



SIMON FRASER UNIVERSITY
ENGAGING THE WORLD

TO: Senate

FROM Joy Johnson
Chair – Senate Committee on Agenda and Rules

DATE: February 19, 2019

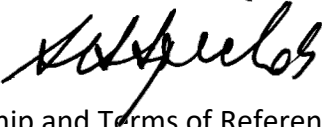
SUBJECT: Revision to Calendar Committee Membership and Terms of Reference

Motion:

That Senate approve revisions to the Calendar Committee Membership and Terms of Reference.



MEMORANDUM

ATTENTION	Senate Committee on Agenda and Rules	DATE	February 11, 2021
FROM	Stephen Spector Chair, Senate Calendar Committee		
RE:	Revision to Calendar Committee membership and Terms of Reference		

At its meeting of February 11, 2020, the Calendar Committee reviewed its membership and Terms of Reference, giving rise to the following motion.

Motion 1:

“That the Calendar Committee approve and recommend to SCAR, the revisions to the membership and Terms of Reference.”

Calendar Committee Membership and Terms of Reference

Members	Conditions	Term	Expiry Date	Name
Chair	Elected by voting members of the Committee			
Faculty Senator	Elected by and from Senate	2 years	May 31, 2021	
Faculty Member	Appointed by SCUS	2 years	May 31, 2021	
Faculty Member	Appointed by SGSC	2 years	May 31, 2022	
Student Member	Elected by Senate	1 year	May 31, 2021	
Registrar/Executive Director, Student Enrolment (or designate)	Ex-officio (voting)			
Director, Graduate & Postdoctoral Studies (or designate)	Ex-officio (non-voting)			
Assistant Registrar, Senate & Academic Services	Secretary, Ex-officio (non-voting)			

Terms of Reference

1. To advise the Registrar on matters relating to the content of the University Calendar.
2. To consider potential changes to established practice, and refer to Senate, for approval, any recommended changes relating to content or presentation.
- ~~3. For instance, the Calendar Committee should consider whether or not advertising should be allowed in the Calendar. Should Senate approve the principle of accepting advertising, the Calendar Committee would establish guidelines for the location and types of advertisements to be accepted. The Committee would monitor those advertisements proposed each year.~~

Calendar Committee Membership and Terms of Reference

4. 3. To prepare for Senate approval the schedule of dates for future semesters. Changes to established practice will be referred to Senate for approval.

5. 4. To consider matters that may be referred to the Committee by the Registrar or by other Committees of Senate.

Membership notes

5. The Committee shall elect ~~its own~~ a Chair from among the voting members of the Committee.

~~The Committee shall elect a Vice Chair annually from among the voting members of the Committee.~~

~~One Faculty Member position on the Committee will be replaced each year to provide continuity.~~

Quorum

6. A quorum is three voting members.