipline Matters.” This report outlines the period of September 1, 2011 to August 31<sup>st</sup>, 2012.

As outlined within the Code of Academic Integrity and Good Conduct Policy (S10.01), “Simon Fraser University is committed to creating a scholarly community characterized by honesty, civility, diversity, free inquiry, mutual respect, individual safety and freedom from harassment and discrimination.” At the core of the policy is the principle that students are responsible for their actions and the impact to the University community.

In accordance with this policy, my office reviews and investigates reports of student misconduct as outlined within Appendix 1 of the policy. Upon completion of the review process, the Associate Vice-President Students, or designate, is able to impose one of the following resolutions:

- i. informal resolution;
- ii. recommend the student receive counselling or other professional assistance
- iii. issue a formal written reprimand
- iv. assess and recover costs to rectify the damage or loss
- v. require the student to write a letter of apology
- vi. require the student to perform up to 50 hours of community service;
- vii. terminate the student’s scholarships or other financial support;
- viii. refer the matter to the University Board of Student Discipline (UBSD).

It is important to note that this report does not include cases investigated where no misconduct was found or student criminal activity that took place on campus that is currently before the courts. However, cases that have already been disposed of by the courts and are then followed up under the Code of Academic Integrity and Good Conduct policy are included.

During the period of September 1<sup>st</sup>, 2011 to August 31<sup>st</sup>, 2012 a total of 33 students were involved within a total of 28 incidents of misconduct.

The following tables and figures provide an overview of the incidents of student misconduct. Table 1 provides a five-year history of the number of cases dealt with under the Policy categorized by type of incident. This year the number of cases represents approximately a 25% increase over the average over the past 4 years. Figure one provides a summary of the types of incidents that occurred. Disruptive behavior and damage/theft continue to be the most common types of incidents of student misconduct.

**Table 1 – Misconduct Cases from 2007 to 2012**

	2007/08	2008/09	2009/10*	2010/11	2011/2012
Disruptive or Dangerous	8	17	10	13	11
Damage or Theft	9	3	12	11	11
Fraud and Misuse	1	3	0	0	0
Unauthorized Presence	1	1	0	0	7
Misuse of Procedures	0	0	0	0	0
University Policies	2	6	1	1	4
Firearms & other Weapons		0	0	0	0
Illegal Conduct		0	0	0	0
<b>TOTAL</b>	<b>21</b>	<b>30</b>	<b>23</b>	<b>25</b>	<b>33</b>

\*2009 discipline reporting changed from calendar to academic year

**Figure 1 – Percentage of Misconduct Cases by Category**

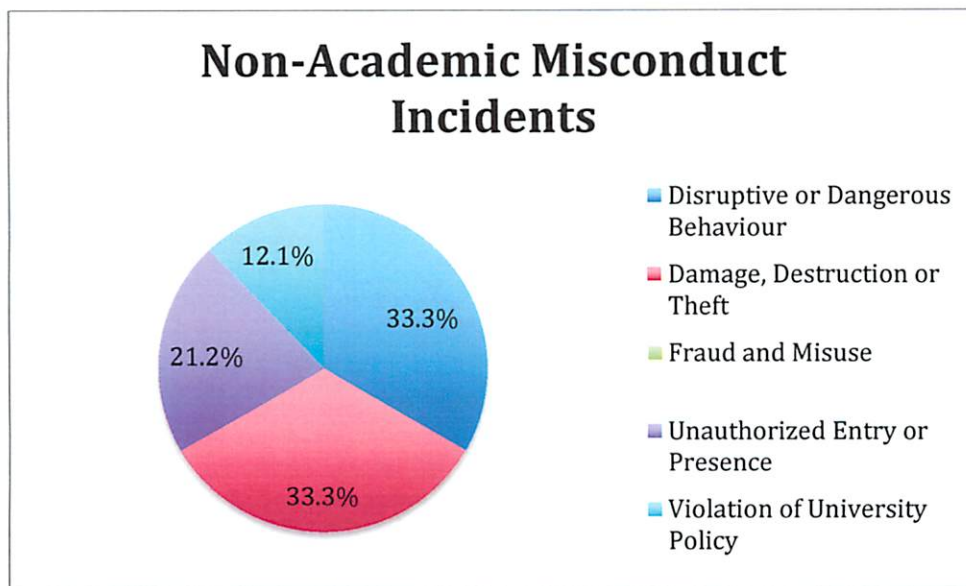


Table 2 and Figure 2 provide an outline of the resolutions of the cases of misconduct. Table 2 is an overview of the type of incident and the corresponding resolution. Figure 2 is a summary of the student misconduct resolutions for this academic year.

This year, there were more informal resolutions with students, however formal reprimand and apology letters remain the most common resolution. These resolutions are proving successful as this academic year there were no incidents of students being involved in repeat cases of misconduct from previous years.

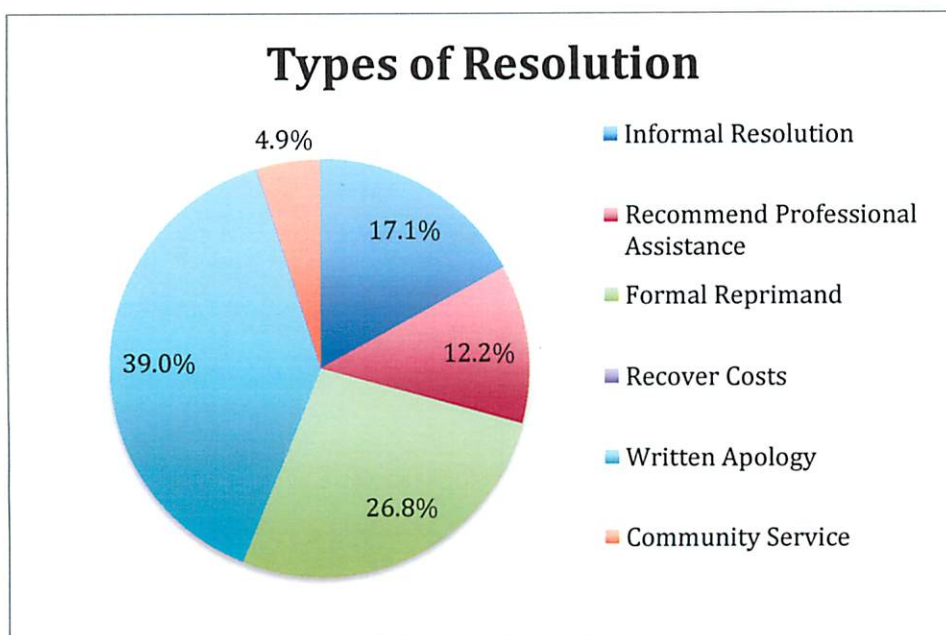
**Table 2 – Incident Type & Resolutions (September 1, 2011 – August 31, 2012)**

Case #	Type of Incident					Resolution							
	Disruptive or Dangerous Behaviour	Damage, Destruction or Theft	Fraud and Misuse	Unauthorized Entry or Presence	Violation of University Policy	Informal Resolution	Recommend Professional Assistance	Formal Reprimand	Recover Costs	Written Apology	Community Service	Terminate Financial Aid	UBSD
1				1		1							
2				1		1							
3	1						1						
4	1						1			1			
5	1							1					
6				1						1			
7		1						1					
8		1								1			
9		1				1		1					
10	1						1						
11				1				1					
12				1				1		1			
13		1				1							
14		1								1			
15		1								1			
16		1				1							
17					1					1			
18		1								1			
19	1						1						
20		1								1			
21	1									1			
22	1							1		1	1		
23					1					1			
24	1							1					
25					1	1							
26	1*	1*		1						1			
27	1	1*					1	1		1	1		
28	1	1*				1							
29					1					1			
30	1*	1*		1						1			
31		1						1					
32		1						1					
33	1							1					
Totals	11	11	0	7	4	7	5	11	0	16	2	0	0
	33					41							
Percentage	33.3%	33.3%	0.0%	21.2%	12.1%	17.1%	12.2%	26.8%	0.0%	39.0%	4.9%	0.0%	0.0%

\* Denotes the secondary violation(s) of the incident



**Table 2 – Incident Resolutions by Type (September 1, 2011 – August 31, 2012)**



Finally, there are a few general observations I would like to share with Senate:

- Similar to previous years, the overconsumption of alcohol continues to play a role in student misconduct.
- There continues to be an increase in the prevalence of students experiencing mental health concerns. When the behavior has adversely impacted the University community, it may be dealt with under this Policy. However, the majority of such cases are not addressed under this Policy but are instead these individuals are offered support and/or are refer to the appropriate resources. The current policy currently has no provision to require a student to seek professional support when necessary and it is for this reason that a review of the policy will be conducted over the coming year.
- The use of Loss Prevention Officers in the Bookstore continues to result in cases of theft being reported.
- This year, all students dealt with under this policy had no previous cases of misconduct.

In closing I want to inform Senate, that the division of Student Services is currently investigating the best practices in regards to student conduct both in policy and response. Our goal is to ensure that the policies, procedures, and protocols that exist to address student conduct are not only reflective of good practice, but exceed expectation. It is important to ensure the safety of all SFU staff, faculty and students while maintaining the excellent reputation of the institution.

Respectfully Submitted,

Tim Rahilly, Ph.D.