



Office of Graduate Studies and Postdoctoral Fellows

Simon Fraser University
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MEMORANDUM

ATTENTION Senate
FROM Wade Parkhouse, Chair of Senate
Graduate Studies Committee (SGSC)
RE: Faculty of Health Sciences

DATE March 3 2015
No. GS2015.15

A handwritten signature in dark ink, appearing to read 'Wade Parkhouse', is written over the 'No.' field of the memorandum.

For information:

Acting under delegated authority at its meeting of March 2, 2015, SGSC approved the following curriculum revisions effective Fall 2015:

Faculty of Health Sciences

Course (temporary withdrawal): HSCI 800, 806, 815, 851, 868

Course deletion: HSCI 895, 896

Program change: Master of Public Health

Education Programs Blusson Hall 11514
8888 University Drive
Burnaby, BC V5A 1S6

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MEMORANDUM

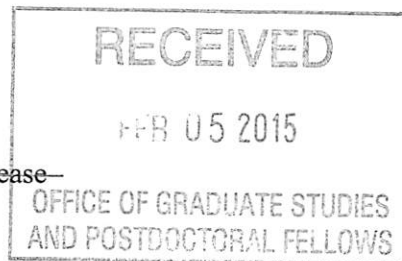
ATTENTION Wade Parkhouse **DATE** February 2, 2015
FROM Marina Morrow **PAGES** 1/1
RE: FHS Graduate Course Temporary Withdrawals & Course Deletions

Dear Wade,

Please accept this memo as confirmation of the previously submitted requests to temporarily withdraw or delete graduate courses in the Faculty of Health Sciences as listed below.

Graduate Course Temporary Withdrawals Effective Fall 2015:

- HSCI 800-3: Fundamentals of Biostatistics
- HSCI 806-3: Principles of Demographic Analysis
- HSCI 815-3: Concepts of Population and Public Health Practice
- HSCI 851-3: Workplace Health and Safety Management
- ~~HSCI 858-3: Prevention and Management of Cardiovascular Disease~~
- HSCI 878-3: Globalization and Infectious Diseases



Graduate Course Deletions Effective Fall 2015:

- HSCI 895-0: Project Completion
- HSCI 896-0: Thesis Completion

If you have any questions or concerns, please contact Rehana Bacchus, Graduate Programs Manager, by email at rehana_bacchus@sfu.ca or by phone at 778-782-9910.

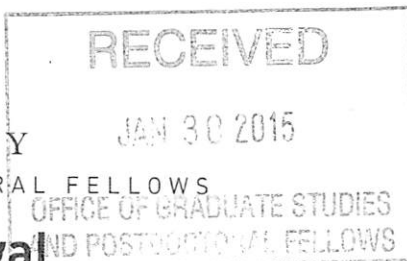
Sincerely,

A handwritten signature in black ink, appearing to read "Marina Morrow".

Marina Morrow
Director, Graduate Programs



SIMON FRASER UNIVERSITY
GRADUATE STUDIES & POSTDOCTORAL FELLOWS



Graduate Course Temporary Withdrawal

When a course has not been offered in the previous four academic years (or more), it should be considered for temporary withdrawal. The purpose of this policy is to keep the SFU Calendar accurate for prospective and current students. Temporarily withdrawn courses can be reinstated, without going through the regular approval process, by sending a memo to the Graduate Studies office (gscurric@sfu.ca).

Course Subject/Number	HSCI 800	Units	3
Course Title Fundamentals of Biostatistics			
Reason for Temporary Withdrawal Course has been removed from the curriculum.			
Effective Term and Year: Fall 2015			

Before Submission to SGSC check the following:

Is this course required for degree completion?

☐ YES

☒ NO

Do any program calendar entries need to be changed as a result of this withdrawal?

☐ YES

☒ NO

Does the departmental website need to be updated?

☐ YES

☒ NO

Additional information for any YES responses:

REMINDER: All temporary withdrawals must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

CONTACT PERSON

Department / School / Program Faculty of Health Sciences	Contact name Rehana Bacchus	Contact email rehana_bacchus@sfu.ca
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DEPARTMENTAL APPROVAL

Department Graduate Program Committee Marina Morrow	Signature 	Date Jan 27/15
Department Chair Malcolm Steinberg	Signature 	Date 29 Jan, 2015

FACULTY APPROVAL

Faculty Graduate Studies Committee (FGSC)	Signature	Date
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SENATE GRADUATE STUDIES COMMITTEE APPROVAL

Senate Graduate Studies Committee (SGSC) Wade Parkhouse	Signature 	Date Mar 11/15
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GRADUATE STUDIES & POSTDOCTORAL FELLOWS

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Graduate Course Temporary Withdrawal

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Course Subject/Number	HSCI 806	Units	3
Course Title Principles of Demographic Analysis			
Reason for Temporary Withdrawal Course has not been offered in the last six terms.			
Effective Term and Year: Fall 2015			

Before Submission to SGSC check the following:

Is this course required for degree completion?

☐ YES

☒ NO

Do any program calendar entries need to be changed as a result of this withdrawal?

☒ YES

☐ NO

Does the departmental website need to be updated?

☒ YES

☐ NO

Additional information for any YES responses:

*Remove course from Global Health and Population Health concentrations for MPH
Remove course from Global Health diploma program requirements*

REMINDER: All temporary withdrawals must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

CONTACT PERSON

Department / School / Program	Contact name	Contact email
Faculty of Health Sciences	Rehana Bacchus	rehana_bacchus@sfu.ca

DEPARTMENTAL APPROVAL

Department Graduate Program Committee Marina Morrow	Signature <i>[Signature]</i>	Date Jan 28/15
Department Chair Malcolm Steinberg	Signature <i>[Signature]</i>	Date JAN 29, 2015

FACULTY APPROVAL

Faculty Graduate Studies Committee (FGSC)	Signature	Date

SENATE GRADUATE STUDIES COMMITTEE APPROVAL

Senate Graduate Studies Committee (SGSC) Wade Parkhouse	Signature <i>[Signature]</i>	Date Jan 11/15
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GRADUATE STUDIES & POSTDOCTORAL FELLOWS

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Course Subject/Number	HSCI 815	Units	3
Course Title Concepts of Populations and Public Health Practice			
Reason for Temporary Withdrawal Course has been removed from the curriculum			
Effective Term and Year: Fall 2015			

Before Submission to SGSC check the following:

Is this course required for degree completion?

☐ YES

☒ NO

Do any program calendar entries need to be changed as a result of this withdrawal?

☐ YES

☒ NO

Does the departmental website need to be updated?

☐ YES

☒ NO

Additional information for any YES responses:

REMINDER: All temporary withdrawals must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

CONTACT PERSON

Department / School / Program	Contact name	Contact email
Faculty of Health Sciences	Rehana Bacchus	rehana_bacchus@sfu.ca

DEPARTMENTAL APPROVAL

Department Graduate Program Committee	Signature	Date
Marina Morrow		Jan 28/15
Department Chair	Signature	Date
Malcolm Steinberg		Jan 29, 2015

FACULTY APPROVAL

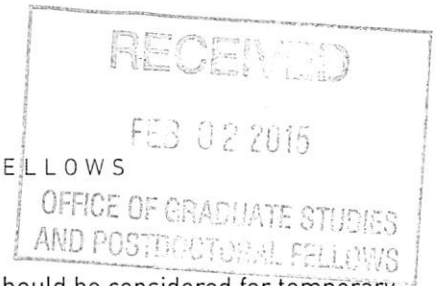
Faculty Graduate Studies Committee (FGSC)	Signature	Date

SENATE GRADUATE STUDIES COMMITTEE APPROVAL

Senate Graduate Studies Committee (SGSC)	Signature	Date
Wade Parkhouse		Mar 11/15



SIMON FRASER UNIVERSITY
GRADUATE STUDIES & POSTDOCTORAL FELLOWS



Graduate Course Temporary Withdrawal

When a course has not been offered in the previous four academic years (or more), it should be considered for temporary withdrawal. The purpose of this policy is to keep the SFU Calendar accurate for prospective and current students. Temporarily withdrawn courses can be reinstated, without going through the regular approval process, by sending a memo to the Graduate Studies office (gscurric@sfu.ca).

Course Subject/Number	HSCI 851	Units	3
Course Title Workplace Health and Safety Management			
Reason for Temporary Withdrawal Course has not been offered in at least the last 6 terms			
Effective Term and Year: Fall 2015			

Before Submission to SGSC check the following:

Is this course required for degree completion?

☐ YES

☒ NO

Do any program calendar entries need to be changed as a result of this withdrawal?

☐ YES

☒ NO

Does the departmental website need to be updated?

☐ YES

☒ NO

Additional information for any YES responses:

REMINDER: All temporary withdrawals must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

CONTACT PERSON

Department / School / Program Faculty of Health Sciences	Contact name Rehana Bacchus	Contact email rehana_bacchus@sfu.ca
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Department Graduate Program Committee Marina Morrow	Signature 	Date Jan 29/15
Department Chair Malcolm Steinberg	Signature 	Date 30 JAN, 2015

FACULTY APPROVAL

Faculty Graduate Studies Committee (FGSC)	Signature	Date
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SENATE GRADUATE STUDIES COMMITTEE APPROVAL

Senate Graduate Studies Committee (SGSC) Wade Parkhouse	Signature 	Date Mar 11 / 15
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Graduate Course Temporary Withdrawal

When a course has not been offered in the previous four academic years (or more), it should be considered for temporary withdrawal. The purpose of this policy is to keep the SFU Calendar accurate for prospective and current students. Temporarily withdrawn courses can be reinstated, without going through the regular approval process, by sending a memo to the Graduate Studies office (gscurric@sfu.ca).

Course Subject/Number	HSCI 868	Units	3
Course Title	Globalization and Infectious Diseases		
Reason for Temporary Withdrawal	Course has not been offered in at least the last 6 terms		
Effective Term and Year:	Fall 2015		

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Before Submission to SGSC check the following:

Is this course required for degree completion?

☐ YES

☒ NO

Do any program calendar entries need to be changed as a result of this withdrawal?

☐ YES

☒ NO

Does the departmental website need to be updated?

☐ YES

☒ NO

Additional information for any YES responses:

REMINDER: All temporary withdrawals must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

CONTACT PERSON

Department / School / Program	Contact name	Contact email
Faculty of Health Sciences	Rehana Bacchus	rehana_bacchus@sfu.ca

DEPARTMENTAL APPROVAL

Department Graduate Program Committee	Signature	Date
Marina Morrow		Jan 29/15
Department Chair	Signature	Date
Malcolm Steinberg		30 Jan, 2015

FACULTY APPROVAL

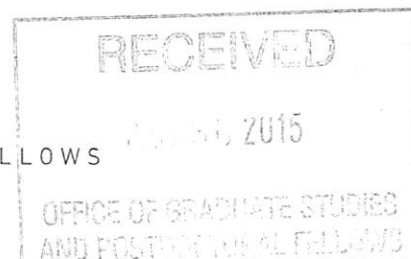
Faculty Graduate Studies Committee (FGSC)	Signature	Date

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Senate Graduate Studies Committee (SGSC)	Signature	Date
Wade Parkhouse		Mar 11 / 15



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GRADUATE STUDIES & POSTDOCTORAL FELLOWS



Graduate Course Deletion

A course can be deleted if it has not been offered in the previous seven years or if there is no chance of it being offered again. Once a course has been deleted and there has been no enrollment for a minimum of 10 years, the course subject and number can be re-used.

Course Subject/Number	HSCI 895	Units	0
Course Title Project Completion			
Reason for Deletion Course has been replaced by HSCI 897			
Effective Term and Year: Fall 2015			

Before Submission to SGSC check the following:

Is this course required for degree completion?

☐ YES

☒ NO

Do any program calendar entries need to be changed as a result of this deletion?

☒ YES

☒ NO

Does the departmental website need to be updated?

☐ YES

☒ NO

Additional information for any YES responses:

REMINDER: All course deletions must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

CONTACT PERSON

Department / School / Program	Contact name	Contact email
Faculty of Health Sciences	Rehana Bacchus	rehana_bacchus@sfu.ca

DEPARTMENTAL APPROVAL

Department Graduate Program Committee	Signature	Date
Marina Morrow		Jan 28/15
Department Chair	Signature	Date
Malcolm Steinberg		JAN 29, 2015

FACULTY APPROVAL

Faculty Graduate Studies Committee (FGSC)	Signature	Date

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Senate Graduate Studies Committee (SGSC)	Signature	Date
Wade Parkhouse		Mar 11/15



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Graduate Course Deletion

A course can be deleted if it has not been offered in the previous seven years or if there is no chance of it being offered again. Once a course has been deleted and there has been no enrollment for a minimum of 10 years, the course subject and number can be re-used.

Course Subject/Number	HSCI 896	Units	0
Course Title	Thesis Completion		
Reason for Deletion	Course has been replaced by HSCI 898		
Effective Term and Year:	Fall 2015		

Before Submission to SGSC check the following:

Is this course required for degree completion?

☐ YES

☒ NO

Do any program calendar entries need to be changed as a result of this deletion?

☐ YES

☒ NO

Does the departmental website need to be updated?

☐ YES

☒ NO

Additional information for any YES responses:

REMINDER: All course deletions must be identified on a cover memo and confirmed as approved when submitted to FGSC and SGSC.

CONTACT PERSON

Department / School / Program	Contact name	Contact email
Faculty of Health Sciences	Rehana Bacchus	rehana_bacchus@sfu.ca

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Department Graduate Program Committee	Signature	Date
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FACULTY OF
HEALTH SCIENCES

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Burnaby, BC V5A 1S6

TEL 778.782.9910
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rehana_bacchus@sfu.ca
www.fhs.sfu.ca

MEMORANDUM

ATTENTION	Senate Graduate Studies Committee	DATE	February 23, 2015
FROM	Marina Morrow, Graduate Programs Director	PAGES	1/1
RE:	MPH Program Calendar Change		

The following program change has been approved by the Faculty of Health Sciences and is forwarded to the Senate Graduate Studies Committee for approval. This curriculum item should be effective Fall 2015. Please include this item on the next SGSC agenda.

Program change to Master of Public Health (MPH in the Faculty of Health Sciences):

- *Removal of wording instructing students to continuously enroll in HSCI 895*

Sincerely,

Marina Morrow
Director, Graduate Programs

Calendar Entry Change for [Name of Program]

Summary of change:
Removing language from the calendar instructing students to continuously enroll in HSCI 895
Rationale for change:
HSCI 895 is being deleted from HSCI course offerings, as it has been permanently replaced with HSCI 897. A request to delete HSCI 895 has been previously submitted to the Office of Graduate Studies
Effective term and year: Fall 2015
Will this change impact current students? If yes, what is the plan for current students?
No

FROM	TO
Project Option Students who choose to complete a project (instead of a thesis) will complete the following course. <u>HSCI 897 - MPH Project (3)</u> In this course students will develop the final project with their supervisors in the term following practicum completion. In the following and every subsequent term, students enrol in the project completion course as follows, until the project is completed and successfully defended, as described in Graduate General Regulations 1.9 and 1.10. <u>HSCI 895 - Project Completion (0)</u>	Project Option Students who choose to complete a project (instead of a thesis) will complete the following course. <u>HSCI 897 - MPH Project (3)</u> In this course students will develop the final project with their supervisors in the term following practicum completion. In the following and every subsequent term, students enrol in the project completion course as follows, until the project is completed and successfully defended, as described in Graduate General Regulations 1.9 and 1.10. <u>HSCI 895 - Project Completion (0)</u>