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MEMORANDUM

ATTENTION	Senate	DATE	March 8, 2013
FROM	Gordon Myers, Chair	PAGES	1/1
	Senate Committee on		
	Undergraduate Studies		
RE:	Course Withdrawal Notation Change (SCUS 13-14)		<i>Gordon Myers</i>

Action undertaken by the Senate Committee on Undergraduate Studies at its meeting of March 7, 2013, gives rise to the following recommendation:

Motion

That Senate approve effective Fall 2013 students withdrawing from courses during week 3 of the term will have a WD standing recorded for each withdrawn course on their academic record."



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MEMORANDUM

ATTENTION	Senate Committee on Undergraduate Students (SCUS)	DATE	February 7, 2013
FROM	Kate Ross, Registrar & Executive Director, Student Enrolment	PAGES	1
RE:	Course Withdrawal Notation		

At Simon Fraser University, there are several dates for withdrawing from a class, with varying implications to an undergraduate student's academic record and fee payment.

If a student withdraws from all his/her courses in week 3 of the term, the student will not be eligible to receive any tuition refund; in addition, there is no notation on the student's academic record. A 'WD' notation does not appear on the student's record until week 4 of the term.

Students who withdraw in week 3 often believe they are still entitled to a tuition refund because no notation is noted on the student's academic record indicating they have withdrawn from the course(s). As tuition is no longer refundable, it is recommended that a withdrawal notation (WD) be recorded on the student's academic record. This would align the tuition refund with the withdrawal notation.

Motion:

"Effective Fall 2013, students withdrawing from courses during week 3 of the term will have a WD standing recorded on their academic record."