



OFFICE OF THE ASSOCIATE VICE-PRESIDENT, ACADEMIC

8888 University Drive,
Burnaby, BC
Canada V5A 1S6

TEL: 778.782.6654
FAX: 778.782.5876

avpacad@sfu.ca
www.sfu.ca/vpacademic

MEMORANDUM

ATTENTION	Senate	DATE	July 10, 2020
FROM	Wade Parkhouse, Chair Senate Committee on Undergraduate Studies	PAGES	1/3
RE:	Withdrawal Deadline Changes for 2020/2021		

For information:

Acting under delegated authority at its meeting of July 9, 2020 SCUS approved the change to the last day of the Course Drop Period from the 35th calendar day after classes begin (end of week 5) to the 56th calendar day after classes begin (end of week 8), as a pilot for the 2020/21 academic year.

Senators wishing to consult a more detailed report of curriculum revisions may do so on the Senate Docushare repository at <https://docushare.sfu.ca/dsweb/View/Collection-12682>.



OFFICE OF THE REGISTRAR
Student Services

3200 Maggie Benston
Centre
8888 University Drive,
Burnaby, BC
Canada V5A 1S6

TEL 778.782.3108
FAX 778.782.5732

[Sfu.ca/students](https://sfu.ca/students)

MEMORANDUM

ATTENTION	SCUS	DATE	July 6, 2020
FROM	Policy and Regulation Working Group		
RE:	WD Deadline for Fall 2020 and Spring 2021		

Motion:

That SCUS approve a change to the last day of the Course Drop Period from the 35th calendar day after classes begin (end of week 5) to the 56th calendar day after classes begin (end of week 8), as a pilot for the 2020/21 academic year.

Rationale:

In Spring 2020, to support students who may have been suddenly unable to successfully complete their coursework after the transition to remote instruction mid-March, SCUS approved a temporary extension of the last day of the Course Drop Period (also known as “the WD deadline”) through to the last day of classes. For Summer 2020, with all classes being remote, SCUS again extended the WD deadline, but to the end of week 8. This deadline was chosen to help make it more likely that students would have enough feedback to make a good decision on keeping or dropping a course. The change to week 8 also moved SFU from being the earliest WD deadline among other major Canadian universities, to being closer to the average. Maintaining the week 8 deadline will continue to help students through this period while simultaneously providing SCUS with additional data to explore a potential permanent change at a later date.

Calendar Change: “to” and “from” sections are not required. All deletions should be crossed out as follows: ~~sample~~. All additions should be marked by a **bold**.

Course Drop Period

Regular Term – 15th calendar day to 21st calendar day

From the 15th calendar day to the 21st calendar day after classes begin, courses may be dropped by the student via goSFU at go.sfu.ca. Courses dropped within this period will be automatically recorded with a WD notation on the student’s academic record.

There is a 50% refund for courses dropped between the 15th and the 21st calendar day from the first day of classes.

Courses may be added with the permission of the chair and instructor.

No courses can be added or changed to audit status during this period.

*Regular Term – 22nd calendar day to ~~35~~**56**th calendar day*

From the 22nd calendar day to the ~~35~~**56**th calendar day after classes begin, courses may be dropped by the student via goSFU at go.sfu.ca. Courses dropped within this period will be automatically recorded with a WD notation on the student’s academic record.

There is no refund for courses dropped after the 21st calendar day of when first day of classes begin.

No courses can be added or changed to audit status during this period.

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No Course Drop Period

*Regular term – ~~36~~**57**th calendar day to end of term*

From the ~~36~~**57**th calendar day to the last day of the term, course(s) may be dropped only in extenuating circumstances. If approved, there will be a WE notation on the student’s academic record for specific courses dropped. Please submit applications to Student Services. Requests arising after the last day of classes, or requests relating to courses completed in a previous term, are referred to as ‘retroactive’ and follow the same procedures as above but may take longer to adjudicate.

Note: Extenuating circumstances are defined as unusual circumstances beyond the student’s control which make it impossible for the student to complete the course. If a course drop is being considered after the last day of classes, it is recommended that students seek advice from Academic Advising and Student Success or their department advisor.