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MEMORANDUM

ATTENTION	Senate	DATE	January 17, 2019
FROM	Jeff Derksen, Chair of Senate Graduate Studies Committee		
RE:	2018 Annual Report of SGSC		



I am pleased to submit the 2018 Senate Graduate Studies Committee Annual Report.

The Senate Graduate Studies Committee is charged by Senate with the following terms of reference:

1. *To maintain the academic standards established by Senate.*
2. *To review and make recommendations to Senate concerning new graduate programs.*
3. *To review and make recommendations to Senate concerning major changes to graduate programs.*
4. *To review and approve all proposed new graduate courses, course deletions, and minor changes to programs. These changes shall be reported to Senate in summary form.*
5. *To administer, review and make recommendations to Senate concerning Graduate General Regulations.*
6. *To consider matters concerning Graduate Studies referred to the Committee, and to make recommendations to the appropriate bodies.*
7. *To consider and decide on policy recommendations concerning graduate course registration, course and program withdrawal procedures, and on the administration of graduate records.*

This report covers the period of January 1, 2018 to December 31, 2018, during which SGSC held nine meetings.

The Senate Graduate Studies Committee has two subcommittees: SGSC Appeal subcommittee (Unsatisfactory Progress under GGR 1.8.2), and the SGSC subcommittee Individualized Interdisciplinary Studies Steering Committee (Individualized Interdisciplinary Studies Graduate Program).

Discussions on graduate education

SGSC discussed various issues pertaining to supervision policy and senior supervisor appointments, strengthening of co-supervision, the collective agreement, minimum funding and best practices for offer letters. Among other issues reviewed were thesis name change protocol and tuition fee change process. SGSC discussed 2019-2021 BC Graduate Program (BCGS) award and creation of Strategic Management Enrollment Committee. Potential increase to the length of Cohort Special Arrangements programs (CSAR) was also reviewed.

SGSC reviewed, recommended, approved and submitted to Senate curriculum changes related to the addition, deletion and modification of programs and courses, as well as revisions to regulations.

Revisions to Policies and Programs

a) Graduate General Regulations:

- GGR 1.3.5 Admission Under Special Arrangements
- GGR 1.3.5a Cohort Special Arrangements
- GGR 1.9.1 Examining Committee for a Master's Degree Candidate
- GGR 1.9.5 The Role of The External Examiner
- GGR 1.10.2 Classification of the Thesis
- GGR 1.10.3 Recommendation for the Award of the Degree
- GGR 1.10.4 Submission of the Thesis to the Library
- GGR 1.11.3 Postponement of Publication

b) FAS: CMPT (MSc)

c) FASS: CRIM (MA, PhD, Applied Legal Studies), ENGL (MA), HUM (MA), IS (Cert), LING (MA, PhD, Cert), PSYCH (MA, PhD), URB (MA), GSWS (MA)

d) BUS: EMBA, MOT MBA, Cert

e) FCAT: CMNS (MA, PhD)

f) EDUC: MEd, Cert

g) FENV: GEOG (MA, MSc, PhD), REM (MRM Planning, PhD, Cert)

h) FHS: MPH, PhD

i) SCI: MATH (MSc), PHYS (MSc, PhD)

Notice of Intent approved and recommended

FAS: SEE (MAsc, PhD)

New programs approved and recommended

FAS: MPR (MEng), SEE (MAsc, PhD)

BUS: MSc in Accounting with Cognitive Analytics CSAR, Grad Cert in Accounting with Digital Analytics CSAR

FENV: HRM (MA, Grad Cert)

Curriculum Changes Approved

Program Changes	New Courses	Courses Changed	Courses Temporarily Withdrawn	Courses Reinstated	Courses Deleted
48	57	123	0	0	3

Graduate admissions, enrollments and credentials awarded per academic year

In 2017/18, the overall number of graduate applications had a dramatic increased of 17%. This is attributed to a 32.6% increase of international applications, while domestic applications have remained at a constant for the last four academic years.

The number of offers and enrollment as a whole has increased by approximately 5%. Master's degrees awarded has increased by 7.7%, while the number of doctoral degrees awarded has decreased by 4.8%.

Graduate Admissions	14/15	15/16	16/17	17/18
Applications	5954	6101	6141	7181
International	3162	3202	3272	4338
Domestic	2792	2899	2869	2843
Offers	2351	2470	2541	2686
Accepted offers	1862	2007	2009	2148
New Enrollments	1680	1786	1799	1939

Enrollments	14/15	15/16	16/17	17/18
Total*	4039	4066	4193	4415
Degree**	3437	3456	3572	3726

*Total headcount of all graduate students (degree, certificate, diploma, exchange and qualifying)

** Total headcount of master's and doctoral students

Credentials Awarded	2015	2016	2017	2018
Masters (M)	1033	1027	1045	1125
Doctoral (D)	203	187	187	178
Total (including certificates and diplomas)	1365	1341	1377	1478

SGSC Appeals Subcommittee

No formal appeal hearings were held in 2018.

SGSC Individualized Interdisciplinary Studies Steering Committee

In 2018, one student was admitted to the Individualized Interdisciplinary Studies program and three students successfully defended. At the end of 2018, 22 students were registered in this program.

SGSC members during 2018 were:

- J. Derksen, Chair, Dean and Associate Provost of Graduate and Postdoctoral Studies
- E. Park, G. Agnes, Z. Druick, Associate Dean(s), Graduate and Postdoctoral Studies
- F. Beg, Chair FGSC, Applied Sciences
- L. Shapiro, S. Zwagerman Chair(s) FGSC, Arts and Social Sciences
- A. Gemino, Chair FGSC, Business
- S. Poyntz, Chair FGSC, Communication, Art and Technology
- P. Liljedahl, W. Cassidy, Associate Dean(s), Graduate Studies in Education
- D. Yang, Chair FGSC, Environment
- S. Smith, Associate Dean, Health Sciences; T. Beischlag, Director of Graduate Programs, Health Sciences
- P. Ruben, Carl Lowenberger, Chair(s) FGSC, Science
- C. Turpin, GSS Executive Representative

- S. Gair, Associate Director, Admissions & Records
- K. Gerlich-Fitzgerald, Associate Director, Admissions & Records; Coordinator, Graduate Curriculum & Policy
- N. White, University Librarian designate
- S. Lord Ferguson, E. Hogg, K. Hegeman, N. de Weers, S. Ho, T. Budd, H. Eksal, Graduate Students
- D. Babeshko, Coordinator, Graduate Curriculum & Policy; Recording Secretary (non-voting)
- K. Vieira-Ribeiro, Recording Secretary (non-voting)