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MEMORANDUM

ATTENTION	Senate	DATE	7 October 2014
FROM	Mary-Ellen Kelm, Acting Dean of Graduate Studies	No.	GS2014.37
RE:	Membership revisions to SGSC		

At its meeting of October 6, 2014, SGSC reviewed and approved a revision to the membership on the Senate Graduate Studies Committee effective immediately.

Motion

That Senate approve the changes to the membership of SGSC as outlined in the accompanying document "Proposed Composition of the Senate Graduate Studies Committee".



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MEMORANDUM

ATTENTION	Senate	DATE	19 September 2014
FROM	Wade Parkhouse, Acting Dean of Graduate Studies	No.	GS2014.37
RE:	Membership Revisions to Senate Graduate Studies Committee		

Motion

That SGSC approve the attached proposed revisions to the membership on the Senate Graduate Studies Committee.

Revisions

- To update the Secretary of SGSC membership position to the Coordinator of Graduate Academic Programs Policy & Curriculum; previously this position was filled by the Secretary to the Dean of Graduate Studies
- To add the Recording Secretary position, which is consistent with other Senate committees (i.e. SCUP, REB, SLC)

Rationale

The change in the Secretary position, and the addition of the Recording Secretary, is a result of the newly created position of Coordinator, Graduate Academic Programs Policy & Curriculum, and the re-structuring of duties within the Graduate Studies office.

Proposed Composition of the Senate Graduate Studies Committee (SGSC)
- Standing (Reporting Category "B")

Members	Conditions	Names
Dean of Graduate Studies	Chair, Ex-Officio	Wade Parkhouse
Associate Dean of Graduate Studies	Ex-officio	Mary Ellen Kelm Peter Liljedahl
Director, Graduate Admissions, Records & Registration	Ex-officio	Mary Ann Pope
University Librarian (or designate)	Ex-officio	Nicole White
Applied Sciences	Chair, Faculty of Graduate Studies Committee (or designate)	Uwe Glässer
Arts & Social Sciences		Jane Pulkingham
Business Administration		Ian McCarthy
Communication, Art and Technology		Zoë Druick
Education		Phillip Winne
Environment		Sean Markey
Health Sciences		Margo Moore
Science		Peter Ruben
Graduate Student (Regular) (ends May 31st)	Elected annually in the Spring Semester by/from graduate students; post- election vacancies will be filled by election by Senate	Ehsan Jozaghi
Graduate Student (Regular) (ends May 31st)		Jasneet Singh Sabharwal
Graduate Student (Alternate) (ends May 31st)		Jayne Lewthwaite
Graduate Student (Alternate) (ends May 31st)		Paul Yoon
GSS Executive representative	Ex-officio	Ting Liu (Emma)
Coordinator, Graduate Academic Programs Policy & Curriculum	Secretary, Ex-officio (non- voting)	Shelley Gair
Recording Secretary	Ex-officio (non-voting)	Krista Gerlich- Fitzgerald