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MEMORANDUM

ATTENTION Senate
FROM Wade Parkhouse, Chair
Senate Committee on
Undergraduate Studies
RE: New Course Proposals

DATE September 10, 2021
PAGES 1/1

For information:

Acting under delegated authority at its meeting of September 9, 2021, SCUS approved the following curriculum revisions effective Summer 2022.

a. Faculty of Applied Sciences (SCUS 21-60)**1. School of Computing Science****(i) New Course Proposals:**

- CMPT 210-3, Foundations of CS: Probability and Computing (Fall 2022)
- CMPT 272-3, Web I – Client-side Development
- CMPT 372-3, Web II – Server-side Development

b. Beedie School of Business (SCUS 21-61)**(i) New Course Proposal:**

- BUS 411-3, Fixed Income Security Analysis and Valuation (Fall 2022)

c. Faculty of Communication, Art and Technology (SCUS 21-62)**1. School for the Contemporary Arts****(i) New Course Proposals (Fall 2022):**

- CA 307-4, Internship in Contemporary Arts I
- CA 407-4, Internship in Contemporary Arts II
- CA 304-3, Professional Practices in the Contemporary Arts

Senators wishing to consult a more detailed report of curriculum revisions may do so on the Senate Docushare repository at <https://docushare.sfu.ca/dsweb/View/Collection-12682>.

COURSE SUBJECT CMPT

NUMBER 210

COURSE TITLE LONG — for Calendar/schedule, no more than 100 characters including spaces and punctuation

Foundations of CS: Probability and Computing

COURSE TITLE SHORT — for enrollment/transcript, no more than 30 characters including spaces and punctuation

Probability and Computing

CAMPUS where course will be normally taught: ☒ Burnaby ☐ Surrey ☐ Vancouver ☐ Great Northern Way ☐ Off campus

COURSE DESCRIPTION — 50 words max. Attach a course outline. Don't include WQB or prerequisites info in this description box.

Probability has become an essential tool in modern computer science with applications in randomized algorithms, computer vision and graphics, systems, data analysis, and machine learning. The course introduces the foundational concepts in probability as required by many modern applications in computing.

REPEAT FOR CREDIT ☐ YES ☒ NO Total completions allowed Within a term? ☐ YES ☐ NO

LIBRARY RESOURCES

NOTE: Senate has approved (S.93-11) that no new course should be approved by Senate until funding has been committed for necessary library materials. Each new course proposal must be accompanied by the email that serves as proof of assessment. For more information, please visit www.lib.sfu.ca/about/overview/collections/course-assessments.

RATIONALE FOR INTRODUCTION OF THIS COURSE

While the initial foundations of computer science began in the world of discrete mathematics (after all, modern computers are digital in nature), recent years have seen a surge in the use of probability as a tool for the analysis and development of new algorithms and systems. As a result, it is becoming increasingly important for budding computer scientists to understand probability theory, both to provide new perspectives on existing ideas and to help further advance the field in new ways.

Probability is used in a number of contexts, including analyzing the likelihood that various events will happen, better understanding the performance of algorithms (which are increasingly making use of randomness), or modeling the behavior of systems that exist in asynchronous environments ruled by uncertainty (such as requests being made to a web server). Probability provides a rich set of tools for modeling such phenomena and allowing for precise mathematical statements to be made about the performance of an algorithm or a system in such situations.

Our goal in offering this course is to build foundational skills and give the students in Computing Science experience in:

1. Understanding the combinatorial nature of many computational problems.
2. Working knowledge of probability theory, with applications to computing (algorithms, machine learning, data analysis, etc.)

The emphasis of the proposed course is on computing (algorithmic) applications. The proposed course is a modern version of the second course in the foundations of computing (with the first course being standard discrete mathematics). Similar courses are part of the undergraduate CS program at top North American universities (e.g., Stanford, CMU, and U Washington).

We are working with the Statistics department who will be developing a course on statistics for CS (STAT 271), which will be complementary to the proposed CMPT 210, with CMPT 210 being a prerequisite for STAT 271. The two courses, CMPT 210 and STAT 271, will give a strong foundation in probability and statistics required by all CS students.

SCHEDULING AND ENROLLMENT INFORMATIONEffective term and year (e.g. FALL 2016) Term in which course will typically be offered ☒ Spring ☒ Summer ☒ FallOther (describe) Will this be a required or elective course in the curriculum? ☒ Required ☐ ElectiveWhat is the probable enrollment when offered? Estimate: **UNITS**Indicate number of units: Indicate no. of contact hours: Lecture Seminar Tutorial Lab Other; explain below**OTHER****FACULTY**

Which of your present CFL faculty have the expertise to offer this course?

WQB DESIGNATION

(attach approval from Curriculum Office)

PREREQUISITE AND / OR COREQUISITE

EQUIVALENT COURSES [For more information on equivalency, see Equivalency Statements under [Information about Specific Course components.](#)]

1. SEQUENTIAL COURSE [is not hard coded in the student information management system (SIMS).]

Students who have taken *(place relevant course(s) in the blank below (ex: STAT 100))* **first** may not then take this course for further credit.

2. ONE-WAY EQUIVALENCY [is not hard coded in SIMS.]

(Place relevant course(s) in the blank below (ex: STAT 100)) will be accepted in lieu of this course.

3. TWO-WAY EQUIVALENCY [is hard coded and enforced by SIMS.]

Students with credit for *(place relevant course(s) in the blank below (ex: STAT 100))* may not take this course for further credit.

Does the partner academic unit agree that this is a two-way equivalency? ☐ YES ☐ NO

Please also have the partner academic unit submit a course change form to update the course equivalency for their course(s).

4. SPECIAL TOPICS PRECLUSION STATEMENT [is not hard coded in SIMS.]

FEES

Are there any proposed student fees associated with this course other than tuition fees? ☐ YES ☐ NO

COURSE - LEVEL EDUCATIONAL GOALS (OPTIONAL)

- Understand the combinatorial nature of many computational problems.
- Analyze probabilities and expectations using tools such as conditioning, independence, linearity of expectations.
- Compute expectation and variance of common discrete and continuous random variables.
- Analyze tail probabilities via Markov, Chebyshev, and Chernoff bound concentration inequalities.
- Design randomized algorithms and analyze their efficiency.
- Model problems using Markov chains.
- Understand the application of probability to computational problems in algorithm design, machine learning, and data analysis.

RESOURCES

List any outstanding resource issues to be addressed prior to implementation: space, laboratory equipment, etc:

OTHER IMPLICATIONS

Final exam required ☒ YES ☐ NO

Criminal Record Check required ☐ YES ☐ NO

OVERLAP CHECK

Checking for overlap is the responsibility of the Associate Dean.

Each new course proposal must have confirmation of an overlap check completed prior to submission to the Faculty Curriculum Committee.

Name of Originator

Valentine Kabanets

COURSE SUBJECT NUMBER **COURSE TITLE LONG** — for Calendar/schedule, no more than 100 characters including spaces and punctuation**COURSE TITLE SHORT** — for enrollment/transcript, no more than 30 characters including spaces and punctuation**CAMPUS** where course will be normally taught: ☒ Burnaby ☒ Surrey ☒ Vancouver ☐ Great Northern Way ☐ Off campus**COURSE DESCRIPTION** — 50 words max. Attach a course outline. Don't include WQB or prerequisites info in this description box.

Introduces students to the fundamentals of client-side web programming. Students will gain experience working with markup languages such as HTML and CSS as well as define dynamic behavior using JavaScript and TypeScript. Students will be introduced to popular front-end frameworks. The web architecture will be discussed, and web services will be invoked using basic API calls to existing REST APIs.

REPEAT FOR CREDIT ☐ YES ☒ NO Total completions allowed Within a term? ☐ YES ☐ NO**LIBRARY RESOURCES**

NOTE: Senate has approved (S.93-11) that no new course should be approved by Senate until funding has been committed for necessary library materials. Each new course proposal must be accompanied by the email that serves as proof of assessment. For more information, please visit www.lib.sfu.ca/about/overview/collections/course-assessments.

RATIONALE FOR INTRODUCTION OF THIS COURSE

One of the challenges for our school is to keep up with the latest trends and prepare students adequately for future employment. Based on statistics from the co-op office (pre-COVID), nearly one third of co-op postings were classified as "web-developer" positions. Currently, most modern software is being deployed and distributed online but the basic infrastructure of the web is not covered in lower division courses at SFU. This course will introduce students to the basics of web communication as well as provide practical experience writing real-world web applications.

Moreover, universities such as UBC offer mini-streams (<https://www.cs.ubc.ca/students/undergrad/mini-streams>) that give non-CS majors a chance to experience a set of related and practical computer science courses. It is the hope that students who complete Web Development 1 and 2 will continue to do a full minor in the School of Computing Science.

The Cmpt 272 and Cmpt 372 courses are proposed to replace Cmpt 165 and 470 respectively.



SCHEDULING AND ENROLLMENT INFORMATION

Effective term and year (e.g. FALL 2016)

SUMMER 2022

Term in which course will typically be offered



Spring



Summer



Fall

Other (describe)

projected two times a year

Will this be a required or elective course in the curriculum?



Required



Elective

What is the probable enrollment when offered? Estimate:

100

UNITS

Indicate number of units:

3

Indicate no. of contact hours:

3

Lecture

0

Seminar

0

Tutorial

0

Lab

0

Other; explain below

OTHER

FACULTY

Which of your present CFL faculty have the expertise to offer this course?

Bobby Chan, Diana Cuikerman, Greg Baker, Anne Lavergn

WQB DESIGNATION

(attach approval from Curriculum Office)

PREREQUISITE AND / OR COREQUISITE

CMPT120 or CMPT130 or CMPT 128, with a minimum grade of C-

EQUIVALENT COURSES [For more information on equivalency, see Equivalency Statements under [Information about Specific Course components.](#)]

1. SEQUENTIAL COURSE [is not hard coded in the student information management system (SIMS).]

Students who have taken (*place relevant course(s) in the blank below (ex: STAT 100)*) **first** may not then take this course for further credit.

2. ONE-WAY EQUIVALENCY [is not hard coded in SIMS.]

(*Place relevant course(s) in the blank below (ex: STAT 100)*) will be accepted in lieu of this course.

3. TWO-WAY EQUIVALENCY [is hard coded and enforced by SIMS.]

Students with credit for (*place relevant course(s) in the blank below (ex: STAT 100)*) may not take this course for further credit.

CMPT 165

Does the partner academic unit agree that this is a two-way equivalency? ☐ YES ☐ NO

Please also have the partner academic unit submit a course change form to update the course equivalency for their course(s).

4. SPECIAL TOPICS PRECLUSION STATEMENT [is not hard coded in SIMS.]

FEES

Are there any proposed student fees associated with this course other than tuition fees? ☐ YES ☒ NO

COURSE – LEVEL EDUCATIONAL GOALS (OPTIONAL)

- knowledge Client Server Model and distinguishing between client-side and server-side problems
- Extensive knowledge of requests and responses on the web
- Front-end language and framework
- Using libraries within a framework
- using online APIs and parsing XML or JSON documents
- basic object-oriented design principles including:
 - classes and inheritance/composition
 - use of access modifiers
 - modularizing code using components, services, and views



RESOURCES

List any outstanding resource issues to be addressed prior to implementation: space, laboratory equipment, etc:

OTHER IMPLICATIONS

Final exam required ☒ YES ☐ NO

Criminal Record Check required ☐ YES ☒ NO

OVERLAP CHECK

Checking for overlap is the responsibility of the Associate Dean.

Each new course proposal must have confirmation of an overlap check completed prior to submission to the Faculty Curriculum Committee.

Name of Originator

Bobby Chan, Diana Cuikerman, Greg Baker

COURSE SUBJECT NUMBER

COURSE TITLE LONG — for Calendar/schedule, no more than 100 characters including spaces and punctuation

COURSE TITLE SHORT — for enrollment/transcript, no more than 30 characters including spaces and punctuation

CAMPUS where course will be normally taught: ☒ Burnaby ☒ Surrey ☒ Vancouver ☐ Great Northern Way ☐ Off campus

COURSE DESCRIPTION — 50 words max. Attach a course outline. Don't include WQB or prerequisites info in this description box.

Introduces students to the fundamentals of server-side web development. Students will gain experience working with backend web frameworks, designing and implementing web APIs, and deploying web systems. Students will be introduced to popular back-end frameworks. The course will focus on the design, creating, implementation, and deployment of backendsystems, including APIs.

REPEAT FOR CREDIT ☐ YES ☒ NO Total completions allowed Within a term? ☐ YES ☐ NO

LIBRARY RESOURCES

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RATIONALE FOR INTRODUCTION OF THIS COURSE

Same as Web 1

One of the challenges for our school is to keep up with the latest trends and prepare students adequately for future employment. Based on statistics from the co-op office (pre-COVID), nearly one third of co-op postings were classified as "web-developer" positions. Currently, most modern software is being deployed and distributed online but the basic infrastructure of the web is not covered in lower division courses at SFU. This course will introduce students to the basics of web communication as well as provide practical experience writing real-world web applications.

Moreover, universities such as UBC offer mini-streams (<https://www.cs.ubc.ca/students/undergrad/mini-streams>) that give non-CS majors a chance to experience a set of related and practical computer science courses. It is the hope that students who complete Web Development 1 and 2 will continue to do a full minor in the School of Computing Science.

The Cmpt 272 and Cmpt 372 courses are proposed to replace Cmpt 165 and 470 respectively.

SCHEDULING AND ENROLLMENT INFORMATION

Effective term and year (e.g. FALL 2016) Term in which course will typically be offered ☒ Spring ☒ Summer ☒ FallOther (describe) Will this be a required or elective course in the curriculum? ☐ Required ☒ ElectiveWhat is the probable enrollment when offered? Estimate:

UNITS

Indicate number of units:

Indicate no. of contact hours: Lecture Seminar Tutorial Lab Other; explain below

OTHER

FACULTY

Which of your present CFL faculty have the expertise to offer this course?

WQB DESIGNATION

(attach approval from Curriculum Office)

PREREQUISITE AND / OR COREQUISITE

EQUIVALENT COURSES [For more information on equivalency, see Equivalency Statements under [Information about Specific Course components.](#)]

1. SEQUENTIAL COURSE [is not hard coded in the student information management system (SIMS).]

Students who have taken *(place relevant course(s) in the blank below (ex: STAT 100))* **first** may not then take this course for further credit.

2. ONE-WAY EQUIVALENCY [is not hard coded in SIMS.]

(Place relevant course(s) in the blank below (ex: STAT 100)) will be accepted in lieu of this course.

3. TWO-WAY EQUIVALENCY [is hard coded and enforced by SIMS.]

Students with credit for *(place relevant course(s) in the blank below (ex: STAT 100))* may not take this course for further credit.

CMPT 470

Does the partner academic unit agree that this is a two-way equivalency? ☐ YES ☐ NO

Please also have the partner academic unit submit a course change form to update the course equivalency for their course(s).

4. SPECIAL TOPICS PRECLUSION STATEMENT [is not hard coded in SIMS.]

FEES

Are there any proposed student fees associated with this course other than tuition fees? ☐ YES ☐ NO

COURSE – LEVEL EDUCATIONAL GOALS (OPTIONAL)

- Design and implement an HTTP-based API using a backend framework.
- Debug problems with an API: identify as client- or server-side problems, and fix appropriately.
- Create APIs that authenticate users
- Perform server related tasks such as working with modules, domain authorizations, setting default documents, virtual hosting, and other administrative duties.
- Deploy backend services in a robust way using appropriate technologies (such as Docker).
- Create backend services that are performant and scalable.



RESOURCES

List any outstanding resource issues to be addressed prior to implementation: space, laboratory equipment, etc:

OTHER IMPLICATIONS

Final exam required ☒ YES ☐ NO

Criminal Record Check required ☐ YES ☒ NO

OVERLAP CHECK

Checking for overlap is the responsibility of the Associate Dean.

Each new course proposal must have confirmation of an overlap check completed prior to submission to the Faculty Curriculum Committee.

Name of Originator

Bobby Chan, Diana Cuikerman, Greg Baker

COURSE SUBJECT NUMBER **COURSE TITLE LONG** — for Calendar/schedule, no more than 100 characters including spaces and punctuation**COURSE TITLE SHORT** — for enrollment/transcript, no more than 30 characters including spaces and punctuation**CAMPUS** where course will be normally taught: ☒ Burnaby ☐ Surrey ☐ Vancouver ☐ Great Northern Way ☐ Off campus**COURSE DESCRIPTION** — 50 words max. Attach a course outline. Don't include WQB or prerequisites info in this description box.

As an introduction to the market valuation of fixed income securities, this course covers: history of fixed income securities; valuation methods for fixed income securities, including fixed and variable annuities, government and corporate bonds, defined benefit pension plans, bonds with contingencies, fixed income derivative securities; and, fixed income risk management using duration and convexity measures.

REPEAT FOR CREDIT ☐ YES ☒ NO Total completions allowed Within a term? ☐ YES ☐ NO**LIBRARY RESOURCES**

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RATIONALE FOR INTRODUCTION OF THIS COURSE

As discussed at the Undergraduate Curriculum Committee for the Beedie School of Business, both the program directors and the University administration would like to see a transition from 4 credit courses to 3 credit courses. As part of this initiative, the Finance Area at Beedie voted unanimously to divide the 4 credit 'BUS 417 Security Analysis' into two courses consistent with the content that was covered in that course: equity securities and fixed income securities. One of the 3 credit courses (the 'new' BUS 417) will solely cover equity securities and the other course that is the subject of this new course proposal (BUS 411) will cover fixed income securities. Not only is the realignment consistent with the desire to transition 4 credit courses, since the 'old' BUS 417 was introduced in the 1990's, financial markets have experienced explosive growth in the variety of fixed income and equity securities. This growth has made it increasingly difficult to have sufficient coverage of both equity and fixed income securities in one course. As part of the transition, there will also be changes to the calendar description of BUS 417 to reflect the change in the coverage of that course. Finally, as discussed at the Beedie UCC and Finance Area meetings, the leading business schools typically have a course dedicated to fixed income securities so the addition of this course to the portfolio of Finance courses will provide opportunities for student education consistent with the desire of the Beedie School of Business to rank among the higher echelon of business schools.

SCHEDULING AND ENROLLMENT INFORMATION

Effective term and year (e.g. FALL 2016)

Fall 2022

Term in which course will typically be offered

☐

Spring

☒

Summer

☐

Fall

Other (describe)

Will this be a required or elective course in the curriculum?

☐

Required

☒

Elective

What is the probable enrollment when offered? Estimate:

35

UNITS

Indicate number of units:

3

Indicate no. of contact hours:

☐

Lecture

☐

3

Seminar

☐

Tutorial

☐

Lab

☐

Other; explain below

OTHER**FACULTY**

Which of your present CFL faculty have the expertise to offer this course?

The content of this course has been covered for many years by a number of CFL faculty in Beedie. The primary instructor for many years has been Prof. Geoffrey Poitras with a number of other CFL faculty teaching at different times.

WQB DESIGNATION

(attach approval from Curriculum Office)

This is a 4th year course the does not require a WQB designation as the Beedie students that qualify to take the course have already satisfied the WQB requirements.

PREREQUISITE AND / OR COREQUISITE

BUS 315 and BUS 360, both with a minimum grade of C-; 60 credit hours.

EQUIVALENT COURSES [For more information on equivalency, see Equivalency Statements under [Information about Specific Course components.](#)]

1. SEQUENTIAL COURSE [is not hard coded in the student information management system (SIMS).]

Students who have taken (*place relevant course(s) in the blank below (ex: STAT 100)*) **first** may not then take this course for further credit.

None

2. ONE-WAY EQUIVALENCY [is not hard coded in SIMS.]

(*Place relevant course(s) in the blank below (ex: STAT 100)*) will be accepted in lieu of this course.

None

3. TWO-WAY EQUIVALENCY [is hard coded and enforced by SIMS.]

Students with credit for (*place relevant course(s) in the blank below (ex: STAT 100)*) may not take this course for further credit.

None

Does the partner academic unit agree that this is a two-way equivalency? ☐ YES ☐ NO

Please also have the partner academic unit submit a course change form to update the course equivalency for their course(s).

4. SPECIAL TOPICS PRECLUSION STATEMENT [is not hard coded in SIMS.]

No previous sections of a special topics courses with this content have been offered.

FEES

Are there any proposed student fees associated with this course other than tuition fees? ☐ YES ☒ NO

COURSE – LEVEL EDUCATIONAL GOALS (OPTIONAL)

RESOURCES

List any outstanding resource issues to be addressed prior to implementation: space, laboratory equipment, etc:

As this course is the result of dividing the content of a course currently on offer, the present level of library resources will be sufficient.

OTHER IMPLICATIONS

Final exam required ☒ YES ☐ NO

Criminal Record Check required ☐ YES ☒ NO

OVERLAP CHECK

Checking for overlap is the responsibility of the Associate Dean.

Each new course proposal must have confirmation of an overlap check completed prior to submission to the Faculty Curriculum Committee.

Name of Originator

Professor Geoffrey Poitras

COURSE SUBJECT Contemporary Arts

NUMBER CA 307

COURSE TITLE LONG — for Calendar/schedule, no more than 100 characters including spaces and punctuation

Internship in Contemporary Arts I

COURSE TITLE SHORT — for enrollment/transcript, no more than 30 characters including spaces and punctuation

Undergraduate Internship I

CAMPUS where course will be normally taught: ☐ Burnaby ☐ Surrey ☐ Vancouver ☐ Great Northern Way ☒ Off campus

COURSE DESCRIPTION — 50 words max. Attach a course outline. Don't include WQB or prerequisites info in this description box.

Intended for advanced students to gain practical experience in a work-related setting relevant to their studies through part-time, paid positions in the arts and culture sector. The student's time should total 100 hours. Projects can involve research, writing, organizing, public relations, media production, archiving, and related activities. This course is Pass/Fail.

REPEAT FOR CREDIT ☐ YES ☒ NO Total completions allowed 1 Within a term? ☐ YES ☐ NO

LIBRARY RESOURCES

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RATIONALE FOR INTRODUCTION OF THIS COURSE

This course responds to demand from students in our undergraduate programs seeking shorter term, paid co-op training in a workplace setting related to their field of study and/or career goals. It increases the accessibility of our internship program to include students for whom unpaid internships represent a financial barrier and allows our program to access a wider range of potential community partners. This course will be distinct from our unpaid and graded undergraduate Practicum course, in which students are placed with a partner organization or artist to pursue mentorship opportunities and applied research projects related to their studies.

SCHEDULING AND ENROLLMENT INFORMATION

Effective term and year (e.g. FALL 2016)

Term in which course will typically be offered ☒ Spring ☒ Summer ☒ Fall

Other (describe)

Will this be a required or elective course in the curriculum? ☐ Required ☒ Elective

What is the probable enrollment when offered? Estimate:

UNITS

Indicate number of units:

Indicate no. of contact hours: Lecture Seminar Tutorial Lab Other; explain below

OTHER

Internship. Students complete 80 work-related hours over the course of the term as well as approximately 20 hours of reflection.

FACULTY

Which of your present CFL faculty have the expertise to offer this course?

This course is overseen by the SCA Professional Development Coordinator.

WQB DESIGNATION

(attach approval from Curriculum Office)

PREREQUISITE AND / OR COREQUISITE

Prerequisite: 45 units and permission of Internship Coordinator.

EQUIVALENT COURSES [For more information on equivalency, see Equivalency Statements under [Information about Specific Course components.](#)]

1. SEQUENTIAL COURSE [is not hard coded in the student information management system (SIMS).]

Students who have taken (*place relevant course(s) in the blank below (ex: STAT 100)*) **first** may not then take this course for further credit.

2. ONE-WAY EQUIVALENCY [is not hard coded in SIMS.]

(*Place relevant course(s) in the blank below (ex: STAT 100)*) will be accepted in lieu of this course.

3. TWO-WAY EQUIVALENCY [is hard coded and enforced by SIMS.]

Students with credit for (*place relevant course(s) in the blank below (ex: STAT 100)*) may not take this course for further credit.

Does the partner academic unit agree that this is a two-way equivalency? ☐ YES ☐ NO

Please also have the partner academic unit submit a course change form to update the course equivalency for their course(s).

4. SPECIAL TOPICS PRECLUSION STATEMENT [is not hard coded in SIMS.]

FEES

Are there any proposed student fees associated with this course other than tuition fees? ☐ YES ☐ NO

COURSE – LEVEL EDUCATIONAL GOALS (OPTIONAL)

Students will have the opportunity to learn how to:

1. Develop and practice discipline-specific and transferable skills in a professional arts-working environment
2. Contribute knowledge and skills learned in the academic environment to projects undertaken by the Internship program's community partners
3. Use a variety of methods to initiate, deepen and expand professional networks within the arts community.
4. Articulate how values, experiences, skills and interests can guide the next steps in pursuing professional practice.
5. Critically reflect on some of the unique challenges and opportunities encountered in professional arts work.
6. Use reflection as a tool to find meaning in experiences and to understand how skills transfer into new contexts.

In addition to the work undertaken through the formal course requirements, students have opportunities for one-on-one advising with the Professional Development Coordinator, to explore career development strategies and resources, within and beyond SFU.

RESOURCES

List any outstanding resource issues to be addressed prior to implementation: space, laboratory equipment, etc:

For all positions, students will need to have a reliable means of communication, ideally both e-mail and phone. If this is a barrier to your participation in this course, please contact the instructor. For some positions, there will be additional requirements, such as a Criminal Record Check. These will be noted in the position details.

OTHER IMPLICATIONS

Final exam required ☐ YES ☒ NO

Criminal Record Check required ☐ YES ☒ NO

OVERLAP CHECK

Checking for overlap is the responsibility of the Associate Dean.

Each new course proposal must have confirmation of an overlap check completed prior to submission to the Faculty Curriculum Committee.

Name of Originator

COURSE SUBJECT NUMBER

COURSE TITLE LONG — for Calendar/schedule, no more than 100 characters including spaces and punctuation

COURSE TITLE SHORT — for enrollment/transcript, no more than 30 characters including spaces and punctuation

CAMPUS where course will be normally taught: ☐ Burnaby ☐ Surrey ☐ Vancouver ☐ Great Northern Way ☒ Off campus

COURSE DESCRIPTION — 50 words max. Attach a course outline. Don't include WQB or prerequisites info in this description box.

Intended for advanced students to gain practical experience in a work-related setting relevant to their studies through part-time, paid positions in the arts and culture sector. The student's time should total 140 hours. Projects can involve research, writing, organizing, public relations, media production, archiving, and related activities. This course is Pass/Fail.

REPEAT FOR CREDIT ☒ YES ☐ NO Total completions allowed Within a term? ☒ YES ☐ NO**LIBRARY RESOURCES**

NOTE: Senate has approved (S.93-11) that no new course should be approved by Senate until funding has been committed for necessary library materials. Each new course proposal must be accompanied by the email that serves as proof of assessment. For more information, please visit www.lib.sfu.ca/about/overview/collections/course-assessments.

RATIONALE FOR INTRODUCTION OF THIS COURSE

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SCHEDULING AND ENROLLMENT INFORMATION

Effective term and year (e.g. FALL 2016)

Term in which course will typically be offered ☒ Spring ☒ Summer ☒ Fall

Other (describe)

Will this be a required or elective course in the curriculum? ☐ Required ☒ Elective

What is the probable enrollment when offered? Estimate:

UNITS

Indicate number of units:

Indicate no. of contact hours: Lecture Seminar Tutorial Lab ☒ Other; explain below

OTHER



FACULTY

Which of your present CFL faculty have the expertise to offer this course?

WQB DESIGNATION

(attach approval from Curriculum Office)

PREREQUISITE AND / OR COREQUISITE

EQUIVALENT COURSES [For more information on equivalency, see Equivalency Statements under [Information about Specific Course components.](#)]

1. SEQUENTIAL COURSE [is not hard coded in the student information management system (SIMS).]

Students who have taken *(place relevant course(s) in the blank below (ex: STAT 100))* **first** may not then take this course for further credit.

2. ONE-WAY EQUIVALENCY [is not hard coded in SIMS.]

(Place relevant course(s) in the blank below (ex: STAT 100)) will be accepted in lieu of this course.

3. TWO-WAY EQUIVALENCY [is hard coded and enforced by SIMS.]

Students with credit for *(place relevant course(s) in the blank below (ex: STAT 100))* may not take this course for further credit.

Does the partner academic unit agree that this is a two-way equivalency? ☐ YES ☐ NO

Please also have the partner academic unit submit a course change form to update the course equivalency for their course(s).

4. SPECIAL TOPICS PRECLUSION STATEMENT [is not hard coded in SIMS.]

FEES

Are there any proposed student fees associated with this course other than tuition fees? ☐ YES ☐ NO

COURSE – LEVEL EDUCATIONAL GOALS (OPTIONAL)

Students will have the opportunity to:

1. Develop and practice discipline-specific and transferable skills in a professional arts-working environment
2. Contribute knowledge and skills learned in the academic environment to projects undertaken by the Internship program's community partners
3. Use a variety of methods to initiate, deepen and expand professional networks within the arts community.
4. Articulate how values, experiences, skills and interests can guide the next steps in pursuing professional practice.
5. Critically reflect on some of the unique challenges and opportunities encountered in professional arts work.
6. Use reflection as a tool to find meaning in experiences and to understand how skills transfer into new contexts.

In addition to the work undertaken through the formal course requirements, students have opportunities for one-on-one advising with the Professional Development Coordinator, to explore career development strategies and resources, within and beyond SFU.

RESOURCES

List any outstanding resource issues to be addressed prior to implementation: space, laboratory equipment, etc:

For all positions, students will need to have a reliable means of communication, ideally both e-mail and phone. If this is a barrier to your participation in this course, please contact the instructor. For some positions, there will be additional requirements, such as a Criminal Record Check. These will be noted in the position details.

OTHER IMPLICATIONS

Final exam required ☐ YES ☒ NO

Criminal Record Check required ☐ YES ☒ NO

OVERLAP CHECK

Checking for overlap is the responsibility of the Associate Dean.

Each new course proposal must have confirmation of an overlap check completed prior to submission to the Faculty Curriculum Committee.

Name of Originator

COURSE SUBJECT NUMBER

COURSE TITLE LONG — for Calendar/schedule, no more than 100 characters including spaces and punctuation

COURSE TITLE SHORT — for enrollment/transcript, no more than 30 characters including spaces and punctuation

CAMPUS where course will be normally taught: ☐ Burnaby ☐ Surrey ☐ Vancouver ☐ Great Northern Way ☒ Off campus

COURSE DESCRIPTION — 50 words max. Attach a course outline. Don't include WQB or prerequisites info in this description box.

Focus on understanding working life in the arts and culture sector as related to students' own creative and scholarly practices. Prepares students for internships and practicums by building knowledge of potential working environments and approaches. Additional topics include career and job search as well as development of artistic projects.

REPEAT FOR CREDIT ☐ YES ☒ NO Total completions allowed Within a term? ☐ YES ☐ NO

LIBRARY RESOURCES

NOTE: Senate has approved (S.93-11) that no new course should be approved by Senate until funding has been committed for necessary library materials. Each new course proposal must be accompanied by the email that serves as proof of assessment. For more information, please visit www.lib.sfu.ca/about/overview/collections/course-assessments.

RATIONALE FOR INTRODUCTION OF THIS COURSE

This course responds to the diverse career needs and unique challenges experienced by contemporary arts students seeking work in the art and culture sector. It serves as a preparatory course for students intending to seek undergraduate internships and practicums, providing skill development and contextual awareness to ensure that students maximize the learning potential of future work integrated learning experiences. This course creates a necessary bridge between the critical analysis students undertake through their other academic studies and the practical realities of pursuing a career in the arts. By promoting understanding of how systemic issues underpin the experience of individual workers, this course prepares students to be self-directed and flexible in their approach to careers. It addresses skill and knowledge gaps that can prevent students from successfully securing and then thriving in their curricular internships and practicums, and in professional work. This is important for the School for the Contemporary Arts' internship program because our part-time (80 or 120 hour) placements leave significantly less time for supervisors to conduct on-boarding and training. The course improves the accessibility of our WIL programming by providing a more supportive environment for students' individual career development through increased instructor contact time and opportunities for peer feedback and support during the job search and application process.

The course also helps resolve logistical issues inherent in the School for the Contemporary Arts' standalone internship courses, creating a structured time line to ensure that students meet legal and safety requirements such as applying for co-op work permits and becoming familiar with worker rights and responsibilities. In SFU's co-op program, it is standard for students to complete formalized preparatory curriculum in advance of being released to search for jobs. Introducing this course will make the SCA's internship program more consistent with WIL at SFU, while allowing us to tailor curriculum to address the unique career needs of contemporary arts students.

SCHEDULING AND ENROLLMENT INFORMATION

Effective term and year (e.g. FALL 2016)

Term in which course will typically be offered ☐ Spring ☒ Summer ☐ Fall

Other (describe)

Will this be a required or elective course in the curriculum? ☐ Required ☒ Elective

What is the probable enrollment when offered? Estimate:

UNITS

Indicate number of units:

Indicate no. of contact hours: Lecture Seminar Tutorial Lab Other; explain below

OTHER

FACULTY

Which of your present CFL faculty have the expertise to offer this course?

This course is overseen by the SCA Professional Development Coordinator. Continuing faculty able to teach this course would include Denise Oleksijczuk, Kyla Gardiner, and Sabrina Schroeder; however, it is important to note that ALL of our faculty are able to teach this course.

WQB DESIGNATION

(attach approval from Curriculum Office)

PREREQUISITE AND / OR COREQUISITE

30 units in Contemporary Arts

EQUIVALENT COURSES [For more information on equivalency, see Equivalency Statements under [Information about Specific Course components.](#)]

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4. SPECIAL TOPICS PRECLUSION STATEMENT [is not hard coded in SIMS.]

FEES

Are there any proposed student fees associated with this course other than tuition fees? ☐ YES ☐ NO

COURSE – LEVEL EDUCATIONAL GOALS (OPTIONAL)

By the end of the course students will have had the opportunity to:

- a) develop the foundations of a critical approach to working life in the arts, with an understanding of how systemic issues underpin individual experience
- b) practice relevant practical skills related to employment and self-directed work in the arts and cultural sector
- c) create a digital portfolio and other career-related materials in preparation for seeking opportunities in the arts
- d) attend to the personal and professional relationships that will support a working life in the arts



RESOURCES

List any outstanding resource issues to be addressed prior to implementation: space, laboratory equipment, etc:

OTHER IMPLICATIONS

Final exam required ☐ YES ☒ NO

Criminal Record Check required ☐ YES ☒ NO

OVERLAP CHECK

Checking for overlap is the responsibility of the Associate Dean.

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